FINANCE AND ADMINISTRATION
COMMITTEE

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 August 23
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

A G E N D A

9:30 a.m.

1. **CONSENT AGENDA**

2. **DIRECTOR OF PROPERTY**

   (a) Sale by City to DeSantis Group Inc. - 18 Main St. East

   (b) Rent Increases for City Owned Properties

   (c) Proposed Purchase of Princess Elizabeth School, 235 Bowman Street by Municipal Non-Profit (Hamilton) Housing Corporation

3. **TREASURER**

   (a) 1990 Servicing Expenditures in Subdivisions

   (b) Theatre Terra Nova - Terms of Loan (Report to Follow)

4. **HAMILTON PUBLIC LIBRARY**

   User Pay Policy

5. **CHIEF ADMINISTRATIVE OFFICER**

Worker Education Centre - Literacy Training

10:00 a.m.

6. **MAYOR R. MORROW**

Co-hosting of the 1991 Great Lakes St. Lawrence Mayors' Conference

7. **ALDERMAN D. CHRISTOPHERSON**

(a) Child Care Facilities for City Employees

(b) Report of Commissioner of Human Resources - Workplace Daycare for Municipal Employees

8. **TAXI ADVISORY COMMITTEE**

Taxi Fares Increase

9. **HANDBILL SUB-COMMITTEE**

Request for Public Meeting to Review By-law to Regulate Bill Posting and Bill Distributing

10. **RESOLUTIONS**

(a) City of St. Catharines - Proposed Amendment to The Ontario Building Code Respecting the Definition of the Height of a Building

(b) City of Burlington - Property Assessment Corporation

11. **CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE**

Mr. Douglas B. Sheppard, Mayor, Gander, Newfoundland - Request for Financial Support for "Living Memorial"

12. **CORRESPONDENCE REFERRED FROM CITY CLERK**

Mr. Peter Earle, Dofasco Inc. - Purchase of Table for Gallery of Distinction Dinner

13. **ALDERMAN G. COPPS**

Council Agenda Line

14. **ALDERMAN J. SMITH**

Annual Reports

11:00 a.m. 15. **BREAK**

16. **DELEGATIONS**

11:05 a.m. (a) Mr. R. J. Connell, Ontario Hydro
- Ontario Hydro Commercial Incentive Programs

11:25 a.m. (b) Mr. Bill Legett, Ontario Rodeo Association
- Policy Adopted by City Council to Prohibit Rodeos and Wild West Shows in all City-owned Facilities

(i) Correspondence - Liz Crozier-Organ, Co-ordinator, Allies for Animal Rights

(c) Applicants for Citizen Appointment to the Hamilton Status of Women Sub-Committee:

11:45 Lynn Gates
11:50 Marlene Thomas
11:55 Ilene Uylett
12:00 noon Evelyn Myrie

(d) Applicants for Citizen Appointment to the Taxi Advisory Committee:

12:05 Peter Eldridge
12:10 Denrick Musgrave

12:15 (e) Ukrainian Canadian Congress - Statue on City Hall Property

17. **IN-CAMERA AGENDA**

18. **NEW BUSINESS**

19. **ADJOURNMENT**

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

1. Resolution for submission to FCM for legislation to improve municipality's ability to collect outstanding business taxes. Under review by Treasurer - 1990 Jan.25 (Report from Treasurer pending)

2. Staff Committee to review Procedural By-law:

   (a) for processing correspondence - City Council 1990 Mar. 13 (presently under review)

   (b) to provide authority to Standing Committees to recommend to City Council that a matter or resolution be reconsidered - Capital Budget Meeting 1990 Feb. 15 (presently under review)

   (c) to require that when a request for a Capital grant is denied, a two-thirds vote of members present when vote is taken would be required to forward Capital grant request to City Council for consideration and final disposition - Capital Budget Meeting 1990 Feb. 15 (presently under review)

3. Amendment to Grants Policy re: to delete subsection (d) of Section 16 B which provides for a provision of $100 000 being made each year beginning in 1991 in the 1990-1994 Capital Budget for Capital Grants in view of the Committees decision to remove from Capital Budget - Capital Budget Meeting 1990 Feb. 15 (Report from Treasurer pending)

4. Consider establishing a limit on the number of conferences the same person can attend in any given year - Budget Meeting 1990 Feb. 23 (pending)

5. (a) Policy to exempt Parking Authority from realty and business tax -Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22 (Presently under review by Treasurer)

   (b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account - 1990 Mar. 22 (Presently under review by Treasurer)

6. Policy for apportioning costs of C.U.P. to users - Budget Meeting 1990 Feb. 23 (review pending)

7. Review Special Events Subsidy Fund - Budget Meeting 1990 Feb. 23

8. Recommendations of Mundialization Committee - Budget Meeting 1990 Feb. 23

9. Review need for Architectural Division - Budget Meeting 1990 Feb. 23 (Presently under review by Mr. Sage, Mr. Vyce, Mr. Johnston for report to Finance and Administration Committee)

10. Work Place Smoking By-law and Smoking in Public Places By-law - Regular meeting 1990 April 5. All submissions for amendments and revisions under review by staff for report to the Finance and Administration Committee in September 1990.

11. Special meeting of Finance and Administration Committee to review Provincial system and formula for conditional grants to municipalities (selection of date and time pending)

12. Special Sub-Committee - Street Vendors Program - established to examine all aspects of the Program and report back to Finance and Administration Committee

13. Bill 152 - An Act to Amend the Municipal Act - Staff comments to come back to Finance and Administration Committee

14. Property/Taxation Project - Staff Steering Committee including Alderman Agostino to review and examine the feasibility of monthly billings and separate tax bills for the Board of Education - Report Pending (Meeting of 1990 May 01 and June 21)

15. Feasibility of Licencing and Regulating the Tow Truck Industry - Report to be presented to Committee in September 1990

16. Review licence fee and approval process for Transient Traders - Report pending from Licence Division

17. Optic Scan System at Municipal Elections - (1990 July 10) - Report pending from City Clerk

18. Smoke Alarms in Apartment Buildings - (1990 July 10) - City Solicitor preparing Draft By-law

19. Senior Project Manager, Architectural Division - (1990 July 10) - Tabled pending completion of Comprehensive Audit

1990 August 20

2a.

CITY OF HAMILTON

— RECOMMENDATION —

AUG 0 9 1990

DATE: 1990 August 8

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DEPT FILE: 1.8.200(b)
(2719)

SUBJECT: **Sale by the City to DeSantis Group Inc. - 18 Main Street East (former Wentworth Arms Hotel site)**

RECOMMENDATION:

That the Offer to Purchase the property at 18 Main Street East, the south-west corner of Main Street East and Hughson Street South, from DeSantis Group Inc. be amended as follows:

a) that the closing date of the transaction be extended **from** sixty (60) days after a decision of the Ontario Municipal Board approving of minor variances or a zoning change required for approval of the site plan and subsequent development, but in any event not later than December 31, 1990 **to** a firm date of December 3, 1990.

b) that the construction commencement date be on or before August 2, 1991 (eight (8) months after closing) and the construction completion date be on or before August 2, 1993.

c) that the Mayor and City Clerk be authorized to enter into an agreement to amend the Agreement of Purchase and Sale incorporating these changes.

d) time is to remain of the essence and all other terms and conditions are to remain the same.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

In adopting Section 1 of the Third Report for 1990 of the Finance and Administration Committee, City Council on January 30, 1990 approved of an amendment to the Offer to Purchase the City's property at 18 Main Street East, the south-west corner of Main Street East and Hughson Street South, from DeSantis Group Inc.

The amendments were as follows:

a) that the closing date of the transaction be extended from May 8, 1990 to within sixty (60) days after a decision of the Ontario Municipal Board approving of minor variances or a zoning change required for the approval of the site plan and subsequent development, but in any event not later than December 31, 1990.

b) that the construction commencement date be within eight (8) months after the closing date and the construction completion date shall be within two (2) years following the commencement of construction.

c) that the Mayor and City Clerk be authorized to enter into an agreement to amend the Agreement of Purchase and Sale incorporating these changes.

d) time is to remain of the essence and all other terms and conditions are to remain the same.

The Ontario Municipal Board hearing scheduled for June 11, 1990 with respect to an Application for Rezoning to permit the development proposed was cancelled at the very last moment as a result of the lone objector withdrawing its appeal.

The rezoning became final on the day the appeal was withdrawn or May 28, 1990. It follows therefore that the closing date of the transaction should occur on July 28, 1990.

Turkstra, Mazza Associates, Solicitors for DeSantis have approached our office and requested an extension of the closing of the transaction until December 3, 1990. This extra time will allow DeSantis the opportunity to market the condominium units proposed for the site and seek tenants for the commercial space as the project has now received its final blessing. This extra time will be of value to DeSantis, especially in light of todays somewhat sluggish market.

While the December 3, 1990 date is in excess of the sixty (60) day period following Ontario Municipal Board approval of the rezoning, it is within the December 31, 1990 "cut-off date" previously approved by Council on January 30, 1990.

We concur with the request and recommend the City grant approval to this extension of the closing date. In the meantime, the Parking Authority is continuing to operate a surface parking lot on the site and producing a handsome net Revenue in their favour.

c.c. Mr. Lou Sage, Chief Administrative Officer

Mr. E. C. Matthews, Treasurer

Mrs. P. Noé Johnson, City Solicitor
Attention: Mr. D. Powers

Mr. P. G. Baker, General Manager, Hamilton Parking Authority

A. L. Georgieff, M.C.I.P., Director, Local Planning Division
Attention: Mr. J. Sakala

2b.

FOR ACTION

AUG 20 1990

REPORT TO: Mr. J. Thompson, Secretary
Finance & Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DATE: 1990 August 20
COMM FILE:
DEPT FILE: (4609)

SUBJECT: **Rent Increases for City Owned Properties**

RECOMMENDATION:

a) That the rent for 13 City owned residential properties, as shown on the attached list, be increased by approximately 19% effective December 1, 1990.

NOTE: We believe these increases to be fair and reasonable in view of the fact that the last increase was in 1987. It will also assist the City in absorbing some of the increases in taxes, operating and maintenance costs.

b) That the standard City of Hamilton residential tenancy agreements be revised by adding the following clauses:

The Tenant acknowledges that the Landlord will be increasing the rent charged for the rent premises on an annual basis by the percentage set out in the Residential Complex Cost Index for the year as published by the Minister of Housing.

This acknowledgement does not bind the Landlord in any way from raising the rent charged to a percentage higher than the said published percentage if such an increase is permitted by law.

D. W. Vyce

FINANCIAL IMPLICATIONS:

With the increased rent for these 13 properties, there would be an overall increase in City revenues.

BACKGROUND:

The City presently rent 20 properties to citizens and agencies in various areas of the City. The rent for these rentals has not be increased for approximately three years due to department work load.

All tenants will receive three months notice in accordance with the Landlord Tenant Act.

The Director of Property will by the adoption of the aforesaid recommendation be authorized to increase rents annually for all residential tenancies upon giving the required notices.

Attch.

c.c. Mr. E. C. Matthews, City Treasurer
Attention: Mr. R. Camani

Mrs. P. Noé Johnson, City Solicitor

19 June 1990

CITY OF HAMILTON - PROPERTY RENTAL LIST

Address	Tenant	1990 Taxes	Current Rent	Proposed Rent
563 Aberdeen Ave.	Mr. & Mrs. Turpin	1,773.97	200.00	235.00
499 Charlton Ave. E.	Mrs. Faulkner	1,136.01	365.00	435.00
107 Graham Ave. N.	Mrs. Wanda Coe	1,362.55	550.00	575.00
113 Graham Ave. N.	Mr. & Mrs. R. Crepeault	1,334.46	340.00	400.00
48 Holly St.	Mrs. Erika Hadfield	1,284.21	335.00	400.00
50 Holly St.	Mrs. L. MacDonald	1,075.45	315.00	375.00
2656 King St. E.	Mr. & Mrs. R. Davis	2,207.46	415.00	495.00
2787 King St. E.	Mr. & Mrs. Toombs (Lwr) Mr. & Mrs. R. Moore (Upr)	2,232.76	230.00 450.00	255.00 500.00
130 Lawrence Rd.	Mr. & Mrs. Duckworth	1,371.76	200.00	235.00

1150 Leaside Rd.	Mr. & Mrs. B. Tait	1,810.46	310.00	370.00
306 Rymal Rd. E.	Mr. & Mrs. T. Coffey	2,291.13	210.00	250.00
662 Rymal Rd. E.	Mr. & Mrs. B. Kyle	2,331.26	450.00	535.00
1086 West 5th St.	Mr. & Mrs. W. Lingelbach	1,382.36	210.00	250.00

2c.

CITY OF HAMILTON

— RECOMMENDATION —

AUG 1 4 1990

DATE: 1990 August 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DEPT FILE: 50.20.45
(4509)

SUBJECT: **Proposed Purchase of Princess Elizabeth School - 235 Bowman Street by Municipal Non-Profit (Hamilton) Housing Corporation**

RECOMMENDATION:

That approval be given to inform the Board of Education that the Municipal Non-Profit (Hamilton) Housing Corporation is not interested in purchasing Princess Elizabeth School for housing purposes.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On November 28, 1989, City Council approved Item 6 of the 19th Report of the Finance Committee authorizing this department to inform the Board of Education that the Municipal Non-Profit (Hamilton) Housing Corporation was interested in purchasing Princess Elizabeth School at a price and terms to be negotiated.

On August 7, 1990, the Municipal Non-Profit Housing Corporation Board met and reviewed a report prepared to determine the feasibility of developing this site for housing purposes. After reviewing the report the Board decided to take no action towards the acquisition of this property for housing purposes.

c.c. Mr. E. W. Kowalski, Director of Community Development
Attention: Mr. M. Mascarenhas, General Manager
Municipal Non-Profit (Hamilton) Housing Corporation

Alderman T. Cooke, Alderman, Ward 1

Alderman M. Kiss, Alderman, Ward 1

3a.

CITY OF HAMILTON

— RECOMMENDATION —

AUG 16 1990

DATE: 1990 August 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. I. R. Hammel
Acting Treasurer

SUBJECT: **1990 SERVICING EXPENDITURES IN SUBDIVISIONS**

RECOMMENDATION:

a) That the 1990 Quota in the Capital Budget for the "City's share of Services in Subdivisions" be increased by $1 million, from $1.5 million to $2.5 million, with the increase being funded from the "Reserve for City's Share of Services in Unsubdivided Lands", Centre No. 00107, and a corresponding reduction to the "capital contingency" allocation in the 1990 Capital Budget.

b) That the City's share of the cost of services in "Coventry Gardens" $523,127.00, and "Abbey Hill Farm", $48,278.28, for a total of $571,405.28, be funded from the "Reserve for Services in Unsubdivided Lands", Centre No. 00107.

Roy Hammel
I.R. Hammel, Acting Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATONS:

1) this project is included in the 1990 Capital Budget as No. 022.1 (page 37) at $1.5 million;

2) with the funding of the City's share of services in the above subdivisions, the capital budget quota of $1.5 million will be exceeded by $254,658.19 (see attached Schedule A).

3) the Acting Commissioner of Engineering has estimated that an additional $1 million may be required over and above the 1990 quota of $1.5 million to the end of 1990. The Reserve was recently increased by $1 million by City Council and would be sufficient to cover this additional estimated amount.

FINANCIAL/STAFFING/LEGAL IMPLICATONS: Continued

4) A "capital contingency" of $1,450,000 was included in the 1990 Capital Budget; if this project financing is approved, the balance in the capital contingency account will be reduced to $118,711, including previously approved allocation of $331,289.

5) A substantial portion of the "City's share" is recoverable through sale of "one foot reserves".

BACKGROUND:

The Transport and Environment Committee will be considering this item at their meeting of August 20, 1990.

Attach.

c.c. Mr. T. Gill, Acting Commissioner of Engineering

SCHEDULE A

Corporation of the City of Hamilton
Treasury Department

File: CSSIS
Prnt: LG 15

Statement of Projects Approved in 1990
CITY'S SHARE OF SERVICES IN SUBDIVISIONS & THROUGH UNSUBDIVIDED LANDS
financed from Reserve for City's Share of Services
as at August 16, 1990

Council Date	Account Number	Description	0.3 Metre Costs Recoverable	Non-Recoverable & Oversized Costs	Total City's Share
1990		CAPITAL BUDGET QUOTA			$1,500,000.00
1.30	528846024	Clerico Court - increased costs		818.53	818.53
1.30	529046015	Aquino Gardens - Phase 1	140,580.68	22,148.00	162,728.68
1.30	529046016	Templemead No. 2		2,883.00	2,883.00
2.13	528546012	Courtland Avenue and Stone Church - increased costs		3,700.00	3,700.00
3.16	528846011	Wellington Chase - increased costs	54,754.17	18,008.56	72,762.73
3.27	529046019	Oakdale Estates - Phase 5	15,065.78	30,082.86	45,148.64
5.8	529046017	Rymal Estates	93,836.00	108,570.00	202,406.00
5.8	529046018	Gardens of Rymal	33,496.72	84,593.28	118,090.00
6.26	529046021	Beaverton Estates	157,990.50	16,950.00	174,940.50
6.26	529046022	Effort Gardens	176,182.33	54,296.50	230,478.83
6.26	529046023	Sandrina Gardens - Phase I		108,887.00	108,887.00
6.26	529047005	Sandrina Gardens - Phase I - Swrs/Wtmns		51,409.00	51,409.00
6.26	609046020	Dulgaren Street-Eleanor to Presidio (Public Works)		9,000.00	9,000.00
Pending	-	Conventry Gardens	137,126.00	386,001.00	523,127.00
Pending	-	Abbey Hill Farms		48,278.28	48,278.28
			$809,032.18	$945,626.01	$1,754,658.19
		Overexpenditure			($254,658.19)

4.

HAMILTON PUBLIC LIBRARY BOARD

- RECOMMENDATION -

AUG 1 6 1990

DATE: 1990 August 15

REPORT TO: Mr. John Thompson, Secretary, Finance & Administration Committee, City of Hamilton
c.c. P. Rogers, Chairperson, Hamilton Public Library Board

FROM: Mrs. Judith McAnanama, Chief Executive Officer/Secretary, Hamilton Public Library Board

SUBJECT: NON-RESIDENT USER PAY VERSUS REGIONAL GRANT

RECOMMENDATION:

That the Hamilton Public Library Board initiate discussions with the Finance & Administration Committee regarding the development of a proposal to request funding from the Hamilton-Wentworth Regional Government for 1991.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

A portion of the Hamilton Public Library's Operating Budget would be funded from the Regional Municipality of Hamilton-Wentworth and would be utilized to support services offered from Central Library used by Regional residents.

BACKGROUND:

The Hamilton Public Library Board received, on February 14th, 1990, a memorandum from the Finance & Administration Committee which requested that the Board prepare a report regarding the feasibility of implementing a User Pay Policy for persons living outside of Hamilton or possibly initiating discussions with the Regional Municipality of Hamilton-Wentworth regarding a grant.

The Library Board has reviewed its current policies, conducted a survey of the policies of other area libraries and prepared a report which outlines the impact upon the Library if charges were to be instituted. The Library Board believes that both the City of Hamilton and the Hamilton-Wentworth Region benefit from the use of the Central Library by area residents. The Central Library assists in keeping the downtown core vital and alive (i.e. 3,500 people per day walk through Central). The Central Library offers services which are unique within the Hamilton-Wentworth area (e.g. Business collections, Special Collections, Career Resource Centre, Language collections, Centre for the Disabled).

The Public Library Act encourages free access to library collections. It would be difficult to monitor utilization of the Library's reference collections, reading areas and telephone services by non-residents. The inability to control who walks into the Library and utilizes the reference collections would introduce the need for control mechanisms that are not in the spirit of public library service.

The attached report prepared by the Library Board concludes that the Central Library is a significant resource to the Hamilton-Wentworth Regional area and expresses the Board's belief that the Hamilton-Wentworth Regional Government should be providing funding to support the Central Library's specialized collections and services. The Library Board is prepared to present a funding proposal to the Finance & Administration Committee in the fall of 1990.

REPORT TO: THE FINANCE & ADMINISTRATION COMMITTEE, CITY HALL

FROM: THE HAMILTON PUBLIC LIBRARY BOARD

DATE: JUNE 1990

SUBJECT: NON-RESIDENT USER PAY VERSUS REGIONAL GRANT

1. REQUEST

The Hamilton Public Library Board received a request from the City of Hamilton Council on February 14, 1990 that the Library Board investigate the feasibility of initiating a user fee for non-residents of Hamilton, or a request for a grant from the Hamilton-Wentworth Region to compensate for the use made of library facilities by regional residents.

The following brief report provides background regarding the Board's current policies, the potential impact upon the library if a non-resident user fee were to be instituted and the possibility of seeking a grant from the Hamilton-Wentworth Region.

2. CURRENT POLICY

The Hamilton Public Library is part of the Provincial Southern Ontario Library Service - Escarpment. This area encompasses the regional municipalities of Halton, Hamilton-Wentworth, Niagara, Haldimand-Norfolk and Brant. The libraries within this geographical area have entered into reciprocal borrowing agreements whereby anyone living within these boundaries may borrow from library collections and utilize library services free of charge.

Within this reciprocal borrowing policy, Hamilton Public Library extends the opportunity for library membership to residents of any of these municipalities, to individuals sponsoring visitors, individuals who do not reside within the Escarpment area, but who are employed within the City of Hamilton, businesses, government agencies, and non-profit organizations.

Anyone who neither lives within the Escarpment area, nor works in the City of Hamilton, may receive a library card through the payment of a $5.00 per year for an adult and $1.00 per year for a child. This membership is called a subscription membership and it is renewed annually.

Our membership statistics indicate that in practice residents of the Hamilton-Wentworth area and Burlington take advantage of these services.

3. STATUS OF LIBRARY USERS

The Hamilton Public Library currently has 268,059 registered borrowers. Of those, 35 people have paid for subscription cards.

A further 15.2% of the registered users live outside the City of Hamilton but within the Hamilton-Wentworth Region and, a further 2.9% live in Burlington. Therefore, of the 268,059 registered borrowers, 40,744 live within the Hamilton-Wentworth Region but not in the City of Hamilton and 7,773 live in Burlington.

During 1989 these library users, not residents of the City of Hamilton, accounted for 7.4% of the total circulation. It is our experience that non-resident users primarily use the Central Library, although there is some noticeable use of Red Hill, Terryberry, Sherwood and Westdale libraries.

4. OTHER LIBRARY POLICIES

A survey of the following libraries was conducted:

*Brampton
Brantford
Burlington
Dundas
*Etobicoke
Kitchener
London
Mississauga
*Oshawa
**Ottawa
St. Catharines
*Scarborough
Wentworth Libraries

Of these libraries, only four charge a non-resident fee and one is contemplating initiating a charge.

In the case of Brampton, a non-resident is someone who does not work or go to school in Brampton and the membership is $15.00 annually. Brampton has 102,720 registered borrowers of which 26 pay a non-resident fee.

In Oshawa a non-resident is someone who does not pay taxes to the City of Oshawa and membership, on an annual basis, is $24.00. Oshawa has 108,202 registered borrowers, of whom 1,006 pay a non-resident fee.

In Etobicoke a non-resident is someone who does not live, work, attend school or own property in metro Toronto. Etobicoke charges $83.00 per year per household with a total of registered users of 172,161 and they have 22 non-resident cards sold.

In Scarborough a non-resident is someone who does not live, work or attend school in metro Toronto and they charge $60.00 per year per household.

Of 227,000 registered borrowers they have sold less than 10 non-resident cards.

In Ottawa the library is planning to initiate a non-user charge. A non-user will be anyone who lives outside of the City of Ottawa. An exception will be made for children going to school in Ottawa and visiting the library with their class. The library plans to initiate a fee of $24.00 per person and of a total of 152,455 registered users, they are hoping that they will be able to sell 8,000 cards. The survey of other libraries who charge a non-resident fee would indicate that Ottawa is overly optimistic as Oshawa is the only library which has experienced any significant sale of non-resident cards and they have sold one percent of registered borrowers.

Further discussion with the Burlington, Dundas and Wentworth libraries indicates that Hamilton residents do utilize these neighbouring libraries. Their circulation statistics are comparable to the non-resident use of our branch libraries.

The non-resident use of the Central Library, however, is significant and would appear to be beyond the reciprocal use experienced by our neighbouring libraries.

5. IMPACT UPON HAMILTON PUBLIC LIBRARY IF CHARGES ARE INSTITUTED

The Hamilton Public Library would be faced with increased administrative costs in attempting to introduce charges for use of library service by non-residents.

It is possible to expand the subscription card presently sold for $5.00 to anyone who does not live within the City of Hamilton and to establish a similar or increased rate. However, other library experience would indicate that not all current non-resident users will purchase a membership. Based upon the 1% experienced by Oshawa, Hamilton Public Library may register approximately 2,700 users. The revenue generated would be insignificant compared to the administrative costs. This revenue would be offset significantly through the following costs:

1. Developing a programme to ensure that subscription cards are renewed on an annual basis. The current database does not require renewal of library cards annually. To extend the annual renewal to all library users would impact severely upon the administrative costs of operating the Library. The current small number of 35 cards is simple to maintain manually.

2. Non-resident users have, as an option, the utilization of Inter-Library Loan through visiting their local library and requesting that books be borrowed from the Hamilton Public Library. Our Library co-operates in a national inter-library loan service and offers this service to Hamilton users. The citizens of Hamilton requested 2,970 items in 1989. If Hamilton is to continue offering this inter-loan service to Hamilton users we must continue to offer inter-loan service to outside users. The option is to purchase the titles for our collection valued in 1989 at approximately $74,000.00. This purchase of items was avoided through the use of Inter-Library Loan.

3. One of our most popular services, QUIC Information at Central, is utilized throughout the region.

   A survey indicated that at least 17% of all callers are calling from outside the City of Hamilton with at least 12% of those calling from municipalities within the Regional Municipality of Hamilton-Wentworth. In 1989, the QUIC telephone information service answered 13,601 questions originating outside of the City of Hamilton. It would be difficult to screen these calls to ensure that the callers did reside in the City of Hamilton.

6. WHY OFFER ACCESS TO THE LIBRARY'S COLLECTIONS WITHOUT CHARGE TO INDIVIDUALS?

The City of Hamilton and the Hamilton-Wentworth region benefit from the use, particularly of the Central Library, by area residents.

The employers within the City benefit through the Library's collections being available to their employees. The Central Library assists in keeping the downtown core vital and alive. (i.e. 3500 people per day walk through Central).

The residents of the greater Hamilton-Wentworth area expect to have effective access to information and recognize the Central Library as a focus for information services. The Central Library provides a significant information resource and is one more benefit which assists in attracting to the City skilled people who have special information needs.

The Central Library offers services (e.g. Business Collection, Special Collections, Career Resource Centre, Language collections, Centre for the Disabled) which are unique within the Hamilton-Wentworth area.

The Public Library Act encourages free access to library collections. If non-residents were required to purchase a library card it would be possible to control the borrowing from the library collections. It, however, would be difficult to monitor utilization of our reference collections, our reading areas and our telephone service. The inability to control who walks into the Library and utilizes our reference collections would create inequities and introduce the need for control mechanisms that are not in the spirit of public library service.

7. ONTARIO PUBLIC LIBRARY STRATEGIC PLAN

In April 1990 the draft proposed Ontario Public Library Strategic Plan was released and a copy forwarded to the Finance & Administration Committee of the City of Hamilton. The goals of the Strategic Plan, i.e.:

Goal A: "Every Ontarian will have access to the information resources within the province through an integrated system of partnerships among all types of information providers".

Goal B: "Every Ontarian will have access to the resources and services of all public libraries without barriers or charges".

Goal C: "Every Ontarian will receive public library service that meets recognized levels of excellence from trained and service oriented staff governed by responsible policy makers".

Goal D: "Every Ontarian will receive public library service that is accurate, timely and responsive to individual and community needs".

are supported by a lengthy document which unveils the basis of a strategic plan for the development of public library service based upon adequate funding support from the Province of Ontario as well as the municipality. It urges the government of Ontario to develop an information policy and strategy which will benefit the residents of this province.

8. WHO SHOULD PAY?

The Hamilton Public Library Board recognizes that the Central Library is a significant resource to the Hamilton-Wentworth regional area. It is the Library Board's belief that the Hamilton-Wentworth Regional government should be providing funding to support the Central Library's specialized collections and services.

These collections and services which provide support to the business community, foster science and technology, maintain the history of the regional area, support literacy and English as a second language, and nurture the fine arts, provide benefits which go beyond the City of Hamilton and cannot be offered by any other library within this regional municipality.

The Hamilton Public Library Board looks forward to developing, in concert with the City of Hamilton's Finance & Administration Committee, a proposal to request funding from the Hamilton-Wentworth Regional government for 1991. The Library Board will present a funding proposal to the Finance & Administration Committee this Fall.

Corporation of the City of Hamilton

Memorandum

****

TO: Mrs. J. McAnanama
Chief Executive Officer
Hamilton Public Library Board

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance & Administration Committee

OUR FILE:
PHONE: 546-2747

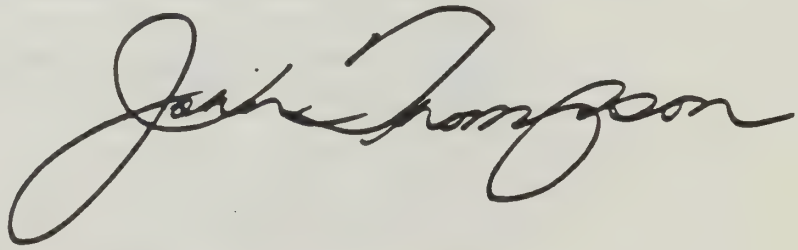
SUBJECT: USER PAY POLICY

DATE: 1990 February 14

In a preliminary review of the key issues of the 1990-1994 Capital Budget Programme of the Hamilton Library Board, the Finance and Administration Committee at its meeting held 1990 February 8 directed that the Library Board be requested to investigate the possibility and feasibility of implementing a "user pay" policy for persons who reside outside the City of Hamilton and make use of the City's library facilities, and report back within three months.

You indicated at the meeting that possibly the Library Board may wish to consider the possibility of opening or initiating discussions with the Regional Municipality of Hamilton-Wentworth regarding the possibility of obtaining some form of grant to be used to offset the additional expenses generated by residents from outside the City of Hamilton who are utilizing City library facilities.

Would you please ensure that this item appears on your Board's agenda for consideration and report.



JT/bc

c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Alderman D. Christopherson
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer

5.

CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 0 1990

DATE: 1990 July 30

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. Lou Sage
Chief Administrative Officer

SUBJECT: **Worker Education Centre - Literacy Training**

RECOMMENDATION:

That the Literacy Training Program sponsored by the Workers' Education Centre be available to any eligible employees of the City of Hamilton on the basis of one hour contributed by the employee and one hour by the employer.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The Worker Education Centre will be supplying and paying for the instructor from a grant received from the Ontario Ministry of Education. The City will provide a classroom at a suitable location. The Public Works Department estimates that the expenditures will be approximately $10,000 per year either in the cost of replacement employees or in loss of productivity during the absence of the employee. Training costs in other Departments will be minimal due to low estimates of demand for this training course.

BACKGROUND:

Attached are reports from the Director of Public Works, dated June 05 and 11, 1990 as well as copies of the Policy passed by City Council on July 28, 1987. Also attached are copies of the Program as provided by the Worker Education Centre.

It is customary for good employers to provide training programs for employees based on a sharing of personal and corporate time on an equal basis. The Program should be City-wide in scope and include all Departments and Union Locals. It is expected that the above recommendation will result in adequate utilization of the program. It will be of considerable benefit to the City from both the training aspects as well as the safety concerns stemming from the lack of sufficient literacy on the part of some of our employees.

This report has the concurrence of the Director of Public Works, the Commissioner of Human Resources and the City Treasurer.

Attach.

FOR INFORMATION

REPORT TO: Mr. J. J. Schatz, Acting Secretary
Transport and Environment Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

DATE: 1990 June 5
COMM FILE:
DEPT FILE: 90-1075B

SUBJECT: Worker Education Centre - Literacy Training

BACKGROUND:

Recently, a representative of the Worker Education Centre has requested that classes be conducted for interested City workers in the basic skills of reading, writing and mathematics.

Attached is a sheet outlining the Companies and Unions where similar programs are already being carried out.

PROPOSAL

Part of that proposal was to use a City facility for the training and part of it was to pay the employees for a portion of the training time.

A. City Facility

To accommodate the employees with parking and classroom facilities, the program can be taught in the Department's newest facility - the B. A. Court Yard.

However, the use of this and any other Public Works Department facility will be restricted to April 15 to November 15 because the Public Works Department operates a double shift between November 15 and April 15 to be totally prepared for winter activities.

B. Classes

The classes run for fifteen weeks with two classes per week. Each class is two hours long for a total of sixty hours of attendance for a course.

The classes are held either partly during normal working hours and partly on the employee's time or entirely on the employee's time.

In the case of the Public Works employees, it is suggested that it be held entirely on the employee's time immediately after working hours. By being entirely on the employee's time, crews do not have to be disrupted. Alternatively, if the employee was to start the class during normal working hours, crews and their operations would be disrupted.

As well, it is suggested that courses start immediately after normal working hours so that employees don't have to travel to and from work - wasting time.

C. Cost Sharing

The Worker Education Council has advised that most employees participate on the basis that the employer will pay for one half of the class time (30 hours) provided the employee spends an equal amount of his/her own at class (30 hours).

This cost sharing deviates from other courses where:

i) the City will pay for 100 percent of the employee's time and tuition where the City requires the employee to take the course that is given during normal working hours **or** it is an in-house course that is supplied through the Human Resources Centre **and** is directly applicable to the employee's job responsibilities.

ii) the City does not pay any portion of the employee's time because the course is not directly required and necessary for the employee to carry out his/her job. However, the City participates in tuition reimbursement as an incentive to provide the employee an opportunity to further himself/herself.

In the case of the Worker Education courses, because they deal directly with the basic skills of reading writing and arithmetic, there is some rationale to equally cost share the program with the employee - again so that the employee can further himself/herself.

Accordingly, the City will pay the employee one half of the time spent attending these courses, at straight time and upon successful completion of the course.

It is also understood that the Worker Education Council will supply the salary of the instructor/teacher and supplies.

Human Resources have advised that the Corporation pays annually into a Worker Education fund that is available to cover the cost of this training. The estimated cost per employee (without benefits) is estimated to be $420.00:

$14.00 per hour x 30 hours = $420.00.

D. Attendance

The current session of classes is now in progress with six City of Hamilton employees enroled.

It is hoped that this number will increase with the next session - particularly with the incentive of the Corporation paying for up to one-half of the class attendance hours.

JGP/DH/
attach.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. J. Johnston, Commissioner of Human Resources

FOR ACTION

REPORT TO: Mr. R. C. Prowse
Secretary, Transport and Environment Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

DATE: 1990 June 11
COMM FILE: 3-2.2
DEPT FILE: 90-1075A

SUBJECT: ***Literacy Courses for Local 5 Employees***

RECOMMENDATION:

(a) That the availability of literacy courses for Local 5 employees be negotiated during the upcoming contract negotiations to resolve how the City of Hamilton and C.U.P.E. Local 5 should cost share participation in such a program, and

(b) That provision be made in subsequent current budgets for participation in such a program based on these contract negotiations because presently there is no provision for such training in the 1990 budget.

J. G. Pavelka

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

Approval of literacy courses for Local 5 employees would lead to an annual budget appropriation. The annual appropriation would reflect the number of employees participating as well as the cost sharing with Local 5 and the employees. Currently Local 5 have indicated that they are not prepared to cost share and furthermore they are of the opinion that the City should assume 100% of the costs for such courses. At the present time, assuming 25 employees would take the thirty, 2-hour sessions, at the present labour rate of approximately $14.00 per hour this would lead to an expenditure of $21,000.

BACKGROUND:

The Worker Education Centre and C.U.P.E. Local 5 have approached the Public Works Department and requested that the City of Hamilton provide literacy courses for Local 5 employees who may be interested in attending such classes. The literacy classes are designed to upgrade the employees knowledge and skills in reading, writing and arithmetic.

The literacy courses consist of thirty 2-hour sessions.

The Worker Education Centre has confirmed that they are prepared to supply and pay for the instructor.

BACKGROUND: (Cont'd...)

Arrangements can also be made to utilize the City of Hamilton's public works yard at 308 Rymal Road East (B. A. Court Yard) for training purposes, so no costs will be incurred for training facilities. However, this availability should be restricted between April 15 and December 15 so that there would be no overlap with the night shift which goes into effect between December 15 and April 15 for the winter maintenance operations. These arrangements to have the training facilities within the public works building are also desirable so that employees don't have to waste time travelling from their work base to the training facility.

It is estimated that there are approximately 25 employees that might be interested in participating in such a course. Therefore the financial commitment could be approximately $21,000

25 EMPLOYEES x 60 HOURS x $14.00/HR. = $21,000

To reduce this financial impact, it has been suggested that the employee commit an equal amount of time, of their own personal time, after the normal work day if the City were to subsidize the courses. In this case the cost of the courses would be reduced to $10,500

Even with the proposed cost-sharing commitment of the City subsidizing 1 hour of attendance for each hour the employee agrees to commit to the course, there is still a conflict with the present practice that the City has with other employees attending courses on their own time after their normal working day.

In these cases, the City of Hamilton has a policy of 100% or 50% reimbursement of the tuition fee upon successful completion, which in effect is analogous to supplying the instructor and the place where the training is carried out. These employees attend recognized courses in the community but on their own time after their normal working day.

Contrary to the above principle, there is some reason to give this training some consideration. Presently, a number of courses are offered to salaried staff, so when required to attend courses, members from management staff, Local 1041 and Local 167 are permitted to attend. And because they are salaried, the practice has been to pay them for the time that they would have worked, but were away attending the course.

Note should be made that the same opportunity exists for members of Local 5 to attend courses necessary for them to carry out their work responsibilities. Courses such as the following are being regularly attended by Local 5 employees:

FIRST AID	DEFENSIVE DRIVING
C.P.R.	ATHEY SWEEPER TRAINING (FLEET SERVICES)
W.H.M.I.S.	WELDING & SMALL ENGINES (FLEET SERVICES)
	TRANSMISSIONS, ELECTRONICS & RELATED COURSES (FLEET SERV.)

In these cases, the employees attend the course and are fully compensated for the time while they are attending the course.

BACKGROUND: (Cont'd...)

During the discussions on how to give this matter consideration, the management of the Public Works Department requested that Local 5 consider cost sharing this program. Attached is their response saying no. They think the responsibility for providing and paying for these courses rests with their employer--the City of Hamilton.

Our information confirms that neither the Region of Hamilton-Wentworth nor the Royal Botanical Gardens provide funding for literacy courses.

CONCLUSIONS:

To summarize, there is no provision in the 1990 current budget to accommodate C.U.P.E. Local 5's request for literacy courses.

Furthermore, to provide paid time for Local 5 to attend literacy courses conflicts with the City's present practice to reimburse tuition to those employees taking courses after hours on their own time.

As well, any funding for these literacy courses should be considered during the upcoming contract negotiations as it represents an additional allowance to C.U.P.E. Local 5.

JGP:jh
Attch.

c.c. Alderman B. Hinkley
L. Sage, Chief Administrative Officer
J. Johnston, Commissioner of Human Resources
D. Farquhar, Manager of Administration
D. Heintz, Project Maintenance Engineer
F. Loft, President, C.U.P.E. Local 5

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1

Telephone: 416-527-3391

FILE No. 90-1075A
DEPT. PUBLIC WORKS
JUN 04 1990

President
Fred Loft

Secretary
Sid Gratton

May 31, 1990

Mr. J. Pavelka,
Director of Public Works,
City Hall,
Hamilton, Ontario.
L8N 3T4.

Dear Mr. Pavelka: **Re: Literacy Courses For CUPE Local 5 Members**

As you are probably already aware, the Membership of Local 5 rejected your Department's proposal of a cost sharing arrangement for 1990 for one half of the class hours. There were two reasons for this rejection: a belief that the Employer should pay the entire cost and failure to make a commitment for subsequent years beyond 1990.

On the latter point, we specifically mentioned in the meeting in your office on April 24th that if we were to argue in favour of your proposal, we would require some commitment towards future years. There was none in your letter dated April 30, 1990.

However, the most important objection concerned the basic principle of Employer paid training. This principle has been recognized by many area Employers which have had a working relationship with the Worker Education Centre. Courses have occurred during working hours and participants have received full wages for time spent. That situation contrasts rather sharply with your department's attitude towards this matter. These other Employers, being private ones, also believe themselves to be "activity driven". However, it is apparent that they must have a broader definition of activity than your department. Training is not a "non activity". It is an investment of time and money that reaps benefits because activities become safer and more efficient.

....2

In this case, Literacy Training may also be a prerequisite for other training like W.H.M.I.S. and can save time and effort in communications eg. processing of Sick Claims and WCB through Human Resources. Interestingly enough, we pointed out these ideas at the April 24th meeting. There was no objection from your representatives. Your department appeared far more comfortable with sending people to be trained in W.H.M.I.S. again and again following failure rather than giving the employee Literacy Training followed by one W.H.M.I.S. course which the employee comprehends. How does this make sense in your "activity driven" budget?

As well, there is not consistent approach to Literacy. On the one hand, your department wants this Local to cost share Literacy Training possibly using money from the Education Trust Fund (even a cursory glance at the Collective Agreement would tell one this is totally inappropriate); on the other hand, another department of the City (Human Resources Centre) schedules training among other courses in Report Writing. There is, no doubt, that this is part of a Literacy Program. Certainly, it is on the continuum of courses to reach it.

How is it that the latter can be funded and the former not? Could it be that the latter is simply intended for Management Personnel?

1990 is the Year of Literacy. Perhaps, it is time for your department and the City of Hamilton to recognize that and adopt it as an important "activity". It's time to accept a commitment to the success of the program. This Local is prepared to do it; it has been committed to it since August 1987.

Commitment carries a price. It means finding the money, but it also means not creating obstacles such as has occurred with allowing Tom Root of Forestry to teach. It also means the City cannot be prepared to offer a program to Management Personnel and not other employees.

We are prepared to discuss this further with you.

On Behalf of the Executive Board
of C.U.P.E. Local 5,

Peter Wickett,
Treasurer.
PW:sc

cc: Alderman Brian Hinkley
Mayor R. Morrow

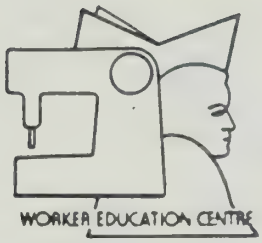
Sub-joined is a copy of Section 17 of the FOURTEENTH Report of the Executive Committee adopted by City Council at its meeting held July 28, 1987.

"(a) That the Council of the Corporation of the City of Hamilton endorse and strongly support the Hamilton and District Labour Council's efforts to establish basic adult literacy in the workplace.

(b) That Mayor R. M. Morrow, on behalf of the Council be authorized to forward a letter appended hereto as Schedule "B" to the Ministry of Skill Development of the Province of Ontario conveying City Council's position and support on this matter.

(c) That a copy of Mayor Morrow's letter be forwarded to all area M.P.P.s and M.P.s.

WORKER
EDUCATION
CENTRE



1025 Barton Street East
Hamilton, Ontario
L8L 3E3
Phone: 547-2951

ENGLISH IN THE WORKPLACE

COURSE OUTLINE

GENERAL DESCRIPTION:

Goals: To develop English language skills relevant to the work situation and for general competence. Specifically:

a) to develop listening and speaking skills and the ability to verbally communicate work-related problems to both management and union officials;
b) to develop reading and writing skills, particularly those related to the workplace and to union procedures;
c) to develop self-confidence to enable workers to better assert themselves at work and within their union.

Course Outline:

English in the Workplace is concerned with the functional method of language teaching. Classes are conducted around particular themes relevant to the students, and the appropriate grammatical structures are then built into thes themes. The majority of units focus on the theme of work with some additiona themes of more general relevance. The content of all the work related units will address the specific communicative needs identified by the Management, the Union and the workers in each particular workplace.

	THEME	EXAMPLES OF STRUCTURES PRACTICED
1.	Work - a) Your job and work experience	Descriptions: tenses (Present Continuous)
2.	Work - b) Overall production -how the process works	Tenses - interrogative for
3.	Work - c) Time - how it affects the work-place	Habitual present and prese continuous tenses; Telling time
4.	Work - d) Communication in the Workplace -between employees; employees/ employer -company rules and regulations eg. on safety, sickness etc.	Reporting; Giving and receiving instructions; t Imperative
5.	Work - e) Wages & Earnings- payslips, banking, understanding benefit plans etc.	Past tense/comparisons/ explanations

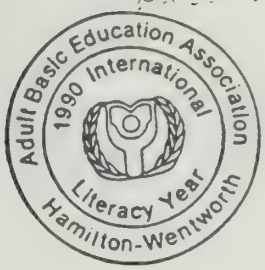
	THEME	EXAMPLES OF STRUCTURES PRACTICED
6. Work -	f) Labour Relations -the grievance procedure	Present Perfect tense/ use of the conditional
7. Work -	g) Out of Work - U.I.C., job interviews, etc.	Reporting/Oral Skills
. Family Life	-Family tree, routines, cultural background, leisure time, etc. -remembering the experience of immigrating to Canada	Past perfect tense; Adjectives; Adverbs
9. Housing	-renting, owning a home, community awareness, etc.	Future tense; Infinitives
0. Consumption	-basic necessities for well-being; information about goods and services	Future perfect tense; Idioms
. Health & Safety	-understanding legislation, rights and responsibilities of employees and employer, W.H.M.I.S.	Passive voice; Indirect speech

NOTE:

Classes will be approximately 4 hours per week and may be scheduled in a variety of ways, for example: twice a week for 2 hours, once a week for 3-4 hours (evenings), four times a week for 1 hour (lunch times), etc.

Literacy Ontario

Promoting literacy through a partnership of the people and Government of Ontario



Yes we can

Local International Literacy Year Update

As a reminder, 1990 is International Literacy Year (ILY). The objective for having this year named ILY is to increase the level of literacy as an economic and social issue. The Adult Basic Education Association of Hamilton- Wentworth wishes to increase awareness of literacy at a corporate and individual level.

Enclosed is a copy of our 1989 Annual Report. A special thanks goes out to the Regional Municipality of Hamilton-Wentworth for financially assisting us with the play "Reading the Signs". This assistance allowed over 100 adult learners to view the play at no cost to them.

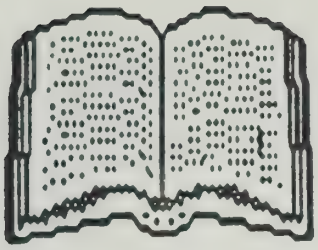
Also enclosed is "Literacy At Work - It's Everybody's Business", an information newsletter specifically targeting workplace literacy needs and corporate literacy awareness. Studies have found that illiteracy is costing businesses in Canada an estimated $4 billion annually. Canadian businesses are losing money through industrial accidents, lost productivity, training costs and lost earnings because of illiteracy in the workplace. It was found that accidents caused by illiteracy tend to be more costly and more serious accidents than the norm. The hope of the newsletter is to involve businesses in the fight for literacy.

For more information or subsequent issues of the "Literacy at Work - It's Everybody's Business" newsletter call Nella Roque at (416) 527-2166 at the Adult Basic Education Association of Hamilton-Wentworth.

HAMILTON AREA COMPANIES PROVIDING WORKPLACE ENGLISH/UPGRADING

UNION	COMPANY
CANADIAN UNION OF PUBLIC EMPLOYEES	* HAMILTON GENERAL HOSPITAL * HENDERSON GENERAL HOSPITAL * ST. JOSEPH'S HOSPITAL CITY OF HAMILTON
CANADIAN AUTO WORKERS	* BURLINGTON DIE CASTINGS
UNITED STEELWORKERS OF AMERICA	* CANADIAN DRAWN STEEL * FORD SMITH MACHINE J. I. CASE * NATIONAL STEEL CAR RHEEM CANADA * SAMUEL KENT * SLATER STEEL * STELCO - LAKE ERIE WORKS * STELCO - PARKDALE WORKS * TAMARACK LUMBER
UNITED RUBBERWORKERS	FIRESTONE
RETAIL WHOLESALE & DEPARTMENT STORE UNION	* ROBINSON CONE
UNITED FOOD & COMMERCIAL WORKERS UNION	* SUSAN SHOE INDUSTRIES
BAKERY CONFECTIONERY & TOBACCO WORKERS UNION	* MAGIC PANTRY

*CLASSES HELD ON PAID TIME ARRANGEMENT



SKILLS

UPGRADING

The Company and the Union are offering a free upgrading course. Would you like to:

* improve your English skills (writing, speaking and reading)
* develop better numeracy skills;

These skills are necessary for:

* job retraining and advancement;
* changing technology in the workplace and society;
* union involvement and education;
* furthering your education;

Studying English is also important for immigrants whose first language is not English. Good English skills will help you:

* communicate at work;
* better your career opportunities;
* ensure you have an open line of communication with younger generations growing up in Canada;

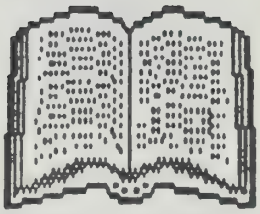
The Company will pay you for half of your time in class at your regular hourly rate. The classes will begin in the very near future.

TO SIGN UP FOR THE CLASSES PLEASE FILL IN THE FORM AND GIVE IT TO YOUR DEPARTMENTAL STEWARD.

REGISTRATION FOR UPGRADING COURSE

NAME:_____ TELEPHONE #:_____

DEPARTMENT:_____CLOCK#:_____



UPGRADING IS FOR EVERYONE

The union and the city are planning to offer skills upgrading and English as a Second Language courses.

Skills upgrading will help you brush up on a range of skills from letter writing to basic math and more.

English as a Second Language is for Canadians who's first language is not English. This course will help you to improve your English (reading, writing and speaking).

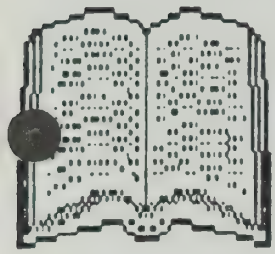
Learn at your own pace in friendly surroundings.
The courses are free and will be held after day shift in a central yard or district location.

If you are interested please call one of the numbers below and leave your name, telephone number and department.

C.U.P.E. LOCAL5.....527-3391

WORKER EDUCATION CENTRE.....547-2951

PLEASE CALL BY MID-NOVEMBER SO THAT CLASSES CAN BEGIN AS SOON AS POSSIBLE



MIGLIORARE E PER TUTTI

Il sindicato e la citta' stanno progettando di offrire corsi per il miglioramento delle abilita' e dell'inglese come seconda lingua.

Ol miglioramento dell'abilita' vi aiutera' a rinfrescare una gamma di capacita' che va dallo scrivere una lettera, alla matematica basilare ed oltre..

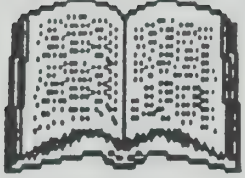
L'Inglese come seconda lingua e' per i canadesi la cui prima lingua non e' L'Inglese. Questo corso vi aiutera' a migliorare il vostro inglese (Leggere, scrivere e parlare).

Imparate al vostro proprio passo, in un ambiente amichevole. I corsi sono gratuiti e saranno tenuti dopo le attivita' della giornata, in una localita' centrale.

Se vi interessa, per favore chiamate uno dei numeri segnati sotto e lasciate il vostro nome, telefono e dipertimento.

C.U.P.E. LOCAL5.....527-3391
CENTRO DI EDUCAZIONE DEL LAVORATORE.....547-2951

PER FAVORE CHIAMATE ENTRO LA META' DI NOVEMBRE IN MODO CHE LE CLASSI POSSANO COMINCIARE AL PIU' PRESTO POSSIBILE.



ENGLISH CLASSES

The Company and the Union are starting new English classes.
If you would like to improve your spoken or written skills, the Company and the Union would like to help you.

Everyone is welcome.
Participation in the class is voluntary and the Company will pay you at your regular wages for half your time in class.

THE CLASSES START ON FRIDAY, NOVEMBER 17, 1989 AND WILL BE HELD EVERY FRIDAY FROM 1:00 TO 4:00 p.m.

If you want to join the English class please fill out this form and give it to your supervisor AND COME TO CLASS ON NOVEMBER 17th.

ENGLISH CLASS REGISTRATION

NAME:_____

TELEPHONE #:_____

DEPARTMENT:_____

UPGRADING IS FOR EVERYONE !!

Most people learn many skills in school. These skills, like any other must be practiced or they are lost. The Company and the Union are offering you a chance to regain the skills you may have lost due to lack of use.

We are offering courses that allow you to brush up on all of your basic skills, from math to letter writing and more.

The courses are being held at the plant after the first shift and before the second shift, and will begin in September.

Skills are tools we use in our lives every day, in every situation, so why not make sure your tools are the best they can be?

The Company will pay straight time for half of your time in class. The classes will begin in September, on days to be announced.

PARTICIPATION IS VOLUNTARY

IF YOU ARE INTERESTED , PLEASE FILL IN THE ATTACHED FORM, AND RETURN IT TO THE UNION OFFICE OR TO YOUR SUPERVISOR.

SKILLS UPGRADING CLASSES

NAME:_____ SIGNATURE:_____

PLEASE PRINT

DATE:_____

Burlington Die Castings Co. Ltd.

Telephone (416) 335-2742
Fax No. (416) 332-5122
3267 MAINWAY
BURLINGTON — ONTARIO
L7M 1A6

10 June, 1988

NOTICE TO ALL EMPLOYEES

In a joint venture between the Union, the Company and Skills Ontario, we plan to run an English course for all employees interested in developing their English skills.

The program is voluntary. It is planned that training programs will be run continuously in future. For all employees to understand courses taught, it is important that everyone has a good working knowledge of English.

Our plan is to run an English course for every shift. The course would take two hours a day - two days per week. Anyone volunteering will be paid at their regular hourly rate (not overtime) for their classroom time.

Everyone interested in this English course should fill out a slip and return it to their Supervisor, the Union President or the Personnel Office. If there are any questions, please ask Dave Hughes, Ray Good, Mary Young or Gord McCulloch.

Yours truly,

BURLINGTON DIE CASTINGS CO. LTD.

G. D. McCulloch
Plant Manager

NOTICE TO ALL EMPLOYEES

THE COMPANY AND THE U.S.W.A. LOCAL 7068 WILL BE OFFERING ENGLISH UPGRADING CLASSES.

TO FACILITATE THE 10 HOUR SHIFTS THE COMPANY IS OFFERING THE CLASSES AT TWO DIFFERENT TIMES:

1. 1:00 - 3:00 PM TWICE A WEEK.
2. 3:00 - 5:00 PM TWICE A WEEK.

THE COMPANY WILL PAY FOR 2 HOURS AT YOUR REGULAR HOURLY RATE.

IF YOU ARE INTERESTED IN PARTICIPATING FILL IN THE ATTACHED FORM, INDICATING YOUR PREFERENCE OF WEEKDAYS OR SATURDAYS, AND HAND IT IN TO THE OFFICE OR TO A UNION REPRESENTATIVE.

NAME:_____

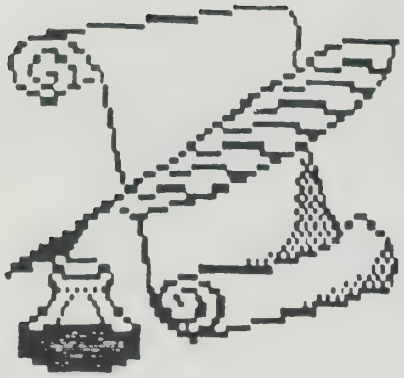
TELEPHONE:_____

SHIFT:_____

1. 1:00 - 3:00 PM
   OR TWICE A WEEK _____
   3:00 - 5:00 PM

2. 3 HOURS ON SATURDAYS, ONCE A WEEK _____

(PLEASE INDICATE YOUR PREFERENCE)



UPGRADING IS FOR EVERYONE !!

The union, USWA Local 4752 and the Company, Hamilton Spec Bar are providing a skill upgrading class.

If you would like to improve your English (reading, writing and speaking) we would like to help you.

Participation in the class is voluntary.
Classes will be scheduled to allow employees to participate when they are not scheduled to work.

The classes will be held in the workplace and the Company will pay straight time wages for your time in class.

If you are interested in participating please fill in the attached form and return it to: LARRY MACOVI in HUMAN RESOURCES

PLEASE RETURN THE FORM BY NOVEMBER 24, 1989.

REGISTRATION FOR UPGRADING

NAME:_____

TELEPHONE NUMBER:_____

PLEASE RETURN BY NOVEMBER 24, 1989 to LARRY MACOVI in HUMAN RESOURCES

NOTICE TO ALL EMPLOYEES

JUST A REMINDER: THE COMPANY AND THE UNION ARE GOING TO OFFER ENGLISH UPGRADING ON MONDAYS AND WEDNESDAYS, STARTING SEPTEMBER 19TH, 1988.

** ANYONE INTERESTED WILL BE PAID FOR THE 4 HOURS OF CLASSROOM TIME PER WEEK.

** CLASSES WILL BE HELD IN THE S.P.C. ROOM

DAY SHIFT - - 3:00 P.M. - 5:00 P.M.

AFTERNOON SHIFT - - 1:00 P.M. - 3:00 P.M.

EVENING SHIFT - - 9:00 P.M. - 11:00 P.M.

** IF YOU ARE INTERESTED FILL OUT THE FORM AND HAND IT BACK IN TO

THE UNION CHAIRMAN - DAVE HUGHES

OR

DAVE BERGIN

NOTICE TO ALL EMPLOYEES:

-The Company and the Union are planning to hold an English class

-If you wish to improve your spoken or written skills Robinson Cone and the Union would like to help you

-The English in the Workplace Programme is run by the Worker Education Centre, a joint project of the Hamilton and District Labour Council and the McMaster University Labour Studies Programme

-The classes are 2 hours a day, 2 days per week. The Company will pay you at your regular wage for 2 of the 4 hours if you participate in the class

-The classes are to be scheduled before or after shift. They will be held 2 blocks west of the Centre Mall at the United Steelworkers of America Centre - located at 1025 Barton St. E., Hamilton

-The classes will be held on Tuesdays and Thursdays and will rotate with your shift:

Day Shift.....3:30 pm to 5:30 pm

Afternoon Shift..12:30 pm to 2:30 pm

Evening Shift.....8:00 pm to 10:00 pm

-This will enable employees to catch their regular bus to and from work

-If you are interested in an English class please fill out a form and return it to your Union Rep or Pat Dawson in the Personnel Office

CURRICULUM SAMPLES

WORKPLACE SPECIFIC CURRICULUM

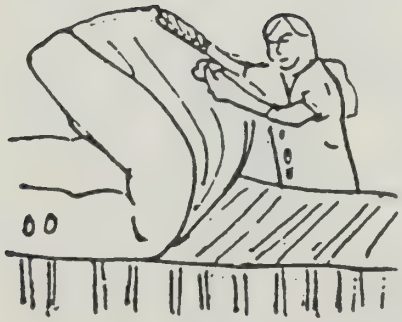
CLEANING PICTURES

1

3

4

2



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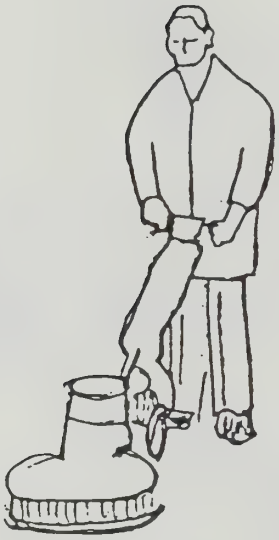

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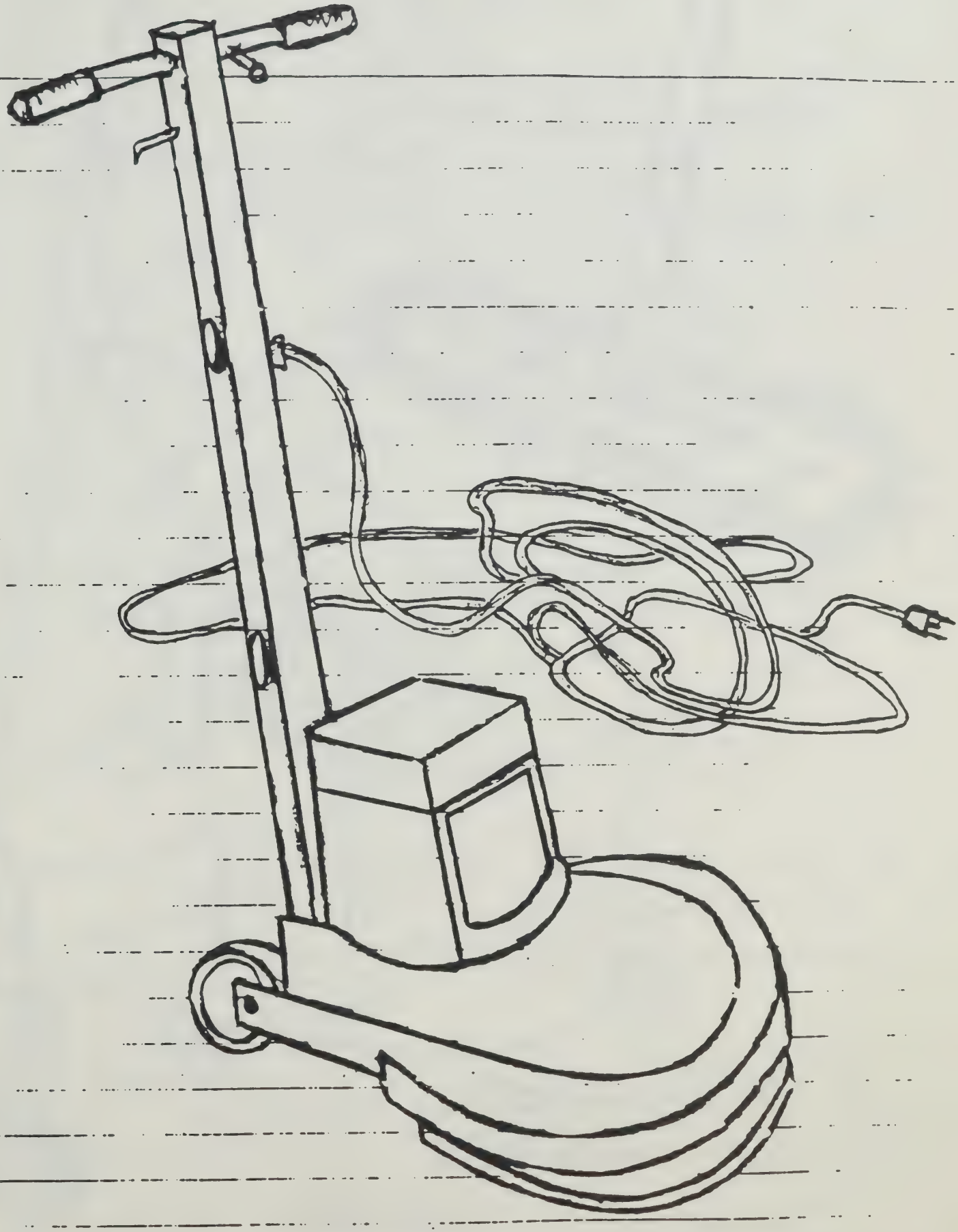
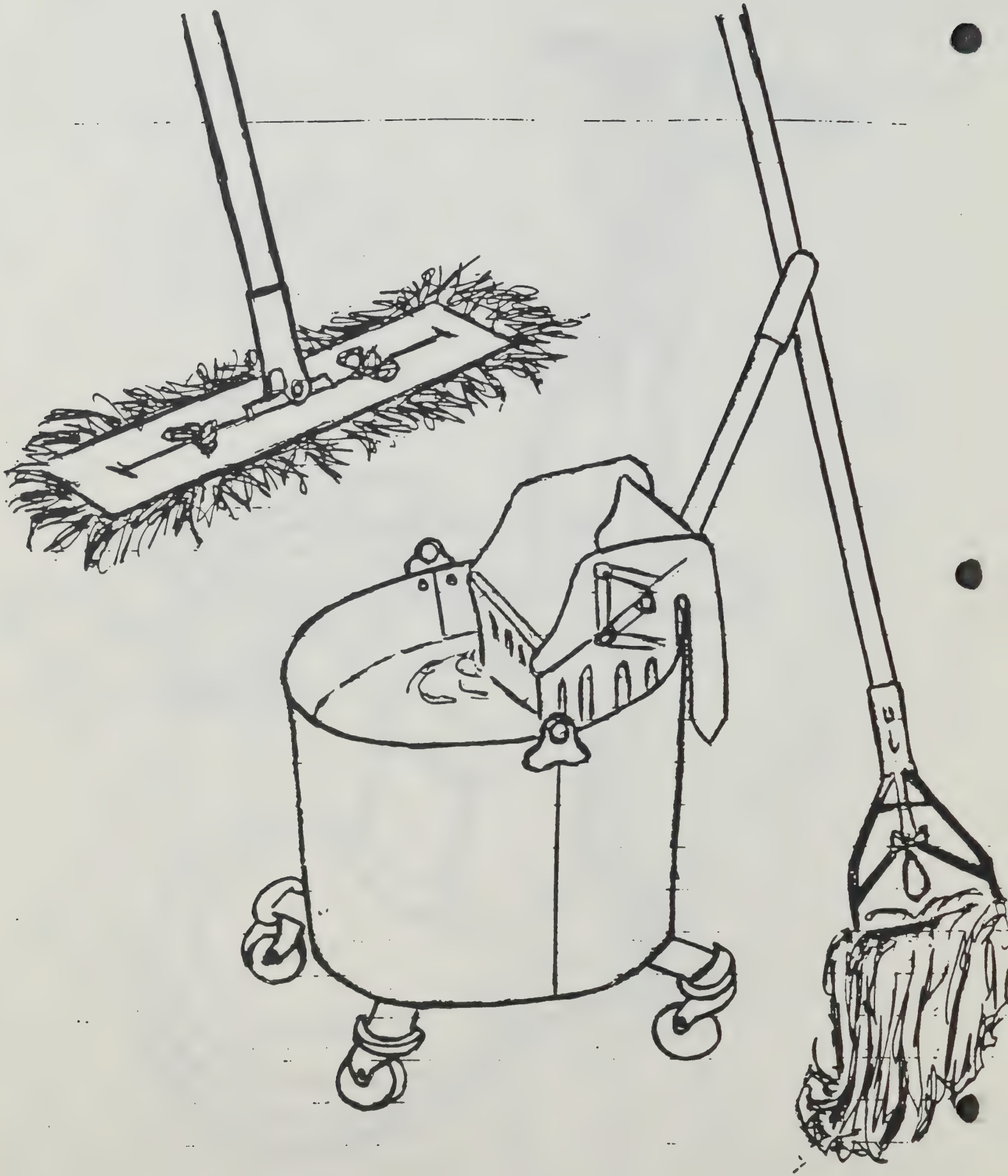
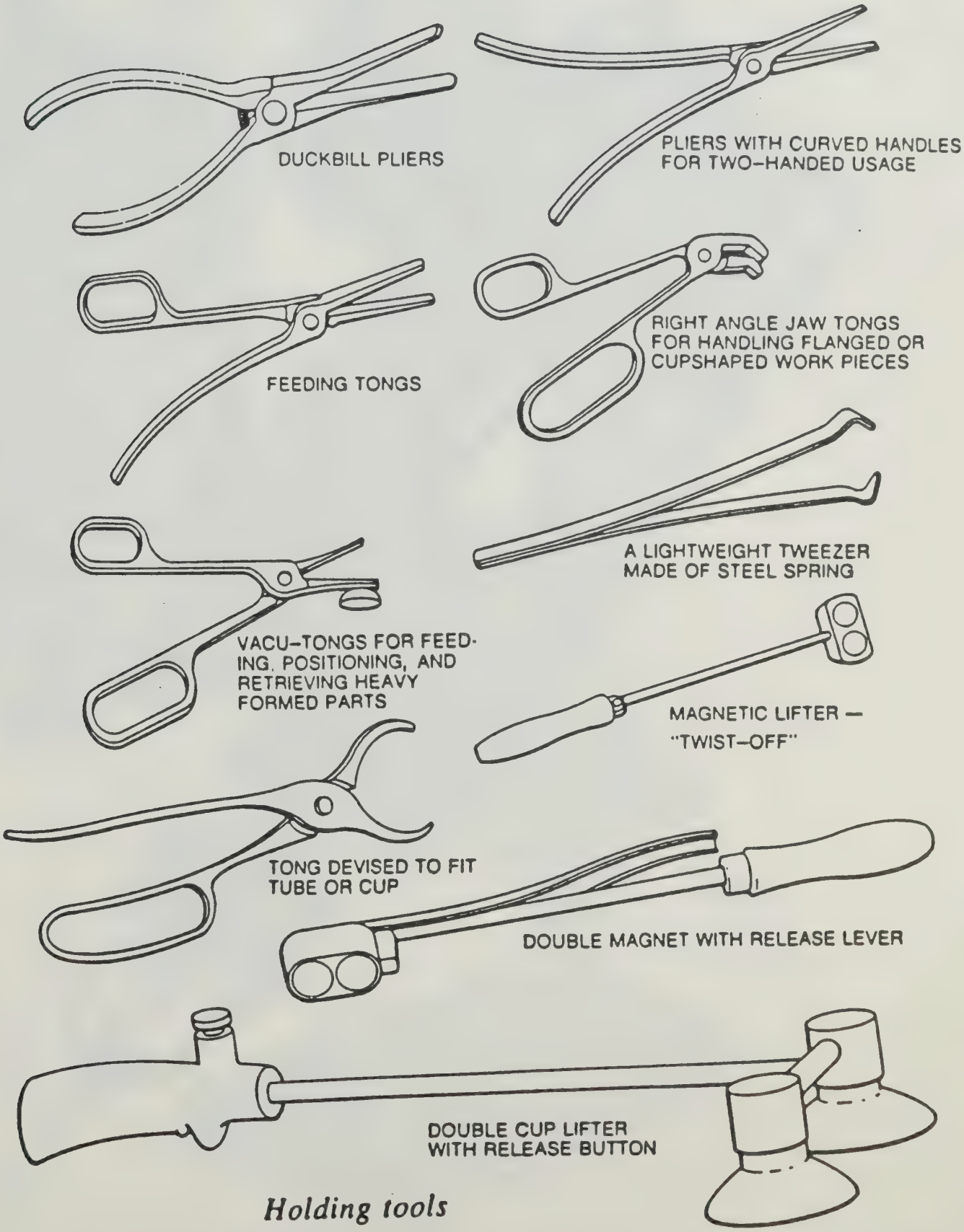
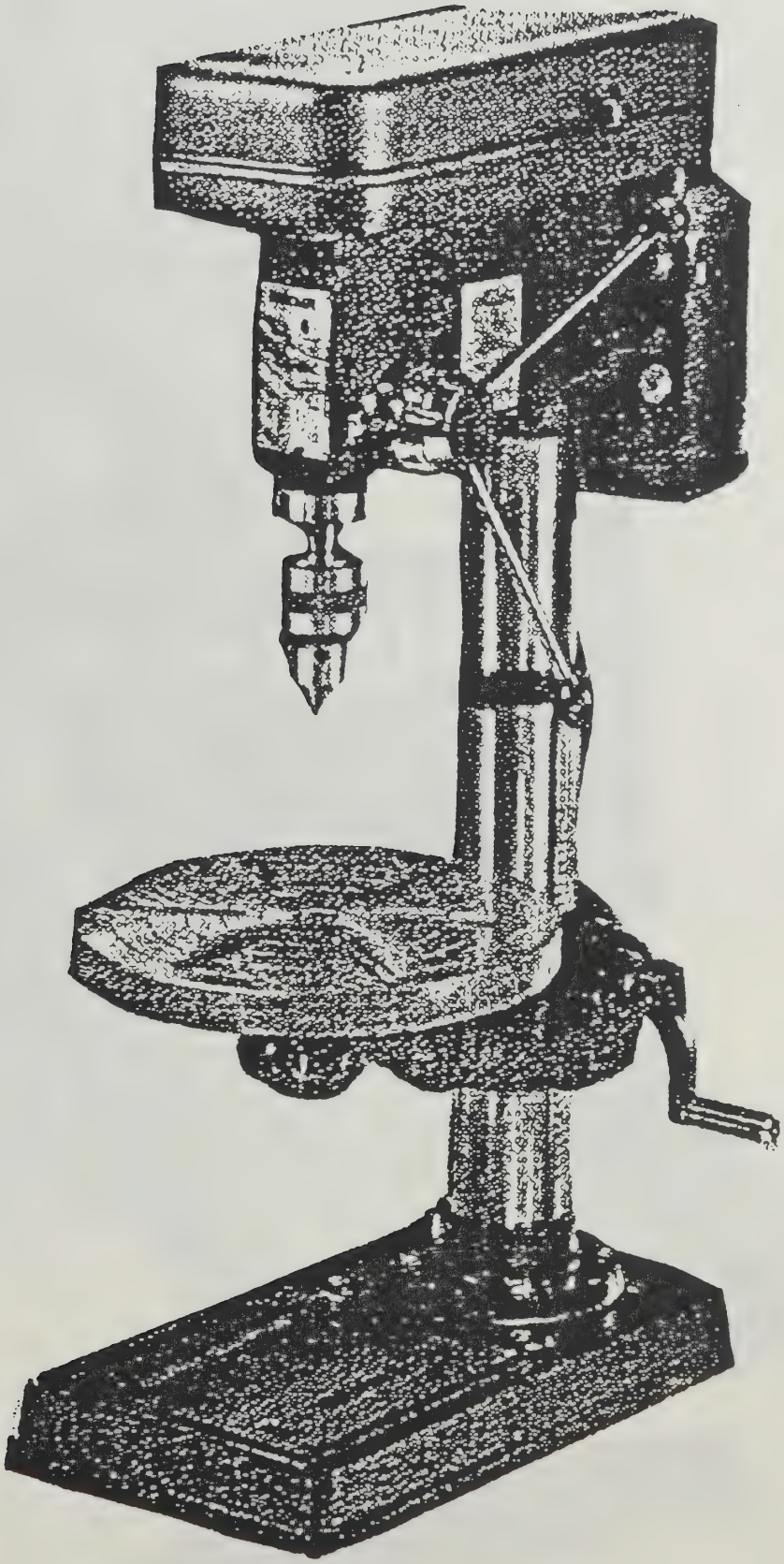






Holding tools

BOSCH
CSB 450-RLE

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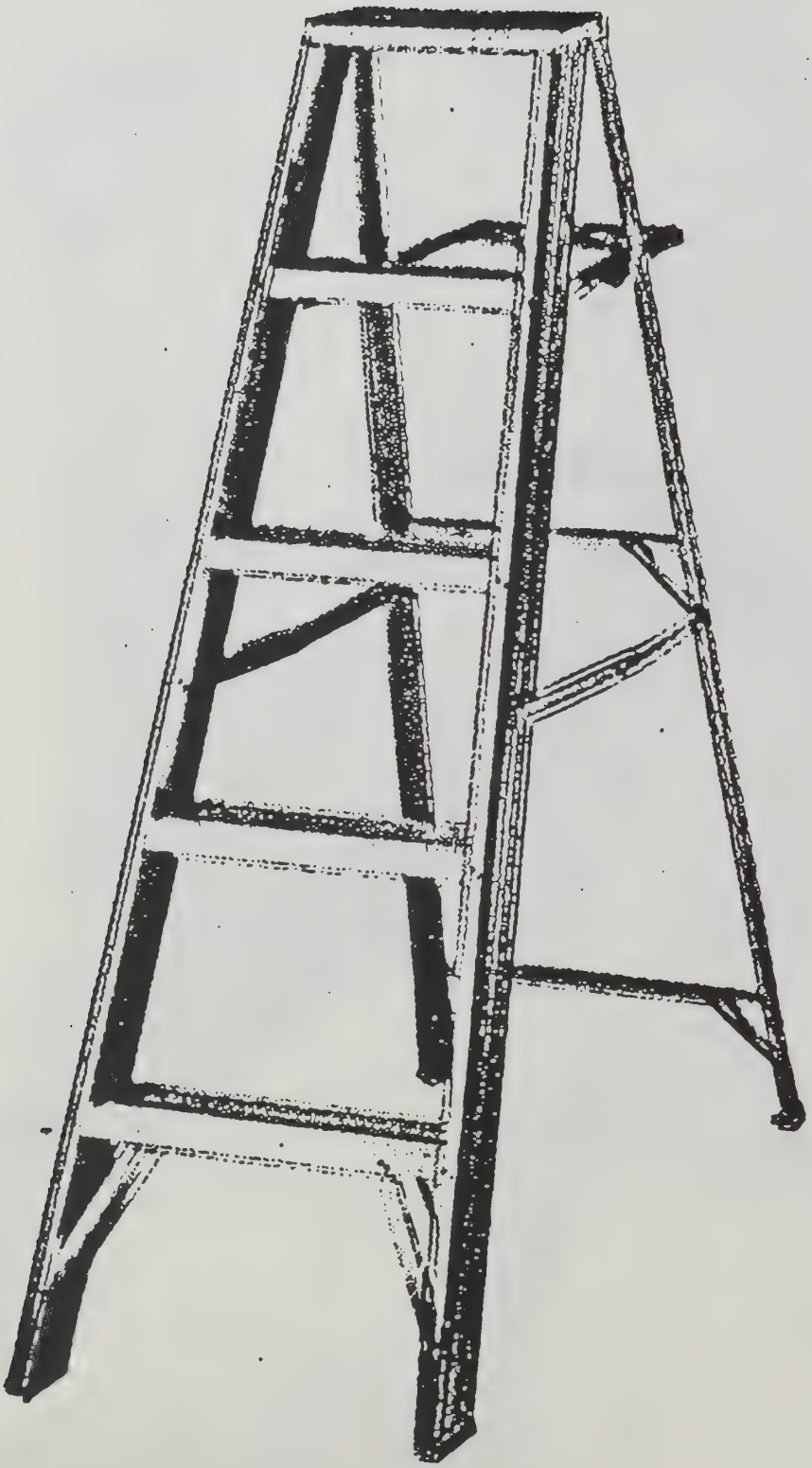
shop•vac

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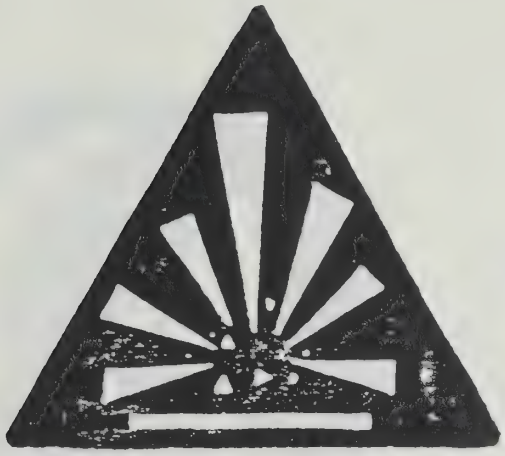
Key to the Symbols



Caution: Explosives

Flammable

Chemical Burn

Poison

Eye Wash

Shower

Key to the Symbols

Do not run

No Entrance

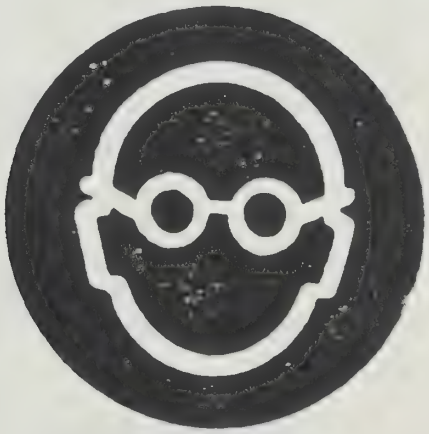
No Smoking

Do not touch

Do not touch switch

Key to the Symbols

Head Protection



Eye Protection

Breathing Protection

Hearing Protection

Wear Safety Boots

ROBERT M. MORROW
MAYOR

Mayor's Office
Hamilton

6.

AUG 1 4 1990

July 20th, 1990

MEMORANDUM TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert M. Morrow

SUBJECT: 1991 GREAT LAKES ST. LAWRENCE MAYORS' CONFERENCE (IGLSLMC)

RECOMMENDATION

That at the request of Mayor Sammie Maletta of Portage, who is Chairman of the 1991 International Great Lakes St. Lawrence Mayors' Conference Host Committee, that the City of Hamilton participate in co-hosting the 1991 Conference in conjunction with the Mayors of Mississauga, Burlington and Oakville and that each of the four Canadian cities provide $1,000 towards the cost of a reception in Merrillville, Indiana, and further that Dennis Carson, Executive Assistant to the Mayor, be designated as the City of Hamilton's representative to participate in planning for the Conference.

For further information please see the attached letter to Mr. Dennis Carson of July 5, 1990 from Mayor Sammi Maletta.

RMM/DC/pb.

Attach.

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

Lake Michigan Marina Development Commission

8149 Kennedy Avenue Highland, Indiana 46322 (219) 923-1060

July 5, 1990

Mr. Dennis Carson
Exec. Asst. to Mayor Bob Morrow
City Hall
71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Mr. Carson:

I am pleased to respond to your request for additional information about the International Great Lakes St. Lawrence Mayors' Conference (IGLSLMC). As you know, the Lake Michigan Marina Development Commission (LMMDC), a consortium of six Indiana cities located on the shores of Lake Michigan, will host the fifth IGLSLMC in Merrillville, Indiana, in May 1991.

Inspired by the Great Lakes St. Lawrence Maritime Forum, the IGLSLMC first met in the city of Quebec in 1987 and adopted the following, which continue to serve as the Conference's objectives:

1. Provide an opportunity for Mayors to focus their attention on and collectively support and advocate for the common interests in our shared resource, the Great Lakes St. Lawrence System.

2. Provide Mayors a forum in which to identify common challenges and opportunities for expanding economic utilization of the Great Lakes St. Lawrence System.

3. Promote increased visibility for the commercial navigation system assets shared by communities on the Great Lakes St. Lawrence System.

4. Promote an increased awareness of the shared Great Lakes St. Lawrence environmental assets and begin development of a common mayors' strategy to protect and enhance the resource.

5. Promote increased visibility for the recreation and tourism assets shared by communities on the Great Lakes St. Lawrence System.

Each successive meeting of the IGLSLMC has been hosted by one Canadian city and one U.S. city. The 1988 Conference in Duluth was co-hosted by Thunder Bay; the 1989 Conference in Niagara Falls, Ontario, was co-hosted by Buffalo and the 1990 Conference in Milwaukee was co-hosted by Montreal.

Because the 1991 Conference is being hosted by a group of cities which represent the lakefront region of northwest Indiana, we thought it would be highly appropriate and advantageous to the success of the Conference to invite several Canadian cities to serve as a co-host region. Thus, our letter of invitation to co-host the 1991 Conference was sent to the mayors of the cities of Hamilton, Mississauga, Burlington and Oakville.

The role of the co-host has varied. There are apparently no "rules" or guidelines. Past co-host activities have included assistance with program development and speakers and sponsorship of one of the social functions. It is our hope that the co-host cities would participate as follows:

1. Designate a representative to participate in planning for the Conference.

2. Assist with marketing the Conference to other Canadian cities.

3. Attend the Conference.

4. Participate in the program.

5. Host an event at the Conference. For example, on the second evening of the 1990 Conference, immediately preceeding the major Conference banquet, the city of Montreal hosted a lovely reception for all Conference participants. The cost of a similar reception at our Conference facility in Merrillville, Indiana, would be approximately $4,000.

I am enclosing the Conference brochures from 1989 and 1990 for your further information and trust that you will call should anything else be needed.

We enthusiastically look forward to hosting this exciting bi-national gathering and hope your city will favorably consider our invitation to serve as co-host.

Sincerely,

Sammie Maletta
Mayor of Portage and
Chairman, 1991 International Great
Lakes St. Lawrence Mayors' Conference
Host Committee

SM/cak
encl.

CITY COUNCIL
HAMILTON, CANADA

Alderman D
Chairman—Heal
Serv
—Licer

71 MAIN STREET WEST L8N 3T4 • (416) 526-2730 • RES. (416) 561-9508—WARD 4

7a.

M E M O R A N D U M:

AUG 1 6 1990

TO: *Alderman Brian Hinkley*
Chairman
Finance and Administration Committee

FROM: *Alderman David Christopherson*

DATE: *July 31, 1990*

RE: ***CHILD CARE FACILITIES FOR CITY EMPLOYEES***

Upon the direction of City Council, I was asked to investigate the feasibility of establishing a child care facility for Civic employees, and to report my findings to the Finance and Administration Committee. I undertook an employee survey (copy attached) and once completed, this was forwarded to the Social Planning and Research Council for their analysis.

I have now received the results of the survey and in consultation with the Department of Human Resources, I have developed an action plan for the further examination and development of this programme which I am forwarding to your committee for their consideration.

DC:nb
Attch.

Human
Resources
Centre

Memorandum

****

TO: Alderman D. Christopherson

YOUR FILE:

FROM: John Johnston
Commissioner of Human Resources

OUR FILE:
PHONE: 546-2631

SUBJECT: Workplace Daycare

DATE: 1990 July 16

Pursuant to your request of June 11, 1990, we have developed a plan of action which we believe can meet all of the necessary criteria.

ANALYSIS

This plan has been developed recognizing the need to gain the involvement of the staff, sustain the momentum of interest in workplace Day Care and successfully establish workplace Day Care for the Corporations in a reasonable timeframe. I believe that there is no need to "reinvent the wheel" on this issue as workplace Day Care is not a new concept and there are existing ones from which we may learn. A late December target for a recommendation is reasonable recognizing that the summer months are often difficult times to achieve full participation.

Responsibility for making the recommendation to the Councils could rest with the Commissioner of Human Resources. The drafting of that recommendation should be delegated to a Day Care Task Force, support by staff from the Human Resources Centre and Regional Social Services who are knowledgeable in this area. While the Task Force would indeed be a "working" one, some of the research, minute taking, agenda preparation, meeting arrangements, etc., could be delegated to staff. This helps maintain continuity and momentum.

Critical to the success of the Task Force's efforts will be its mandate, membership, timeframe and the reporting relationship.

MANDATE

Draft a Day Care model and implementation plan for consideration by the City and the Region by December 31, 1990.

ACTIVITIES

1. Analyze the data of the survey tabulated by the Social Planning and Research Council to determine the character of the need for workplace Day Care.

..2..

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND THE CORPORATION OF THE CITY OF HAMILTON
25 Main Street West, 19th Floor
Hamilton, Ontario
Telephone (416) 546-4462
Mailing Address:
P.O. Box 40, Station A
Hamilton, Ontario L8N 3A2
Fax No. (416) 546-2650

2. Review Day Care models and assess their suitability for the City and the Region giving reference to:

   - the needs expressed in the Day Care survey
   - statutory and legislative requirements
   - financing (capital and operating budget)
   - location
   - the administrative issues that must be addressed (such as hours of operation, capacity, staffing, admissions, parent involvement, Corporation involvement, Union involvement)

   (NOTE: This step will involve some literature review, a review of existing successful and perhaps not so successful models currently in operation, eg. the Hamilton Public Library, City of Toronto, Mohawk College, McMaster University, etc. It will also be very important to test the acceptability of various models to the staff).

3. Establish liaison with the Ministry of Community and Social Services, Regional Social Services and potentially Mohawk College Early Childhood Education Programme (teaching site).

   (NOTE: Again, it may not be necessary to go into a lot of detail here. My staff are currently researching the support which may be available from the Ministry of Community and Social Services to organizations which wish to establish a Day Care.)

4. Prepare an action plan for the implementation of work place Day Care.

5. Prepare progress reports for Commissioner of Human Resources to submit to the Finance and Administration and the Finance and Personnel Committees of the City and the Region on a regular basis.

6. Communicate activities of the Task Force to the staff on a regular basis.

STRUCTURE OF THE TASK FORCE

Membership

Total membership of eight, with equal representation from the City and the Region--one Department Head and three employee representatives from each Corporation. Consideration should be given to ex officio status to the Commissioner of Human Resources (or delegate).

Recruitment

Employees will be notified of the creation of the Task Force and be invited to apply for membership through an attachment to the pay cheques.

..3..

Applicants will be screened by a Joint Union Management Committee (City membership by City Department Head Representative and City Union Presidents, same process on the Regional side). Criteria for selection would include:

- level of expressed commitment to workplace Day Care
- involvement in/familiarity with a Day Care model ("knows the ropes")
- "visibility" and leadership within the workplace
- involvement in volunteering, co-operative boards, etc.

Chair, Operational Procedures

To be decided by the Committee.

Budget

Meeting expenses should be low, but there may be some connected with visits to Day Cares within the City and perhaps to see the City of Toronto Day Care. These expenses should be absorbed by the Departments contributing members to the Committees.

Timeframes

I believe a fall reporting date to be reasonable; conditional on there being a sufficient body of knowledge and resources available to support the Task Force's mandate.

Reporting Relationship

As noted previously, I recommend that the Task Force report to the Finance and Administration Committee and the Finance and Personnel Committee through the Commissioner of Human Resources.

Eley Burns

JJ/vb

CITY COUNCIL
HAMILTON, CANADA

Alderman David Christopherson
Chairman—Health & Social
Services Committee
—Licensing Committee

71 MAIN STREET WEST L8N 3T4 • (416) 526-2730 • RES. (416) 561-9508—WARD 4

July 28, 1989

TO ALL LOCAL UNIONS AND PROFESSIONAL ASSOCIATIONS:

Re: Feasibility Daycare Study and Questionnaire

Regional and City Councils have authorized a Feasibility Study to determine the need and desire for Workplace Daycare. The study analysis will be based on the employee responses to the attached questionnaire.

I am forwarding this information to you, with the hope you will urge your members to take the time to fill in the questionnaire. Also, any input by your organization would be welcomed and be assured I intend to recommend to both councils, that any programme or service to be developed would include direct employee involvement.

Please feel free to contact me should you have any questions.

Sincerely,

Alderman David Christopherson

DC:nb
Attch.

c.c. - Mr. J. Johnston
Commissioner of Human Resources

WORKPLACE DAYCARE SURVEY

This survey is designed to gather facts to study the feasibility of "Workplace Daycare" for the employees of the Regional Municipality of Hamilton-Wentworth. This is an opportunity for both staff and management to express our needs for such a project.

Your co-operation is essential and a response by 1989 August 31 would be appreciated.

1. Please check: Male _____ Female _____

2. Are you: Full Time _____ Part Time _____

3. What is your job classification? _____

4. Where is your place of work? _____

5. Would you use a Workplace Daycare located closely to or at either the Region or City Hall?

   Yes _____ No _____ Maybe _____

6. At this time do you have any children living at home with you, or are you/your spouse pregnant?

   Yes _____ No _____ Maybe _____

7. Do you have a need for daycare or will you have a need at some point in the future?

   Yes _____ No _____ Maybe _____

If you have answered NO to Question #7, please forward the survey to:
Mrs. Susan K. Reeder, Legislative Assistant, City Clerk's Office, City Hall.

If you have answered YES or MAYBE to Question #7, please continue...

8. When do you think you will have a need for daycare?

   Right away _____ 6 months to 1 year _____

   1 to 2 years _____ Indefinite _____

If you currently have children 0 to 6 years of age, please continue. If not, forward your responses.

9. Number of children in the following age categories:

   0 - 18 months _____ 19 months - 2-1/2 years _____

   2-1/2 - 6 years _____

10. Are you a single parent? Yes _____ No _____

11. Who usually cares for your child(ren) when you go to work?

    Child's mother/father _____ Another relative _____

    A friend _____ Babysitter _____

    Home daycare provider _____ Group daycare _____

    Other _____

12. What daily fee do you currently pay for your daycare arrangements?

    $0 per day _____ $21 to $30 _____

    $10 to $20 _____ More _____

13. Are your childcare fees partially or fully subsidized?

    Yes _____ No _____

14. Would you be willing to pay higher fees than you currently are paying if you felt that a Workplace Daycare was more convenient or better than the service you are now using? _____

15. Approximately what is the general range of your gross annual family income?

    _____

16. What hours of care would you require for your children? _____

17. Where do you live? (closest intersection of city or town)

    _____

18. Would a pick-up service for your child(ren) influence your decision in using a Workplace Daycare? _____

    _____

19. Would you be willing to volunteer your services for a proposed Workplace Daycare Committee?

    Yes _____ No _____

Thank you for taking the time to complete this survey. Your answers will be of great use. If there are any comments or suggestions, please enclose.

Address all surveys to:

Mrs. Susan K. Reeder
Legislative Assistant
City Clerk's Department
2nd Floor, City Hall

Phone: 526-2753

7b.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 August 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Workplace Daycare for Municipal Employees

RECOMMENDATION:

That a joint City/Region Municipal Employee's Daycare Task Force be established to recommend an appropriate daycare model.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Membership in the Task Force will be drawn from civic employees. The minimal administrative costs associated with this Task Force will be absorbed by Human Resources Centre. Members' home departments may be asked to contribute any incidental parking costs, etc. incurred by a Task Force member.

BACKGROUND:

Alderman Christopherson requested an action plan for the consideration of an appropriate daycare model for the children of interested municipal employees.

This plan has been developed recognizing the need to gain the involvement of the staff, sustain the momentum of interest in workplace daycare and successfully establish workplace daycare for the Corporations in a reasonable timeframe. There is no need to "reinvent the wheel" on this issue as workplace daycare is not a new concept; there are existing models from which we may learn. A late December target for a recommendation is reasonable recognizing that the summer months are often difficult times to achieve full participation.

Responsibility for making the recommendation to the Councils could rest with the Commissioner of Human Resources. The drafting of that recommendation should be delegated to a Daycare Task Force, supported by staff from the Human Resources Centre and Regional Social Services who are knowledgeable in this area. While the Task Force would indeed be a "working" one, some of the research, minute taking, agenda preparation, meeting arrangements, etc., could be delegated to staff. This helps maintain continuity and momentum.

..2..

Critical to the success of the Task Force's efforts will be its mandate, membership, timeframe and the reporting relationship.

MANDATE

Draft a daycare model and implementation plan for consideration by the City and the Region by December 31, 1990.

ACTIVITIES

1. Analyze the data of the survey tabulated by the Social Planning and Research Council to determine the character of the need for workplace daycare.

2. Review daycare models and assess their suitability for the City and the Region giving reference to:

   - the needs expressed in the daycare survey
   - statutory and legislative requirements
   - financing (capital and operating budget)
   - location
   - the administrative issues that must be addressed (such as hours of operation, capacity, staffing, admissions, parent involvement, Corporation involvement, Union involvement)

   (NOTE: This step will involve some literature review, a review of models in operation, eg. the Hamilton Public Library, City of Toronto, Mohawk College, McMaster University, etc. It will also be very important to test the acceptability of various models to the staff).

3. Establish liaison with the Ministry of Community and Social Services, Regional Social Services and potentially Mohawk College Early Childhood Education Programme (teaching site).

   (NOTE: Again, it may not be necessary to go into a lot of detail here. My staff are currently researching the support which may be available from the Ministry of Community and Social Services to organizations which wish to establish a daycare.)

4. Prepare an action plan for the implementation of work place daycare.

5. Prepare progress reports for Commissioner of Human Resources to submit to the Finance and Administration and the Finance and Personnel Committees of the City and the Region on a regular basis.

6. Communicate activities of the Task Force to the staff on a regular basis.

STRUCTURE OF THE TASK FORCE

Membership

Total membership of eight, with equal representation from the City and the Region--one Department Head and three employee representatives from each Corporation. Consideration should be given to ex officio status to the Commissioner of Human Resources (or delegate).

Recruitment

Employees will be notified of the creation of the Task Force and be invited to apply for membership through an attachment to the pay cheques.

Applicants will be screened by a Joint Union Management Committee (City membership by City Department Head Representative and City Union Presidents, same process on the Regional side). Criteria for selection would include:

- level of expressed commitment to workplace daycare
- involvement in/familiarity with a daycare model ("knows the ropes")
- "visibility" and leadership within the workplace
- involvement in volunteering, co-operative boards, etc.

Chair, Operational Procedures

To be decided by the Committee.

Budget

Meeting expenses should be low, but there may be some connected with visits to daycare operations. These expenses should be absorbed by the Departments contributing members to the Committees.

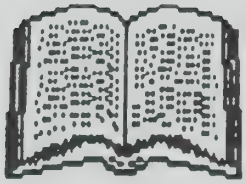
Timeframe

A fall reporting date to be reasonable; conditional on there being a sufficient body of knowledge and resources available to support the Task Force's mandate.

Reporting Relationship

The Task Force should report to the Finance and Administration Committee and the Finance and Personnel Committee through the Commissioner of Human Resources.

John Johnston



ENGLISH CLASSES

The Company and the Union are starting new English classes.
If you would like to improve your spoken or written skills, the Company and the Union would like to help you.

Everyone is welcome.
Participation in the class is voluntary and the Company will pay you at your regular wages for half your time in class.

THE CLASSES START ON FRIDAY, NOVEMBER 17, 1989 AND WILL BE HELD EVERY FRIDAY FROM 1:00 TO 4:00 p.m.

If you want to join the English class please fill out this form and give it to your supervisor AND COME TO CLASS ON NOVEMBER 17th.

ENGLISH CLASS REGISTRATION

NAME:_____

TELEPHONE #:_____

DEPARTMENT:_____

STRUCTURE OF THE TASK FORCE

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Reporting Relationship

The Task Force should report to the Finance and Administration Committee and the Finance and Personnel Committee through the Commissioner of Human Resources.

John Johnston

8.

FOR ACTION

AUG 1 3 1990

REPORT TO: John Thompson, Secretary
Finance and Administration Committee

FROM: Dean Barrow, Acting Secretary
Taxi Advisory Committee

DATE: 1990 August 13
COMM FILE:
DEPT FILE:

SUBJECT: Taxi Fares Increase

RECOMMENDATION:

(1) That By-law 89-249 be amended respecting Rates or Fares to be charged by a taxicab owner or taxicab driver as follows:

For one or more passengers,

(i) for the first 1/10 of a kilometer or part thereof .....$ 2.00

(ii) for each additional 1/10 of a kilometer or part thereof .....$ .10

(2) That the change in Rates or Fares be effective as of September 1, 1990

(3) That a formula be established for annual taxi fare adjustments.

(4) That the amending By-law be submitted to City Council concurrently with the resolution.

D. Barrow, Sec'd

Acting Secretary
Taxi Advisory Committee

FINANCIAL IMPLICATIONS (IF NONE, STATE N/A)

N/A

BACKGROUND

At its meeting held on Tuesday, August 7, 1990, the Taxi Advisory Committee recommended a $.10 per km increase in the existing taxi fare of $.90 per km and that a formula be established for consideration of annual taxi fare adjustments.

The last taxi fare increase of $.10 per km was approved by City Council on October 31, 1989. Previous to this increase, however, there was a 2-year period when there was no increase while there were significant increases in the expenses of operating a taxicab.

Members of the Taxi Industry were present at this meeting to express their views on the subject. Information was presented comparing taxi fares of various municipalities, a copy of which is attached. All of these municipalities have had taxi fare increases in 1990. These increases were based on various factors such as increased insurance and gasoline costs as well as increased costs for regular maintenance of the taxicabs, replacement parts and replacement of vehicles.

Veterans Taxi, at the request of the Committee, has also provided a report analyzing the taxi fares of several municipalities and comparable costs for various lengths of trips. They have also provided information regarding increased operational costs. These reports are attached.

In the City of Hamilton, a 1 km trip presently costs $2.90. With the proposed $.10 a km taxi fare increase, a 1 km trip will cost $3.00, which represents a 3.45% increase in revenue. A 3 km trip which presently costs $4.70 will now be increased to $5.00; this represents a 6.38% increase in revenue. On longer trips such a 6 km trip (3.5 miles), there will be an increase from $7.40 to $8.00; this represents an increase of 8.1%. On a 10 km trip (6 miles), there will be an increase from $11.00 to $12.00, which represents an increase of 9.1%.

TAXI FARES

	1989	1990
MISSISSAUGA		
	flag rate - $2.00	$2.25
	meter rate - $ .25 per 280 metres	.25 per 260 metres
	time rate - $ .25 per 45 seconds	.25 per 45 seconds
		cancellation fee $2.00
BURLINGTON		
	flag rate - $1.90	$2.00
	meter rate - $ .10 per 1/10 kilometre	.10 per 1/9 kilometre
	time rate - $ .25 per minute	.30 per minute
		additional 25 cents charge for each passenger over 4
SUDBURY		
	flag rate - $ 1.90	$ 2.00
	meter rate - $ .10 per 1/10 kilometre	.25 per 240 meters
	time rate - $18.00 per hour	18.00 per hour
TORONTO		
	flag rate - $2.00	$2.00
	meter rate - $ .25 per 287 meters	.20 for each 210 meters
	time rate - $ .25 per 55 seconds	.20 for every 35 seconds
NIAGARA		
	flag rate - $ 2.00	$ 2.00
	meter rate - $ .10 per 90 metres	.10 for each 70 meters
	time rate - $20.00 per hour	22.00 per hour
Exceptions:	Niagara Falls - $ .10 per 90 meters	
	Welland - $ .10 per 85 meters	
	time rate - $22.00 per hour	
HAMILTON		PROPOSED
	flag rate - $ 2.00	$ 2.00
	meter rate - $ .10 per 1/9 kilometre	.10 per 1/10 kilometre
	time rate - $ .10 each 20 seconds	.10 each 20 seconds
	hourly rate - $30.00	30.00

	1989	1990
WINDSOR		
flag rate	- $ 2.15	$ 2.55
meter rate	- $ .10 per 1/13 mile	.10 per 1/13 mile
time rate	- $15.00 per hour	15.00 per hour
OTTAWA		
flag rate	- $ 1.65	$1.70
meter rate	- $ .10 per 109 metres	.10 per 100 meters
time rate	- $ .10 per 23 seconds	.10 per 21 seconds
LONDON		
Day Rate - 6:00 a.m. to 10:59 p.m.		
flag rate	- $2.05	
meter rate	- $ .10 per 1/9 kilometres	$ .10 per 106 meters
time rate	- $ .10 for each 23 seconds in travelling time at 17 kilometres or less	
Night Rate - 11:00 p.m. to 5:59 a.m.		
flag rate	- $2.45	
meter rate	- $ .10 per 1/11 kilometres	$ .10 per 88 meters
time rate	- $ .10 for each 19 seconds in travelling time at 17 kilometres or less	

$1.00 charge for each additional person over 4.

MUNICIPALITY	FLAG DROP	METER RATE PER KM	TIME/HR	1 KM	3 KM	6 KM	10 KM	15 KM	LAST INCREASE
MISSISSAUGA	$2.25	$0.96	$19.80	3.21	5.13	8.01	11.85	16.65	
[METER RATE PER KM BASED ON $0.25/ 260 METERS]									
BURLINGTON	$2.00	$1.11	$18.00	3.11	5.33	8.66	13.10	18.65	JUNE 11, 1990
TIME PER HR BASED ON $0.30/MINUTE]									
SUDBURY	$2.00	$1.04	$18.00	3.04	5.12	8.24	12.40	17.60	JANUARY, 1990
METER RATE PER KM BASED ON $0.25/240 METERS]									
TORONTO	$2.00	$2.22	$20.57	4.22	8.66	15.32	24.20	35.30	
METER RATE BASED ON $0.20/90 METERS]									
NIAGARA FALLS	$2.00	$1.11	$18.00	3.11	5.33	8.66	13.10	18.65	JUNE 1989
METER RATE BASED ON $0.10/90 METERS]									
WINDSOR	$2.55	$0.80	$15.00	3.35	4.95	7.35	10.55	14.55	
METER RATE BASED ON $0.10 PER .1247 KM]									
OTTAWA	$1.70	$0.95	$15.65	2.65	4.55	7.40	11.20	15.95	
LONDON	$2.05	$0.94	$15.65	2.99	4.87	7.66	11.45	16.15	JUNE, 1989
DAY RATE)									
METER RATE BASED ON $0.10/106 METERS & TIME RATE BASED ON $0.10/23 SECONDS]									
HAMILTON	$2.00	$0.90	$18.00	2.90	4.70	7.40	11.00	15.50	NOVENBER 1989
CURRENT)									
HAMILTON	$2.00	$1.00	$18.00	3.00	5.00	8.00	12.00	17.00	
PROPOSAL)									

FIGURES FROM THE CITY HALL OF THE RESPECTIVE MUNICIPALITIES

RESECTFULLY SUBMITTED ROBERT A. ESSELMENT, VETERANS TAXI

JULY 16, 1990

	1982	1987	1989	PRESENT
Insurance	$3089.00	$7800.00	$8800.00	$10,000.00
Fuel-propane	21.8¢	22.5¢	29.9¢	31.9¢
-gasoline	43.0¢	N/A	51.0¢	56.3¢
Tires (each)	$45.00	$50.00	$67.00	$75.00
Vehicle (3 years old)	$2000.00	$4000.00	$6000.00	$7000.00

CITY OF HAMILTON

Maintain Name On Taxi Priority List	0	$50.00	$50.00
Renew Taxi Licence	$15.00	$25.00	$26.00
Taxi Owner Licence	$125.00	$138.00	$175.00
Taxi Broker Licence	$200.00	$219.00	$230.00
Transfer Fee	$500.00	$549.00	$576.00
Plate Inssuance Fee	$2500.00	$2743.00	$3000.00

9.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 August 16

REPORT TO: Mr. John Thompson, Secretary
Finance & Administration Committee

FROM: Mrs. Betty Carter, Acting Secretary
Handbill Sub-Committee

SUBJECT: PUBLIC MEETING TO REVIEW DRAFT BY-LAW TO REGULATE BILL POSTING AND BILL DISTRIBUTING

RECOMMENDATION:

That approval be given to the Handbill Sub-Committee to hold a public meeting to receive input from all interested persons regarding the attached Draft By-law to Regulate Bill Posting and Bill Distributing.

Betty Carter

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Authorization for Licence Division staff overtime.

BACKGROUND:

At its meeting held 1989 June 19, the Legislation Committee established a special Sub-Committee to review that section of the Licencing by-law dealing with Handbill Distributors with the view to recommending a minor change to clarify the obligation to deposit handbills in the householders' mailboxes rather than placing flyers on verandas.

The attached draft by-law is the culmination of a number of meetings that have been held with staff and members of the Committee which would provide for new regulations pertaining to the industry.

The purpose of this public meeting is to receive input from handbill distributors and the public regarding these proposed amendments.

att.

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 August 20

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: Draft By-law to amend "Handbills" portion of License Code

BACKGROUND:

At its meeting of June 19th, 1989, the Legislation Committee established a Sub-Committee to review Schedule 19 of the License By-law which deals with handbill distribution and associated matters. Subsequently, meetings of the Sub-Committee were held and the Legal Department was instructed to prepare a draft amending by-law. Which draft by-law was reviewed by the Sub-Committee.

Discussion:

Attached is a draft copy of a by-law to amend Schedule 19 to By-Law 79-323, respecting Bill Posters and Bill Distributors, Etc. The draft, as it now stands, represents the intention of the Sub-Committee with respect to the regulation of distribution of handbills within the City of Hamilton, including a right to decline delivery and requirements to ensure that delivery is made to a mail box or other appropriate location.

For greater clarity those portions of the draft by-law which represent changes from the existing Schedule are shown in shaded type. This shading is for informational purposes only and will not appear in the final form of the by-law.

Following the Public Meeting, to be conducted by the Handbill Sub-Committee, and any resulting changes to the draft by-law, our Office will submit a full report to this Committee commenting upon aspects of the amendments, including the intent and effect of the changes and the enforcement aspects of the amended by-law.

> Please note that the draft by-law attached does not include Appendix A, the approved "No Handbills Sign" which is currently being prepared by the License Department.

DRAFT BY-LAW
FOR DISCUSSION PURPOSES ONLY

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend Schedule 19, To Licensing By-law 79-323

Respecting :

BILL POSTERS AND BILL DISTRIBUTORS, ETC.

WHEREAS Paragraph 8 of Section 230(1) of the Municipal Act, R.S.O., 1980, Chapter 302, as amended, provides as follows:

> 230(1)By-laws may be passed by the councils of counties, townships, towns and villages and of cities having a population of less than 100,000, and by boards of commissioners of police of cities having a population of not less than 100,000:
>
> 8. For licensing, regulating and governing bill posters, advertising sign painters, bulletin board painters, sign posters and bill distributors, and for prohibiting the posting up or distributing of posters, pictures or hand bills that are indecent or tend to corrupt morals.
>
> ...
>
> (b) A by-law passed under this paragraph may provide that no such licence shall be required by a person who works only as an employee of a person licensed.

AND WHEREAS Section 160 of the Regional Municipality of Hamilton-Wentworth Act, R.S.O.1980, Chapter 437, as amended, provides as follows:

> 160. The council of the City of Hamilton may pass any by-law that a board of commissioners of police of a city is authorized to pass under the Municipal Act.

AND WHEREAS the Council of the Corporation of the City of Hamilton passed By-law 79-323 on the 27th day of November, 1979 to establish the City of Hamilton Licensing Code, 1979;

AND WHEREAS Schedule 19 to By-law 79-323 provides for the licensing, regulating and governing of bill posters, advertising sign painters, bulletin board painters, sign posters, bill distributors, and the distribution of posters, pictures and handbills that are indecent or tend to corrupt morals;

AND WHEREAS the Council of the Corporation of the City of Hamilton, in adopting Item of the Report of the Finance and Administration Committee

at its meeting held on the day of August 1990, directed that Schedule 19 to By-law 79-323, as amended, be repealed and replaced as hereinafter provided.

NOW THEREFORE the Council of the Corporation of the City of Hamilton enacts as follows:

1. Schedule 19 to By-law 79-323 of the Corporation of the City of Hamilton, enacted on the 27th day of November, 1979, and amended by By-laws 84-244, 88-271 and 89-347, is hereby repealed in its entirety.

2. By-law 79-323 is further amended by adding thereto the following as Schedule 19:

SCHEDULE 19
OF CITY OF HAMILTON BY-LAW 79-323 as amended
respecting:
BILL POSTERS AND BILL DISTRIBUTORS, ETC.

PART 1 : Licence Required

1.(1) No person shall carry on or engage in any of the following businesses or occupations :

(a) bill poster;
(b) advertising sign painter;
(c) bulletin board painter;
(d) sign poster; or
(e) bill distributor,

without first obtaining a licence under this Schedule entitling them to do so.

(2) Sub-section 1(1) does not apply to the distribution of bills if the bills are:

(a) distributed through the mail,
(b) delivered according to contract with the owner or occupier of the premises at which the bills are delivered, or
(c) delivered within materials which are themselves delivered by contract with the owner or occupier of the premises at which the bills are delivered.

(3) A license issued under this Schedule is not authority to enter upon or commit trespass against any property without the consent of the owner or occupier thereof.

2. For the purposes of Parts 2 and 3 of this Schedule, "bill" shall include a hand bill, and any envelope, covering, wrapper, or container in which a bill is enclosed for distribution, and "bills" shall have a similar meaning.

PART 2 : Miscellaneous Prohibitions

3. No person shall post, distribute, or cause or permit the posting or distribution of any poster, picture or hand bill that is indecent or that tends to corrupt morals.

4. No person, required by the provisions of this Schedule to be licensed, shall distribute, or cause or permit to be distributed, any poster, picture, bill, printed matter or other paper whether printed or not, by having the same:

(1) handed to any person in any highway, sidewalk or other public place;

(2) deposited in or on any motor vehicle;

(3) deposited on any lawn, driveway, laneway, walkway, or other such place; or

(4) deposited on any highway, alley, sidewalk, park or other public place,

and every such person shall be responsible for any such non-compliance by any of their employees, servants or agents.

PART 3 : Bill Distribution

5. Bill distributors required under the provisions of this Schedule to be licensed, shall not distribute bills, nor shall they cause or permit the distribution of bills, contrary to the following regulations :

(1) Persons distributing bills to residences or premises shall use only the existing driveway or walkways of the property at which the deliveries are being made;

(2) Subject to sub-section (3), delivery of bills to residences or premises shall be made so that :

(a) Subject to paragraph (c), the bills shall be placed inside the mail box or mail slot, where a mail box or slot exists, and the box or slot shall be closed so that the bills are not visible from outside such box or slot; or

(b) Also subject to paragraph (c), where no mail box or slot exists, bills must be securely affixed to the property near an entrance door, so as not to be exposed to the elements or to view from the highway, sidewalk or other public place.

(c) Where paragraphs (a) or (b) apply, but the provisions thereof cannot be fully complied with, then no bills shall be left at or on the property.

(3) No distribution of bills shall be made to residences or premises, where the property displays, visible from a highway or sidewalk, or from a lane, driveway, walkway, verandah, porch, step or other such approach to a doorway :

(a) a "NO HAND BILLS" sign in Form 1, as set out in Appendix A hereto annexed, or

(b) any other sign indicating the owner or occupier of the property prohibits such deliveries.

(4) Subject to sub-section (5) all bills shall be distributed by persons wearing a vest, coat, or suitable alternative for comparable display, over their clothing, which legibly displays on the outside thereof and visible from the back in characters at least 10 centimetres tall, ONLY the name of the licensed bill distributor and their telephone number.

(5) The requirements of sub-section (4) do not apply where the licensed bill distributor imprints or affixes on the bills delivered, or their covering, wrapper, or container, in legible print in characters at least 2.5 centimetres tall, the name of the licensed bill distributor, their telephone number and mailing address.

and every such bill distributor shall be responsible for any such non-compliance by any of their employees, servants or agents.

6. The name, telephone number, and mailing address of a licensed bill distributor shall be deemed to be the same as the information supplied with the application to the Corporation of the City of Hamilton for the license, unless the bill distributor delivers to the Licensing Department of the said City, at least five days prior to use of the name, address, or telephone number pursuant to sub-sections (4) or (5) of section 5 above, a written notice setting out the original information in the application and any changes requested to such information, along with the license number of bill distributor.

PART 4 : License Fees

7. The amount of the licence fee for a licence granted under this Schedule shall be as follows :

(1) Bill distributor.....$100.00.

(2) Bill Poster, Advertising Sign Painter, Bulletin Board Painter, Sign Poster.....$549.00.

3. Appendix "A" hereto annexed is included in and forms a part of Schedule 19 as enacted by this by-law.

4. This by-law comes into force and effect on the date of its passing and enactment.

PASSED this day of A.D. 1990.

City Clerk Mayor

APPENDIX "A"

To Schedule 19 of By-law 79-323, as amended by By-law 90-

FORM 1

"NO HAND BILLS SIGN"

10a.

CITY OF HAMILTON

— RECOMMENDATION —

AUG 07 1990

DATE: 1990 August 1

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. L. King
Building Commissioner

SUBJECT: Resolution from the City of St. Catharines Respecting Proposed Amendment to The Ontario Building Code Respecting the Definition of the Height of a Building

RECOMMENDATION:

That no action be taken with respect to the resolution from the City of St. Catharines dated May 14, 1990 with respect to the height of buildings as defined in The Ontario Building Code.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

We have reviewed the resolution of the City of St. Catharines and the background material. The concerns of the City of St. Catharines involve the artificial raising of the grade around the perimeter of the building in order to lessen the height of the building. We have reviewed The Ontario Building Code requirement in light of the concerns expressed by the City of St. Catharines and feel that The Ontario Building Code regulations presently written are adequate. In our opinion it is not necessary to amend The Building Code regulations.

CITY OF ST. CATHARINES

BOX 3012 CITY HALL
ST. CATHARINES, ONTARIO L2R 7C2
FAX 682-3631 PHONE (416) 688-5600

THOMAS A. W. DERRECK
C.M.O., A.M.C.T., C.M.C., M.I.M.A.
CITY CLERK

RECEIVED
MAY 22 1990
CITY CLERKS

May 18th 1990

To Municipalities Over 50,000
Files: 56.49.1, 60.73.1

Re: Request to Ministry of Housing for
Amendment to Building Code
File: 56.49.1, 60.73.1

Please be advised that City Council at its regular meeting of May 14th 1990, enacted the following resolution and directed that it be forwarded to you for support:

"That the Buildings Branch of the Ministry of Housing be requested to amend the Building Code so as to prevent artificial grading adjacent to a building being used to reduce the number of storeys of a building and in turn reduce life safety requirements of the Building Code;

"and that the Ontario Building Officials Association and all municipalities over 50,000 be requested to endorse this resolution;

"and further, that Janet Faas, Acting Director, Buildings Branch, Ministry of Housing, 2nd Floor, 777 Bay Street, Toronto, Ontario, M6G 2E5, be so advised. FORTHWITH"

For your complete information in this regard, I am attaching an excerpt from the General Committee Minutes of May 14th 1990, which contains a copy of the above-noted report and the full text of the resolution enacted by Council.

Further information may be obtained by contacting the Engineering Department directly.

Yours truly

for Thomas A.W. Derreck
City Clerk

/bt
(217)

cc Mr. J. Kernahan, City Engineer

ST. CATHARINES

EXCERPT OF THE MINUTES OF THE
General COMMITTEE
DATE May 14/90 ITEM NO. 217
RATIFIED BY COUNCIL May 14/90

ITEM NO. 217
Report from the Engineering Department
Dated April 26th 1990,
Re: Request to Ministry of Housing for
Amendment to Building Code
File: 56.49.1, 60.73.1

At its meeting of November 27th 1989, General Committee of Council directed staff to report on an appropriate amendment to the Building Code that would prevent artificial grading being performed so as to reduce the life safety requirements in the Building Code with respect to the type of development at 56 Windward Street.

Prior to preparing this report, staff met with representatives of the Buildings Branch, Ministry of Housing to determine whether these concerns were justified.

Council will recall that in staff's view the proposed building was a 4-storey structure requiring non-combustible construction as well as a standpipe and hose system. Staff's position was that the intent of the Building Code was not to allow artificial grading to reduce life safety requirements in the Code. The developer's position was that since he proposed to construct earth berms adjacent to 50 percent of the perimeter of the building and using the definition of average grade that the building was a 3-storey building requiring a less costly form of construction. In a judgement by the District Court of Ontario the building was deemed to be a 3-storey building as defined by the Ontario Building Code.

It continues to be the opinion of staff that building safety is being compromised by artificial grading designed specifically for cost savings. Our discussions with other building officials and advisors at the Buildings Branch has led us to believe that our request for an amendment to the Code to prevent this type of situation will be given consideration.

RECOMMENDATION:

That the Buildings Branch of the Ministry of Housing be requested to amend the Building Code so as to prevent artificial grading adjacent to a building being used to reduce the number of storeys of a building and in turn reduce life safety requirements of the Building Code;

and that the Ontario Building Officials Association and all municipalities over 50,000 be requested to endorse this resolution;

and further, that Janet Faas, Acting Director, Buildings Branch, Ministry of Housing, 2nd Floor, 777 Bay Street, Toronto, Ontario, M6G 2E5, be so advised. FORTHWITH

MOVED BY ALDERMAN LAPLANTE:

That the recommendation contained in the report from the Engineering Department, Item Number 217 of the General Committee Minutes, May 14th 1990, be approved FORTHWITH.

CARRIED.

10b.

Corporation of the City of Ha

Memorandum

****

TO: Mr. John Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

FROM: Mr. K. E. Avery
City Clerk

PHONE: 546-4587

SUBJECT: **RESOLUTION - CITY OF BURLINGTON**
RE: PROPERTY ASSESSMENT CORPORATION

DATE: 1990 August 1

Attached for your information and appropriate action is a copy of a resolution from the City of Burlington dated 1990 July 16 expressing opposition to the proposed establishment of the Property Assessment Corporation which has been forwarded to the City of Hamilton for endorsation and support.

This resolution was presented to City Council at its meeting held 1990 July 31 at which time direction was given that the resolution be referred to the Finance and Administration Committee for consideration and recommendation.

att.

The Corporation of the
City of Burlington

City Hall:
426 Brant Street, Burlington, Ontar
Mailing Address:
P.O. Box 5013, Burlington, Ontario,

Telephone: 335-7706
Fax No.: 335-7881

July 16, 1990

RECEIVED
JUL 23 1990
CITY CLERKS

Mr. K. Avery, City Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Avery:

SUBJECT: Property Assessment Corporation
File: 420

The Council of the Corporation of the City of Burlington at its regular meeting held on July 9, 1990 enacted the following resolution being Item No. CC-226-90:

> THAT the Mayor write to the Treasurer of Ontario, the Minister of Municipal Affairs and the Minister of Revenue, expressing the City's opposition to the proposed establishment of the Property Assessment Corporation with a copy of the letter to the Region of Halton M.L.A.'s and other Municipalities with populations in excess of 50,000 and to the Association of Municipalities of Ontario, forwarding the following resolution.
>
> "WHEREAS, the Province of Ontario assumed responsibility for Property Assessment in 1970, with the stated intention of "implementing a consistent Province-wide system";
>
> AND WHEREAS, this is a very worthwhile objective which has only been partially achieved to date;
>
> AND WHEREAS, reform of the Assessment System across Ontario will be inhibited if the Municipalities have to pay in future for the costs of reform;
>
> AND WHEREAS, the expansion of the Property Assessment Function parallels the growth of the economy of the Province which is reflected in Provincial revenues for income and sales tax;

.....(continued)

CC-226-90 (continued):

AND WHEREAS, Municipalities are completely dependent upon the property tax as their sole source of taxation revenue, and are finding it increasingly difficult to fulfill their functions in the face of declining Provincial financial support and are faced with very significant increases in taxation;

NOW THEREFORE, the Council of the Corporation of the City of Burlington wishes to express its opposition to the creation of a separate Crown Corporation to administer property assessments and requests the Province not to proceed with Bill 156.

HOWEVER, if the Crown Corporation does come into being, the City of Burlington requests the Province to maintain full funding for the Property Assessment Function from its own revenue tax base".

The Corporation of the City of Burlington strongly urges that your municipality oppose the proposed establishment of the Property Assessment Corporation and that contact be made with the Provincial Government, Minister of Municipal Affairs, and your local M.P.P., expressing your City's opposition to the bill.

For your information, please find enclosed a copy of Mayor Bird's letter to the Honourable Remo Mancini, Minister of Revenue, expressing the City of Burlington's concerns on the above subject.

Yours truly,

H. MacRae

Helen MacRae
CITY CLERK AND EXEUCTIVE
DIRECTOR OF INFORMATION SERVICES

JAB/jm
2929-CL2

ENCL.

The Corporation of the
City of Burlington

City Hall:
426 Brant Street, Burlington, Ontario, Canada
Mailing Address:
P.O. Box 5013, Burlington, Ontario, Canada L7R 3Z6

Telephone: 335-7653

Fax No.: 335-7877
File 420-01

July 10, 1990

The Honourable Remo Mancini,
Minister of Revenue
33 King Street West
Oshawa, Ontario
L1H 8H5

Dear Mr. Minister:

Subject: Bill 156 - An Act to Establish the Property Assessment Corporation

The Council of the City of Burlington has requested me to write to you expressing its grave concern with the move to establish a Property Assessment Corporation to administer the assessment system in Ontario. You will be aware that the Province of Ontario assumed the responsibility for property assessments in 1970 with the stated objective of implementing a more consistent and up-to-date assessment system. Although there have been setbacks in implementing a full market value system, you have made substantial progress in establishing uniformity and bringing in a measure of tax reform through the Section 63 Re-assessment Programme. It seems to us that this Bill, which has a stated objective of removing the assessment function from the direct responsibility and financing of the Provincial government and turning this responsibility over to a Crown Corporation which will be partially financed and administered by the municipalities, is a retrograde step. A copy of our staff report F51/90 on this subject is attached for your information. The recommendation was approved verbatim by Council.

During the present Council's term of office, we were finally able (after considerable debate) to implement a partial reform of the Assessment System, under the Section 63 Programme. There is no doubt in my mind that, if our municipality had been faced with a very substantial bill to pay for this re-assessment, it would have been the "kiss-of-death" for our tax reform efforts. We, therefore, urge you to reconsider this move which will require any enhanced services such as reform of the assessment system to be financed by user fees on the municipalities.

Along with many other municipalities, we in Burlington have had the highest increase in our mill rate in recent history (12-1/2%). This has largely been due to the effects of Provincial legislation on the School Boards, the Region of Halton and the City

of Burlington in the areas of education, waste management, Pay Equity and health services. We are also facing a serious problem with deterioration of our downtown which can be traced in large measure to the impact of the new Commercial Concentration Levy on our parking rates.

We see the establishment of this Corporation as a further step in the downloading of responsibilities to the municipalities, which are properly a Provincial function.

We are aware that this Bill did not receive final approval in the past Session of the Legislature and will it have to be re-introduced. We strongly urge you and your colleagues to reconsider your decision in the interest of further reform of the property assessment system and the very severe financial plight of municipalities at the present time. The Province has available considerably broader and more equitable revenue sources than do the municipalities, resources which expand with growth of the economy and are much more progressive in their impact than the property tax. If municipalities are faced with financing a substantial portion of the assessment function along with the other financial responsibilities which are being placed upon us, we may well be faced with a taxpayer revolt as the impact on the average household escalates.

Mr. Minister, this letter is being addressed to you as the Minister of Revenue responsible for the assessment function. However, since this is Provincial policy, it is appropriate also to address our concerns to the Treasurer of Ontario and to the Minister of Municipal Affairs as well as advising our local M.L.A.'s and other municipalities of our position. We trust that you will give careful consideration to our concerns and respond favourably to our request.

Yours very truly,

Robin Bird

R. L. Bird,
Mayor

RJR:sc

c.c. attached list

The Honourable Robert F. Nixon,
Treasurer of Ontario
7th Floor Frost Building South
7 Queen's Park Crescent
Toronto, Ontario
M7A 1Y7

The Honourable John Sweeney,
Minister of Municipal Affairs
17th Floor 777 bay Street
Toronto, Ontario
M5G 2E5

Mr. Cam Jackson, M.L.A.
Unit 23, 460 Brant Street
Burlington, Ontario
L7R 4B6

Ms. Barbara Sullivan, M.L.A.
3067 Mainway Drive
Burlington, Ontario
L7M 1A1

Mr. Doug Carruthers, M.L.A.
Suite 223 Hopedale Mall
1515 Rebecca Street
Oakville, Ontario
L6L 5G8

The Association of Municipalities of Ontario
Suite 805, 100 University Avenue
Toronto, Ontario
M5J 1V6

Ms. Louise Temple, Clerk
The Regional Municipality of Halton
P.O. Box 7000
Oakville, Ontario
L6J 6E1

Mr. Dan Costea, C.A.O. and Clerk
The Town of Halton Hills
P.O. Box 128
Georgetown, Ontario
L7G 4T1

Mr. William Roberts, Clerk
The Town of Milton
P.O. Box 1005
Milton, Ontario
L9T 4B6

Mr. Donald Brown, Clerk
The Town of Oakville
P.O. Box 310
Oakville, Ontario
L6J 5A6

Town of Gander

P.O. BOX 280

Office of the Mayor
Gander, Newfoundland
A1V 1W6

11.

RECEIVED
JUL 30 1990
CITY CLERKS

SPECIAL MESSAGE

FROM THE MAYOR OF GANDER

DOUGLAS B. SHEPPARD

***

My Dear Elected Colleagues:

On the morning of December 12, 1985, the people of Gander, Newfoundland, the people of Canada and the United States of America were devastated to learn of the worst single air disaster in Canada. It was the Arrow Air Tragedy which claimed the lives of 256 United States personnel, 248 of which were Soldiers of the 101st Air Borne Division returning home for Christmas after serving their tour of duty in the Sini Desert with other peace keeping forces.

Not long after this terrible tragedy, I received requests from bereaved families and other friends to look into the matter of doing something on their behalf in memory of the lost Soldiers. I immediately formed a committee known as **"The 101st Airborne Committee"** who accepted a proposal from the Masonic Fraternity at Gander to build a memorial to these lost Soldiers. After a thorough and indepth study, it was recommended by the committee that a **"Living Memorial"** be constructed in the form of a Senior Citizen's Complex, a magnificent complex with a difference. A Company has been put in place to proceed with the project, hence the birth of **"The Gander Masonic Memorial Complex Inc."** which will build the complex to be known as **"SAMARITAN PLACE"**. There will be 200 ultra modern units for Senior Citizens, a Nursing Home having 50 beds, fully equipped with ultra modern facilities and six very special units to accommodate visitors who might like to spend a little time. The main feature of this complex is the Centre Core, beautifully designed and specially dedicated to the memory of the Soldiers of the 101st Airborne Division of the United States Army.

In order to build this very special **"Living Memorial"**, a lot more money than can be provided locally will be required. The Gander Masonic Memorial Complex, Inc. now has a program in place, whereby they will be approaching various groups and organizations in the United States and Canada to seek this financial support. Already a delegation of Directors has visited some of these groups and organizations in the United States and Canada such as the bereaved families, Masonic Lodges, Mayors of Municipalities, personnel at Fort Campbell, as well as officials in Ottawa and at the Pentagon. The response and support of this project has been overwhelming.

Shortly after you receive this message, Gander Masonic Memorial Complex Inc. will be mailing you a brochure depicting **"SAMARITAN PLACE" - "THE LIVING MEMORIAL".** This brochure will contain letters of support from dignitaries of our two great nations, along with pertinent information respecting this project and a covering letter seeking your financial support. On behalf of my Council and the Town of Gander, will you please help them make their dream become reality.

From this brochure and its contents, you will see that there has been a tremendous amount of time, energy, thought, imagination and money spent on this project. We feel this complex is very, very special, not only as **"THE LIVING MEMORIAL"** to the memory of the 101st Soldiers; but this disaster happened on Canadian soil, and the pleasant and amicable relationship we enjoy with our neighbor,the United States of America is also very, very special.

Sincerely,

Douglas B. Sheppard
MAYOR

DBS/deh

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

12.

FAX. 546-2095

1990 July 24

Mr. Peter J. Earle
Director
Communications and Public Affairs
Dofasco Inc.
P. O. Box 460
Hamilton, Ontario
L8N 3J5

Dear Mr. Earle:

This refers to your letter of 1990 July 23 addressed to Mr. Joe Schatz requesting that the City of Hamilton purchase a table for the Gallery of Distinction Dinner to be held at the Convention Centre on 1990 November 7.

I am writing to inform you that your letter has been referred to me for reply in my capacity as Secretary of the Finance and Administration Committee which is now responsible for considering requests of this nature.

I will be pleased to present your request to the Finance and Administration Committee at its next regular meeting to be held 1990 August 23 for consideration and recommendation, following which I will advise you of the Committee's decision in this matter.

Yours truly,

John Thompson

John Thompson, Secretary
Finance & Administration Committee

c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Mr. E. C. Matthews, Treasurer

Dofasco Inc., P.O. Box 460, Hamilton, Ontario L8N 3J5, Telephone (416) 544-3761

JUL 2 / 1990

Peter J. Earle
Director -
Communications and Public Affairs

July 23, 1990

Mr. Joe Schatz
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Joe:

Over the past six years, the Hamilton Gallery of Distinction has become one of those prestigious events in the greater Hamilton area honouring special Hamiltonians, past and present.

At the Hamilton Convention Centre on November 7, 1990, the builders of this great community will be honoured at our 7th annual awards dinner.

To help provide a permanent fund to help that this evening remains very special in future years, in 1990 we are again offering "Inner Circle" corporate tables. Special patrons will have preferred seating and special recognition at the Gallery of Distinction dinner.

We are writing with the hope that your company will participate in supporting this important community event through the purchase of an inner circle table. The price per table is $1,000 with seating for 10. If you wish to share, again with suitable recognition, this can also be arranged.

I will be calling you over the next few days regarding your decision and any other questions you may have.

Regards,

13.

CITY COUNCIL
HAMILTON CANADA

5 July 1990.

Alderman Brian Hinkley, Chairman,
Finance & Administration Committee.

Dear Brian:

Subject: Council Agenda Line.

I found the attached item to be very interesting, feel it is worth pursuing, and wonder if it could be addressed at a forthcoming Finance & Administration Committee meeting.

Many thanks.

Sincerely,

Gerry.

Geraldine Copps,
Alderman, Ward 4.

GC:njb

Attch.

According to Boal, by disregarding traditional jurisdictional approaches and problems, New Liskeard is "entering into a new era of co-operation, not only with our own local municipalities on the Ontario side, but with all of those on the Quebec side." The rewards speak for themselves.

If you would like further information on the Town of New Liskeard's Waterfront Development contact: Mr. K. D. Boal, Chief Administrative Officer, Town of New Liskeard, Box 730, 90 Whitewood Avenue, New Liskeard, Ontario, P0J 1P0, Tel: (705) 647-4367.

Aussies Take Bicycle Safety Seriously

The local Kiwanis Club in Tea Tree Gully, Australia has built and operates a bicycle training centre for local children on a piece of city park land. The facility consists of a scaled-down street network with all the signals, signs, and hazards a child might encounter on a regular city street. A fleet of bicycles and safety helmets are available in adjacent racks for use by the safety training classes. Schools bus their students to this facility for bicycle education.

For more information on the Bicycle Training Facility contact Malcolm Hutchinson, Executive Director, Institute of Municipal Management (IMM), P.O. Box 6466, Melbourne, Victoria, Australia 3044.

Source: The Guide to Management Improvement Projects in Local Government. Published by the International City Management Association, 1120 G Street N.W., Washington, D.C. 20005.

Agenda Line Saves Staff Time

In response to citizen complaints that city council agendas are often published too late for many citizens to make arrangements to attend, the City of Culver City, California (40,000) installed a telephone line which provides a taped announcement of the upcoming agenda and a referral number for additional information. The agenda line enables citizens to contact city hall to identify the topics on the council agenda without using city staff time unnecessarily. The service is particularly valuable for disabled citizens; a TDD line is available for the hearing impaired.

Installation of the council agenda line cost $400 and only a few minutes of staff time is needed to record the weekly messages. The mayor and council members have volunteered to record the message as well. The popularity of this service has prompted the city's Redevelopment Agency to establish its own agenda line that provides information about community meetings related to redevelopment projects and services. According to the city staff, the agenda line has increased citizen confidence in the open information flow between the city government and the community.

For more information on Agenda Line contact Gordon W. Youngs, Personnel Manager, City of Culver City, 9770 Culver Blvd. Culver City, CA 90232, Tel: (213) 202-5745.

Source: The Guide to Management Improvement Projects in Local Government. Published by the International City Management Association, 1120 G Street N.W., Washington, D.C. 20005.

FROM THE BOOKSHELF

Directory of Federal Government Programs and Services for Women. The Directory is a single-source guide to various federal programs and services that serve the interests and needs of Canadian women. It is available free of charge.

Contact (613) 995-7835. For information contact Shelly Porter at (819) 994-2482.

The following publications are produced by the Ontario Ministry of Municipal Affairs and are available from: Publications Ontario, 5th Floor, 880 Bay Street, Toronto, Ontario, M7A 1N8, Tel: (416) 965-6015, Toll free: 1-800-268-7540.

(Prepayment required. Cheques and money orders payable to the Treasurer of Ontario.)

By-Law Indexing. Describes how to establish a municipal by-law index to ensure problems do

14.

CITY COUNCIL
HAMILTON, CANADA

Alderman John Smith

71 MAIN STREET WEST L8N 3T4 • (416) 526-2732 • RES. (416) 387-0066 — WARD 6

M E M O R A N D U M

JUL 27 1990

TO: *Mr. J. Thompson*
Secretary
Finance & Administration Committee

FROM: *Alderman J. Smith*

DATE: *July 27, 1990*

RE: *Corporation of the City of Oshawa - 1989 Annual Report*

Please find enclosed the 1989 Annual Report for the Corporation of the City of Oshawa.

We might do well to consider an annual report format similar to their's. It has a look of class.

JS:dp
Enclosure

Secretary's Note: The Annual Report will be circulated at the Meeting.

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1105

1990 August 10

Mr. R. J. Connell
Commercial Energy Supervisor
C.E.S. Office - Hamilton Central Region
Ontario Hydro
1001 Champlain Ave., Suite 400
Burlington, Ontario
L7L 5Z4

Dear Mr. Connell:

With reference to our telephone conversation this week, please accept this letter as confirmation of arrangements which have been made for you to meet with the Finance and Administration Committee to present an overview of Ontario Hydro Commercial Incentive Programs on Thursday, 1990 August 23 at 11:05 a.m. in Room 233, City Hall.

I trust these arrangements are satisfactory.

Yours truly,

John Thompson

John Thompson, Secretary
Finance & Administration Committee

c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Mr. Reg Wheeler, Chairman, Hamilton Hydro Electric Commission
Mr. G. Stark, Hamilton Hydro

ontario hydro

JUL 30 1990

1001 Champlain Ave., Suite 400, Burlington, Ontario L7L 5Z4

July 26, 1990

File: 572.005

MR. B. HINKLEY
Chairman - Finance & Administration
Committee
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Hinkley:

ONTARIO HYDRO INCENTIVE PROGRAMS

Further to your telephone call today, I wish to confirm that I am available to present an overview of commercial incentive programs to your committee.

I work with and through all of the municipal utilities in the Hamilton/Wentworth Region, and specifically Hamilton Hydro with regards to the City of Hamilton.

Activity with the City of Hamilton per se has involved lighting retrofits at the Convention Centre, Energy Audit of City Hall, and Thermal Cool Storage at the Central Utilities plant.

Additional incentive program applications for City owned/controlled properties and facilities requires only identification and verification that program criteria are met.

If you require additional information in the meantime, please contact me at (416) 332-2550 in Burlington.

Regards,

R.J. Connell
Commercial Energy Supervisor
C.E.S. Office - Hamilton
Central Region

cc: Mr. G. Stark, Hamilton Hydro

Telephone 847-0669 (Toronto)
332-2500 (Burlington)

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

FAX: 546-2095

11 25

1990 July 25

Mr. Bill Legett, President
Ontario Rodeo Association
R. R. #1
Campbellcroft, Ontario
L0A 1B0

Dear Sir:

This refers to our recent telephone conversation in which you requested an opportunity to meet with the Finance and Administration Committee to discuss the policy recently adopted by Hamilton City Council to prohibit the holding of rodeos and wild west shows in all City-owned facilities.

Please accept this letter as confirmation of arrangements which have been made for you and representatives of the Ontario Rodeo Association to appear before the Finance and Administration Committee at its next regular meeting scheduled to be held Thursday, 1990 August 23 in Room 233, City Hall.

Would you please arrange to be in attendance no later than 11:15 a.m. on August 23rd as your delegation is scheduled to meet with the Committee at approximately 11:30 a.m.

I trust these arrangements are satisfactory, however, would you please advise me if such is not the case.

Yours truly,

John Thompson

John Thompson, Secretary
Finance & Administration Committee

c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Mr. C. Stableford, Manager, H.S.P.C.A.
Ms. Liz Crozier-Organ, Co-ordinator, Allies for Animal Rights

HUMANE FACTS

Humane Facts

The Care and Treatment of Professional Rodeo Livestock

That animals should be treated humanely and with dignity is a philosophy with which virtually everyone agrees, especially the Professional Rodeo Cowboys Association. The PRCA values its animals, and staunchly protects them with rules specifically designed to prevent cruelty or even unintentional mistreatment.

Humane treatment of PRCA animals — both in and out of the arena — is a fact well-documented by veterinarians and research studies. Contrary to the unfounded and inflammatory statements of some special-interest groups, the PRCA goes to great lengths to ensure the proper care, handling and treatment of all animals involved in PRCA-sanctioned rodeos.

Animal-rights activists often scream that rodeo exploits animals, but they do so without valid support of their argument. Their propaganda appeals to emotionalism, not reason, and too often their hidden interest lies in raising funds rather than caring for animals. To accomplish their goals, these so-called animal-rights proponents commonly alter or even fabricate facts. Unfortunately for their audience, these groups even create and distribute literature that portrays professional rodeo in a less-than-truthful light.

"The pictures in the Humane Society pamphlets can be shot in such a way that the situation looks worse than it is," says Paulette Mattson, a humane investigator for the Illinois State Agriculture Department. "I have learned to size up the situation with my own eyes to make a judgment."

Mattson's judgment during a four-day examination of a rodeo in 1983 was that the animals were, indeed, well cared-for.

Dr. Greg Williams, a member of the Reno (Nev.) Rodeo committee and past president of the Nevada Veterinary Medical Association, said he and other veterinarians involved with rodeo keep close tabs on how the animals are treated. And if cruelty were involved, he says, "I wouldn't be associated with rodeo, nor would the others."

It simply would be senseless for anyone connected with professional rodeo to give their animals anything but the best of care. Like a well-conditioned athlete, only a healthy animal can perform to the best of its ability. Any cowboy will tell you he takes home a paycheck only when the animal is in top form. Stock contractors, the ranchers who raise rodeo stock for a living, also have an obvious financial interest in keeping the animals healthy. Simple business logic dictates that only a fool would abuse an animal that is expected to perform again in the future.

But many — if not most — of the PRCA's 10,000-plus members have more than an economic tie to animals.

PRCA file photo

Ike Sankey pauses with one of his bucking horses amid a pastureful of healthy animals.

Almost all have been around animals most of their lives; naturally, they possess a high degree of respect and fondness for the livestock.

"We're not just businessmen protecting our assets," said Valerie Wilson, assistant manager of the Flying U Rodeo Co. "We take pride in them. There's a lot of strong sentimental attachment."

Anyone who attends a PRCA rodeo can be assured that the greatest care has been taken to prevent injury to either animals or contestants. All PRCA members are bound by the non-profit corporation's bylaws and rules, including a section that deals exclusively with the humane treatment of animals. Anyone who violates these rules may be disqualified and reported to the PRCA, which can levy fines.

Professional rodeo judges, who are charged with the enforcement of all PRCA rules, believe in these humane regulations and do not hesitate to report violations.

PRCA judge Larry Davis says the system does, indeed, produce the desired effect of preventing mistreatment and abuse.

"When you turn someone in, you make sure the rest know about it. Then the cowboys know they can get turned in, too. They know we're serious about it," Davis said.

The PRCA sanctions about 30 percent of the rodeos in this country. Another 50 percent are sanctioned by smaller rodeo organizations, and only about 20 percent are not sanctioned. Most rodeo-sanctioning associations have regulations regarding the humane treatment of animals, though perhaps not as stringent as the PRCA's rules. PRCA sanctioning is an absolute guarantee that a rodeo is being produced by people who truly care about the animals.

"Professional" isn't just part of our name — it's our way of doing business, and that includes the way we treat our animals.

Translating It Into Action

To find out if the PRCA practices what it preaches, just ask some of the representatives of animal-welfare agencies who have viewed rodeo from behind the scenes.

"I attended all the shows that the rodeo had here, and the animals received fantastic care," said Raymond Bergman Jr., the chief animal control officer for the city of Worcester, Mass. "The humane agencies couldn't find anything wrong."

In 1984, the Harris County (Texas)

Animal Cruelty Enforcement Division issued a favorable report on the Houston Livestock Show and Rodeo, one of the PRCA's largest events.

The report, made by veterinarians and veterinary paramedics and summarized in a newspaper article, indicated "the animals showed no signs of injuries or mental stress. They were in excellent condition and appeared to buck and run in a natural manner." In addition, the group praised the "overall humane standards" demonstrated at the rodeo.

Paulette Mattson, an Illinois state humane investigator in Rockford, spent a full day in and around the site at which rodeo animals are kept when not in the arena. She also attended the rodeo for three consecutive days in 1983.

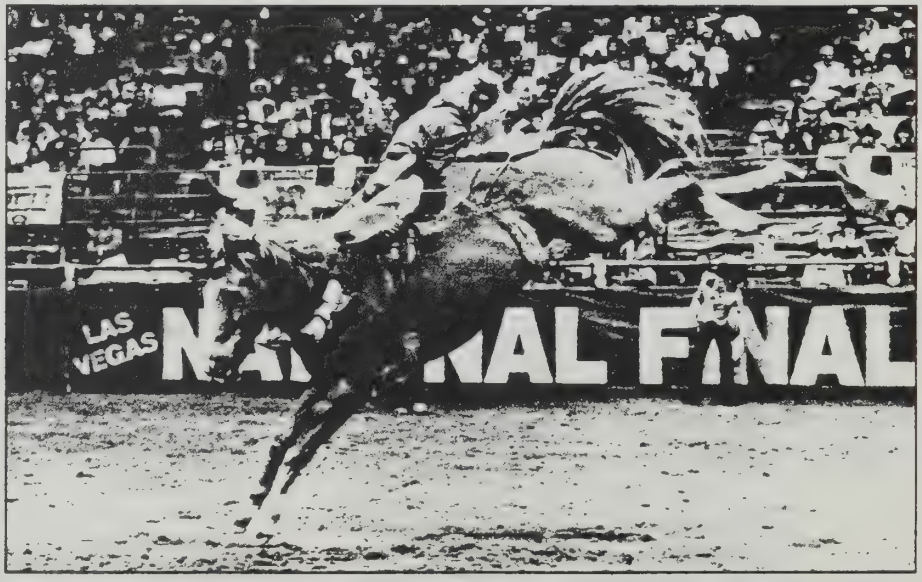
"To be behind the scenes at this rodeo and see what really goes on is altogether different than just going and sitting in the stands," she said.

"All the animals were content after the performance," Mattson noted. "These animals knew what their job was and went out and did it, and they really appeared to enjoy it."

> **"These animals knew what their job was and went out and did it, and they really appeared to enjoy it."**
>
> *Paulette Mattson, Illinois investigator*

Other representatives of government agencies have drawn similar conclusions after witnessing PRCA rodeos.

Members of humane organizations and representatives of governmental animal-welfare agencies are welcome at any PRCA rodeo to judge for themselves how professional rodeo treats its animals.



David Jennings

Marvin Garrett, 1988 bareback riding champion, gets a rough ride at the National Finals Rodeo.

Sue Rosoff

Stock Contractors

When someone spends $15,000 on a new car, it's not likely you'll see him intentionally damage it. An investment like that usually has the owner nervous about even the smallest scratches, dents and dings.

In terms of expense, a top-performing rodeo animal is like that car. A good bucking horse can cost up to $15,000, while some rodeo bulls sell for as much as $20,000. Obviously, the owners of such animals aren't going to do anything to jeopardize their investments.

But even if an animal isn't valued in the tens of thousands of dollars, no stock contractor wants harm to come to his horses and cattle. His livelihood depends on the welfare of each and every one of those animals.

"It's how I make my living," says Ike Sankey of Sankey Rodeo Co. in Wyoming. "Therefore, their (the animals') well-being is No. 1."

Many of these stock contractors have hundreds of animals that, along with equipment, represent a huge investment. The money, however, isn't the only reason these contractors take good care of their animals.

"I think I'm speaking for almost all the stock contractors — we get to be sentimental about our stock," says Valerie Wilson, assistant manager of the Flying U Rodeo Co., the outfit of longtime PRCA stock contractor Cotton Rosser. "We wouldn't be putting them in jeopardy. We're involved with them."

Sankey agrees.

"My reason for being in the business is not necessarily to make money. There are a lot of other things I could be doing," he says. "But I enjoy being around these horses and bulls. That's why I'm in this business."

Don Gay, eight-time world champion bull rider and president of the Mesquite Arena in Texas, says he is amazed by the arguments that rodeo animals are mistreated.

"It's almost unbelievable to me the things that they say and think about the way this livestock is treated, because this livestock is like my family," he

told a Dallas Morning News reporter.

It's a misconception, however, to think rodeo animals can be treated like house pets. These are not cuddly, affectionate dogs and cats that come running at the sound of their names. They are tough ranch animals, born to withstand treatment that house pets — or humans — can't, such as the use of spurs and saddles.

But this doesn't mean these hardy animals are mistreated. In fact, some people will tell you that animals belonging to professional rodeo stock contractors receive better care than many house pets or non-rodeo ranch stock.

"I only wish that more livestock owners were as care-aware, like good stock contractors, and have as healthy stock," says Barry Evans, director of the Sonoma County (Calif.) animal regulation department. "I have handled hundreds of humane investigations since entering the animal welfare field in 1972, and I have noted more abuse by non-rodeo stock owners."

Dr. David Newell, a Meridian, Miss., veterinarian who handles Harper and Morgan rodeo stock, said he believes the animals are cared for "as any athlete is." They are continually tested for disease, and are regularly wormed and vaccinated. "This is far more veterinary care than most of the beef that you consume every day received," Newell said.

Newell and other animal experts point out that being placed in rodeo competition is by far the more humane use for these animals than another common alternative — slaughtering them for food.

"The simple fact of the matter is that most of the animals would be on your dinner table or in a dog or cat food bowl if it were not for their ability to do what they do for the sport of rodeo," Newell contends.

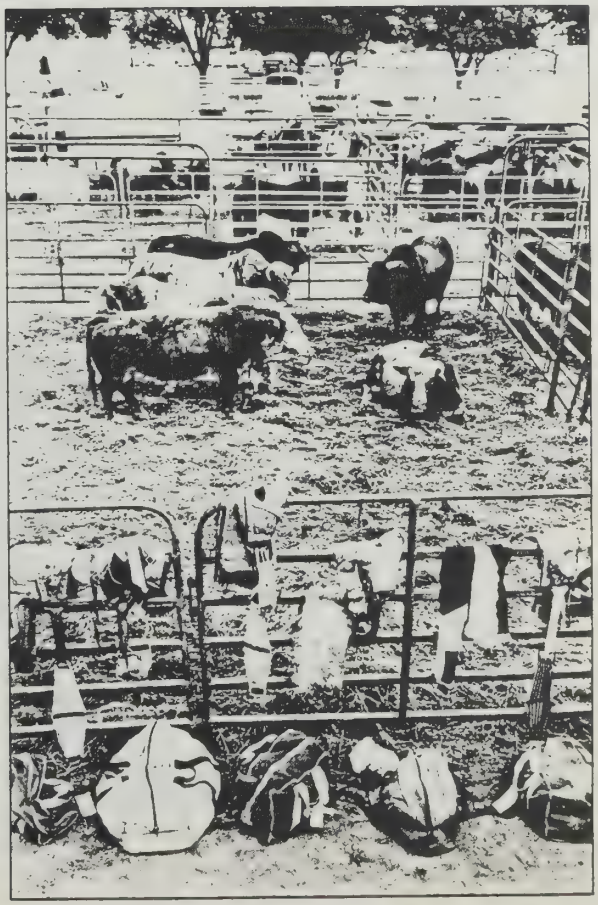
Evidence of the care these animals receive is in their age. PRCA stock contractors Cotton Rosser and Harry Vold both boast bucking horses in the 20-plus age bracket, equivalent to about 75 years for a human, "and they're still slick and fat," Vold says.

Whether the motivation is profit or sentimentality, it's a sure bet that PRCA stock contractors are taking good care of their animals.

Sue Rosoff

Sue Rosoff

Lloyd Faria, above, moves stock at the Growney Brothers ranch in California. Right, bulls await their turns for arena action in spacious pens at the Red Bluff (Calif.) Round-Up.



Sue Rosoff

Rodeo Livestock Injury Survey

	CR		SW		TR		SR		BB		SB		Bulls	
Salinas	*200	0	182	0	488	0	0	0	90	0	98	0	121	0
Fort Worth	412	4	450	0	0	0	0	0	300	0	300	0	300	0
Vinita, Okla.	99	0	80	0	0	0	104	0	26	0	33	0	72	0
San Francisco	210	0	220	0	250	0	0	0	120	0	144	0	250	0
Prescott, Ariz.	105	0	184	0	112	0	0	0	28	0	30	0	33	0
Colo. Springs	90	0	75	0	75	0	0	0	40	0	40	0	40	0
Houston	430	8	442	0	0	0	0	0	210	0	216	0	234	0

* Number of runs/Number of animals injured

TOTALS:														
Runs/Inj.	1,546	12	1,633	0	925	0	104	0	814	0	861	0	1,050	0
% Injured	0.78		0		0		0		0		0		0	

Data compiled in 1988 by on-site veterinarians hired by local rodeo committees

CR: Calf Roping **SW:** Steer Wrestling **TR:** Team Roping
SR: Steer Roping **BB:** Bareback Riding **SB:** Saddle Bronc Riding

Injuries:

Fort Worth: Four calves — broken legs (all casted, prognosis good).

Houston: Eight calves — one mildly torn ligament in shoulder joint (*prognosis good); one broken leg (splinted, prognosis good); one mildly bruised lower spinal cord (prognosis good); three mildly torn ligaments in rear stifle joints (prognosis good); two moderately torn ligaments in rear stifle joints (prognosis good).

* Unless treatment is specifically stated, the only treatment prescribed was rest.

"Injury" defined as "Injury incurred in performing resulting in a significant change that would affect the animal's well-being, general health and/or ability to perform."

The Events

The seven events of professional rodeo are physically demanding and, therefore, certainly not free of risk. But neither are they as dangerous as they might appear.

A 1988 survey indicates that the injury rate for animals at PRCA rodeos was so low as to be statistically negligible. In 6,933 outings, just 12 animals (less than 2/10 of 1 percent) were injured, according to data compiled by on-site veterinarians.

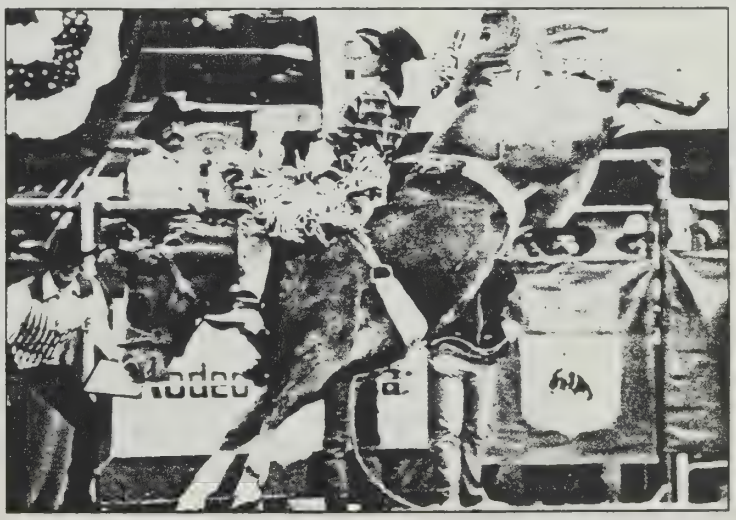
The injuries occurred only in the calf roping, bringing that event's injury rate to 0.8 percent. The 12 injuries occurred in 1,546 runs. No injuries were noted in the PRCA's six other events, and all of the veterinarians who took part in the survey indicated that the animals were well cared-for and the rodeo grounds were in good condition.

Other informational surveys throughout the years have also indicated that animal injury rates in professional rodeo are extremely low.

The Humane Society of the U.S. claimed in the past that rodeo is cruel because it places animals in situations where injuries "are very likely to occur." Although the possibility of injury does exist in rodeo — just as it does in a ranch situation — statistics prove that possibility is very small.

"Very seldom do you see an injury," says Dr. William Young of Eugene, Ore., who has attended many rodeos as a staff veterinarian. "It's a relatively safe sport — no different than a working horse in a ranch situation."

Rodeo's critics may argue that the animals have no choice about being used in performances, but there's evidence that most actually enjoy what they're doing, especially the bucking



James Fain

Experts say many horses, such as Classic Wrangler, enjoy bucking.

> **Bucking is neither unnatural nor particularly hard to produce.**
>
> *Katherine Haupt, New York State College of Veterinary Medicine*

stock. And the roping animals are not unaccustomed to the arena action, since it's basically an offshoot of what goes on in ranching life.

There's no way to "make" these animals perform; they certainly can't be tortured into performing. An animal in pain, like a human in pain, isn't likely to undertake any physical activity.

It's also important to realize that animals perform for less than a minute in any rodeo event. The horses and bulls used in the riding events buck for only eight seconds. The roping and steer wrestling events don't last much longer — there is even a 25-second limit in the calf roping event.

The Bucking Events

Three of rodeo's most rough-and-tumble events — saddle bronc riding, bareback riding and bull riding — rely on horses and bulls that can buck high and strong.

The question is, are these animals bucking because they're in pain, or because it's something they do naturally?

Critics of these events claim it's the equipment — the flank strap, prod or spurs — that compels the animals to buck. But veterinarians and others familiar with the behavior of large animals have testified otherwise.

"It has to be in their nature to buck," says Dr. Greg Williams, a Reno, Nev., veterinarian and member of the Reno Rodeo Committee. "There are some that, even with the strap, won't buck."

Dr. Katherine Haupt, director of the animal behavior clinic and an associate professor of physiology at the New York State College of Veterinary Medicine at Cornell University, believes bucking animals really enjoy what they're doing.

"It's something that evolved in horses to get rid of predators that jump on their backs," she said. "Bucking is a natural reaction among horses that don't want riders on their backs. And we know that some horses have such terrible dispositions that they never adapt to typical use. Consequently, bucking is neither unnatural nor particularly hard to produce.

"In fact," Haupt continued, "some reward mechanism may be at work here. That is, a horse may quickly learn that a better performance removes the rider sooner, thereby hastening the reward."

Haupt, who has no association with rodeo, concluded: "I think some of them (the bucking stock) actually do enjoy it."

The bucking horses are not wild, but neither are they saddle broken. The Humane Society of the U.S. has argued that most bucking horses "could be ridden easily if not for the use of the bucking or flank strap," but veterinarians and stock contractors say it's nearly impossible to saddle up and ride an animal that bucks naturally.

"Some are gentle without a person on their back," notes Dr. Dwight Bennett, a professor of equine medicine at Colorado State University. But put weight on them, and they'll start bucking instinctively. "You just can't make them buck. They're born," Bennett says.

Stock contractors, who spend a lot of time and money to breed and buy

top bucking animals, know this better than anyone.

"If those $50 (flank) straps could make an animal buck, it would save me probably $30,000. If bucking horses could be made, I wouldn't have to go through 100 to 150 a year looking for those 10 who will buck," says PRCA stock contractor Ike Sankey.

"It's part of them. Their mother bucked; their daddy bucked. They like people, but they like to buck. The horses and bulls enjoy what they're doing, and if you hurt them, they won't do it any more."

Former bull rider Jerome Robinson says the riding event contestants want to keep the animals in top shape.

"I can't think of anyone in the bull-riding fraternity that has anything but the greatest respect for the bucking animals," he said. "As far as mistreating the animals, I've never seen anyone mistreat one. You want them to perform to their optimum or else you're not going to win on them."

And if anyone is worried about the bulls, just remember: Most weigh more than 1,500 pounds, compared with the 150 pounds that an average bull rider weighs, and bulls have hide up to seven times thicker than human skin.

Fred Nyulassy

Bob Logue sticks with a powerful bronc.

The Roping Events

Rodeo's three roping events — calf roping, steer roping and team roping — have their origins in everyday ranch life. When the cattle on the ranch need medical attention or other care, there's really only one way to catch them, and that's with a rope.

Roping in the arena is not done to give the cattle medical attention, but neither is it done to harm the animals. What the animals undergo in the arena is virtually no different than what they would routinely undergo on a ranch.

Barry Evans, director of the Sonoma County animal regulation department in rural California, says "roping is used on a day-to-day basis — you see it in rural America."

"Look at the number of calves roped to treat on a ranch," says Dr. Dallas O. Goble, director of equine clinics at the University of Tennessee since 1969. "It's a safe way of handling calves. The fact that you're doing it in front of an audience doesn't alter the safety of the methods from a ranch background."

A study conducted in the mid-1970s at California Polytechnical State University and statistics from the 1988 survey of rodeo stock support the argument.

The California study, conducted in the summer and fall of 1974 and the summer of 1975, evaluated 90 calves for roping stress. The animals were measured for stress by seven criteria: temperature, pulse, respiration before and after roping, blood values of plas-

ma protein, hemacrotit and white blood cell count. Researcher Brian E. Shiffman concluded:

"With 95 percent confidence, there is no significant amount of roping stress incurred by rodeo calves during rodeo."

Stock contractor Harry Vold, who provides animals for the famous Cheyenne Frontier Days rodeo, used 350 calves for 330 ropers in 1985. Each calf was roped twice, and some were used again in the finals.

"One calf was injured in all of that," Vold said.

PRCA rules, stock contractors and the cowboys all play integral parts in assuring that roping stock is treated humanely.

In the calf roping event, the calf must weigh at least 250 pounds and may not weigh more than 350 pounds. PRCA rules also stipulate that the calf must be "strong and healthy," and PRCA judges inspect the animals to ensure that no sick or injured ones are used.

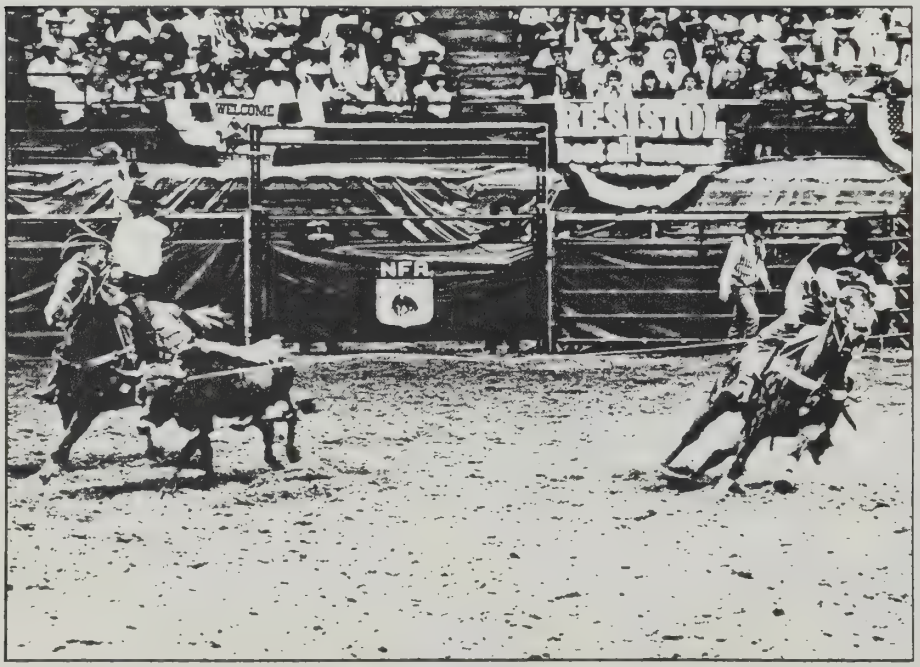
In addition, the rules forbid the use of a calf more than twice in one day, and many stock contractors use their calves less.

Because of these weight and usage restrictions and because calves grow so rapidly, most are never roped more than a few dozen times in their life.

Stock contractors do their part by breeding and using calves that are hardy and durable. Sankey, for example, said he likes to use calves on the low end of the PRCA's weight requirements because there is little possibility that they'll be hurt.

Contractor Cotton Rosser uses a Brangus with Brahma blood because it is known as a strong, rugged breed.

Jack Hannum, a PRCA contestant as well as the association's director of professional officials, notes that a cowboy wants to avoid injuring the animals if he hopes to win.



James Fain

Team ropers Clay O'Brien Cooper, left, and Jake Barnes bring ranch skills to the arena.

"In the calf roping event, any injury is going to cost the contestant time. This is a timed event, and there is no chance of winning anything if the animal is injured," Hannum said.

"There are accidents," he continued, "but intent is important. No one *wants* to injure the animal."

Steers used in team roping and steer roping have horns that, according to PRCA rules, must be protected during performances. Plaster and rebar are required around the horns of steer roping cattle, and leather wraps are placed on team roping steers.

PRCA rules also put a 700-pound limit on animals used in team roping, and call for the inspection of steer roping cattle two weeks before an event to make sure they're fit.

Mexican corrientes, tough and robust, are the animals of choice for team roping and steer roping because of their endurance. As rodeo animals in America, they receive care and feed that far exceed the treatment they would have gotten in their homeland.

Dr. Jerry Bailey, an Oklahoma veterinarian and PRCA team roper and steer roper, noted that precautions are taken to keep injuries to a minimum — and, he says, those precautions are successful.

"As a steer roper, and in steer roping fraternities or groups, we try to handle cattle as correctly and gently as possible. We realize that the more gently and properly we can trip an animal, the more apt we are to win," says Bailey, the attending veterinarian at the National Finals Steer Roping.

"Gentle treatment allows for a quicker run," Bailey continues. "The objective of a knowledgeable steer roper is to trip and lie down as gently, and with the least pain, as possible. This is the proper way to do it in the fields and ranches — and in the rodeo arena."

James Fain

Joel Edmondson prepares to take on a steer.

Steer Wrestling

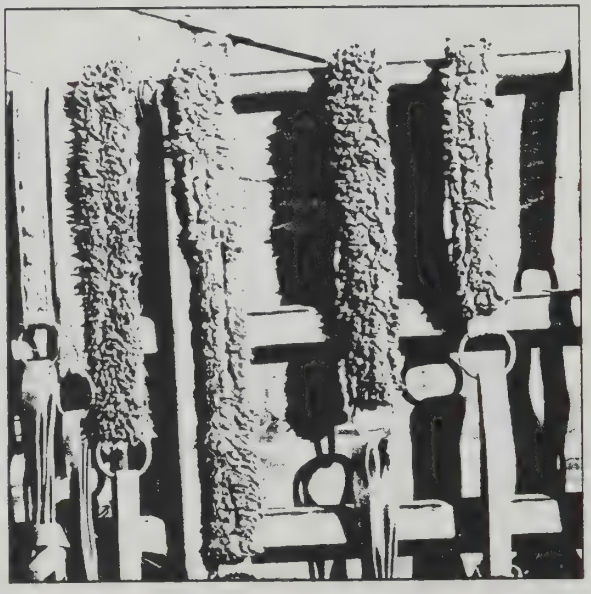
Steer wrestling pits an animal weighing at least 450 pounds one on one against a man who is likely to weigh less than half that amount. Who is more apt to be injured?

"It's highly improbable that a man could injure a steer during the steer wrestling event," says Dr. Doug Corey, a Pendleton, Ore., veterinarian and a member of the Pendleton Round-Up board of directors.

A cowboy who hopes to win at steer wrestling must display much more finesse than harshly twisting the animal's neck. Steer wrestling involves careful positioning and leverage to enable the animal to be placed on its side. Although steer wrestling may look rough, a 1985 survey shows that only one animal was injured in 771 runs. If steer wrestling were truly dangerous, the injury rate would certainly reflect it.

PRCA file photo

The rowel, or star-shaped wheel on a spur, left, is dull. That's the only type allowed at PRCA-sanctioned rodeos. PRCA rules also prohibit the use of locking rowels in the saddle bronc and bareback riding events.



Vern Howell

Flank straps, right, hang on a wall behind the chutes. The buckles at the bottom provide quick release of the strap after a performance. The sheepskin lining of the strap covers both flanks and the belly of the animal, and no sharp or cutting objects may be placed in the strap. Veterinarians say the strap doesn't hurt the horse, but brings about the animal's natural instinct to rid itself of foreign objects.

The Equipment

The flank strap and electric prod are perhaps the most misrepresented pieces of equipment in professional rodeo. Special-interest group members inaccurately portray the way they are used within the rodeo arena.

But those who know the most about the treatment and responses of large animals — veterinarians — paint another, more realistic picture.

Not one of the 10 veterinarians contacted for this report described the flank strap as dangerous, painful or cruel. Some, in fact, have testified before legislative bodies about how innocuous the flank strap really is.

And all agreed the prod presents no danger to an animal's health. Many of the experts said they find the prod to be the most humane method of herding and moving cattle.

The Flank Strap

Bucking animals are born, not made, and the flank strap cannot magically turn a placid animal into a championship bucker, according to the experts. On an animal naturally inclined to buck, the flank strap simply augments the bucking action, encouraging a bucking bronc or bull to kick high with its back feet.

"The flank strap enhances the bucking some, but it does not make them buck," says Dr. David Newell of Meridian, Miss., who has been practicing veterinary medicine for more than 15 years. "Bucking is what they want to do."

"It has to be the animal's nature to buck," agrees Dr. Greg Williams, former president of the Nevada Veterinary Medical Association.

PRCA rules stipulate that the flank strap must be lined with sheepskin and be of the quick-release variety. No sharp or cutting objects may be placed in the strap, and the sheepskin-covered portion must be over both flanks and the belly of the animal.

In no instance — at least, not at PRCA-sanctioned rodeos — do the straps cover the genitalia or fasten so tightly as to cause any pain.

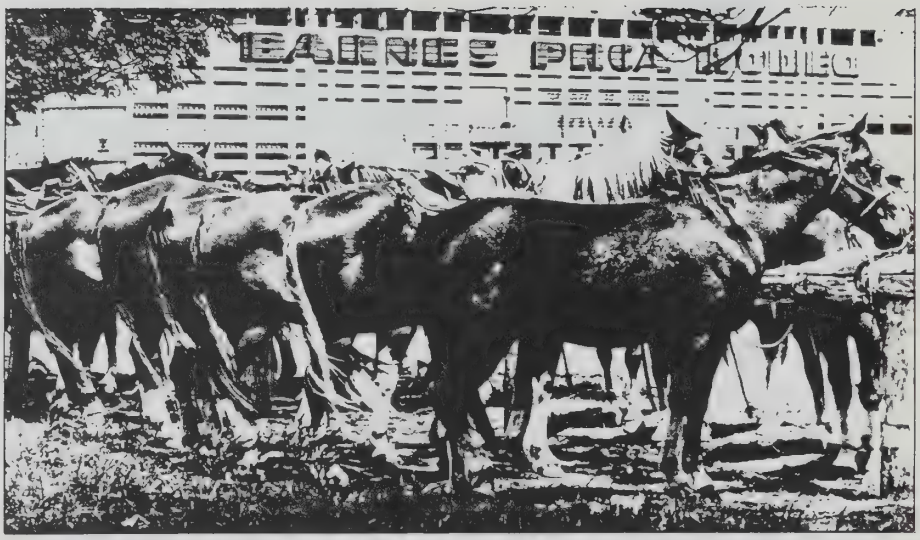
Dr. Dwight Bennett has no association with rodeo but is nevertheless familiar with the sport's animals. As a veterinarian for the past 30 years and a professor of equine medicine at Colorado State University in Fort Collins, he has some idea of what reaction the flank strap causes in bucking stock.

"My impression is that it's not painful," Bennett says. "It's more of an annoyance, like wearing a girdle that's too tight." As for reports that the flank strap does its work by putting painful pressure on an animal's genitalia: "That's nonsense," he responds.

Other equine experts — some with ties to rodeo, some without — agree.

"The flank strap is not a device that causes pain," says Dr. Doug Corey, a veterinarian specializing in equine practice in Pendleton, Ore.

"The strap produces mild pressure on the flanks, but not so much as to hurt the animal. Bucking is simply the horse's reaction to rid itself of a



Jim Svoboda

Horses owned by the Barnes Rodeo Company relax in the shade following a performance.

foreign object, " he said.

"The animals learn that the flank strap is a signal for them to try to buck off a rider — much as Pavlov's dog learned that a ringing bell was a signal that it was time to eat," Corey said.

Corey and other experts note that veterinarians often gird large animals with ropes or similar devices in the same place flank straps are used during rodeos. If pulled tight enough, the animals will be restrained for medical treatment. Obviously, rodeo's flank straps could never be pulled that tight, or the animal would not buck.

Pulled tight enough to irritate, but never tight enough to immobilize or cause pain, the flank straps used in rodeo won't injure an animal. The experts confirm it.

The horse has 18 ribs, and the kidneys are protected by the ribs. The flank strap is placed behind the rib cage so no injury to the kidneys will be done by the strap.

"The flank strap is not a device that inflicts inhumane pain or suffering to the horse," says Dr. Dallas O. Goble, director of Equine Clinics at the University of Tennessee since 1969. "There are no residual effects of the flank that endanger the health or well-being of these animals."

So why the flak over the flank strap? Misinformation, perhaps. Or sensationalism. The Humane Society of the U.S. criticizes the flank strap as a "painful" device, but provides no documentation or professional opinion to support its claim.

Animal behavior and care experts certainly can't explain the controversy. But they say the facts don't warrant the heated debate or efforts to outlaw the flank strap.

The Prod

At a 1986 hearing to consider banning the use of the electric prod in Santa Cruz County, Calif., veteran stock contractor Cotton Rosser made a dramatic argument in favor of the device — and he didn't say a word.

Armed with an electric prod equipped with new batteries, Rosser gave himself a "hot shot" in front of the Board of Supervisors and a roomful of spectators. Rosser made the point that if he survived the mild shock without trauma, so would animals that are larger and have hide

> **The prod is a common device. I use it daily. I couldn't get along without them.**
>
> *Dave Ripple, Dodge City, Kansas, veterinarian*

many times thicker than human skin. The effort to ban the electric prod failed.

The prod, powered by flashlight batteries, is used to move cattle on ranches and, on occasion, at professional rodeos — but only to get the animals into the chutes, not to shock them into performing. PRCA rules prohibit the the use of an electric prod in arena competition, and call for using it "as little as possible" otherwise. The rules also state that the prod can be used only on the animal's hip or shoulder areas, where nerve endings are not as dense and the sensation is weaker.

"That's more humane than touching other parts, and the fact that you call for using it sparingly, I also appreciate," says Dr. Katherine Haupt, director of animal behavior and associate professor of physiology at the New York State College of Veterinary Medicine in Ithica.

The prod produces 5,000 to 6,000 volts of electricity — but virtually no amperage. Since amperes, not voltage, cause burns, the prod causes a shock, but no injury.

"It's a mild electric shock, but it's quick, and there's no damage," says Colorado State University's Bennett.

Rosser uses the hot shot to move cattle, and said he believes it is more humane than some of the other options sometimes used in ranch situations — whipping, hitting with boards, kicking or twisting the animal's tail.

"It's a common device," says Dr. Dave Ripple, a Dodge City, Kan., veterinarian and chairman of the Dodge City Rodeo committee. "It's certainly more humane than if you keep beating them with a piece of rope. The prod is used for only a fraction of a second."

A number of veterinarians use the prod in their practice.

"I use the hot shot daily," Ripple said. "I couldn't get along without them." Newell echoes: "We use them in our business every day, with discretion."

Certainly, the prod could become an instrument of abuse in the hands of the wrong person. But with the PRCA's strict rules on the issue — and professional judges and thousands of spectators keeping watch — you won't find the hot shot used needlessly or cruelly at PRCA-sanctioned rodeos.

Spurs

PRCA rules prohibit the use of sharpened spurs, locked rowels (the star-shaped wheel on spurs) or rowels that will lock when used in the saddle bronc riding and bareback riding events.

Specifically, acceptable spurs have rowels that are blunt and are about one-eighth of an inch thick, so they will not cut the animals. If a rider does use non-regulation spurs, he is disqualified from competition — the last thing any professional cowboy wants in his quest for prize money. Thus, it's not too likely you'll find a competitor in professional rodeo using sharp and dangerous spurs.

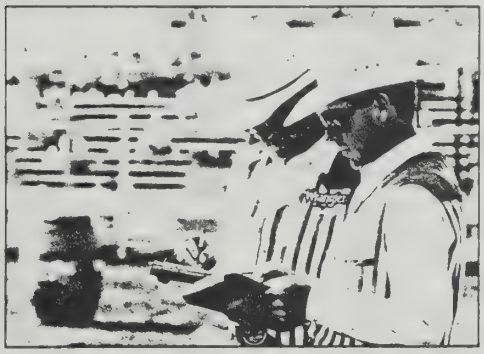
The rowels must be loose so they will roll over the horse's hide, rather than dragging or cutting. Bull riding

spurs have locked rowels because more grip is needed to hold onto the loose-hided animals — but the rowels are still dull.

Two books — Sisson's "Anatomy of the Domestic Animal" and Maximow and Bloom's "Textbook of Histology" — indicate that the hides of horses and bulls are much thicker than human skin. A person's skin is 1mm to 2mm thick, while horse hide is about 5mm thick and bull hide is about 7mm thick. While humans might bruise or suffer injury from spurring action, the animals' thicker hides offer increased resistance to cutting or bruising, according to Dr. D.C. Lund, a Canadian veterinarian and life member of the Canadian Professional Rodeo Association.

James Fain

Ervin Williams scored high marks aboard "W," a powerful bull owned by Sammy Andrews.



Sue Rosoff

> **"It's one of our responsibilities to see that rodeo is done humanely."**
>
> *George Gibbs, PRCA judge*

Policing Ourselves

Although the PRCA has a set of strict rules to guarantee the humane treatment of livestock, many of rodeo's detractors say there are too many rodeos in too many locations for anyone to effectively enforce the regulations.

But professional rodeo has provided a way to ensure compliance with its rules, no matter how far away an event may be from the PRCA national headquarters in Colorado Springs, Colo.

Professional judges officiate all PRCA-sanctioned rodeos, and it is their responsibility to make sure the animals are treated humanely. Judges who are aware of animal abuse by any PRCA member are authorized to report the violator to the PRCA infractions department.

"We've got to police our business," says former judge Royce Smith. "The anti-rodeo people will have a leg to stand on if we don't do something about it (cases of mistreatment). That rule book — I live by it."

Violators may simply receive a warning from the judge, and, Smith says, that's usually enough to solve the problem. But violators may be disqualified on the spot, and those whose names reach the infractions department are fined up to $500 by the PRCA.

Alleged violators can contest the charges and have their cases reviewed by the PRCA Board of Directors, but more often than not, the fine is upheld.

"We feel we have backing when we turn someone in," says judge Larry Davis. "That's real important."

Davis says the system of having professional judges intervene in the few cases of suspected abuse at rodeos is producing the desired effect of preventing mistreatment of animals.

Judge George Gibbs emphasizes that most rodeo livestock is treated well and cases of abuse are rare. But if he thinks an animal is being mistreated, he and his colleagues won't hesitate to report the violation.

"I know I can speak for all the judges," Gibbs says. "We take it seriously; it's one of our responsibilities to see that rodeo is done humanely."

Rules to Ensure the Humane Treatment of Rodeo Livestock

These rules are paraphrased from the PRCA rule book and are in effect at all PRCA-sanctioned rodeos

1. No locked rowels, rowels that will lock on spurs or sharpened spurs may be used on bareback horses or saddle broncs.

2. Wooden paddles are not to be used by any PRCA member to beat or intimidate animals.

3. In calf roping, calves may not intentionally be flipped backward. Contestant must adjust rope and reins in such a manner that will prevent horse from dragging calf. The rope is to be removed from calf's body as soon as possible after "tie" is completed. Roping calves shall weigh at least 250 pounds each, and be strong and healthy.

4. Placing fingers in the eyes, lips or nose of steers while wrestling same is forbidden.

5. Animals for all events will be inspected before being selected for competition, and no sore, lame, sick or injured animal, or animal with defective eyesight, shall be permitted in the "draw" at any time. Should an animal become sick or be injured between the time it is drawn and the time it is scheduled to be used in competition, that animal shall not be used in competition and another animal will be drawn for the the contestant as provided in the PRCA rule book. A veterinarian shall be present or on call for every performance and/or section of slack. Failure to do so shall result in a fine to the rodeo committee of $100 per performance.

6. No animal shall be beaten or cruelly prodded. Standard electric prods shall be used as little as possible. Animal shall be touched only on the hip or shoulder area with prod.

PRCA file photo

7 A conveyance must be available and used, if possible, to remove animals from arena in case of injury. Injured calves shall be removed from the arena in a pickup truck or calf stretcher.

8 No sharp or cutting objects shall be permitted in cinch, saddle girth, or flank straps. Only sheepskin-lined flank straps shall be used on bucking stock, and flank straps shall be of the quick-release type. Sheepskin-lined flank straps shall be placed on the animal so the sheepskin-covered portion covers both flanks and the belly of the animal.

9 PRCA-approved saddles or riggings must be used in the saddle bronc riding and bareback riding events.

10 No stimulants or hypnotics are to be given to any animal used for contest purposes.

11 Chutes must be so constructed as to prevent injury to stock. Maintenance personnel and equipment shall be stationed at chutes to assist in removal of any animal should it become caught. The arena shall be free of rocks, holes and obstacles.

12 Clowns are not to abuse stock in any fashion.

13 No small animals or pets allowed in arena where restraint is necessary, or where subject to injury or attack by another animal.

Additional PRCA Rules to Safeguard Rodeo Animals

- No calf or steer wrestling steer may be used more than twice in any given day.
- In the event of short stock, the contractor will be fined as follows: first offense, $50 for each animal short; second offense, $100 for each animal short; third offense, $200 for each animal short.
- Stock contractors will be expected to cooperate in trimming the horns of steers that are not able to pass through the steer wrestling chute.
- An event representative may declare particular animals unsatisfactory. Upon notification, either written or verbal ... stock contractor shall eliminate such animal from competition draw. Continued use of said animal(s) after notification will result in a $100 fine per competition. Said animal(s) may be reinstated with approval of the event representative.
- All roping calves must be either native, brahma, or of a similar cross. Weight for calves shall be a minimum of 250 pounds and a maximum of 350 pounds. Any deviations must be approved by the director of rodeo administration and the calf roping representative. There can be no more than a 50-pound deviation in weight from the smallest to the largest calf in a given herd. Any questionable animals will be taken out of the draw at the judge's discretion ... Failure to abide by the guidelines above may subject the stock contractor to a fine of $50 per animal.
- Steer wrestling cattle shall weigh a minimum of 450 pounds and a maximum of 750 pounds per head.
- The maximum weight for animals that are to be used in team roping is 700 pounds per head. All team roping cattle used at PRCA-approved rodeos shall be protected by horn wraps.
- No animal shall be hot-shotted or whipped while being competed on in the rodeo arena.
- All crippled livestock must be removed from the arena before continuing the rodeo contest or performance.
- In the riding events, use of prods and similar devices is prohibited. Exceptions would be a known chute-stalling animal, only with contestant's and contractor's approval, and to be administered only by a qualified PRCA cardholder. In this instance, the prod shall not exceed 12 inches in length. The fine for violations will be $100 per infraction.
- Bareback riders will be disqualified for riding with rowels too sharp, or locked; saddle bronc riders will be disqualified for riding with locked rowels, or rowels that will lock on

Bill Crawford

The horns of all team roping steers are protected with leather wraps.

spurs; bull riders will be disqualified for using sharp spurs, or placing spurs or chaps under the rope when rope is being tightened.

- A timed-event contestant may not have someone rattle the chute for him during either performance or slack competitions. Rattling the chute will result in a $25 fine to the rattler and/or the contestant.
- Any timed-event contestant who fails to heed an initial warning from the field flagger that he is mistreating an animal will be fined $100 for the first offense and $200 for the second offense. In addition, if warranted, the field flagger may disqualify that contestant from that event for the remainder of the rodeo.
- In calf roping, contestant must adjust rope and reins in a manner that will prevent horse from dragging calf. If horse drags calf excessively, field judge may stop horse. The fine for unintentionally dragging a calf shall be $100. Intentionally dragging a calf shall result in a $250 fine plus disqualification. Excessive dragging is defined as five feet or more.
- Cattle used for steer roping, cutting or other events shall not be used for steer wrestling.
- In team roping, the steer must not be handled roughly at any time, and ropers may be disqualified if, in the opinion of the field judge, they have intentionally done so.

Sue Rosoff

Questions & Answers

What follows is a summation of the arguments presented in a flier distributed by the Humane Society of the United States, followed by the PRCA's response.

Why should rodeos be stopped?

HSUS: "Because it is cruel to the many animals that are forced to participate in the events. The animals are dragged, tripped, roped and wrestled. Ropes and straps are tied around the bulls' and horses' sensitive regions, causing great distress. Electric cattle prods are used to literally shock the animals into giving more exciting performances. This is all done as a form of entertainment and sport at the expense of the animals."

PRCA: As the many veterinarians quoted throughout this book have stated, rodeo is not cruel. The PRCA, through its rules and actions, is committed to making sure that rodeo is as safe as possible for both the cowboys and the animals. The purpose of rodeo is not to harm the animals or to torture them. Far from experiencing "great distress," rodeo's bucking animals enjoy what they do, the experts say. Cattle prods are used to aid in moving the livestock — not to shock them into performing. Under PRCA rules, the prod is used only on hip and shoulder areas, where nerve endings are less dense. The injury rate for professional rodeo livestock is extremely low, and studies indicate that the animals experience very little stress. Representatives of many state and county animal welfare agencies have attended rodeos, both behind the scenes and in the stands, and have issued only praise for the treatment of the livestock.

But isn't the length of the "cruelty" very short?

HSUS: "It is true that the animals are forced to be in the ring for only a few minutes during the actual rodeo. But their lives out of the ring are cruel as well. The animals are forced to travel the rodeo circuit packed in vehicles for endless hours. They are usually kept in cramped quarters, not allowed adequate time to exercise or to move freely. They often spend from one to three days in a city and are housed in temporary facilities which meet only their minimum needs. To do otherwise would not be economically feasible for the promoters. This type of life is not humane for an animal, even if provided with adequate food, water and veterinary care."

PRCA: Association rules require that animals may not be confined in vehicles more than 24 hours without being unloaded, properly fed and watered, but virtually all PRCA stock contractors unload their stock more often. Veteran stock contractor Cotton Rosser, for instance, won't haul his animals more than 300 miles at a time. He makes sure his horses and cattle don't ride together and are separated at the rodeos to prevent injury. Dr. D.C. Lund, a veterinarian and life member of the Canadian Professional Rodeo Association, noted in a speech that rodeo animals get used to traveling and, consequently, experience little stress, "whereas most commercial livestock are hauled only once or twice in their lives and are much more apt to become excited and therefore more susceptible to fatigue and injury."

The pens at PRCA rodeos are not cramped and must meet specific guidelines. The bucking stock has plenty of room for exercise. Contractors also rotate their stock to prevent overuse. If nothing else, these animals represent a huge investment for a stock contractor. If his animals aren't in top condition, he won't be in the business for long. Many of rodeo's bucking horses reach the age of 20 or older, a sure indication they're receiving good care. And remember that rodeo animals are not house pets. These are not animals that require constant petting, cooing and a loving scratch behind the ear. Veterinarians agree that receiving adequate food, water, veterinary care and exercise — exactly what every PRCA animal gets — is completely humane.

Finally, animals at PRCA rodeos aren't even in the arena for a "few minutes," but only for a few seconds.

Sue Rosoff

Hay is ample at the Avondale, Colo., ranch of longtime stock contractor Harry Vold.

Don't the rodeo participants love their animals?

HSUS: "Rodeo is a business which makes money for its promoters. There is no reason why a rodeo rider would develop a special affection for any animal. Stock contractors own the animals and ship them to various rodeos around the country. The animals are merely tools for helping these contractors make a living. Economics dictate, not emotional attachment or concern for the animals."

PRCA: Of course rodeo is a business, but that doesn't translate into cruelty to animals. Carpentry is a business, and a carpenter who hopes to be successful will make sure his tools are in excellent condition. A good auto mechanic will also see to it that he keeps his tools in good working order. If rodeo animals are indeed the stock contractor/businessman's tools, there's no reason to think that he, too, won't keep them in top shape.

And many stock contractors say they form more than a business relationship with their animals. "If people don't think we're not a little sentimental, we built a cemetery for our horses. We stay with them after they're gone," says PRCA contractor Harry Vold. The cowboys may form an attachment only to their own horses, but they know better than to try to abuse a contractor's stock.

> **"We built a cemetery for our horses. We stay with them after they're gone."**
>
> *Harry Vold, PRCA stock contractor*

Don't the animals receive prompt care if injured?

HSUS: "There are no veterinarians in attendance at many rodeos. They would have to be called in by the owner of the animals for treatment."

Sue Rosoff

Contractor John Growney prepares a vaccine.

PRCA: Association rules require that a veterinarian be either on site or on call for every performance and section of slack. Rodeo committees that fail to have a veterinarian on hand face a $100 fine per performance. Most local committees opt to have a veterinarian on site, and at many rodeos the sponsoring committees' bylaws mandate it. Experience has shown that the injury rate for animals at PRCA rodeos is extremely low. Should an injury occur and no veterinarian is on the premises, no one associated with professional rodeo would hesitate to contact an on-call vet. In addition, many of the PRCA's competitors and committee members are veterinarians and can render medical treatment.

David Jennings

Aren't there rules to protect the animals?

HSUS: "Some of the professional rodeo groups have rules designed to minimize the cruelty — not to eliminate it. No effective means of enforcement has been developed. And, these groups sanction a very small percentage of the total number of rodeos which take place every year."

PRCA: It's true we can speak only for ourselves and the approximately 700 rodeos sanctioned each year by the PRCA. Our rules are not designed to "minimize the cruelty" — which implies there is a lot of cruelty to begin with — but to absolutely bar acts of cruelty at PRCA events. It is not a matter of eliminating cruelty, but preventing it. And the PRCA is serious about upholding its laws. Judges take seriously their responsibility to report any violators, and the PRCA administration and Board of Directors are equally conscientious about imposing and upholding fines.

How does the rodeo industry defend itself?

HSUS: "It contends that when animals are injured in rodeo events, it is accidental — not intentional — therefore, it is not cruelty. The HSUS feels that placing animals in situations where such injuries are very likely to occur, for no reason other than entertainment, constitutes cruelty."

PRCA: "Such injuries" are not "very likely" to occur at PRCA rodeos. In fact, studies and experience indicate that the injury rate is extremely low for rodeo animals. And the fact remains that rodeo animals receive better-than-average care and face minimal hazard in the arena. Many rodeo animals would be slaughtered if not for their ability to perform as rodeo athletes, and some veterinarians says many of these animals actually seem to enjoy their work. "These horses and bulls are in the business they are in because they enjoy what they are doing," says Dr. David Newell, a Meridian, Miss., veterinarian. "It is a challenge for them as well as the cowboys that attempt to ride them. Anyone who knows anything about livestock can look at the behavior of one of these animals and tell they enjoy it."

Demand the Facts

Some animal-rights organizations, in their attempts to gain sympathy or financial support, willingly spread misinformation that grossly distorts the truth about professional rodeo.

For example:

A group carrying the label "The Friends of the Animals Inc." once ran an advertisement in the New York Times that read: "Is pain your pleasure? Here's a recipe for agony. 1. Take one gentle, trusting creature — horse, calf, or other large animal. 2. Add a 'wire snaffle bit.' 3. Top with a brave cowboy. Yield: One bucking bronco and a gay rodeo act."

The ad contained virtually no facts, and obviously was intended to deceive its readers.

First, the horses and cattle used in rodeo are hardy ranch stock, in most cases bred specifically for rodeo action. To describe them as "gentle, trusting creatures" is to intentionally mislead the reader.

Second, *no bit of any kind* is used in the riding events of professional rodeo.

Such acts of irresponsibility occur throughout the nation. Don't be taken in by groups whose true interests lie beneath the surface lies they spread.

It is extremely important to question what you read and hear, whether it originates from the the Professional Rodeo Cowboys Association, animal-rights organizations or even the New York Times. Demand substantiation of the claims made, then decide for yourself whether those assertions are valid.

PRCA file photo

There is ample pasture for PRCA stock contractor Del Hall's bulls to graze at their leisure.

ALLIES FOR ANIMAL RIGHTS

Box M, 529 Concession St., Hamilton, Ont., L8V 1P
Phone: 546-5608

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AUG 14 1990

August 10, 1990

City of Hamilton
Office of the City Clerk
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Mr. John Thompson, Secretary
Finance and Administration Committee

Dear Mr. Thompson:

Re: Finance and Administration Committee's Policy on Rodeo

Thank you for sending me the copy of your letter to Mr. Bill Legett, President, Ontario Rodeo Association regarding his association's appearance before your committee on August 23rd. I appreciate the courtesy.

Enclosed is a package of information which I request be copied and delivered to each member of the Finance and Administration Committee before the meeting on August 23rd.

My organization will have representation at this meeting and I expect there will be at least two of us who will wish to speak to this matter.

Should you wish to contact me regarding this I can be reached at my home address: 12B Matilda St. N., Dundas, Ontario, L9H 2Y8, or phone me at: 627-0919. **Please contact me at this address or phone number as mail sent to our box number is often delayed in reaching me.**

Yours truly,

Liz Crozier-Organ
Co-ordinator

ALLIES FOR ANIMAL RIGHTS

MISSION STATEMENT

There is an intimate correlation between the quality of life available consistently to all members of a culture and its treatment of non-human species. Life has not evolved an extraordinary variety of life forms in order for them to be extinguished or exploited by one species intoxicated with its power. Wherever the exploitation or abuse of non-human species exists, the demand for change exists. Allies for Animal Rights (AFAR) was formed in March, 1988, as a volunteer, non-profit organization to combat, through the use of non-violent, non-destructive means, the exploitation and abuse of non-human species by humans and to promote a way of life that gives equal consideration to human and non-human interests and rights.

Formed as a non-profit group of volunteers, AFAR members strive for cruelty-free, non-exploitive lifestyles. Animal products or products that involve animal suffering are avoided to every degree possible. As members strive for a cruelty-free lifestyle, AFAR will offer full support and help members develop their knowledge of animal rights issues. Knowledge, self-awareness and a committed spirit are the strivings of all members.

AFAR's primary method for change is through education: lectures, public meetings, public relation events, press agency, protest marches and demonstrations and other such peaceful, non-violent methods that may be appropriate to raise awareness among the general public, gather support for new legislation, seek behaviour changes on the part of individuals, corporations, research facilities or governments, whether at home or in other countries. AFAR will network with and lend support to other groups likewise engaged, provided that their methods are non-violent.

AFAR adheres to the basic principle of non-violence which states that humane goals cannot be reached with inhumane methods. Non-violence is a method of resolving, or being involved with, conflict without damage to living beings and the physical environment.

AFAR is totally and unequivocally opposed to the use or threat of violence. Violent action is considered by AFAR to be any action which causes physical harm to any living being or such action against the physical and biological environment which would discredit AFAR and the animal rights movement in general.Violent acts betray every principle of animal rights philosophy, which places compassion above all else, and such acts must be condemned as unethical and counterproductive.

AFAR requires true commitment from its members to take action -- beliefs or feelings without action achieve nothing. It is expected that various commitments will be made by AFAR's varied membership according to the availability and capability for each individual member. No individual member of AFAR will be expected to become involved in any activity which makes that member feel uncomfortable.

The eventual enshrinement of animal rights, where animals receive equal treatment and consideration along side humans, is the long term goal of AFAR. That no species be exploited or used to serve the interests of another species, that no species is superior in law or in fact to any other, and that it is generally recognized that mutual interests are interdependent between all species, are goals and recognitions accepted by all AFAR members.

Box M, 529 Concession St., Hamilton, Ont., L8V 1A7
Phone: 546-5608

ALLIES FOR ANIMAL RIGHTS

REPORT ON RODEOS

Compiled by Liz Crozier-Organ, Co-ordinator

TABLE OF CONTENTS:

SECTION I: INTRODUCTION:

The following report contains information from a variety of animal protection groups on rodeos. Its purpose is to familiarize the reader with the variety of abuses suffered by rodeo animals.

All humane organizations and animal rights groups are against rodeos. This is for the sake of ourselves, our children and our society in general, as well as for the sake of rodeo animals. Taking part in rodeo events, whether as a participant or as a spectator, greatly diminishes our humanity.

We teach children to be kind to animals -- that it is not fun, sport, or entertaining to abuse or neglect animals. To manufacture justification for doing so, simply to make a profit, is unconscionable.

Rodeos teach that animal cruelty is entertaining and profitable. It's promoters justify it as "heritage", but it's from the dark side of history. Today's rodeo events reflect very little of the old west ranching practices. What pride can one take in a history that is built on the harassment, torture and abuse of animals?

Today, rodeos are presented as spectacles of brave cowboys demonstrating their skill and courage, but they are actually spectacles of cruelty, suffering and violence inflicted on captive animals by modern day rodeo competitors. They are neither accurate nor harmless portrayals of ranching skills.

Confined in chutes, out of the public eye, animals are hurt and terrorized in order to make them appear "wild", so that rodeo competitors can appear "brave". All kinds of methods are used, including fists, pointed boots, spurs, painful tail twisting, flank straps and electric prods.

There are no "accidents" in rodeos. The violence intrinsic to rodeo predetermines that there will be injuries and/or death. The animals have no choice in this detour to the slaughterhouse. They are at the mercy of their exploiters and of those responsible for what is permitted in their community.

The defence that rodeo is a national or western heritage reveals a cynical disregard of what is worthy of perpetuation in a civilized society. The defence that rodeo is a family activity is a sham. Anyone who truly values children would never consider exposing them to this kind of callous mistreatment of animals. There are many wholesome alternative activities in any community to which families can bring their children.

The defence that the care of the expensive, privately owned horses used in equestrian events is representative of the care and value given to rodeo animals obtained from stock contractors is deceptive and deceitful. Rodeo promoters do not tell the public about the events in which the stock animals are brutalized or about the countless hours that animals suffer in practice sessions and transportation.

We have outlawed bull-baiting, bull-fighting, dog-fighting and cock-fighting. Why do we continue to tolerate the presence of this form of vicious animal abuse?

(Taken in part from a report on rodeo addressed to the Ventura County Supervisors written by Maurine Gordon of the California Vegetarian Association)

SECTION II: EXCERPTS FROM PROFESSIONAL SOURCES

A. GENERAL COMMENTS:

The Hamilton S.P.C.A.'s Policy Regarding Rodeos:

The Hamilton S.P.C.A. is a member of the Canadian Federation of Humane Societies (C.F.H.S.) and recognizes and supports the policy statements of the federation regarding rodeos. C.F.H.S. is opposed in principle to rodeo and is working towards the ultimate abolition of this activity. The Federation will actively pursue every means in its power to reduce and end suffering of animals used in rodeo events by opposing further proliferation of rodeos and rodeo events into regions where they are presently not held and/or not a tradition.

The Hamilton Area does not have a tradition of holding rodeos. We do not have a "wild west" mentality in our region that requires an exhibition of animal exploitation to take place. (underlining AFAR)

Popular rodeo events feature roping, tripping, dragging, and wrestling animals to the ground or tying ropes or straps around bulls' and horses' sensitive abdominal regions, then using electric cattle prods to shock them into giving exciting performances. Most rodeo audiences think that these events are good, clean family entertainment. They fail to see the injury, pain, torture, fear or harassment being inflicted upon the participating animals.

The Hamilton S.P.C.A. opposes a rodeo being held in the city.

The Toronto Humane Society:

Rodeos and Stampedes, July, 1989

Virtually all humane societies are opposed to rodeos and stampedes. It is considered to be a cruel, violent and inhumane "sport". It contravenes the Criminal Code. (underlining AFAR)

The Humanitarian Concerns About Rodeo Events, 1989

... the "1 per cent" injury ratio that has been cited as characteristic of rodeo events translates into hundreds of injured animals when one considers the volume of animals utilized by rodeos each year. As well there is the unmeasured and unseen number of animals sacrificed during the practice efforts when contenders perfect their skills.

The Alberta S.P.C.A.

News Release, June 24, 1988

The Alberta S.P.C.A. condemns the violent and hazardous nature of rodeo and chuckwagon racing. Such events as calf roping result in harassment and possibility of pain, injury, or death. They encourage insensitivity and callousness toward animals, particularly among younger people.

"Modern chuckwagon racing has no place in a civilized community and rodeo is a relic of the past." (Joy Ripley, Alberta SPCA President)

The Canadian Wild Horse Society:

Cayuse Conserver Newsletter (Summer, 1989)

In most cases where humans and animals work together there are elements of communication and cooperation -- they work as a team. However, in rodeo events, humans and animals meet for the most part in open conflict in which both run grave risks of injury and even death.

Such spectacles in no way represent today's accepted livestock handling practices, and they have a desensitizing effect on both adults and children, spectators and participants. Far from being educational, they only foster the idea that rodeo animals can be a source of amusement or cheap thrills.

Rodeo events send out a clear signal. In the pursuit of human competition the welfare of animals takes a back seat.

Expose on Rodeo Cruelty to Animals

Before the animals used in rodeos are forced into the chutes from which they enter the arena they can be seen standing quietly in the pens or corrals. They are not wild; they are domesticated. When the rodeo ends, the music stops and crowd leaves, thinking it has had a glimpse of Western life, the animals, back in their pens are still suffering. There are broken bones, raw and bleeding wounds, splintered or broken horns. There is pain and shock. Some of the animals are still trembling hours later. Others are down and unable to rise.

Rodeos are neither entertainment nor sport. They are exhibitions of suffering inflicted on animals.

Rodeo animals are used in a potentially lucrative form of sponsored entertainment where the market forces of the working ranch simply don't apply. The value of the animals to rodeo promoters is in the manner in which they "perform", not in the value of their meat or hides.

The World Society for the Protection of Animals:

A common claim by rodeo promoters is that the cruelty inflicted upon these animals is representative of accepted livestock handling practices. Nothing could be further from the truth. The spectacle of rodeos and our nostalgic fascination with the "Old West" forces these animals to pay a heavy and unnecessary penalty for human entertainment.

The Humane Society of the United States:

A New Assault on Rodeo, 1983:

The HSUS has opposed rodeos since the Society's founding in 1954 "because the way in which they are conducted today inevitably results in injury, pain torture, fear, or harassment being inflicted upon the participating animals. Exposure of children to the atmosphere of violence in rodeos ... almost surely teaches them tolerance of inhumane treatment of animals in the name of competition."

Special Report on Rodeos, September, 1973:

HSUS believes that no animal should be subjected to pain or injury for pleasure and profit. These animals, like man himself, are sensitive, feeling creatures. Man has no right to exploit and abuse them. Yet, in many rodeo events such practices take place day after day throughout the nation.

HSUS Director Robert F. Welborn in a statement to the Colorado State Board of Agriculture in June 1973:

"The truth of the matter is that most of the animals, whether they be bucking horses or calves or steers being roped, are subjected to pain practically every time they are used. This pain may be transitory or it may be the result of an internal injury that will continue. In addition to pain, the animals are subjected to constant fear and torment."

Information Flier:

Though a horse may seem a hero to the crowd for its ill-temper and wild-eyed stare as it flings itself around the ring, what they are really seeing is a terrified, tormented animal making money for its rider, its owner, and the rodeo sponsor, while living in misery itself.

The Humane Society of the United States and The American Humane Association Joint Rodeo Policy Statement, 1982:

The Humane Society of the United States and the American Humane Association are opposed to rodeos because they result in torment, harassment and stress being inflicted upon the participating animals and expose rodeo stock to the probability of pain, injury, or death. We denounce this type of unnecessary exploitation and the use of devices such as electric prods, sharpened sticks, spurs, flank straps and other rodeo tack which cause animals to react violently. We find these abuses cannot be justified.

We have determined that professionally sanctioned rodeos often ignore the established guidelines intended to prevent cruelty. Furthermore, we have determined that abuse and suffering occur during non-sanctioned or amateur competitions and especially when animals are used repetitively for practice. Therefore, we believe that a program of official humane supervision cannot effectively prevent the cruelties inherent in rodeo.

The HSUS and the AHA contend that rodeos are not an accurate or harmless portrayal of ranching skills; rather they display and encourage an insensitivity to and acceptance of brutal treatment of animals in the name of sport. Such callous disregard of our moral obligations toward other living creatures has a negative impact on society as a whole and on impressionable children in particular.

B. BAREBACK RIDING

The Toronto Humane Society:

The Humanitarian Concerns About Rodeo Events, 1989:

Bucking is not a normal activity for a horse. It is a manifestation of fear, stress or pain.

The rider's spurs are also employed (besides the buck strap) to induce bucking. On each jump the rider tries to spur the animal, raking the animal's body from high on the shoulders down in a curve toward the forward rigging.

Irritating products (Asorbine Jr., ginger mixed with red pepper) inserted into anal or vaginal cavities or rubbed onto the sensitive tissue under the tail, electric prods (hot shots), blows to the body from bats or boards, stimulating drugs such M-99 ("elephant juice") and the shouting of the crowd all may legally or illegally serve to induce bucking.

Other drugs that may be used as stimulants for the horse include aromatic spirits of ammonia, turpentine, cantharides (Spanish Fly, used as a skin irritant), chloroform, nux vomica (contains strychnine) and sweet spirits of nitrate.

Whiskey, heroin, cocaine, nitrate of glycerine and powdered caffeine may also be employed, as many other drugs to calm the horse down after an event.

Hydrochloride and apomorphine instill aggressiveness in a horse.

The constant, jarring force upon the hooves and leg bones from bucking cause a potential for damage to those areas ....

Bucking horses who are particularly "good" at bucking may be used even after they have become quite old. There is a record of a horse being used at 30 years of age, an age corresponding to 140 years in a human. (This) proves the callous approach to livestock by people only concerned about performance. The reaction to pain knows no age barriers.

C. BULL RIDING

The Toronto Humane Society:

The Humanitarian Concerns about Rodeo Events, 1989.

There is also a flank strap applied to the bull. Bulls without the flank strap do not buck adequately.

The rider's spurs have fixed rowels, and are used to help the rider remain seated by digging into the skin of the animal.

... electric prods, or hot shots, may be applied prior to the bucking event.

The Humane Society of the United States:

Information Flier

While the bull is confined in the chute, he is often repeatedly shocked with an electric cattle prod. The violent reaction of the animal when the chute is finally opened is merely an attempt to escape the torment.

A rope with a bell attached is tied around the bull's girth, and other rope -- similar to the flank strap -- is tightened around the sensitive flank area.

D. THE FLANK STRAP

The Toronto Humane Society:

The Humanitarian Concerns About Rodeo Events, 1989

No matter what animals are used flank straps are necessary to cause enough stress in the animal to produce satisfactorily savage bucking.

The flank strap is cinched tightly for as long as possible as the animal is released from the bucking chute into the rodeo area. This applies painful pressure to the lumbar nerves, which are particularly sensitive, and to the inguinal (groin) area. The prepuce (foreskin of the penis) may be squeezed within the grip of the flank strap.

It is the pressure of the flank strap, plus spurring and possibly other stimuli, legal or illegal, that cause the bucking. Bucking broncs don't buck without the application of cruel stimulus.

The fleece lining of the flank strap serves a cosmetic function only, and has been found to be more abrasive than an unlined flank strap.

A study has shown that most bucking horses are relatively gentle. They can be ridden or examined with no exceptional danger. The "wildness" ... is actually a response to the torment of the flank strap and other stimuli.

In observing bucking bronc events, a lay person can see how the bucking stops immediately when the flank strap is removed by the pickup rider.

The Humane Society of the United States:

A Special Report on Rodeo, by Robert C. Bay, D.V.M., 1971-1972

The R.C.A. (Rodeo Cowboys Association) et al., have contended that the strap was no more of an annoyance than a man's belt and that it did not make a horse buck .... The flank strap can, in no way, be compared to a man's belt. It is applied to the flank area and is cinched tightly by a heavy man holding on to a tension strap as long as possible as the animal is released from the bucking chute. This strap is, at least a severe annoyance to the horse, applying pressure to sensitive lumbar nerves, the inguinal canal area, and, on fairly frequent occasions, it involves the prepuce of the male animal.

Horses come out of the chutes bucking because:

a. The pressure of the flank strap

b. The spurring of the cowboy.

NOTE: Invariably, the horse stops bucking the second that the pick up rider releases the bucking strap.

We have found that fleece lined flank straps produce more abrasions to the flanks of horses than an unlined flank strap.

A critical observer who is familiar with the natural bucking process of a horse will quickly detect the rather unnatural bucking of a horse with a flank strap applied.

We have shown that gentle horses which are safe for children to ride unattended put on a pretty good bucking display that would unseat the average cowboy when the bucking strap is applied to them.

Information flier

It is very possible for the bucking or flank strap to produce superficial wounds, cuts, or bruises. Although we do have letters from veterinarians stating that the strap could cause damage to internal organs, no extensive research has been done on this subject.

As the horse writhes and bucks to rid itself of this painful annoyance, the strap rubs against the animal, often causing raw spots where its skins has been rubbed through. These spots will hardly get a chance to heal before the animal's next bout with the flank strap two days hence.

E. THE ELECTRIC PROD:

The Humane Society of the United States:

A Special Report on the Rodeo, by Robert C. Bay, D.V.M., 1971-1972

The "hot shot" is not used "sparingly" or "only when needed" as the I.R.A. (International Rodeo Association) and the R.C.A. suggest. By visible observation and filmed documentation, this device is used at the discretion of the stock contractor's personnel ... (and) it is used routinely to agitate Brahma bulls and roping calves.

By the electronic measurements of the electrical engineering department of a major university and a major international electronic manufacturer's skilled engineers, even a two (2) battery "hot shot" initially delivers a voltage exceeding 8,000 volts! The amperage is low and the administered voltage tapers down rapidly, but the initial "shock" is high voltage.

The "hot shot" will, at times, "draw blood" and will always produce skin damage.

The users are wary ... in the use of the hot shot and keep it concealed as much as possible. They are kept in coats, hip pockets, under shirt sleeves, behind chute boards, etc.

From "Safe Operating Room Practices" manual, the voltage discharged by one of these devices is three times the allowable voltage discharge that could cause cardiac arrest in a patient.

On a few occasions our investigative personnel have accidentally been the victim of this electrical gadget (the electric prod) and have described severe pain, lasting for several minutes and even discomfort in the opposite appendage from the one receiving the the direct contact.

The Toronto Humane Society:

The Humanitarian Concerns About Rodeo Events, 1989.

The charge is so intense that burns may appear in the skin and for this reason hot shots are routinely avoided by stock handlers interested in protecting the hides of animals scheduled for slaughter.

F. CALF ROPING

The Toronto Humane Society:

The Humanitarian Concerns About Rodeo Events, 1989

It is essential that the horses used in this event learn to stop quickly. One training method that has been described to cause this abrupt stopping is to strike the running horse on the head with a bat, according to a former rodeo worker. There is potential for serious injury or death in this training procedure.

Tests indicate that a calf runs at a speed of approximately 27 mph at the time the rope jerks it to a stop. For a 225 pound calf, the forces applied to its throat area equal 10 gs, or 10 times the force of gravity. Veterinarians estimate that there is cause for concern when G forces approach 4.

Animals roped, or "busted", have been found to suffer from bruising with ecchymotic (discoloration resulting from forced bleeding through adjacent tissues) haemorrhaging (bruising) of the subcutaneous (beneath the skin) tissues of the neck and shoulders and dyspnea (difficult, laboured breathing) with resulting ecchymosis of the trachea (windpipe).

When the noose snaps tightly over the laryngeal cartilage ("voice box") area of the throat there is painful bruising of an area with low healing ability.

There is also greater risk to the spinal column of the running calf if the animal twists around as it is being roped.

Because rodeo procedures are both inefficient and harmful to animals they are not used in contemporary stock handling. Roping, even with regard to range animals, is held to a minimum to reduce risk to valuable animals.

The Alberta S.P.C.A.:

"The Alberta S.P.C.A. identifies calf roping and team roping as having significant potential for injury and stress for the animals involved" (Joy Ripley, President).

The Canadian Wild Horse Society

Expose on Cruelty to Rodeo Animals

A calf is often zapped with an electric prod -- sometimes directly on the anus -- so that the animal will lurch out and run when the gate is opened.

These little animals are used day after day. In practice some of them are used dozens of time a week. Common sense should tell anyone that every time a calf is roped it is hurt. Hair is often burned from their necks from repeated roping.

There are more contestants in this event than in any other because it pays the highest prize money. There can easily be as much as $3,000 riding on a calf. The suffering of the animal is of little concern to the roper who is trying to get the calf down in the least possible time to end up with the money.

The Humane Society of the United States:

Special Report on Rodeos, September, 1973

A calf roped and busted even once suffers injuries from a scientific point of view:

- Tissue bruising with haemorrhaging occurring in the subcutaneous tissues of the neck and shoulder areas.

- Breathing difficulty, resulting in inflammation and ruptured blood vessels in the trachea.

- Bruising and haemorrhaging of the thymus gland

- Bruising of cartilages in the larynx and trachea with acute inflammatory tissue responses when the lariat is snapped tightly around the throat and the calf is jerked to a stop.

NOTE: anyone who has ever received even a minor blow to the "Adam's apple" or voice box knows how painful such a blow can be.

Information Flier

On the range, the object was to capture the calf without harming it. In the rodeo, the object is only to do it faster than anyone else, and whether the animal is injured or even killed has no bearing on the cowboy's score.

When things go right the calf is apt to be injured; when things go wrong the injuries get more and more severe. If the calf hits the end of the rope with enough force, it will be jerked of its feet and slammed to the ground, causing bruising and possibly internal haemorrhaging. Bruising of cartilages in the larynx and trachea with acute inflammation result when the lariat is snapped tightly around the calf's throat.

The calf is "encouraged" to dash from the chute by having its tail twisted or being zapped with an electric prod.

The calf may get dragged through the dirt by an ill-trained horse and suffer surface abrasions.

G. STEER BUSTING:

The Canadian Wild Horse Society:

Expose on Cruelty to Rodeo Animals

Steer busting is especially inhumane. A cowboy lassoes the steer around the neck or horns, loops the lariat around the rear end of the steer, and gallops his horse off at an angle that will trip the steer in a neck-breaking jerk at about 50 MPH. The steer, weighing 700-800 pounds, is flipped into the air, swung around as much 180 degrees, and slammed to the ground, often on his back. The animal's horns are frequently dug into the ground and sometimes broken. This violence renders the steer incapable of moving and knocks the wind out of it -- and sometimes breaks the animal's neck -- so that it is unable to get up while the roper ties three of its feet together.

The steer runs into the arena when the chute gate is opened only because it is trying to escape the pain and torment inflicted on it by use of the "hot shot" and other abuse calculated to send it rushing from the chute at high speed.

The Wyoming Humane Society:

Information Flier

This is a rodeo event called "steer busting" and it is done with one purpose: To trip and smash this animal to the ground with such violence that it will be stuned long enough to allow the roper to tie three of the steer's feet together.

In this "sport" one out of every fifteen steers that leaves the chute will be killed or crippled. He may be killed in a bust more violent than most, or he may be so crippled that he can no longer be used and will be taken to the slaughter house.

The Humane Society of the United States:

Summary Report of the HSUS Rodeo Studies of 1971 and 1972 by Robert C. Bay, D.V.M.

Steer roping or busting has been outlawed in most states that allow rodeo competition and performances because of the obvious violence, inhumaneness, and frequent obvious injury even to the eyes of the lay spectator who easily detects broken legs, broken horns, and filled nostrils and eyes.

Special Report on Rodeos, September, 1973

HSUS investigators observed visible injuries to as many as 11-12% of the animals in some steer busting events.

Because of the obvious violence and frequent injury to the animal steer busting is conducted less frequently than other rodeo events.

H. TEAM ROPING:

The Humane Society of the United States:

Special Report on Rodeos, September, 1973:

HSUS is also opposed to team roping, which features one cowboy roping a steer by the head or horns and another cowboy roping him by the hind legs. The steer, consequently, is stretched in two directions. This can result in torn ligaments and injured muscles.

I. STEER WRESTLING:

The Canadian Wild Horse Society:

Expose on Cruelty to Rodeo Animals

In steer-wrestling or bulldogging, a man on horseback pursues a steer which has been goaded into racing around the arena. The rider leaps from his horse to grasp the steer by the horns, twisting its neck violently and painfully until the steer is forced to the ground on its side. The steer-wrestling can twist the animal's head nearly 180 degrees, sometimes causing serious neck injuries.

J. TREATMENT OF RODEO "STOCK"

The Canadian Wild Horse Society:

Expose on Cruelty to Rodeo Animals

It used to be that an injured animal was at least put out of its misery. It was hauled out to the receiving pens and shot. But some of the squeamish cash customers began to put two and two together and imagine the true state of affairs -- they wondered if being entertained was worth this. And said so! Now the injured are hauled to the receiving pens as before, but now are left to suffer until after the show. Then, when no one is around to see, the injured are quietly and unobtrusively taken to the slaughterhouse.

The Humane Society of the United States:

Information Flier

The animals are forced to travel the rodeo circuit packed in vehicles for endless hours. They are usually kept in cramped quarters, not allowed adequate time to exercise or to move freely. They often spend from one to three days in a city and are housed in temporary facilities which meet only their minimum needs. This type of life is not humane for an animal even if provided with adequate food, water and veterinary care.

There are no veterinarians in attendance at many rodeos. They would have to be called in by the owner of the animals for treatment.

Packed into over-crowded trucks and holding areas, often unsheltered and sparsely fed, they are hauled around the rodeo circuit like pieces of unfeeling machinery.

The Rodeo Cowboys' Association would like people to believe that rodeo horses or other stock work only a matter of seconds per week to entertain the public and that they are pampered, well cared for animals. Actually, the animals are supplied by stock companies and are used three and sometimes four performances a day and in every rodeo performance. It is not uncommon for the stock to leave one rodeo and be transported immediately to another rodeo. The basis for their claim is that the bucking contest itself lasts only eight seconds, but this has nothing to do at all with the time a horse is actually worked while it is being transported through the rodeo circuit.

Practice rodeo stock is used over and over by every performer for just as long as the practice session goes on. These animals are also subjected to bucking straps, electric prods and all the other pain inducing methods and are used until they are worn out. Animals purchased for rodeo practice stock are always the most inexpensive that can be obtained, bought from slaughterhouses, auctions and sometimes from veterinarians who have been given animals to destroy.

It is likely that greater abuses occur in practice than in public, because cruelties that might disqualify a cowboy in a competition are nothing more than a learning experience in training.

Each outing in public or private brings the possibility of bruises from nervous rearing or shying while trapped in the chute, abrasion injuries from being raked by the rider's spurs, and muscle or tendon injuries sustained while bucking and charging about the arena.

The Humane Society of the United States:

Special Report on Rodeos, September, 1973

Not all rodeos have veterinary care available for injured animals. Conditions such as overgrown or cracked hooves, open wounds, skin infections, malnutrition, internal parasites, and improper loading and unloading of animals receive little or no attention.

Too often rodeo animals are so badly injured that they must be hauled from the arena on a sled.

In addition to the animals seen by spectators, rodeo performers use other animals for practice in preparation for performances. These animals are subjected to constant risk of injury, without even the scrutiny of spectators to protect them from flagrant abuse.

Under the direction of a veterinarian, our investigators attended rodeos in Montana, Wyoming, and Colorado over a two-year period. They documented visible injuries to a significant number of animals used in those rodeos. The injuries were indicated by broken limbs, dazed or unconscious animals, flank sores, open wounds, abrasions, spur marks in the neck and shoulder areas and broken horns.

From The Humane Society of The United States:

Summary Report of the HSUS Rodeo Studies of 1971 and 1972, by Robert C. Bay, D.V.M.

The care and condition of the stock varies greatly with the stock contractor. There appears to be no minimum standards nor any supervision. There may or may not be a supervisory veterinarian. Even when there is one listed, we have never observed the stock being checked.

We have observed the following conditions being fairly common in rodeo stock:

1. Most bucking horses suffer from neglect of their feet. Most hooves need trimming and cracking is very common.

2. Abrasions from the flank straps are left unattended.

3. Many animals are thin and, clinically, appear to be underfed and/or heavily parasitized.

4. Draining open wounds have been observed. The most commonly occur at the point of the hip over the tuber coxae

5. Severe ringworm infections have been noted in calves.

6. Most holding pens contain no food or water. Most have no shade. Some have been so bad as to contain at least six inches of "muck" for the animals to stand in.

7. There is little "respect for life" displayed when the stock is loaded and unloaded. The stress factors are high.

8. Lesions produced by the raking of spurs over the neck, shoulder and costal areas of bucking horses are never treated.

9. The frequent loading, unloading, transportation -- often over long distances, is not a happy fate for livestock. The changes of water, often feed, and the environment add to the stresses. Couple this with prodding, goading, the noise, the spurring, flank straps, lariats, hot shots, the heat, the insect pests, the dust, and the viciousness of man competing for a prize, at the expense of the captive animal, and the stress factors soar!

SECTION IV: SOURCES:

The Hamilton Society for the Prevention of Cruelty to Animals
658 Parkdale Avenue North
Hamilton, Ontario
L8H 5Z4

The Toronto Humane Society
11 River Street
Toronto, Ontario
M5A 4C2

The Alberta Society for the Prevention of Cruelty to Animals
218 Abbottsfield Mall
3210 - 118 Avenue
Edmonton, Alberta
T5W 4W1

The Canadian Wild Horse Society
3660 - 40th Street S.E.
Salmon Arm, British Columbia
V1E 4M3

The World Society for the Protection of Animals
215 Lakeshore Blvd. E.
Suite 113
Toronto, Ontario
M5A 3W9

The Humane Society of The United States
2100 L Street NW
Washington, D.C.
20037

The Humane Society of Jefferson County, Inc.
W6510 Kiesling Road
Jefferson, WI

Wyoming Humane Society
Box 863
Wheatland, Wyoming

The California Vegetarian Association
4010 Colonett Place
Newbury Park, California
91320

Allies For Animal Rights

29 Summerdale Pl.
Ancaster, Ontario
L9G 4A3
Phone: 648-0621
627-0919

IF YOU ARE STILL NOT CONVINCED THAT

Rodeos Are Cruel to Animals

READ THIS LETTER FROM A SLAUGHTERHOUSE VETERINARIAN:

"P.O. Box 237
Rossburg, Ohio 45362

I am a veterinarian and have spent almost 30 years in meat inspection for the Federal Government.

The rodeo folks send their animals to the packing houses for slaughter, where I have seen them held for several days before being slaughtered. I have seen cattle so extensively bruised that the only areas in which the skin was attached was the head, neck, legs and belly. I have seen animals with six to eight ribs broken from the spine, and at times puncturing the lungs. I have seen as much as two and three gallons of free blood accumulated under the detached skin."

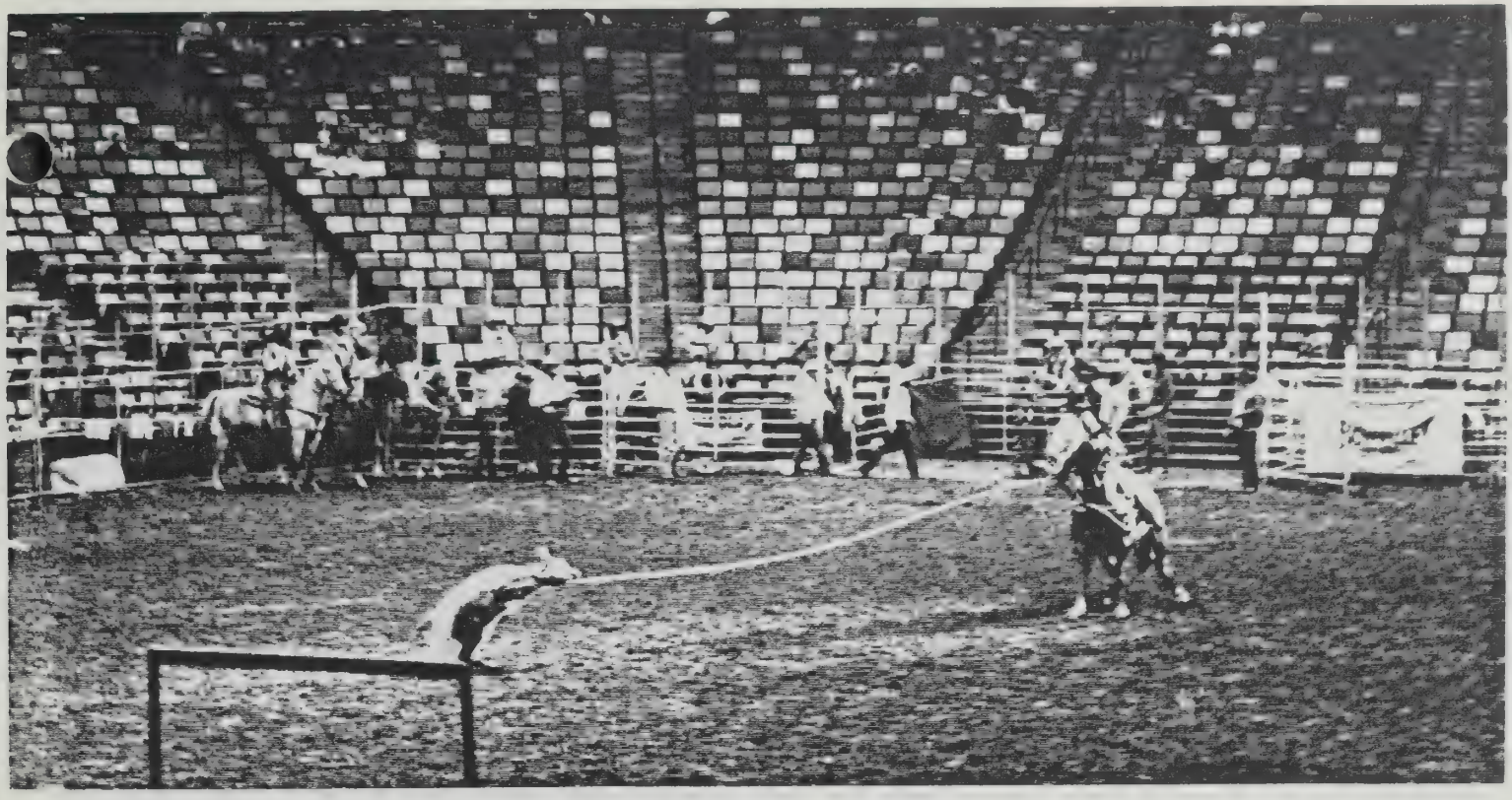
C. G. Haber

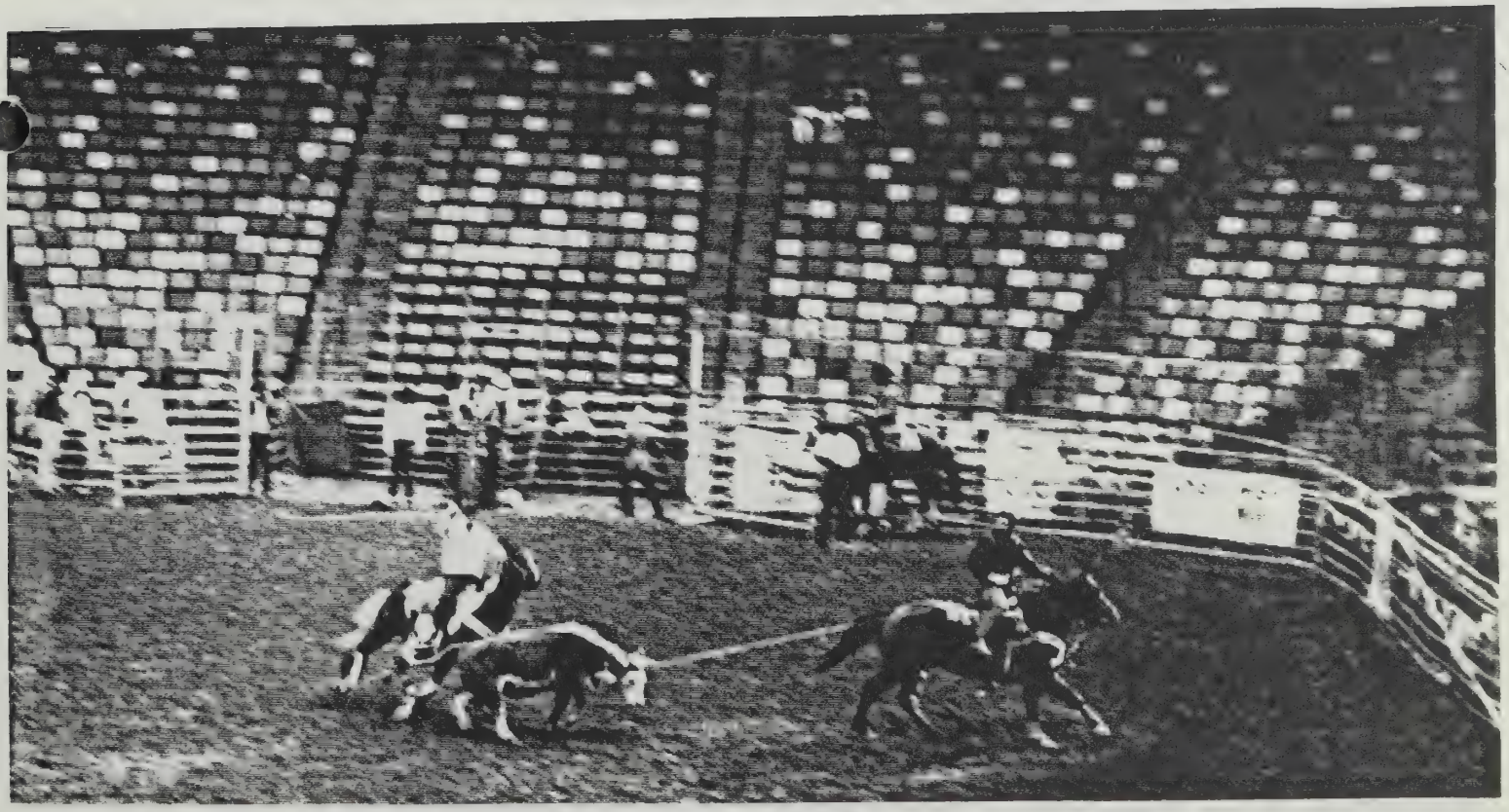
C.G. Haber, D.V.M.

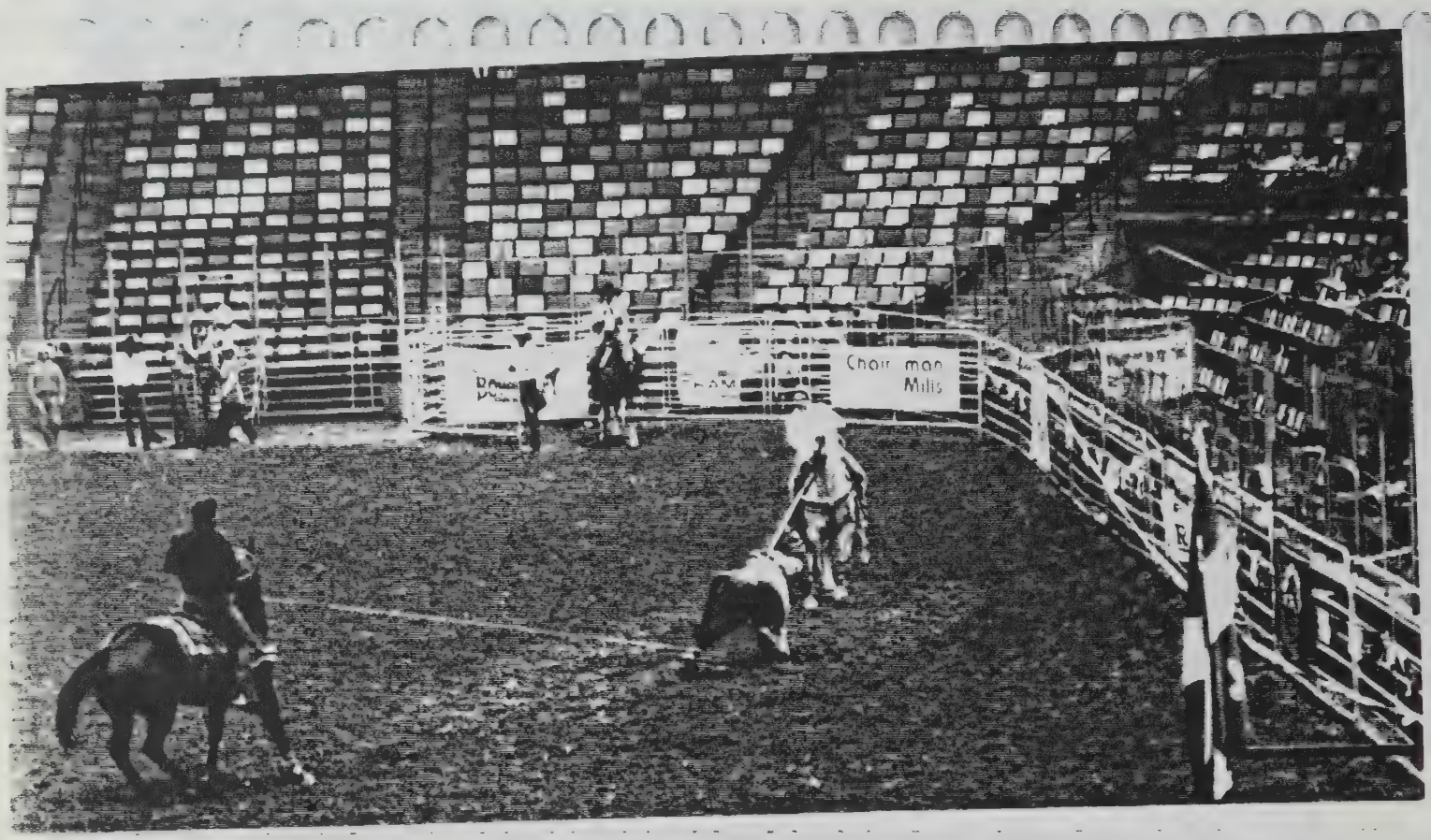
" You may assure any publication that they have my permission to print the above report."

C. G. Haber

C.G. Haber, D.V.M.



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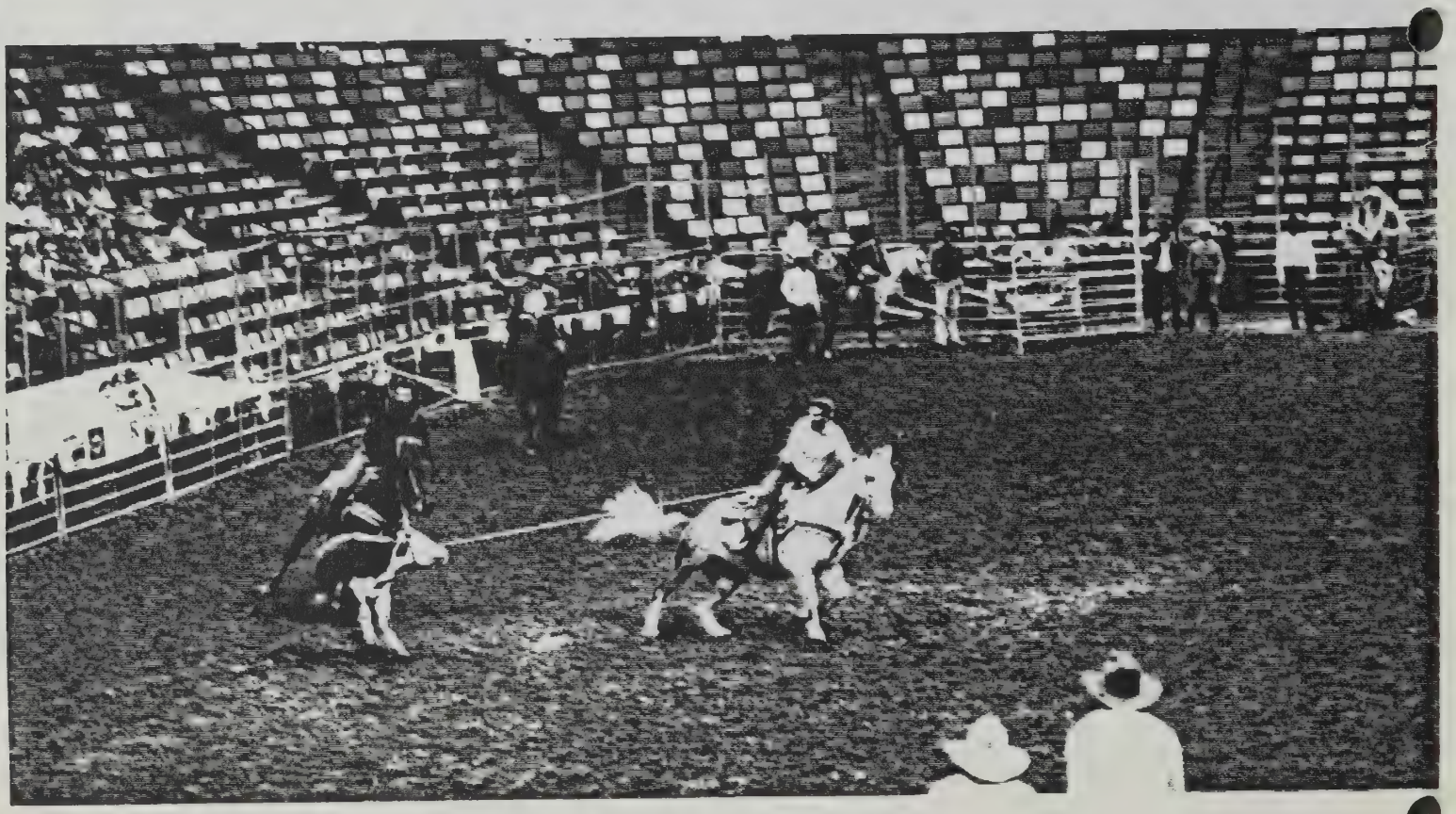
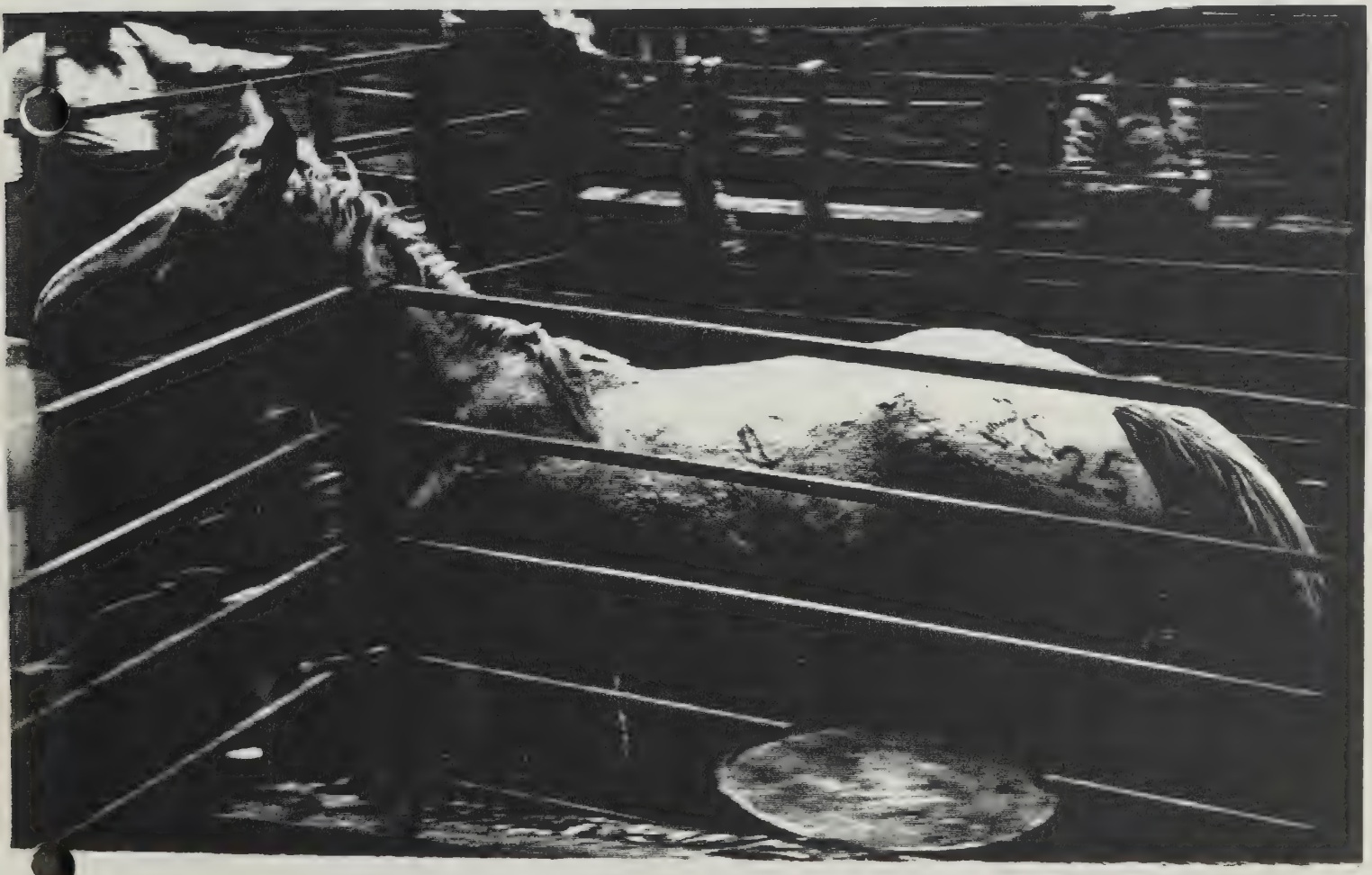




ALLIES FOR ANIMAL RIGHTS

Box M, 529 Concession Street, Hamilton, Ontario L8V 1A7
Phone 546-5608

DESCRIPTION OF PHOTOGRAPHS TAKEN BY LIZ CROZIER-ORGAN, COORDINATOR, ALLIES FOR ANIMAL RIGHTS, AT THE SUNDAY OCTOBER 15TH PERFORMANCE OF THE '89 ONTARIO RODEO FINALS HELD AT COPPS COLISEUM:

Photograph #1: calf roping event, showing how the calf is violently jerked back by the rope. Calves suffer injuries to their necks, which can be very serious.

Photographs #2 - #5: illustrate the team roping event and clearly show how the steer's body is violently twisted and pulled. Steers suffer many injuries to bones and muscles in this event.

Photograph #6: a close-up of a horse used in the bucking events, showing several scars on the horse's body, particularly in the shoulder area. These scars most likely resulted from wounds inflicted by spurs.

If the animal suffering shown in these photographs does not move the members of the Finance and Administration Committee to ban the holding rodeo events in Hamilton, then I suggest the empty seats shown in the background of the first five photographs ought to. Clearly, rodeo events do not draw a big crowd, and I would suggest that people in Hamilton do not like to attend events which exhibit the cruel harassment of animals.

JAN 24 1989

THE HAMILTON

SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

FROM: Cam Stableford
General Manager
Hamilton SPCA

SUBJECT: Rodeos

DATE: January 19, 1989

ATTENTION: John Thompson, Secretary,
Legislative Committee
City of Hamilton

cc. Alderman Terry Cooke

I am responding herewith to your enquiry of January 9, 1989 with respect to the possibility of a By Law prohibiting the conduct of Rodeo events within the City of Hamilton. I have also reviewed the letter of December 22, 1988 submitted to the attention of Mayor Morrow from Allies for Animal Rights.

Two Rodeos have been held in Hamilton in recent years at Copps Coliseum. Both events were attended by our Inspector, Mr. Carl Bandow. At these events we witnessed the following:-

- use of an electric prod around the anus of steers
- use of an electric prod around the eyes of a bull
- the kicking of calves and steers around the head and generally rough treatment of animals being moved to chutes
- minor breaches of Ontario Rodeo Association Rules

On the occasion of these observations, the rodeo owner operator was spoken to, and these situations were temporarily remedied.

We find the letter from Allies for Animal Rights to be largely accurate of the circumstances of the Rodeo environment and the treatment of animals at these events.

I would strongly support the passage of a By Law in the City of Hamilton which would prohibit the conduct of such events. To this end, The City of Hamilton already has a By Law disallowing the Keeping of various classes of animals in the City of Hamilton. Although I am not aware of any law in Canada preventing the conduct of Rodeos, this By Law might be extended to specifically address the prohibition of Rodeo, or similar events which are seen to be inappropriate in terms of the treatment or use of animals, subject to the guidance of the City Solicitor.

Attached for your further information is a copy of a submission of record to the Legislation Committee of January 13, 1987 which

658 Parkdale Ave. North, Hamilton, Ontario L8H 5Z4 • (416) 547-1257

clearly enunciates our position on Rodeos and our opposition thereto.

I trust these remarks will be helpful to the Legislation Committee.

"we speak for those
who cannot
speak for themselves"

"CELEBRATING 100 YEARS OF HUMANE SERVICE"
APRIL 1987

January 13, 1987

The City of Hamilton
Parks and Recreation Committee

SUBJECT: RODEO IN HAMILTON

The Hamilton S.P.C.A. is a member of the Canadian Federation of Humane Societies (C.F.H.S.) and recognizes and supports the policy statements of the federation regarding rodeos. C.F.H.S. is opposed in principle to rodeo and is working towards the ultimate abolition of this activity. The Federation will actively pursue every means in its power to reduce and end suffering of animals used in rodeo events by opposing further proliferation of rodeos and rodeo events into regions where they are presently not held and/or not a tradition.

The Hamilton Area does not have a tradition of holding rodeos. We do not have a "wild west" mentality in our region that requires an exhibition of animal exploitation to take place. Popular rodeo events feature roping, tripping, dragging, and wrestling animals to the ground or tying ropes or straps around bulls' and horses' sensitive abdominal regions, then using electric cattle prods to shock them into giving exciting performances. Most rodeo audiences think that these events are good, clean family entertainment. They fail to see the injury, pain, torture, fear or harassment being inflicted upon the participating animals.

The Humane Society of the United States has opposed rodeos since the Society's founding in 1954. In their policy statement, they say "exposure of children to the atmosphere of violence in rodeos ... almost surely teaches them tolerance of inhumane treatment of animals in the name of the competition."

The Hamilton S.P.C.A. has an active Education Department in our community, teaching the public humane care for animals, and community responsibility.

the hamilton society for the prevention of cruelty to animals
headquarters & shelter – 658 parkdale avenue north, hamilton, ontario L8H 5Z4 — phone 547-1257
founded april 1, 1887.

The Hamilton S.P.C.A. opposes a rodeo being held in the City. If Council decides to go ahead with the event, we have some guidelines that we would expect to be followed.

Respectfully submitted

Carl Bandow
Inspector

"we speak for those
who cannot
speak for themselves"

"CELEBRATING 100 YEARS OF HUMANE SERVICE"
APRIL 1987

GUIDELINES FOR RODEO IN HAMILTON

1. That a large animal Veterinarian be in attendance for all performances and events at the expense of the rodeo operator or City of Hamilton.

2. That Humane Society Officials be allowed free access to all areas where animals are used (chutes, etc.), kept, and housed.

3. That Humane Society Officials be given full co-operation from rodeo operators, employees, and participants.

4. The Humane Society receives a complete schedule of events and performances approximately 1 (one) week before rodeo dates, and a copy of the rules and description of events used by that particular rodeo association.

5. That animals for all events be inspected by the attending Veterinarian before the draw and no sore, lame, sick or injured animals or animals with defective eyesight be permitted in the draw at any time. Should any animal become sick or be injured between the time it is drawn and the time it is scheduled to be used in competition, that animal not be used in competition and another animal be drawn for the contestant.

6. That the attending Veterinarian examine, treat or recommend the disposal of any animal injured at any time. When destruction is recommended, it shall be carried out as soon as possible, under the supervision of the Veterinarian.

7. That the placing of fingers in the eyes, lips, or nose on any animal is forbidden.

8. That no animal be beaten, mutilated, or cruelly prodded at any time.

9. That a pen, corral, or truck bed be prepared to receive injured animals removed from the arena with an adequate bed of straw or other appropriate bedding laid down for their comfort.

HAMILTON SPCA
the hamilton society for the prevention of cruelty to animals
headquarters & shelter – 658 parkdale avenue north, hamilton, ontario L8H 5Z4 — phone 547-1257

10. That chutes, corrals, and alleyways be so constructed as to prevent injury to stock, and the arena shall be free to rocks, holes, and obstacles.

11. That contestants be disqualified from competing at that rodeo for any deliberate mistreatment of stock and that contestants are fully aware of sections 400 and 402 in the Criminal Code of Canada pertaining to cruelty to animals.

PREPARED BY

CARL BANDOW
INSPECTOR

Rodeo animals don't have it made

RE: 'It's no bull ... Whitley rides to rodeo crown' (Sept. 19).

It's a sad state of affairs when a man is made out to be a "hero" for contributing to animal suffering.

It is quite obvious why the attendance of the rodeo was disappointing as most civil people are not amused by blatant cruelty to animals. The abuse of animals is no way for the Lion's Club to raise money for charity.

Rodeo animals "do not have it made," as defenders of this brutality would have one believe. They are hauled around the circuit and crowded into trucks and holding areas, often unsheltered. It is just a barbaric stop before the slaughterhouse.

A calf is running up to 27 miles an hour, when a lasso tightens around its neck, jerking it to a stop and throwing it to the ground. The impact causes bruising and hemorrhaging of the neck and shoulders.

To throw a steer, the competitor grabs its horns, twisting its neck until it is flipped into the air and slammed to the ground on its side. Broken bones and injuries to the horns and neck can result.

Bronco and bull riding is the biggest fallacy of them all. An electric prod of 8,000 volts is often used to shock and excite the animal, who is then driven into a frenzy of bucking by a flank strap tightened painfully around the sensitive abdominal area. So much for the wild west image of the untamed beast.

On Sept. 10, 1988 a group of us picketed and handed out information, on the cruelties of rodeo, to the people entering the Copps Coliseum. It was interesting to see their embarrassed looks as they accepted the leaflets.

We did see SPCA vehicles parked outside the building and one would wonder why they would see fit to let this extremely cruel event take place.

Lori Snyder,
Allies for Animal Rights,
Mount Hope.

Ham Spec
Oct-5/88

Rodeos are on their way out

Ham Spec Sept 29/88

I fail to see anything heroic in being cruel to animals. The photograph that was printed Sept. 19 said it all. A goat in mid-air, about to be thrown to the ground and roped by some "woman" cannot be classified as humane.

I'm sure that the Lion's Club, (who organized this event) could find alternate means of raising funds. (i.e. fashion shows, dances, or concerts).

By the drop in attendance, I'd say that rodeos are on their way out. Perhaps more and more people are realizing that this is animal abuse and not entertainment.

Anita Saczyk,
Hamilton.

Half-baked hayseeds were ludicrous

As a frequent viewer of Cable 14, I find their programs innovative, interesting and informative, produced with a good deal of professionalism.

The one exception was the evening of May 26 when a tape of the Ontario Rodeo Championship was telecast.

The spectacle of a bunch of half-baked hayseeds, riding broncos and cavorting around the arena, lassoing, hogtying, wrestling and wrenching every hapless bovine that crossed their path, was as ludicrous as it was demeaning.

At a time when stress and suffering, inflicted on any creature for the purpose of alleged entertainment, is unacceptable in civilized society, it is hoped that Cable 14's contribution to this "cowchip classic" was an isolated departure from their normally high standards.

June 2/89

Frank Arnold,
Hamilton.

Stampede in SkyDome a bad and barbaric idea

Just because we built the equivalent of the Roman Colisemm (SkyDome) in Toronto, do we have to imitate the barbaric entertainment?

The Calgary Stampede is not a tradition in our province. Surely the "sophisticated" citizens of Toronto the Good can find forms of entertainment that are more compassionate and less compromising.

What's next? Spanish bullfights?

BARBARA MILLER
Brampton

Keep the Stampede out of the SkyDome

I was very glad to hear Liz White of the Toronto Humane Society say they will try to stop the Calgary Stampede from coming to the SkyDome.

This event is very cruel. The tight straps over the genital areas make the animals really suffer so that they will buck harder. I also hear that nails, etc., were put under the saddles.

The lassoing of calves, throwing them in the air and smashing them on the ground, is very cruel also.

I cannot understand why anyone wants to watch this cruelty.

JOAN W. BURKE
Toronto

Toronto Star
July 19/89

Rodeo gets rough ride from animal activists

HAMILTON SPECTATOR Oct 16/89

Lions fundraiser event goes on despite protest outside Copps

By ROSS LONGBOTTOM
The Spectator

IF THE Hamilton East Lions club doesn't hold a fund-raising rodeo next year it won't be because of the animal-rights activists, says Lions chairman Terry Williams.

He said if they raise money again as they did in 1988, then they will look for other means to raise money for Big Brothers, their Camp Dorset for kidney dialysis patients and their extended family program for those caring for disabled.

Mr. Williams and Lions colleagues Harold Marion and Frank Shabone stood back and watched Saturday afternoon as about 40 people marched in front of Copps Coliseum shouting "Stop rodeo violence."

"They have their right to protest," said Mr. Williams as he defended the rodeo as a means of raising money for the charity.

The animal-rights activists say the rodeo is cruel because animals are hurt when they are roped, used in bucking and kicked with spurs.

"There's violence being perpetrated against defenceless animals," said local animal-rights organizer Doug Wyman.

Mr. Wyman gave Bill Leggette, who owns the animals that were used in Saturday's Ontario Rodeo Association finals, a rough ride himself when he was invited to view the bucking animals in their crates.

Mr. Leggette, under intense attack from Mr. Wyman, admitted that some animals have to be prodded with spurs to buck and that most have a bucking strap placed across the groin, which can aggravate them into bucking more.

But Mr. Leggette explained that he chooses his animals from those owners that can't ride the animal because it bucks already. If you can't ride your horse, "you gotta send them to the factory," said Mr. Leggette, explaining that he feels he saves horses.

Investment

He says the bucking strap and spurs couldn't make a horse buck if it didn't want to.

"These horses either want to do it or they don't."

Marcel Rivard, the treasurer of the Ontario Rodeo Association, defended Mr. Leggette.

"He's got a huge investment in these animals," Mr. Rivard said, claiming that if Mr. Leggette doesn't take good care of the animals it's "his money going down the drain."

Mr. Wyman was not appeased by the explanations and asked to stay by the chutes during the rodeo and to view the animals after they performed, but Mr. Leggette wouldn't allow it, saying Mr. Wyman and the activists wouldn't be happy regardless of what they observed.

Those attending the rodeo were not too concerned about the protest.

Martin Birtheimer of Hamilton said animal welfare is a topic he wasn't aware of when he was younger, but he felt the rodeo animals were well cared for.

"I imagine they have a point," one woman said of the activists.

A man from Mississauga in a white cowboy hat said, "This is a way of life. That's how they round up the cows. What else can they do?"

He said the animal-rights people should be at every Canadian ranch watching the same activities. "That's what they're doing every day."

Hamilton resident Dania Whitney said she wasn't concerned about animal abuse. "They take wonderful care of their animals. People in the rodeo are devoted to their animals."

Mr. Wyman said he considered the protest a success and said attitudes are changing about rodeos.

"It is a bit of a relic and it's dying," he said.

About 40 people protested the rodeo's alleged cruelty to animals.

Animal rights activists set to protest rodeo finals at Copps

HAMILTON SPECTATOR Oct 11/89

By DOUG LEFAIVE
The Spectator

COWBOYS COMING to Copps Coliseum to compete in the Ontario Rodeo Finals will have to face more than the ire of brahma bulls and bucking stock.

Animal rights activists, fresh from a recent Toronto victory, will be out in force Saturday to protest what they call the cruel and inhumane treatment of rodeo animals.

But Mike Richard, a spokesman for the East Hamilton Lions Club the rodeo's sponsor, defends the sport saying the livestock is well treated.

Strict rules protect the valuable animals which only have to work three or four minutes a year, he said.

Regan Wood, of the Allies for Animal Rights, said the 1 p.m. demonstration is being held because "cruelty is intrinsic in rodeo."

For example, during the calf roping event, a calf runs out of a chute and across the arena floor at 43 km/h (27 mph) only to be brought to a jarring halt by a cowboy's lariat, she said.

"It's very obvious when you are watching that that would be painful, being stopped dead in your tracks, literally sometimes."

What people don't see is that while the calf is in the chute, "it is usually tormented, so it will run across the arena." She said electric prods are used to persuade the calf to run from the chute.

Ms Wood said animals buck only because they have a "bucking strap tied tightly across the groin area. Even when the rider is thrown the animal continues to buck until this strap is removed because it causes such anguish and torment."

"Cruelty is intrinsic in rodeo"

Cam Stableford, manager of the Hamilton Society of the Prevention of Cruelty to Animals, agrees rodeo is cruel and unnecessary.

SPCA inspectors will be at the rodeo, he said. But there's little they can do since criminal charges are difficult to prosecute because it's hard to prove an animal has suffered unless there's permanent injury.

At the last two rodeos at Copps, SPCA inspectors saw cowboys kick steers and calves in the head and use electric prods around the eyes and anuses of cattle.

Mr. Richard said he was unaware of those allegations adding he has been following the rodeo circuit for three years and has never seen an animal injured.

If it weren't for the rodeo, the livestock would have been sent to the slaughterhouse, he said.

This didn't appease Ms Wood who said instead the animals are injured and abused and then slaughtered.

Another defence Ms Wood rejects is that rodeo is part of North America's heritage.

"We don't believe that tradition is an excuse for cruelty," she said a that other cruel traditions such as slavery in the American south and chi for in Great Britain, were ended long ago.

She said rodeos can't be made safe because of the demands of the sp calf has to run to be roped and a horse has to buck.

"I can't see where they could modify it to have a rodeo without cr That is the whole nature of the sport."

The only solution is to outlaw them, she said.

Last week, plans for a mini Calgary Stampede at the Skydome were delled after officials decided it would be too difficult to bring the annual east. Animal rights groups claimed that as a victory, saying it was their sure which kept it out of Toronto.

Ms Wood said her group is seeking the help of the animal rights g who got the Stampede out of the Skydome to help get rodeo banned here.

A similar effort failed last year, but Ms Wood said she expects to be successful this time around because the public is more aware of the prob

However the bylaw may not be necesary.

Despite the success of the past three rodeos, which have raised fun the Lions' camp for dialysis patients, Mr. Richard said, "this may be our one."

He said the bad press rodeos have received lately, "may be a contrib factor to why we are looking," for new ways to raise funds.

Hamilton Journal
Oct 18/89

Hamilton Journal

Animal rights group lobbies for rodeo ban

A local animal rights group is lobbying city hall to stop rodeos from taking place in Hamilton.

About 50 members of Hamilton-Wentworth Allies for Animal Rights picketed Saturday afternoon outside Copps Coliseum to protest the 1989 Ontario Rodeo Finals, sponsored by the East Hamilton Lions Club.

The group alleged that calves, steers and horses undergo cruel and abusive treatment at the hands of rodeo cowboys who compete for points and prize money.

"Every humane society in Canada and the United States is opposed to rodeo," said Allies member Catherine Frid. "There's no such thing as a humane rodeo."

Ms. Frid said the group has submitted a report and is lobbying the city's legislation committee to establish a bylaw that would prohibit rodeos in Hamilton.

Citing numerous confirmations by veterinarians and humane societies regarding injuries and deaths suffered by rodeo animals, Ms. Frid said abuses include the use of electric prods applied on the anuses of calves and steers "to frighten them and to get them to run" just before they are released from holding chutes in steer wrestling and roping events.

"The kicking of calves and steers around the head and tail twisting are common practice," she said of the other methods used to incite animals held in the chutes.

In roping events where two riders on horseback lasso a running calf around its horns and hind feet, Ms. Frid said the force used to bring the calves to an abrupt standstill "sometimes literally stops them dead in their tracks."

But the most repulsive device causing pain to animals, she explained, is the use of the flank strap, which makes horses and bulls buck during bronco and bull-riding events.

Ms. Frid said rodeo organizers are misleading the public when they say the strap is placed around a horse in the area a man would wear a belt, adding the strap is actually fastened to the prepuce of the animals' genitals.

"It encourages them to buck because it hurts," said Ms. Frid, noting that even when a rider dismounts from the animal's back, the horse or bull continues bucking until the strap is taken off.

But Lions Club members, who hosted the third-annual rodeo finals Oct. 14 and 15 to raise money for local projects and charities, disagree with the animal rights activists.

"These rodeo people don't do this to hurt the animals," said Lions member Jack Fletcher. "They look like they did back in the days of the wild west, roping the bulls. That's the life of the cowboy."

Mr. Fletcher said the money raised from the rodeo will go primarily to the club's Camp Dorset project to help kidney dialysis patients.

The club raised its proceeds from the publication of the rodeo program comprising 170 area advertisers and 150 paid supporters.

The program contained a reference to the care of rodeo animals. "Most criticism of rodeo comes from people who really are not aware of all the facts involved."

Lions member Terry Williamson said the animals are well fed and cared for.

"They're better fed than a lot of people.

"I see they (the protesters) are wearing leather boots, and they eat meat don't they?"

But Ms. Frid would not accept their arguments about the "wild west," or that the animals are treated with care.

"It has nothing to do with tradition and heritage," she objected. "Just because something is a tradition doesn't mean it's right. Why exploit, abuse and terrorize the animals?

"There are many, many other ways of fundraising. We don't feel this type of fundraising is right. We intend to stop it, whatever it takes."

HAMILTON JOURNAL
Feb 21/90

Wild west shows banned at all city-owned facilities

Wild west shows are not welcome in Hamilton.

Rodeos and wild west shows have been banned on all city-owned lands and facilities including Copps Coliseum, Mountain Arena and the Convention Centre.

City council's decision to ban the shows comes after increasing criticism about alleged cruelty to animals in the shows.

BIA budgets

The 1990 budgets of Hamilton's seven Business Improvement Areas have been approved.

They include:
Concession Street: $26,060
Downtown: $199,980
Jamesville: $35,450
Westdale: $25,000
International Village: $65,000
Ottawa Street: $85,000
Barton General: $6,000

Also, the city will kick in $5,650 to entertain delegates of the 1990 Ontario Business Improvement Area Association Conference, to be held at the Convention Centre, April 29 to May 3.

No-fault, no thanks

Council has endorsed a resolution from the Town of Milton opposing the province's proposed no-fault Ontario Motorist Protection Plan.

The resolution was adopted from a report prepared by the Ontario branch of the Canadian Bar Association. The resolution will be circulated to all Ontario municipalities with a population of over 25,000.

The summary accompanied with the resolution says the government's no-fault insurance plan will take away the "fundamental legal right of an innocent motor vehicle accident victim to obtain full compensation for his or her pain and suffering and loss of income."

Instead, it goes on, there will be a system in which "the innocent accident victim will, in many cases, receive little or nothing under the government's proposed Schedule of Benefits."

The resolution also says the plan will not reduce rising insurance premium rates.

Under the plan, only those who have suffered serious injuries or the families of people killed in accidents will be able to claim for pain and suffering, eliminating about 90 to 95 per cent of all claims, says the report.

NEWS DIGEST

City may boot rodeo shows

Rodeo riders better hit the trail, they may not be welcome again in Hamilton.

Copps Coliseum and other civic facilities will be off-limits to rodeos, stampedes and wild west shows if city council goes along tonight with a recommendation of its finance and administration committee.

"It's a horrible, horrible experience to see these sorts of things," Alderman John Gallagher said in support of the committee action.

The item passed on a 9-5 vote with Aldermen Gerry Copps and Tom Jackson dissenting because the committee wouldn't wait to hear from people in favor of rodeos.

Allies of Animal Rights, which protested fund-raising rodeos staged by the Lions Club in 1988 and again last fall, has asked that such events be outlawed in Hamilton.

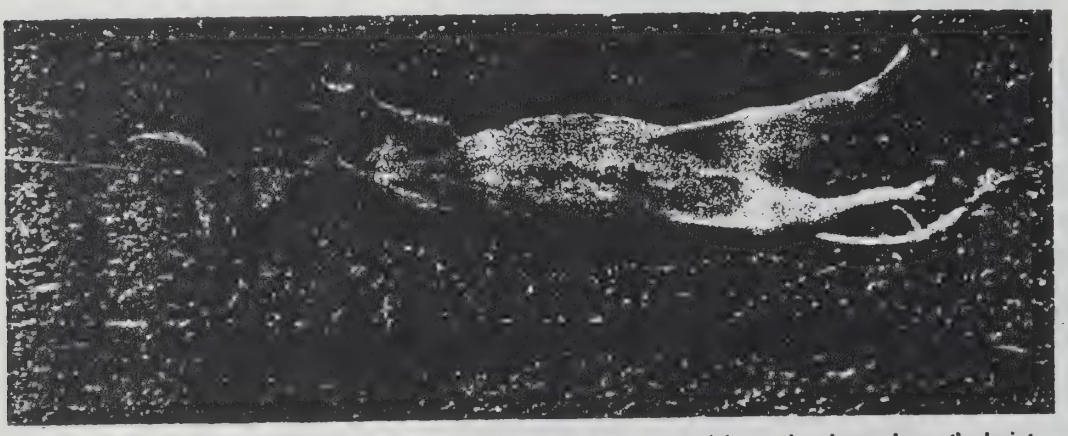
RODEOS ARE CRUEL TO ANIMALS

A calf is travelling at an average of 27 miles per hour when it is roped in a rodeo calf roping event. The resulting force on the calf's body is enough to injure the calf, sometimes severely. A study by The Humane Society of the United States has shown that a calf roped and busted even once suffers injury.

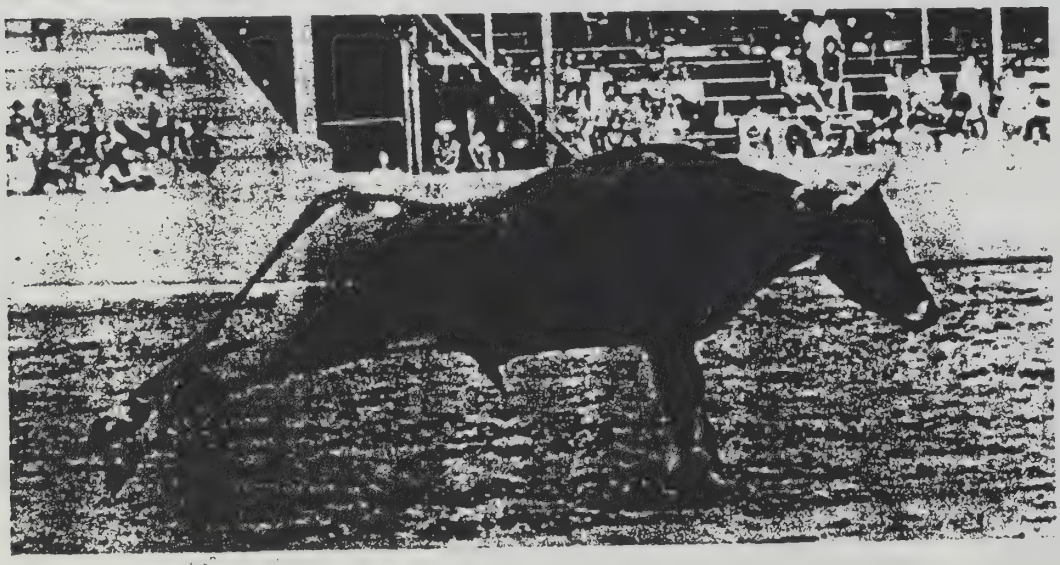
The so-called "bucking broncos" buck for one reason: to try to get rid of the torment caused by the bucking strap cinched tightly around the flank area. The strap causes pain and stress due to the tightness around the groin and genital area. The horse will continue to buck even after the rider is thrown and will do so until the offending strap is removed.

ALLIES FOR ANIMAL RIGHTS
29 SUMMERDALE PLACE
ANCASTER, ONTARIO (416) 648-0621

WE OBJECT TO THESE RODEO EVENTS



Steer busting is especially inhumane. A cowboy lassoes the steer around the neck or horns, loops the lariat around the rear end of the steer, and gallops his horse off at an angle that will trip the steer. The defenseless steer is flipped into the air, swung around as much as 180 degrees, and slammed to the ground, often on its back. The animal's horns are frequently dug into the ground and sometimes broken. The Humane Society of the United States learned in its study of rodeos that as many as 11-12% of the steers in this event are visible injured.



Team roping features one cowboy roping a steer by the head or horns and another cowboy roping him by the hind legs. The steer, consequently, is stretched in two directions, often resulting in torn ligaments and injured muscles.

ANIMALS SHOULD NOT BE EXPLOITED

NO ANIMAL SHOULD HAVE TO ENDURE NEEDLESS PAIN OR TORMENT. INHUMANE TREATMENT OF ANIMALS IS NOT A LEGITIMATE SPORT. IT SHOULD NOT BE ALLOWED AS A MONEY-MAKING VENTURE.

DON'T ATTEND RODEOS

IF YOU ARE AGAINST HURTING DEFENSELESS ANIMALS IN THE NAME OF ENTERTAINMENT AND MAKING MONEY, DON'T ATTEND RODEOS. LET RODEO SPONSORS AND COMMUNITY OFFICIALS KNOW YOU DON'T APPROVE OF THEIR ACTIVITIES. VOICE YOUR PROTESTS IN LETTERS TO THE EDITORS

1988

Dear Sir or Madam:

On Sunday September 18 my three sons (aged 9, 6½, 3½) my mother and I attended the rodeo at Copp's Coliseum put on by the Lions Club. My mom bought the tickets, after asking me, both of us thinking the kids would enjoy it. I have never been to one and in the back of my mind have always felt it was cruel. I didn't realize how strongly I felt about this issue until my eyes were opened by my 6½ year old son. The first round of steer wrestling had him crying because he could see that the animal was being abused. I took him out of the arena until that was over and calmed him down. He was alright for the rest of the show but several times during the rest of the day, out of the blue, he would say, "I can't stop thinking about it." I know that the memory will be with him always and as difficult as it was for him, perhaps the awareness that this cruelty goes on will move him to do something about it as he gets older. He says he'll never go to another rodeo and I totally agreed.

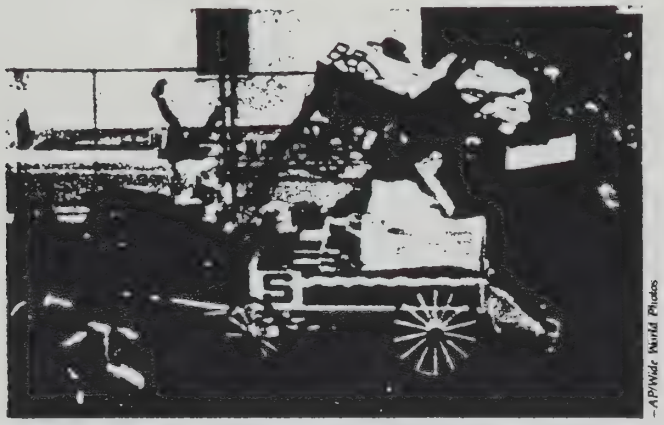
He wondered who the people were carrying the signs outside the arena and I tried to explain it as best I knew how. After he became upset I told him that I would write to your organization for more information to see what we could do to help stop this.

I am also sending a letter similar to this to the East Hamilton Lions Club and CHAM who I noticed was a sponsor. The proceeds may be going to worthy causes but there has to be another way. Any information you can send me would be much appreciated. Keep up the fight!

Yours truly,

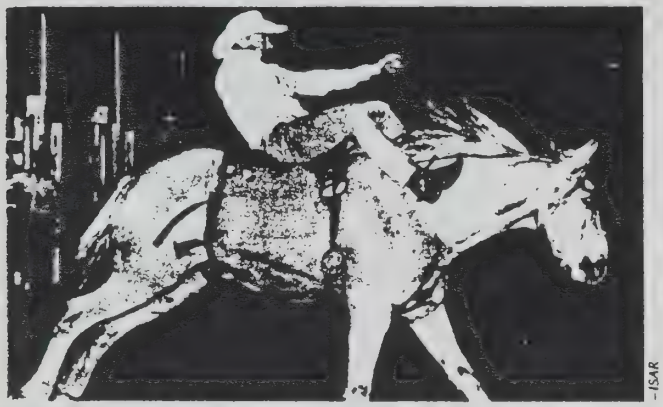
Debi Pacey

Debi Pacey
99 Emilie St.
Brantford, Ont.
N3S 1T1



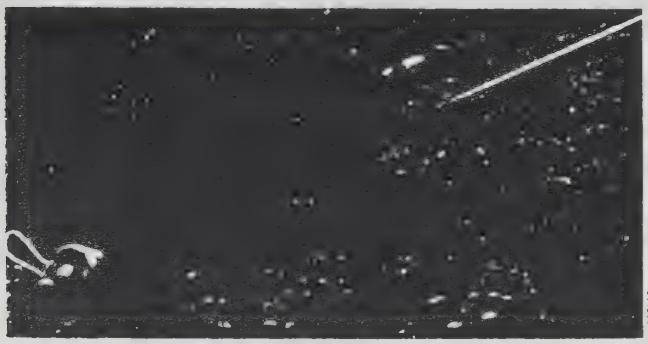
–AP/Wide World Photos

he deaths of five horses resulted from this chuckwagon race accident at ie Calgary Stampede rodeo in 1986.



–ISAR

Bucking broncos" buck because of pain caused by flank straps, electric rods and spurs—not because of breeding or temperament.



–HSUS

calf roping, calves running at an average speed of 27 miles per hour e roped around the neck, flipped to the ground and tied. Resulting in-rnal injuries are often not obvious to the casual observer.

CRUELTY AMERICAN STYLE:

Animal Suffering in the Rodeos

BY LESLIE PARDUE

The scope of modern rodeo is enormous. Once simply an amusement for Western ranchers, rodeo has become an industry and "cowboying" has become a career, with top performers taking home $100,000 or more each year in total winnings. Nationwide attendance is in the tens of millions, and corporate sponsorship since 1977 has increased from $900,000 annually to nearly $8 million, according to the Professional Rodeo Cowboys Association (PRCA). Prize money totalling $15,087,776 was awarded in 1985 to PRCA rodeo contestants alone.

About 30 per cent of U.S. rodeos are sanctioned by the PRCA or the International Professional Rodeo Association. These associations promote rodeos and claim to be policing the industry from within. The remaining 70 per cent of American rodeos are unsanctioned "bush-league" affairs not required to abide by any regulations. Many PRCA rodeos are benefits for charities, and the major rodeos bring millions of dollars to communities in retail sales, food, lodging, and entertainment. A lot of people stand to benefit financially almost every time a rodeo is held, making this form of animal abuse especially hard to stamp out.

Most people think of a rodeo as harmless, good-natured, all-American fun . . . a nostalgic remnant of the Old West . . . an exciting display of roping and riding skills. These images have allowed rodeo to survive and flourish, though rodeo events bear little resemblance to today's ranching practices. There's simply no such thing as a "humane rodeo"—most rodeo events are inherently inhumane. Recent years have brought increased efforts to combat rodeo by animal protection groups, resulting in greater public awareness of rodeo cruelties. The issue is gaining momentum and the industry is on the defensive. Rodeo quickly loses its aura of acceptability as an "American tradition" when people learn what goes on behind the scenes.

Anything for a buck

Rodeo proponents claim that animals used in bull and bronco riding competitions buck because it's their natural instinct, because they don't like having riders on their backs, or because they simply enjoy bucking. In fact, the evidence overwhelmingly suggests that the animals buck because they are experiencing pain resulting from the use of the "bucking strap" (also called the flank strap), the rider's spurs, and prodding or other mistreatment. The bucking strap is cinched around the lower abdominal area of the horse or bull, applying pressure to internal organs and nerves unprotected by the ribcage. As the chute gate opens, the strap is tightened by a rodeo worker situated behind the chute. Rodeo proponents claim that this individual knows just exactly how tight the strap should be, and never cinches it too tight. But when the animal is bolting headlong out of the chute, and the rodeo worker is pulling on the strap with what appears to be all his might, the tightness and exact placement of the strap become uncertain. It is not uncommon to observe the strap tightened around an animal's genitals (a practice supposedly forbidden by PRCA rules).

In the bucking events, the score of each contestant is determined in part by the spurring action employed by the cowboy, and in part by the animal's bucking display. This scoring system *encourages* mistreatment of animals—the most formidable displays of bucking are brought about through the inducement of pain. Bucking horses and bulls are at risk of injury each and every time they are used—and practice sessions last much longer than the events themselves. Their injuries include bruising from movement in the narrow chutes prior to release, abrasions caused by the riders' spurs, muscle and tendon injuries sustained while bucking, injury or death from collisions with the walls of the arena, and raw open sores caused by regular use of the bucking strap. The PRCA claims injuries are "unlikely", and that spurs and bucking straps do not cause any pain to the animals, but are merely "irritants". But the use of animals in rodeo events is what makes the injuries *possible*—and if bucking is a natural instinct, then why a spurs and bucking straps used at all?

A study funded by the Humane Soc ety of the United States (HSUS) in 19 and 1972 endeavored to investigate th question of abuse of animals used rodeos. Robert C. Bay, DVM, an indepe dent veterinarian not connected wit HSUS, conducted the research. Necr scopies were done on bucking stoc films and close-up photos of the buckin strap in use at PRCA events were take and animals' reactions with and witho the strap were observed. Among th study's conclusions were the followin 1) invariably, the horse *stops* bucking th second that the pressure of the strap released; 2) gentle horses that are safe children to ride unattended put on bucking display that would unseat th average cowboy when the bucking str is used; and 3) discomfort, pressure, a pain are inevitable when the buckin strap is used due to the nerve anaton of the area where the strap is cinche

Out of sight, out of mind

Adding to the bucking animals' orde is the infliction of pain by various mea while animals are confined in the chute

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Gay Rodeo: Making the Connections

In recent years, a new phenomenon has appeared on the rodeo scene—the gay community is sponsoring and attending its own rodeos, held primarily as social events designed to bring gays together. "Gay rodeos" have been met with open hostility from the traditional rodeo organizers and participants. Eric Mills examines the connections between gay rights and animal rights—both movements for social justice.

As both a gay man and a longtime animal activist, I am amazed and saddened that gay groups sponsor and take part in such a brutal activity as rodeo. Surely the connections are too obvious to ignore: that an already-oppressed group (gays) exploiting another even *more* oppressed group (animals) seems terribly ironic, not to mention morally indefensible. Here in the San Francisco Bay Area, at least, it appears to be more a case of gays "playing cowboy" than of rodeo regulars who happen to be gay staging their own rodeo. The situation may well be different in other parts of the country.

Be that as it may, I'm convinced that gay rodeo is a sellout to the very ethic which is most responsible for the widespread oppression of gays, as well as women and ethnic minorities. Rodeo is a power trip, an exercise in *domination*, man (or occasionally woman) over beast, one step removed from rape. It perpetuates the old lie that "might makes right", an attitude which also underlies the enormous buildup of nuclear arms on both sides of the political fence.

In 1981 a group of gay San Francisco businessmen planned to throw a combination rodeo/barbeque/barn dance. Some Bay Area animal rights activists met with the rodeo organizers in an unsuccessful attempt to persuade them to sponsor an alternative event which would not exploit animals. An ad hoc committee was formed, "Gays and Friends for Animal Rights", and some 50 activists marched in the annual June "Lesbian/G Freedom Day Parade" behind a banner proclaiming "St Rodeo Cruelty". An airplane trailing the same message w rented to buzz the parade for several hours. The continge sparked vigorous applause from the crowd of 250,000, and w collected hundreds of signatures opposing the rode Numerous anti-rodeo letters appeared in the local (most women's) press, and the plans for the rodeo were nixed, costi the sponsors a reported $100,000. Yet even now plans are unde way to bring a National Gay Rodeo to the Bay Area.

A few years back, the Lieutenant Governor of Neva made the news for saying that he wanted "to keep the queer out of his state (in reference to the Reno Gay Rodeo, no defunct). And today, of course, the spectre of AIDS is bei brandished as a weapon to oppose gay rodeos, when all often this ruse is merely a cover for anti-gay prejudices. Cle ly, these are the wrong reasons for anyone, regardless of se ual orientation, to oppose gay rodeos. The *right* reason is th same as that for opposing rodeos in general: suffering caus to animals in the name of entertainment is inexcusable. The is an urgent need for an expanded consciousness in the g community—one which would include animal concerns. Th rhetoric is true: animal liberation *is* human liberation.

—Eric Mi

Eric Mills is the coordinator for Action for Animals, a Bay Area twist group. They produce a monthly calendar of animal-related even in the Bay Area. Readers may write them at PO Box 20184, Oaklan CA 94620.

HSUS

How to Fight Rodeo in Your Community

♦ Educational materials can help persuade others that rodeo cruelties need to be stopped. The Humane Society of the U.S. has an excellent packet which includes informative brochures, model city and county ordinances and a bumper sticker. Send $1.00 and a self-addressed stamped envelope to HSUS, 2100 L St. NW, Washington, DC 20037. The International Society for Animal Rights (ISAR) also has brochures on rodeo available for five cents each; write to ISAR, 421 South State St., Clarks Summit, PA 18411.

♦ Write to the major corporate sponsors of rodeo and ask them to stop subsidizing suffering: Anheuser-Busch, August A. Busch, III, President, One Busch Pl., St. Louis, MO 63118; Adolph Coors Company, Joseph Coors, President, Golden, CO 80401; Coca-Cola USA, Donald R. Keough, President, P.O. Drawer 1734, Atlanta, GA 30301 (or call toll-free: 1-800-GET COKE); Wrangler Jeans, L.K. Mann, President, Blue Bell, Inc., 301 N. Elm St., Greensboro, NC 27420; Levi-Strauss and Co., Levis Plaza, 1155 Battery St., San Francisco, CA 94111; and Winston Cigarettes, J. Tylee Wilson, President, R.J. Reynolds, Inc., Reynolds Blvd., Winston-Salem, NC 27102. Other major sponsors include Dodge Trucks, Toyota USA, United Airlines, Copenhagen-Skoal, Black Velvet and Polaroid. Consider boycotting these companies until they discontinue their sponsorship.

♦ If you hear of a rodeo in your area:

1. Write letters to the editors of local papers, explaining the cruelty of rodeos and urging people not to attend.
2. Try to persuade the organizers of the rodeo (sometimes a civic group or charity) to call it off. Suggest alternative fundraising ideas if the rodeo is a benefit.
3. If a rodeo is to be held, organize a protest and distribute leaflets to spectators. Make sure to obtain photographic evidence of abuses at your local rodeo; at least one individual with a camera should attempt to get behind the chutes and photograph the use of the electric prod.
4. Follow up on your protest by contacting the rodeo's local sponsors – those who buy ads in the rodeo program.
5. Seek the passage of city and county ordinances restricting rodeos (get the model rodeo ordinance from HSUS). One group, Defenders of Animal Rights, succeeded in having an ordinance passed in Baltimore County, Maryland which outlawed calf roping. As a result, the local rodeo called it quits altogether! The key to the success of the campaign was a videotape of calf roping taken at the local rodeo and shown to elected officials. Defenders of Animal Rights will gladly share information on their campaign with fellow activists. Write them at P.O. Box 4786, Baltimore Maryland 21211.
6. Don't let a rodeo occur in your community unchallenged! *–LP*

CRUELTY AMERICAN STYLE

Continued from previous page

Tail-twisting and jabbing with sharp objects are common ways of getting animals "riled up". Horses and bulls are routinely worked over with electric prods (which deliver up to 8,000 volt shocks) while held in the chutes with no place to go to escape the pain. The prods (also called "hot shots") produce no amperage, so no burns result, though bleeding and skin damage may occur. The force of the shock, while endurable, is certainly very painful, though rodeo proponents claim it produces "only a tickle" (anyone who believes this should test a prod on him/herself – it hurts!). The prodding is calculated to work the animal into a state of frenzy, so that when the chute gate is opened he will lunge out, bucking wildly.

PRCA regulations stipulate that the prods may only be used on the hip and shoulder areas of the animals – a rule unlikely to be enforced, especially since most violations go unnoticed. The prodding occurs in the chutes – out of sight of the crowds – and sometimes prods are hidden in the user's clothing. Enforcement of regulations restricting the prod's use is at the PRCA judges' sole discretion unless there are laws stipulating otherwise. The PRCA is no more inclined to punish its own members than industrial polluters are to voluntarily implement more environmentally sound technologies. Rarely will an industry act against its own monetary self-interest unless the force of law requires it.

Brutality rewarded

Electric prods and tail-twisting are also used on calves and steers prior to their release into the arena for the roping competitions. This mistreatment sends the calf or steer dashing out of the chute at an average speed of 27 miles per hour, pursued by a cowboy on horseback. In calf roping, the goal is to rope the calf around the neck, flip him off his feet, and tie up any three legs in ten seconds or less. Injuries resulting from this brutality include broken necks and backs, severe bruising, internal hemorrhaging, and crushed throats and trachea. The steer busting event is similar, the only difference being the size of the victim. Team roping involves two cowboys; one ropes the steer around the horns and the other ropes him around the hind legs, painfully pulling the animal in two directions at once. Steer wrestling, or "bulldogging", was (like bull riding) developed exclusively for the rodeo arena, and has never been a part of ranch work. In this event, a cowboy on horseback leaps from the horse while passing the steer at a gallop, grabs the horns, and twists the steer's head until the animal loses his balance and falls.

Suffering for the sake of entertainment

Other events featured in some rodeos bear even less resemblance to ranch work than do the roping and riding competitions. "Steer dressing" is one such event: calves or steers are chased and tackled by groups of men (or in some cases boys) who force pairs of jeans, boxer shorts, or panties onto the frightened animals. Another event, "wild cow milking", involves similar manhandling of the animals.

Chuckwagon races, using teams of four horses, are among the most most dangerous of rodeo events for both humans and animals. A chuckwagon race held as part of the Calgary Stampede rodeo in Alberta, Canada in 1986 resulted in five horse deaths when three wagons collided in one of the worst "accidents" in the history of rodeo. In the "Suicide Race" (held at the Omak Stampede rodeo in Omak, Washington) horses are raced at breakneck speed down a steep 200-foot high embankment. In 1985, a terrible pile-up at the bottom of the hill resulted in many injuries and one fatality among the horses used in this senseless event.

A stop on the road to the slaughterhouse

Rodeo's apologists are quick to assert that the animals they use are "too valuable to mistreat." They mention that bucking horses may live 20 years or longer, and maintain that, were it not for rodeos, the animals would end up being slaughtered for pet food. But the mere fact that a horse lives to be 20 years old says nothing about what the animal may have experienced during that time. Many human Holocaust survivors have lived long lives, but no one would assert that they did not suffer in concentration camp conditions. And most horses and bulls used in the bucking events never would have been brought into the world in the first place if they weren't going to be used in rodeos. The calves and steers used in roping events are destined for the slaughterhouse anyway; they are used in rodeos to bring a little extra income to ranchers before being fattened for market. Bucking horses and bulls are often slaughtered when they have outlived their usefulness on the rodeo circuit.

The so-called sport of rodeo belongs in the same category as bullfighting, cockfighting, doghighting, bear-baiting, and gladiatorial combat – they are all violent events staged for the purpose of entertainment. There would be massive public outcry if dogs and cats were to be treated as are rodeo animals: prodded, cinched, spurred, thrown, and slammed around like inanimate objects. No animal enjoys being treated in this manner. It's true that rodeo contestants are also subject to the risk of injury and death in the arena, but they may choose not to participate. The animals have no such privilege.

Rodeo:

American Tragedy or Legalized Cruelty?

Some would call it both...

For about half an hour before the ride, the saddle bronc rider tormented the horse, administering backhand slaps to the animal's head again and again as it waited in the wooden chute.

Fear seemed to well in the beast's eyes, but when the chute finally opened the horse stopped dead in its tracks, as if to defy the cowboy, despite a ferocious tug on the leather bucking strap squeezed tightly around its loins.

Finally, after two pokes from an electric prod, the horse lurched forward and began to buck.

It was not a pretty ride. The cowboy, for all his provocation, finished with what at that time was the day's lowest score at the California Rodeo.—San Francisco Chronicle, *"Rodeo Critics Call It 'Legalized Cruelty,'" 7/25/81*

Touted as "a great American tradition" and "the last real family entertainment" by its legions of fans, rodeo is condemned nonetheless by every major animal protection organization in the U.S. Is it perhaps that cruelty, like beauty, is in the eye of the beholder? In 1982 the Humane Society of the United States and the American Humane Association formulated a joint rodeo policy which says, in part: "The HSUS and the AHA contend that rodeos are not an accurate or harmless portrayal of ranching skills; rather, they display and encourage an insensitivity to and acceptance of brutal treatment of animals in the name of sport. Such callous disregard of our moral obligations toward other living creatures has a negative impact on society as a whole and on impressionable children in particular."

Regarding the animals, one hears such callous remarks in the rodeo circuit as, "Aw, they're going to slaughter anyway." True enough, and all the more reason to treat them as humanely as possible before that time. Or, as one vegetarian activist likes to admonish the cowboys, "Don't play with your food!" The anti-cruelty laws of most states would seem to prohibit rodeos, yet it is difficult to find local district attorneys willing to prosecute alleged rodeo abuses.

America's rodeo heritage (from the Spanish "rodear": to round up extends back to the late 1800s, when the activities started as a break from ranchhands' everyday routine. "In those days," says the Professional Rodeo Cowboys Association, "the primary draw for the cowboys was to gain 'bragging rights' and win a few side bets."

But rodeo, and the times, have changed. These days rodeo is big business. The 10,000-member PRCA, based in Colorado Springs, Colorado, was incorporated in 1975 and now boasts its own commissioner. The PRCA annually sanctions some 700 rodeos, with prize monies totaling nearly $17 million in 1989, and a broad spectrum of sponsors: cigarette and jeans companies, auto and truck manufacturers, and beer and soft drink bottlers. And today's rodeo participants are more likely to be professional athletes than ranchhands. Some are drawn to the sport because, as one cowboy put it, they're "too lazy to work, too nervous to steal and too jealous to pimp."

The United States is rodeo's principal stronghold, though the sport is also popular in parts of Canada and Australia. Touring shows periodically play the European circuit. Normally a warm-weather undertaking, the advent of large indoor arenas has allowed rodeo to become a year-round activity, with the National Finals taking place in Las Vegas each December.

Though rodeo may be republican in tone, it is certainly democratic in scope. There are rodeos of every stripe: "Little Britches" rodeos for children, high school and college rodeos, and police, military, and prison rodeos. Curiously, considering their own histories of oppression, there are even black, gay, and all-women rodeos. Nor are high-ranking politicians immune: former U.S. Secretary of Commerce, Malcolm Baldridge, was killed in a rodeo accident in 1987.

The animals

Rodeo's detractors claim that ordinarily docile farm animals are provoked into their wild behavior via bucking straps, electric prods, raking spurs, pain, and fear. Advocates respond that these are naturally "ornery" animals who like to buck, who would have gone to slaughter but for rodeo. They further claim that a bucking horse or bull is in the arena only about eight minutes a year. But those "eight minutes" do not account for the

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hundreds of hours of unsupervised practice sessions, often on the same animal, where "anything goes."

Stock contractors say that many of their bucking animals perform well into old age, far longer than the average lifespan of these animals. Perhaps. But simple longevity does not justify what the animals are forced to endure in the arena. Nor could the same be said for the calves, steers, cows, sheep, and goats whose life on the rodeo circuit is a relatively short one. Their worth is valued at "cents per pound," and they are treated accordingly.

An added concern is the stress of constant travel on rodeo livestock, often in poorly-ventilated vehicles. Though there are state laws requiring that the animals be unloaded, fed, and watered at specified intervals, enforcement is spotty at best. The animals undoubtedly fare better with the PRCA than on the amateur rodeo circuit, however.

The events

"The horses and bulls enjoy what they're doing, and if you hurt them, they won't do it any more."—a PRCA stock contractor, in the PRCA's "Humane Facts: The Care and Treatment of Professional Rodeo Livestock" (1989), p. 10.

There are eight standard PRCA events: three bucking events (bareback, saddle bronc, bull riding); three roping events (calf, steer, team); plus steer wrestling and barrel racing. Barrel racing is confined to women only, and women do not compete in the other seven events.

To receive a score in the bucking events, the cowboy must stay on the horse or bull for a minimum of eight seconds, and he receives additional points for his spurring action.

Unlike the horse-riding events, which have their origin in ranch life, bull riding was created for its crowd-pleasing aspects, and is the most dangerous event in all of rodeo for the human participants. Bulls, unlike horses, will often try to gore or trample fallen riders. Rodeo clowns play a critical role in protecting the riders from bulls' hooves and horns by distracting the enraged animals.

As a horse or bull bursts into the arena from the holding chute, a leather flank strap (also called bucking strap) is cinched tightly around the animal's sensitive inguinal region, just behind the rib cage. PRCA rules require that the straps be fleece-lined; still, it is not uncommon to see sores caused by them. Rodeo proponents claim that the flank strap doesn't hurt the animals—that it's only an "irritant" to "tickle" them and make them kick higher. One stock contractor concedes that "85 percent of the animals won't buck without a bucking strap" (San Francisco *Chronicle, op. cit.*), and indeed most horses stop bucking the moment the strap is loosened.

Half a rider's score is based on the performance of the bucking horse or bull. Thus the wilder the ride, the more points for the cowboy, which translates into more prize money (i.e., big bucks equal Big Bucks).

Calf, steer, and team roping all have their origins in the everyday life of a working ranch. It's a rare cowboy who would intentionally harm livestock, yet the time and money constraints of rodeo competition do not encourage humane treatment. Some ranchers reportedly refuse to hire rodeo cowboys, claiming they're too rough on the animals.

A 1975 study done for the PRCA concludes that, "with 95 percent confidence, there is no significant amount of roping stress incurred by rodeo calves during rodeo" ("Humane

Facts," *op. cit.*, p. 11). Nevertheless, last year the state of Rhode Island passed a law banning standard calf roping. The following testimony was given in support of the law by Dr. E.J. Finocchio: "As a large animal veterinarian for 20 years...I have witnessed firsthand the instant death of calves after their spinal cords were severed from the abrupt stop at the end of a rope when traveling up to 30 mph. I have also witnessed and tended to calves who became paralyzed ...and whose tracheas were totally or partially severed.... Slamming to the ground has caused rupture of several internal organs leading to a slow, agonizing death for some of these calves."

A viable alternative is "breakaway" calf roping, in which the specially-designed rope breaks upon impact, and the running calf is neither stopped abruptly, thrown to the ground, nor tied up. One would hope that the great public concern over the fate of "milk-fed" veal calves would carry over into concern for roping calves, for there are clear parallels. In both cases, infant animals are separated from their mothers and put into highly stressful situations, one for a gourmet item, one for entertainment—both unjustifiable.

Another particularly brutal event, even by rodeo's rough standards, is steer roping. In it, a mounted cowboy lassoes a running steer, then flips the animal into the air, slamming him to the ground. Afterwards, the cowboy dismounts to tie up any three legs of the stunned or unconscious animal. Dr. T.K. Hardy, a Texas veterinarian and sometime steer-roper, commented to *Newsweek* (10/2/72): "I keep 30 head of cattle around for practice, at $200 a head. You can cripple 3 or 4 in an afternoon. Then your horse costs around $5,000, so it gets to be a pretty expensive hobby." Steer roping was part of 40 PRCA rodeos in 10 states in 1988: Oregon, Washington, Montana, Wyoming, Arizona, New Mexico, Texas, Oklahoma, Nebraska, and Kansas.

In team roping, each "team" is comprised of two riders. The "header" lassoes the horns of a running steer and the "heeler" ropes the animal's hind legs. The cowboys then stretch the steer out between them. Strained ligaments and tendons can result.

In steer wrestling, the cowboy slips from his horse at full gallop to grab the horns of a running steer and force the animal to the ground by violently twisting his neck. Consider the statement made to the International Society for Animal Rights by Dr. C.G. Haber, a veterinarian with 30 years experience as a meat inspector for the USDA: "The rodeo folks send their animals to the packing houses where...I have seen cattle so extensively bruised that the only areas in which the skin was attached was the head, neck, legs, and belly. I have seen animals with 6 to 8 ribs broken from the spine and at times puncturing the lungs. I have seen as much as 2 and 3 gallons of free blood accumulated under the detached skin."

Barrel racing is restricted to women only. The cowgirl rides in a cloverleaf pattern through a set of 55-gallon oil drums in the fastest time possible. It is undoubtedly the most innocuous of all PRCA events, but still a matter of concern, especially when unsound horses are used. As Dr. Kerry Levin-Smith (veterinarian and former rodeo competitor) wrote to the California State Fair Board in 1988: "I have seen horses compete successfully in the arena who show marked lameness before or after the event. Pickup riders frequently use lame horses for their job, too...I would like to see veterinary inspection of all rodeo stock and drug testing of winning rodeo entries instituted, as well as a requirement for a veterinarian on premises during all events."

Charreadas

Unfamiliar to the general public, Mexican-style rodeos known as "charreadas" (from the Spanish "charro"—horseman) are popular in some Western states, with an accent on pageantry and horsemanship. Charreadas do not use flank straps, and the bucking events are not timed. The charro rides until he is thrown or the horse or bull stops bucking. Two events in the charreada are of special concern. In "el coleo" (tailing), a running steer is grabbed by the tail, flipped into the air and slammed to the ground, often stunning the animal or knocking him unconscious. Occasionally the tail is ripped from the body. "Manganas a pie" (roping on foot) involves lassoing a running horse by the front feet, sometimes throwing the horse head over heels. Both these events are extremely dangerous for the animals.

Cesar Chavez, president of the United Farm Workers and an ethical vegetarian, wrote in 1980 to the Los Angeles City Council in opposition to a proposed "bloodless" bullfight. His

Continued on next page

Continued from previous page

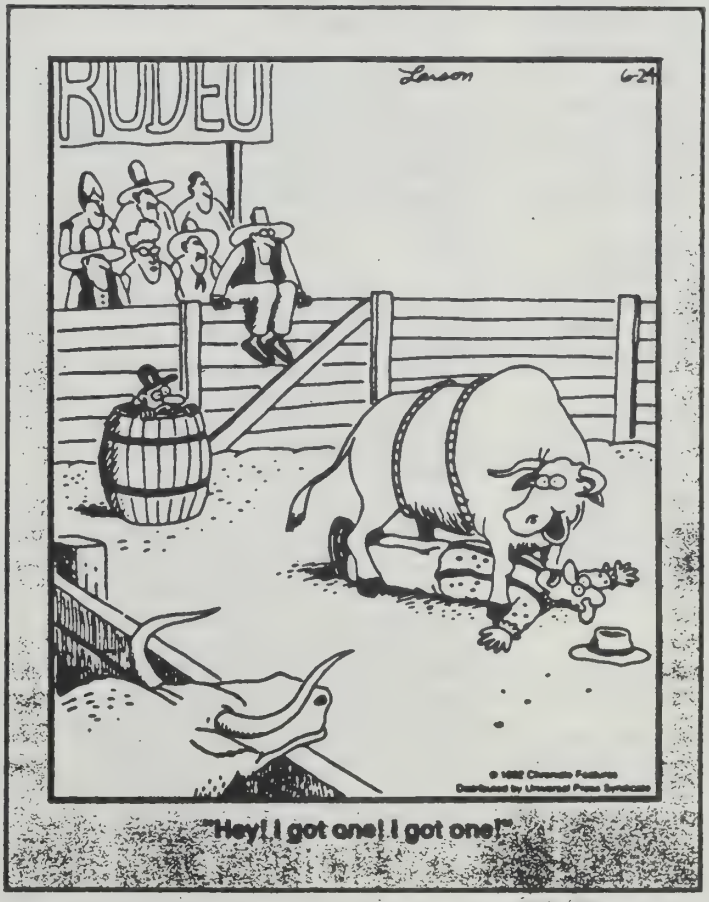
words are as easily applicable to rodeos: "Cruelty, whether it is directed against human beings or against animals, is not the exclusive province of any one culture or community of people. Racism, economic deprival, dog fighting and bullfighting are cut from the same fabric: violence."

Other events

In addition to the eight PRCA-sanctioned events, there is an odd mix of "comedic" acts which appear at many rodeos, both professional and amateur. These include "steer dressing," calf and greased pig "scrambles," goat tying, chuckwagon racing, and "wild cow" milking contests. Another crowd-pleaser is an act featuring a small (and probably terrified) monkey dressed in a miniature cowboy suit and tied to the back of a sheepdog herding a flock of ducks.

Few of these events have anything to do with ranch life, and many pose dangers to the animals. Three horses were killed in a calamitous pileup in a chuckwagon race at the Calgary Stampede in 1986. Five others have died since 1983 as a result of injuries in the Omak, Washington "Suicide Race."

Asked his opinion of steer dressing and pig scrambles, one Texas bull rider told an Oakland, Calif., *Tribune* reporter (5/1/88), "I never heard of them events. Stuff like that should be banned from rodeo. It just degrades the professional athletes."



"Hey! I got one! I got one!"

Rodeo injuries and veterinary care

PRCA rules do not prevent injuries, though they do help to minimize them. Indeed, many rodeo critics think the animals would benefit greatly if all rodeos were PRCA-sanctioned, for the majority of animal injuries occur at amateur rodeos, some 1500 of which take place annually in the U.S. PRCA Rule No. 7.14.5 states: "An official veterinarian *should* [emphasis added] be available at all events." It is *not* required. An "on-call" vet has repeatedly proved inadequate, for rodeo injuries almost always require immediate attention.

More than 3.5 million spectators attended California rodeos in 1988, spending $18.5 million on tickets alone. It seems only common decency that a few of those dollars should be spent for veterinary care. Regretably, cowboys are injured, too, but paramedics and ambulances are provided for them.

In the past three years in northern California, there have been documented deaths of at least five animals due to injuries suffered in rodeos, ranging from broken legs and noses to broken backs—all without benefit of immediate veterinary aid. There's a crying need for state legislation in this area, and most veterinary organizations would probably be supportive of it, even if only for monetary reasons.

Sexism in the rodeo

"Rodeo is an incredibly heavy male trip. It depends largely on the mystique of the cowboy, the proud, lonely figure who relies only on his own skills, the utter ethical integrity of his fellow cowboys and the luck of the draw. That leads to a lot of old-fashioned machismo. Women are either rodeo queens or groupies, interesting only as sexual rewards and diversions." —*Newsweek*, 10/2/72

Feminism and the women's movement notwithstanding, present-day rodeo has changed little since that was written. Women are still relegated to one event only—barrel racing—and are often disparagingly referred to as "bucklebunnies." A highly recommended book for anyone intrigued by the cowboy ethic is Elizabeth Atwood Lawrence's *Rodeo: An Anthropologist Looks at the Wild and the Tame*. In it, a Wyoming steer-wrestler expresses himself thusly: "Women should not rodeo any more than men can have babies. Women were put on earth to reproduce, and are close to animals. Women's liberation is on an equal to gay liberation—they are both ridiculous."

This deadly attitude is played out in spades in "steer dressing," an event seen at PRCA and amateur rodeos alike. Teams of two or three cowboys throw a frantically struggling steer to the ground and attempt to force women's lace panties (sometimes jeans) over the animal's hind legs, often to the accompaniment of crude commentary from the rodeo announcer. The not-so-subtle message, of course, is that women are like animals and it's perfectly acceptable to abuse and/or demean both for fun.

Public outcry over steer dressing helped bring about the demise of a police charity rodeo in northern California recently. A subsequent editorial in the San Jose *Mercury-News* suggested a compromise: "Have cowboys wrestle another *cowboy* to the ground and dress *him* in lingerie. If the point is humiliation, you might as well do it to somebody who can blush."

The rodeo arena would seem a fertile meeting ground for an alliance between women's groups and animal rights advocates. Just for starters, consider all the anti-woman epithets of animal origin, or the closely-related issue of dominance.

Children and rodeo

Rodeo seems an anomaly in a society that prides itself on kindness to animals. We've mentioned the "Little Britches" rodeo circuit. Many county fairs present "mutton bustin'" contests, in which preschool children attempt to ride a panic-

Continued on page 57

Continued from page 28

stricken sheep. Pig and calf "scrambles" put children and animals alike at risk. Children receive a very mixed message and become confused when, on the one hand, they are encouraged to be kind to animals, yet at a rodeo they routinely see animals terrorized and harmed, seemingly with adult approval.

Some public school districts even send their kids on field trips ("Buckaroo Day") sponsored by various rodeo associations, an apparent attempt to build future audiences. Dr. Jeri Ryan, a child psychotherapist, wrote in 1989 to the Livermore (Calif.) school board of her concerns relating to the "potential damage to a child's psychological and moral development that can result from witnessing such a brutal event as rodeo." Some would call these field trips a form of child abuse.

Humane education is mandated in California's public schools. It seems a real conflict of interest for a school district to take children to see animals abused—not only on school time, but at taxpayers' expense.

One of the more poignant examples of just how insidious rodeo mythology has become is the story of an Indian child at the Pendleton (Oregon) Round-Up a few years back. When asked by a rodeo cowboy what he wanted to be when he grew up, a cowboy or an Indian, the child replied without hesitation, "A cowboy!"

Lights in the tunnel: the future of rodeo

Baltimore County, Maryland has successfully banned standard calf roping, as has the State of Rhode Island. Rhode Island also passed a law in 1989 requiring that a veterinarian be present at all rodeo events (largely through the efforts of Friends of Animals). In California, the Solano County Fairgrounds and the Hayward Rowell Ranch now have policies requiring a vet, and prohibit steer dressing, pig and calf scrambles, and the use of the electric prod. A similar policy is being considered by the California State Fair Board. There has been progress, assuredly.

Without major reform, growing public awareness and concern about rodeo cruelties could well lead to the sport's demise in spite of its "traditional" appeal. Looking toward such a future, a superior court judge in the Netherlands ruled in 1988 that any Dutch city could ban rodeos simply because "they show a basic disrespect for animals." Sounds downright civilized. ❐

Eric Mills is coordinator of Action for Animals, P.O. Box 20184, Oakland, CA 94620; (415) 652-5603.

What You Can Do About Rodeos

➪ Educate yourself about the realities of rodeo. Firsthand experience is invaluable: attend a few, both professional and amateur. Talk to the cowboys and the fans to get their views.

➪ Read the book, Rodeo: An Anthropologist Looks at the Wild and the Tame, by Elizabeth Atwood Lawrence (Univ. of Tennessee Press, 1982) for an understanding of the cowboy psyche.

➪ Write for a copy of "Humane Facts" (and other materials) from the Professional Rodeo Cowboys Association, 101 Pro-Rodeo Drive, Colorado Springs, CO 80919; 719-593-8840. The PRCA Commissioner is Lewis Cryer. Subscribe to the biweekly "ProRodeo Sport News," $17 per year, to keep up-to-date on rodeo.

➪ Contact HSUS for a price list on anti-rodeo materials at 2100 L Street, NW, Washington, DC 20037. ISAR has a rodeo fact sheet available at 20 for $1.00 (421 South State Street, Clarks Summit, PA 18411). PETA has free materials: P.O. Box 42516, Washington, DC 20015. Use these materials for educational leafleting.

➪ Contact major sponsors of rodeo to express your concerns: Adolph Coors Co., Golden, CO 80401 (800-642-6116); Coca Cola USA, P.O. Drawer 1734, Atlanta, GA 30301 (800-GET-COKE); Safeway Stores, Inc., 4th & Jackson Sts., Oakland, CA 94660 (800-962-1660); Winston Cigarettes, c/o R.J. Reynolds, Inc., Reynolds Blvd., Winston-Salem, NC 27102 (919-741-5000); Wrangler Jeans, c/o Blue Bell, Inc., 301 N. Elm St., Greensboro, NC 27420 (919-373-3400). Other major sponsors include United Airlines, Copenhagen-Skoal, and Black Velvet. Check the rodeo program for local advertisers; then contact them.

➪ Set up meetings with facilities management and with country supervisors and/or city councilmembers to work out rodeo policies. Encourage legislation pertaining to rodeo animal welfare.

➪ "Letters to the Editor" are effective—and free. Rodeo is vulnerable on a number of points, particularly calf and steer roping and the lack of veterinary care.

➪ Make use of picket lines, especially with media coverage. Investigate the possibility of radio and TV free-speech messages, and phone in to radio talk-shows.

➪ The U.S. Postal Service is currently considering a commemorative rodeo stamp. Protest to them at 475 L'Enfant Plaza SW, Washington, DC 20260-6700, Attention: Citizens' Stamp Advisory Committee. ❐

—*E.M.*

ALLIES FOR ANIMAL RIGHTS

DATE: December 27, 1989

TO: The City of Hamilton Legislation Committee

CC: His Hon. Mayor Robert M. Morrow
Mr. G. Macaluso, Managing Director/CEO, HECFI
Mr. John Gallagher, Chairman of the Board, HECFI
Mr. C. Stableford, General Manager, Hamilton SPCA

I have received correspondence from Mr. John Thompson informing me that our proposal for a by-law banning rodeo and our request for a public hearing on our proposal has been "received and filed with no further action." The Committee has chosen not to offer any explanation for it's decision.

Assuming the Committee feels that our request for a public hearing comprises too large an undertaking, Allies for Animal Rights (AFAR) respectfully requests that we be allowed to speak on our by-law proposal at one of the Committee's regular meetings.

Although a by-law banning rodeos may have far-reaching ramifications affecting Hamilton's entertainment facilities and licensing by-laws, such legislation ought to be passed by City Council because it offers the strongest protection from cruelty to rodeo animals. Quite simply, if rodeos have no place to perform there will be one less area in which animals' well-being is placed in jeopardy.

As far as entertainment and tourist attractions are concerned, there are plenty of events that can be held at Copps Coliseum and other such facilities in Hamilton that do not involve the exploitation and abuse of animals. Hamilton and surrounding municipalities offer a multitude of talented human individuals who could fill Hamilton's entertainment roster.

I would also suggest that rodeos do not draw the crowds that they once did and, in fact, represent an enormous under-use of Copps Coliseum. As admitted by Mr. Gallagher, in the December 18th edition of the Hamilton Spectator, "HECFI has been suffering of late from a lack of events ...." I respectfully submit that rodeos will not fill the void. Hopefully, the new Marketing Director will acknowledge that there are many alternative events that will draw a better crowd.

. . . 2

As far as any difficulty involved in drawing-up and passing a by-law banning rodeo is concerned, surely no truly humane city council would consider a by-law that protects animals too great an undertaking. I would suggest that such a project should be welcomed and undertaken with wholehearted enthusiasm and I am, frankly, surprised at the Legislation Committee's reluctance to consider AFAR's request.

I sincerely hope that the members of the Committee have read our report on rodeo cruelty thoroughly, although I find it difficult to comprehend how concerned legislators could read the facts outlined in this report and yet remain unmoved to offer these animals any legislative protection. The "Proposed Legislation" section and the "Request for By-Law" section of our report offers many examples of by-laws considered and passed either protecting rodeo animals or outlawing rodeo performances completely. We also offered suggestions on what we feel would be a comprehensive by-law banning rodeo. With respect, I submit that the Legislation Committee has before it several options that it can use in drawing up a comprehensive and meaningful by-law that will make the holding of rodeo events in Hamilton unlawful.

I would also like to draw the Committee's attention to the fact that Toronto City Hall has decided against having the Calgary Stampede at the Dome Stadium. The Canadian Federation of Humane Societies, the Etobicoke Animal Welfare Association, The Ontario Humane Society, The Toronto Humane Society, The World Society for the Protection of Animals, and Allies for Animal Rights all approached Toronto City Council in an appeal against bringing the Stampede to Toronto. AFAR has approached these same animal protection organizations requesting that they attend a public meeting with the Committee, should such a meeting be held. Our requests have been positively received. With respect, it ought to be obvious to the Committee that AFAR is not alone in its condemnation of rodeos.

As the Committee may or may not be aware, AFAR held a demonstration at Copps' Coliseum in October protesting the rodeo. We handed out literature to the public attending the rodeo outlining some of the reasons we oppose rodeo performances. Our demonstration received good newspaper coverage and we continued to hand out literature at the remaining performances. As well, I and another member attended two separate performances of the rodeo, and took numerous photographs. We were not allowed, however, to get close to any of the animals in the chutes or holding pens. We were forced to remain in the stands. During the rodeo performance, I witnessed almost all the abuses outlined in our report. I looked for, but could not see from my vantage point, electric prods. I was not surprised at this as I am given to understand that prods are usually hidden from public view.

. . . 3

Since, as outlined in our report, the Hamilton SPCA inspectors witnessed the abuse of animals with electric prods at two previous rodeo performances at Copps Coliseum, I would suggest that the Committee contact the Hamilton SPCA for a report on what their inspectors witnessed this year.

I did, however, see tail-twisting of calves and the use of flank straps on horses and bulls. I also witnessed the excessive whipping with a cane of a large group of bulls in the pens behind the chutes. I also saw the excessive crowding of horses in pens and trailers in an area under the stands. I noticed that the horses and bulls appeared to be very docile until the application of the flank strap. I noticed that the bulls and horses would continue to buck if the rider was removed, but would stop bucking immediately upon the removal of the flank strap.

Personally, although I felt I had to witness this sadistic spectacle to confirm for myself the material I had studied for our report, I was sickened by the entire performance. I sincerely hope I never see another rodeo performance.

Although we presented the Legislation Committee with a comprehensive report on rodeo cruelty, we feel we ought to be given the opportunity to present further oral arguments for a by-law banning rodeos, especially in view of the fact that we have speakers from other animal protection groups who have expressed extreme concern over the fact that Hamilton allows rodeos in its city and also wish to speak to this matter. We are therefore asking that we be allowed to make a presentation to the Legislation Committee at one of its regular meetings and we sincerely hope that the Committee sees the necessity of allowing us to do so.

Respectfully submitted,

Liz Crozier-Organ
Co-ordinator

CITY COUNCIL
HAMILTON, CANADA

Alderman John Gallagher

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 388-3089 – WARD 7

1990 February 21

Ms. L. Crozier-Organ
12B Matilda Street North
Dundas. Ontario
L9H 2Y8

Dear Liz:

Re: Copy of By-Law Re: Rodeo's being banned in City owned buildings

Further to our telephone conversation. I am forwarding you a copy of the new City By-Law banning Rodeo's in all City owned facilities.

I am pleased to have been of some assistance in this matter as I agree. the City of Hamilton should not be promoting events that condone or engage in activities cruel to animals.

Yours sincerely.

John Gallagher. Alderman.
Ward 7

JG:tb

Attch.

Section 8 of the FOURTH Report for 1990 of the Finance and Administration Committee adopted by City Council 1990 February 13.

8. That a policy be adopted to prohibit the holding of rodeos and wild west shows in all City-owned lands and facilities including but not limited to Copps Coliseum, Mountain Arena and the Convention Centre.

16c

HAMILTON STATUS OF WOMEN SUB-COMMITTEE

1 TO BE APPOINTED
(for a term to expire 1991 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE
2 Members of City Council 14 Citizen Members	Catherine Sindall (Resigned)	1991 November 30

APPLICANTS:

a) **Ms Lynn M. Gates**, 497 Dundurn Street South, Hamilton, Ontario L8P 4M2 **(Received Late)**

b) **Ms. Marlene Thomas**, 663 King Street E., Hamilton, Ontario, L8N 1E5

c) **Ms. Ilene Uylett**, 359 Magnolia Drive, Hamilton, Ontario, L9C 6N6

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

11 45

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

1990 August 13

Ms. Lynn M. Gates
497 Dundurn St. S.
Hamilton, Ontario
L8P 4M2

Dear Ms. Gates:

This will confirm your telephone conversation with Mr. John Thompson, Secretary of the Finance and Administration Committee, in which he suggested that you may wish to speak with Alderman Jackson to request that he speak on your behalf at the Finance and Administration Committee meeting on August 23rd, in view of the fact you will be out of town on vacation.

Mr. Thompson also suggested that you may wish to arrange to meet with Alderman Jackson at City Hall to discuss your reasons for applying to serve on the Hamilton Status of Women Sub-Committee, and he in turn will convey this information to the Committee.

Should your plans change and you find you are able to attend in person afterall, your apppointment is scheduled for 11:45 a.m. in Room 233, City Hall.

Yours truly,

Betty Carter

Betty Carter
Administrative Assistant

THE REGIONAL MUNICIPALITY OF HALTON
HEALTH DEPARTMENT

Burlington District Office
460 BRANT STREET, BURLINGTON, ONTARIO L7R 4B6
TEL: 416-639-5141 FAX: 416-639-5320

aw

July 11, 1990

RECEIVED

CITY CLERKS

Mr. Avery
City Clerk
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Re: Status of Women Committee

Dear Mr. Avery:

I understand that there is currently one position vacant on the Status of Women Committee. Please find attached my curriculum vitae as an application for this position.

My reasons for wanting to participate on this committee are many and varied. Firstly, as a well-educated women employed in a well-paid position, I recognize that I am very privileged. Being an exception, rather than the norm, and having benefited from the women's movement, I feel I have a responsibility to contribute to working for social change at the community level.

Secondly, as a health professional, I am well aware of the impact of poverty, low self-esteem and lack of environmental support on the health status of women. These are issues that I would like to contribute my efforts to, beyond my professional duties.

Thirdly, as an individual employed by Regional Government, I have an interest in and an awareness of the municipal political system. I am also committed to working for change within existing government and agency structures.

Fourthly, as a citizen of Hamilton who works in Burlington, I am interested in establishing additional contacts with the Hamilton community.

As you will note from my resume, I have participated in many committees as a function of my position as Community Nutritionist, indicating my ability to contribute to group discussions and consensus building to date, my volunteer work in the Hamilton area has focused on participating in letter writing campaigns for Amnesty International and being the Secretary for the Hamilton Tennis Club.

In summary, I feel that my skills in program planning and evaluation, community needs assessment and community development would contribute to the effectiveness of the Status of Women Committee. I look forward to hearing from you regarding this position.

Sincerely,

Lynn M. Gates, M.Sc.
Community Health Nutritionist

LMG:jlh

Attachment

LYNN M. GATES
497 Dundurn Street South
Hamilton, Ontario
(416) 528-1913

EDUCATION:

1982 -	M.Sc., Community Nutrition, University of Manitoba Minor - Exercise Physiology Thesis Title: Dietary Concerns of Mothers of Preschool Children
1979 -	Ba.Sc., Applied Human Nutrition, University of Guelph

EMPLOYMENT SUMMARY:

1985 -	Community Nutritionist, Halton Regional Health Department
1983 - 1985	Nutrition Director, Niagara Regional Health Services Department
1983	Research Assistant, Ludwig Institute For Cancer Research
1982	Research Assistant, Nutrition Information Service, Ryerson Polytechnical Institute

PROFESSIONAL AFFILIATIONS:

- Canadian Dietetic Association
- Ontario Dietetic Association
- Ontario Society of Nutritionists in Public Health
- Ontario Public Health Association

COMMITTEE MEMBERSHIP:

1990 -	•Strategic Planning Committee, Ontario Dietetic Committee - Member.
1989 - 1990	•Nutrition Advisory Panel, Health Promotion Branch, Ontario Ministry of Health - Member.
1988	•Mandatory Program Review Committee, Public Health Branch, Ontario Ministry of Health - OSNPH Representative.
1987 -	•Sport Nutrition Advisory Committee, Sport Medicine Council of Canada - Representative for the Canadian Dietetic Association.
1986 - 1989	•Nutrition Committee, Ontario Dietetic Association - Chair.
1987 - 1988	•Ad-Hoc Committee of Nutritionists in Management, Ontario Society of Nutritionists in Public Health - Member.
1985 - 1987	•Executive Committee, Ontario Society of Nutritionists in Public Health - Member-at-large.
1984	•Preschool Slide Committee, Ontario Ministry of Health - Member.
1984 - 1985	•Ad-Hoc Committee on Nutrition Assessment of High Risk Pregnancies, Public Health Nutritionists - Chair.

PUBLICATIONS:

•Gates, L. Fitness for the '80's. Diabetes Dialogue 35(1): 15, 1988.

•Gates, L., Boyd Withers, C. and Hugenholtz, E. Involvement of Ontario fitness instructors in providing nutrition education. J.Can.Diet.Assoc. 47(4):222, 1986

•Gates, L. A survey of the nutrition needs of Niagara seniors. O.N.E. Bulletin Summer:6, 1986.

•Gates, L. and Campbell, M. An assessment of the dietary concerns of mothers of preschool children O.N.E. Bulletin Fall:4, 1983

R 1 1 50

Charlene Coutts
Status of Women
City Clerks Desk
City Hall
Hamilton, Ontario

Marlène Th
663 King S.. East
Hamilton, Ontario
L8N - 1E5

June 28, 1990

Re: Status Of Women

Dear Ms. Coutts:

It has been brought to my attention that there is a vacancy on the committee of 'Status of Women'. I am intrested in becoming a member of this committee, and is now applying to fill in this vacancy.

I have enclosed a copy of my resume, which I entrust will be satisfactory.

I have been involved in the community for the past 15 years in all aspects as a volunteer.

I believe with my experiences, the committee will find me a welcome addition.

Sincerely,

M Thomas

Ms. Marlene Thomas - President
Commonwealth of Dominica Association

PERSONAL RESUME

MARLENE THOMAS
663 KING ST. E.
HAMILTON, ONTARIO
L8N - 1E5
(416) 521-1875

CAREER OBJECTIVE:

I wish to be the best in my field, and prove that I am a successful organizer of daily activities whatever they might be. Recognizing this goal I must enjoy my work, and have customers and employees enjoy my services and my directions.

PERSONAL HISTORY:

Have 2 children; one girl and one boy.
I was born on March 13, 1953 in Pointe Carib, Commonwealth of Dominica.
Immigrated to Canada in 1974.

EDUCATION:

At Convent High School in the Commonwealth of Dominica.
I sucessfully completed my G.C.E. OLevel (equivalent to a College Degree).

Through out my employment years I have completed various credit courses, some of which are; psychology , Sociology, Transectional Analysis, "Speed Reading"/English, Chemistry, Biology.

WORK EXPERIENCE:

Before immigrating to Canada, I was an Elementary School teacher, and taught Kingergarten to Grade Eight. Upon arriving in Canada I got into the Health Service field; while attending classes and taking care of my young family.

1975 - 1979; Nurse Aide for different agencies.
Duties involved taking care of geriatric patients.

1980 - 1984: Sales Manager for Tupperware Canada.
Duties involved managing a sales force of 25 dealers.

1984 - 1989: Executive Assistant/ Tour Co-ordinator for 'Theatre In The Rough'.
Duties involved booking tours, outreach programme to Boards of Education across Canada; Governmental Departments (Municipal, Provincial, Federal), and private Agencies for funding.

1989 to Present: Independent Distributor for Matol Botanical.
Duties involve recruiting individuals to be independent distributors also, distributing Matol products to individuals and repeat customers.

I have handled all aspects of personnel hiring and training
My enterpreneurial background has taught me the necessity of perseverance which is the key to success.

EXTRA CURRICULAR ACTIVITIES:

President of the Dominica Association of Hamilton

Member of the City of Hamilton Mayor's Race Relations Committee.

Member of the Hamilton Board of Education Planning Committee on the Race Relations Policy.

Member of the Hamilton Social Planning and Research Council.

Member of the Hamilton Heritage and Folk Arts Council; responsible for the "IT'S YOUR FESTIVAL" in Gage Park.

I like to get involved in the community, volunteering my time wherever possible when time permits; as I have a lot of tolerance and understanding of people.

REFRENCES:

Mr. Robert Morrow
Mayor of Hamilton
71 Main St. West
City Hall
L8P-1H4

Rev. Henderson Nurre - Vicar
St. Paul's Ecumenical Church
109 Smith Ave.
Hamilton, Ont.
L8L-5P2

Mr.Steve Barrs
Hamilton Board of Education
100 Main St.West
Hamilton, Ont.
L8N-3L1

J. Ivan Marini - LL.B.
Partner with the Firm Yachetti,
Lanza and Restivo
Terminal Towers
105 Main St.East
Hamilton, Ont.
L8N-1G6

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 August 13

Ms. Marlene Thomas
663 King Street East
Hamilton, Ontario
L8N 1E5

Dear Ms. Thomas:

Further to your telephone conversation with my secretary, this will confirm arrangements for you to meet with the Finance and Administration Committee on **Thursday, August 23, 1990 at 11:50 a.m. in Room 233, City Hall**, to discuss your application for appointment to the Hamilton Status of Women Sub-Committee.

For your information, approximately five minutes has been allocated for your meeting with the members of the Finance and Administration Committee.

Yours truly,

John Thompson/BG

John Thompson, Secretary
Finance and Administration Committee

66

359 Magnolia Drive
Hamilton Ont.
L9C 6R6
July 10/90
383-5517

To The City Clerk
City Hall, Main St. West
Hamilton Ont.

RECEIVED
JUL 1 0 1990
CITY CLERKS

Sir/Madam,

My application is for membership on the Sub Committee of the status of women. Enclosed is my Resume which I hope you will find useful in determining my suitability for this Sub Committee.

My reason for wanting to become a member of this committee is that functioning within a group as an equal member of that group, together we can better serve the needs and interests of all groups of women within our community thus enriching PTO

the lives of members of our society at large.

Personal References supplied on Request.

Yours Respectfully.

Glenn Ugkett

ILENE MATILDA UYLETT
359 Magnolia Drive
Hamilton, Ontario
L9C 6N6

(416) 383-5517

Education and Continuing Education

1979 - 1983	McMaster University B.A. Social Science (Sociology) with special electives in Labour Studies and Gerontology
1973	McMaster University Interviewing and counselling (credit course)
1971	McMaster University Production Management (general interest)
1955 - 1958	Dreadnought Seamen's Hospital School of Nursing Greenwich, London, England
1955	Wilson's Private Secondary School Guyana, South America

Professional Registration by Examination

1965	College of Nurses, Ontario
1960	Central Midwives Board, Pt. II
1959	Central Midwives Board, Pt. I
1958	General Nursing Council of England and Wales

WORK HISTORY

1967 to 1990
Ministry of Health
Hamilton Psychiatric Hospital

Job Title: General Duty Registered Nurse, 1979 to 1990

Duties: Hands on nursing care, treatments and assistance with activities of daily living.

To patients with Affective Disorders, Organic Brain Syndrome and Behavioural Disorders: interviewing of patients and/or relatives. History taking, care planning; assessing and evaluating patient care and care plans. Recording of patient's condition, methods of treatment and results. Taking and recording medication and treatment orders; administration of medications and treatments, carrying out venipuncture for assessing blood and drug levels; implementing any research protocol.

Job Title: Team Co-ordinator. 1977 to 1979

Working with a multidisciplinary team on one unit with two teams. Assessing functioning of teams, planning and participating on unit conferences and teaching rounds. Researching and indexing literature pertaining to specific treatment modalities and drug therapy. Attend and/or conduct individual or group psychotherapy sessions. Participate in psych. drama sessions. Interact on a consultative basis with Phase IV medical students. Participate in special projects such as Time and Job Study. Participate for workshops and conferences on special committees.

Job Title: Team Leader, 1975 to 1979

Follow-up care of patient in community. Interaction with community health and social agencies and resident hostesses. Admission history taking, discharge planning and writing Discharge Summaries. Checking community facilities for their suitability for patient placement.

Job Title: Acting Ward Supervisor, 1975 (6 months)

Unit Management, preparation of staff time sheets, unit staffing; interacting with multidisciplinary staff on unit. Unit staff management and evaluations. Interacting with upper level management.

Job Title: Assistant Ward Supervisor, 1968 to 1975

Assist supervisor with management duties, co-ordinate patient and staff daily activities. Responsible for ward supply, stock checking, all unit procedure and policy manuals and informing staff of changes. Auditing, staff charting in patient records. Act as relief to supervisor for days off, holidays, etc.

Job Title: General Duty Staff Nurse, 1967 to 1968

(See above 1979 to 1990)

Member of Employee Relations Committee, 3 years
Member of Education Coordinating Committee, 2 years
Hospital Union-Demand setting Committee, 3 years

1963 - 1967
Chedoke Hospital

Job Title: General Duty Staff Nurse

Carry out medical surgical procedures; hands on care, giving and recording medications. Taking medication and treatment orders. Charge nurse on off-shifts.

1960 to 1963
Hartfordshire County
Health Department
England

Job Title: District Midwife and Clinical Instructor to Student Midwives

Responsible for pre and postnatal care to pregnant women and babies deliveries; management of pre and postnatal clinics. History taking. Teaching relaxation exercises to patients and husbands. Instructing student and husbands on birthing processing teaching modules and aides. Instructing students on principles of community deliveries. Hands on instruction in deliveries. Review pelvic anatomy and physiology and importance of nutrition. Testing and evaluating student performances.

1958 to 1959
Dreadnought Seamen's Hospital
Greenwich, London, England

Job Title: Operating Room Nurse (Staff)

Scrub nurse and general duty Operating Room nurse. Assistant to anaesthetist. Monitor post operative patients in Recovery; co-manage Operating Room and Recovery Room.

Hobbies and Special Interests

Trained fashion model. Active modelling for fifteen years. Last five to six years occasional teaching of self-improvement to small groups. Hostess to foreign guests and students for ten years. Served Hamilton-Wentworth Children's Aid Society as foster parents for two years. Cooking, Sewing, Occasional golf. Theatre. Music.

Business Experience

Managed my own small business which employed from two to twelve persons. Service: domestic cleaning service and home party food catering service.

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 August 13

Ms. Ilene Uylett
359 Magnolia Drive
Hamilton, Ontario
L9C 6N6

Dear Ms. Uylett:

Further to your telephone conversation with my secretary, this will confirm arrangements for you to meet with the Finance and Administration Committee on **Thursday, August 23, 1990 at 11:55 a.m. in Room 233, City Hall**, to discuss your application for appointment to the Hamilton Status of Women Sub-Committee.

For your information, approximately five minutes has been allocated for your meeting with the members of the Finance and Administration Committee.

Yours truly,

John Thompson/BC

John Thompson, Secretary
Finance and Administration Committee

37 Grant Ave
Hamilton, Ontario
L8N 2Y4

July 31, 1990

The Status of Women's Committee
c/o The City Clerk Dept.
Hamilton City Hall
Hamilton, Ontario
L8N 3T4

Dear Selections Committee Members:

Please accept the enclosed Curriculum Vitae as an application for membership on The City's Status of Women's Subcommittee.

As noted in the enclosed, my involvement in activities for the enhancement of Women's equality spans over 10 years. I'm very much aware of the many problems faced by low income women, Visible Minorities and Disabled Women. Thus I believe I could make a valuable contribution to the Sub-Committee's work.

I trust that you will give serious consideration to my application. In the meantime, should you require further information please call me at 572-6126 (home) or 572-4171 (office).

Looking forward to hearing from you soon,

I remain,

With regards,

Evelyn Myrie

PRESENTATION OF QUALIFICATIONS

Evelyn Myrie
37 Grant Ave.
HAMILTON, Ontario
L8N 2X4

Res: (416) 572-6126
Other: (416) 572-4171

SUMMARY OF PROFESSIONAL CAPABILITIES

Professional background encompasses, but is not limited to, significant experience and valuable expertise in the following areas:

Administration and Management

Hands-on experience in the management of staff and budgets including the administration of federal government funding program.

Planning and Co-ordination

Designed, developed and co-ordinated conferences, workshops, resource materials for community and government agencies.

Program Development

Assisted in the development of programs for women, ethnocultural organizations and community service groups.

PROFESSIONAL BACKGROUND

1989-present **Social Development Officer, Department of Secretary of State - Canada, Hamilton, Ont.**

Facilitate the development of programs to address issues facing women and ethnocultural groups.

Advise and work with voluntary groups to develop their organizational structure and assist in resolving their organizational problems.

Review grant applications, recommend the advisability of funding and evaluate programs.

Conduct meetings/workshops, prepare briefing notes and correspondence.

Develop strategies, establish priorities and plan programs to meet needs of the government and the community.

1984-1989 **Co-ordinator, The Mayor's Committee on Employment Opportunities Services to the Unemployed, Windsor, Ont.**

Broad based responsibilities encompassed the planning, co-ordination and development of Committee's activities including conferences and public consultations with a view to identifying needs of the unemployed.

Responsibilities also entailed the preparation of reports and briefs to all levels of government regarding the Committee's resolution.

Directly accountable for rendering technical assistance to the Mayor's Committee and its five task forces, including the recruitment and orientation of members.

Liaised with municipal, provincial and federal governments relative to soliciting their participation and support on the Committee's resolution/policy positions.

Established network of support for the Mayor's Committee with labour, industry and community service organizations.

Counsellor: Immigrant Women's Information Centre, Windsor, Ont.

Provided information counselling services to immigrant women in areas of transitional and general life skills.

Charged with the development and co-ordination of programs for centre's clients. Also functioned as facilitator for workshops and seminars on topics such as Women in the Workplace, Human Rights and Women, and Effective Job Search Techniques.

Developed fund raising activities for centre's programs/services.

1981-1982 **Teaching Assistant: University of Windsor, Department of Communication Studies, Windsor, Ont.**

Supervised fifteen second year Communication Studies students in television production laboratory.

Developed examination questionnaires for laboratory portion of mid-term examination and assisted in determination of grades.

OTHER PROFESSIONAL ACTIVITIES

1985-1986	Assisted in the development of employment training project for visible minority women in Windsor, which was successfully funded in the amount of $1 million.
	Functioned as chief co-ordinator of major housing conference, "Housing the Homeless: A Partnership Approach" in honour of International Year of Shelter for the Homeless.
June 87-Nov. 87	Developed and co-ordinated series of Leadership Development workshop for visible minority women. Topics included: Effective Presentation, Listening Skills, Problem Solving/Decision Making and Networking skills.
June 87	Developed funding proposals for various community service organizations including The Immigrant Women's Centre and The Women's Committee of the Windsor Urban Alliance.

REPORTS

Housing the Homeless: A Partnership Approach, Conference Report, July 1987.

Breaking Down Barriers, Proceedings from a one day Conference on Racism and Sexism in the Workplace, March 1986.

COMMUNITY ACTIVITIES

1990-	Black History Month Committee - Hamilton, **Chairperson**
1989	College Green Co-operative Housing, **Board Member**
1988	Reaching Out, **Member.**
	Access to Permanent Housing Committee, **Member.**
	Social Planning Steering Committee - Internal Committee, **Member.**
1987	City of Windsor Housing Advisory Committee, **Member.**
	Ontario Human Rights Commission, Summer Program, for youth, **Advisory Member and Guest Speaker.**
	Immigrant Women's Information Centre, **President.**
	Women's Enterprise Skills Training, **Vice-president.**
	Windsor Urban Alliance Women's Committee (on race relations), **Chairperson.**
	Windsor Committee for '94, **Member.**
1986	'Building Together' Television Program, **Co-producer and Host.**
1984	The Economic Future of Windsor Committee, **Invited Member.**

FORMAL EDUCATIONAL BACKGROUND

1982 University of Windsor, Windsor, Ontario. Hons. Bachelor of Arts in Communication Studies.

ADDITIONAL TRAINING

1986-87 United Way of Windsor: Leadership Development Training

Problem Solving/Decision Making Skills
Effective Management of Communities
Effective Presentation Skills

1988 Volunteer Leadership Development Program: Trainer

REFERENCES

Available

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 August 13

Ms. Evelyn Myrie
37 Grant Avenue
Hamilton, Ontario
L8N 2Y4

Dear Ms. Myrie:

Please be advised that arrangements have been made for you to meet with the Finance and Administration Committee on **Thursday, August 23, 1990 at 12:00 o'clock noon in Room 233, City Hall**, to discuss your application for appointment to the Hamilton Status of Women Sub-Committee.

For your information, approximately five minutes has been allocated for your meeting with the members of the Finance and Administration Committee.

Please contact me or my secretary, Mrs. Carter, at 546-4605, to confirm your attendance.

Yours truly,

John Thompson /BC

John Thompson, Secretary
Finance and Administration Committee

16d.

TAXI ADVISORY COMMITTEE
1 TO BE APPOINTED

(For a Term to Expire 1991 November 30)

COMPOSITION	MEMBER WHOSE TERM OF OFFICE EXPIRES	TERM OF OFFICE
3 Members of Council	**Joe Sheeler** (Resigned)	1991 November 30
A Representative of each Each Taxi Brokerage	*(Note: Mr. Sheeler was appointed as the Cab Driver/Lessee for this Committee)	
A Representative of Taxi Owners' Association		
One Cab Driver/Lessee*		
One Taxi Owner Not a Member of Taxi Owners' Association		
3 Citizen Members		

APPLICANTS:

a) **MR. PETER ELDRIDGE**, 607-136 Bay Street South, Hamilton, Ontario, L8P 3H5

b) **MR. DENRICK MUSGRAVE**, 90 Adis Avenue, Hamilton, Ontario, L9C 6V3

RE SUBMITTED
JULY 11/90

12.05

Peter C. Eldridge
136 Bay Street Soutl
Apt. #607
Hamilton, Ontario
L8P 3H5

Tel: (416) 525-9576

JULY 11/90

RECEIVED
JUL 11 '90
CITY CLERKS

Mr. AVERY
City Clerk
Hamilton City Hall

RE: Qualifications for Taxi Advisory Committee

My name is Peter Eldridge. I have resided in Hamilton since 1942 and have been a licensed cab driver for about 15 years. The first four years were part time, and the following eleven years full time. I have been an owner, a leaser and a commissioned driver over these years.

I have tried, unsuccessfully, over the past eleven years to organize and reform this industry, via union and open meetings.

I have also witnessed efforts made by others in the industry to organize and change it via social clubs and associations, over the years.

I have listened to the complaints of the public and my fellow drivers for 15 years, and I have some good ideas that I feel a need to express.

I believe that there are at least two sides to every coin, and I analyze and consider every viewpoint before reaching as fair and equitable a decision as possible.

I have most recently proven my fairness, honesty and integrity by successfully asking the Legislative Committee to reduce the number of "plates" to be issued . . . (from 55 to 33), then . . . (from 33 to 25), even though I would have received one of them. I feel this to be one way of helping the industry and have put aside my own prosperity in doing so.

I feel that one of the best qualifications a person can exhibit, while serving on this Committee, is a true caring and concern about the industry, and surely I have proven this beyond any doubt!

REASONS I WISH TO SERVE ON THIS COMMITTEE:

Because I care about the relationship between the taxi business and the people they are meant to serve!

Also, to have the opportunity to express the needs of first, the taxi driver and secondly, the public, without being influenced by either brokerages or the City Corporation.

.../2

RE SUBMITTED
JULY 11/90

12^05

Peter C. Eldridge
136 Bay Street Soutl
Apt. #607
Hamilton, Ontario
L8P 3H5

Tel: (416) 525-9576

JULY 11/90

RECEIVED
JUL 13 1990
CITY CLERKS

Mr. AVERY
City Clerk
Hamilton City Hall

RE: Qualifications for Taxi Advisory Committee

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REASONS I WISH TO SERVE ON THIS COMMITTEE:

Because I care about the relationship between the taxi business and the people they are meant to serve!

Also, to have the opportunity to express the needs of first, the taxi driver and secondly, the public, without being influenced by either brokerages or the City Corporation.

.../2

I have witnessed a tremendous need for change in the taxi industry over the past 15 years. Most of these changes can be brought in, with co-operation from all parties concerned, within one year. Most of these changes are viable alternatives to issuing more and more taxi licences.

Problems such as poor late night, early morning and the afternoon rush hours service can be solved without the issuance of more licences, and by doing so, will benefit both the public and those earning their living within the industry.

There are many more traditional problems within the industry, for example, the transient nature of the people in it, which I feel should be analyzed and discussed and changes.

I ask you for the opportunity to make recommendations on taxi issues and concerns which have adversely affected both the industry and the public for as long as I can remember.

Sincerely,

Peter C. Eldridge

Peter C. Eldridge

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 August 13

Mr. Peter Eldridge
607-136 Bay St. South
Hamilton, Ontario
L8P 3H5

Dear Mr. Eldridge:

Please be advised that arrangements have been made for you to meet with the Finance and Administration Committee on **Thursday, August 23, 1990 at 12:05 p.m. in Room 233, City Hall**, to discuss your application for appointment to the Taxi Advisory Committee.

For your information, approximately five minutes has been allocated for your meeting with the members of the Finance and Administration Committee.

Please contact me or my secretary, Mrs. Carter, at 546-4605, to confirm your attendance.

Yours truly,

John Thompson/136

John Thompson, Secretary
Finance and Administration Committee

Mr. De
90 Adi
Hamilt
L9C-6V
416-38
July 1

12 10

Taxi Advisory Committee
71 Main St W.
Hamilton, Ont

Dear Mr. K.E. Avery

It is with deep interest that I hereby apply to work on the Taxi Advisory Committee of Hamilton, Ontario.

I am a full time Taxi Driver in Hamilton, and have driven taxi for the past twelve years. I do own two Taxi Plates which are operated through Yellow Cab Company at 430 Cannon St East.

With Hamilton and suburbs expanding quickly I think there is room for growth in the Taxi Industry if handle properly. Being on the Advisory Board would offer better knowledge of the happenings in the business, and would also allow me to give advise, which I think will help better growth in the Industry.

I have lived in Hamilton for the past twenty-one years, since I immigrated here from Dominica in the west Indies. I help to run the Dominica Association of Ontario of which I am now Vice President. Consideration of my application would be greatfully appreciated, as a new and constructive input would be a definite asset to the Taxi Industry.

Sincerely

Denrick Musgrave

Mr. Denrick Musgrave

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

1990 August 13

Mr. Denrick Musgrave
90 Adis Avenue
Hamilton, Ontario
L9C 6V3

Dear Mr. Musgrave:

Further to your telephone conversation with my secretary, this will confirm arrangements for you to meet with the Finance and Administration Committee on **Thursday, August 23, 1990 at 12:10 p.m. in Room 233, City Hall**, to discuss your application for appointment to the Taxi Advisory Committee.

For your information, approximately five minutes has been allocated for your meeting with the members of the Finance and Administration Committee.

Yours truly,

John Thompson/BG

John Thompson, Secretary
Finance and Administration Committee

ROBERT M. MORROW
MAYOR

Mayor's Office
Hamilton

12[15]

AUG 16 1990

August 14, 1990

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert M. Morrow

RE: UKRAINIAN CANADIAN CONGRESS, HAMILTON BRANCH - STATUE ON CITY HALL PROPERTY

In accordance with the attached letter of August 10, 1990, from Mr. John Krawchenko, President of the UCCl, Hamilton Branch, and Mrs. Irene Sushko, Chairman of the Celebration Committee, I recommend that the City Council approve in principle the gift of a bronze life-size statue of the Ukrainian poet-laureate Taras Shevchenko, to be placed on City Hall property near Bay and Main Streets, and further that City staff meet with the principals involved to determine and recommend to Committee and Council the most appropriate specific site for this statue.

cc: Ald. B. Hinkley, Chairman, Finance and Administration Committee
L. Sage, CAO
K. Avery, City Clerk
D. Vyce, Director, Property Department
D. Carson, Executive Assistant to the Mayor

HAMILTON

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

AUG 10 1990

UKRAINIAN CANADIAN CONGRESS
HAMILTON BRANCH

LE CONGRÈS UKRAINIEN DU CANADA
SECTION DE HAMILTON

КОНҐРЕС УКРАЇНЦІВ КАНАДИ
ВІДДІЛ У ГАМИЛЬТОНІ

10.08.90

Robert Morrow
Mayor, City of Hamilton
71 Main Street West
Hamilton, Ontario L8N 3T4

Your Worship:

In 1991, Ukrainian Canadians will celebrate the centennial of their settlement in Canada. These celebrations will form a special chapter in the history of Canada and a page in the history of the Ukrainian people. The scope of these celebrations will include all Canadians, encompassing those of Ukrainian heritage, as well as those whose lives have been touched by Ukrainians.

The Ukrainian Canadian Congress, Hamilton Branch, views this commemoration as a once in-a-life-time opportunity to cast a celebration worthy of our ancestors, and especially of the pioneers who ventured into a "new" country and planted their roots firmly in Canadian soil.

The Ukrainian community in Hamilton has contributed vastly to the growth of our city through their many involvements in the professional, business and cultural areas. They are proud of the noteworthy rapport they have developed with the Hamilton community, and will continue to be an integral part of its growth.

As discussed during our meeting on August 8th, the Centennial Celebration Committee of the Ukrainian Canadian Congress, Hamilton Branch, has chosen as its main project the erection of a bronze life-sized statue of the Ukrainian poet laureate, Taras Shevchenko. It is our expressed wish to have this statue placed in a prominent location in our city.

It is for this reason, Your Worship, that we write to you, requesting to have this statue erected on City Hall property in the area cornered by Bay and Main Streets. Negotiations are in progress with a sculptor regarding design and cost.

We anticipate your support of this project and eagerly await your response and direction.

Sincerely

Irene Sushko

Irene Sushko, Chairman
Celebration Committee, UCC, Hamilton Branch

John Krawchenko per st

John Krawchenko, President
UCC, Hamilton Branch

P.S. Please direct your response to - Irene Sushko
624 Upper Ottawa Street
Hamilton, Ontario L8T 3T5
Tel. - Bus. 527-5092 ext. 376, Res. 383-0222

FINANCE AND ADMINISTRATION COMMITTEE

AUGUST 23, 1990

CONSENT AGENDA

A. ADOPTION OF THE MINUTES OF THE MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Regular Meeting.....1990 July 26

B. MANAGER OF PURCHASING

Supply and Delivery of Defibrillators, Hamilton Fire Department

C. CITY CLERK

i) Civic Awards - International Children's Games in Uzhgorod, Ukraine

ii) Hamilton Tai Chi Association - Use of City Hall Facilities for Taoist Tai Chi Demonstration

iii) Hamilton and District Labour Council C.L.C. - Erection of Viewing Stand for Labour Day Parade

iv) Cable 14 TV Hamilton - Use of Council Chambers for Televised Debates with Provincial Candidates

v) Mundialization Committee - Use of City Hall Facilities for Art Display

vi) Sexual Assault Centre - Use of City Hall Facilities Re The Annual Take Back the Night March

vii) Arthritis Society - Request to Fly Flag

D. COMMISSIONER OF HUMAN RESOURCES

Appointments to and Terminations from Permanent Positions with the Corporation to 1990 August 15

E. **TREASURER**

(i) Status of Hosting, Receptions and Related Accounts

(ii) Status of Unclassified Revenue and Expenditures as at 1990 June 30

F. **COMMISSIONER OF HUMAN RESOURCES**

(i) Contract Settlement of the Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793

(ii) Health and Safety Reference Handbook (For Information)

A.

Thursday, 1990 July 26
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present:
Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. M. Morrow
Alderman V. J. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Regrets:
Alderman T. Cooke - Vacation

Also present:
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Accounting
Mr. K. E. Avery, City Clerk
Mr. S. Hollowell, Manager, Records Division
Ms. P. Noé Johnson, City Solicitor
Chief G. Baker, Hamilton Fire Department
Mr. T. Bradley, Manager of Purchasing
Mr. D. Vyce, Director of Property
Mr. J. Johnston, Commissioner of Human Resources
Mrs. D. Jones, Manager, Personnel Services
Mr. P. Baker, Manager, Parking Authority
Mr. K. Beattie, Grants Co-ordinator
Mr. K. Kiernan, Chief Fire Prevention Officer
Mr. L. King, Building Commissioner
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the special meeting of the Finance and Administration Committee held Monday, 1990 June 18, and the regular meeting held Thursday, 1990 June 21 were received and adopted as circulated to the members.

B. MANAGER OF PURCHASING

(i) PURCHASE OF TWO TRUCKS WITH 16 CU. YD. VACUUM CATCHBASIN CLEANERS, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1990 June 19, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Altruck Transportation Services, Hamilton, in the amount of $357 935.76 for the purchase of two (2) Trucks with 16 cu. yd. Vacuum Catchbasin Cleaners, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of three (3) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account No. CH 5X503 00101 (1/2) and Environmental Services New Equipment Account No. CF 5500 609051014 (1/2)

(ii) PURCHASE OF ONE PROPANE ICE RESURFACER, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1990 June 22, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Frank J. Zamboni & Co., Brantford, in the amount of $40 251.60 for the purchase of one (1) Propane Ice Resurfacer in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of two (2) tenders received. Funds provided in Mountain Arena Twinning Equipment Replacement Account No. CF 5527 709041011.

(iii) CONCRETE REPAIRS, CITY GARAGE

As outlined in a report of the Manager of Purchasing dated 1990 July 3, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Bravo Construction Services Ltd., Stoney Creek, in an amount not to exceed $15 000 for concrete repairs at the City Garage, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.
>
> **NOTE:** Lowest of three (3) quotations received. Funds provided in Floor Repairs City Garage Account No. CH 57135 31102.

(iv) REPLACEMENT OF EIGHT CREW CAB STAKE DUMP TRUCKS, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1990 July 3, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Eastgate Ford, Hamilton, in the amount of $208 224 for the replacement of eight (8) Crew Cab Stake Dump Trucks Nos. 9203/16/20/24/9301/2/36/64 for Fleet Services in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account No. CH 5X503 00101.
>
> If this order is placed to Ford Motor Company by 1990 July 6, the City will save over $1 400 per unit and take delivery by September. Therefore, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: The Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

(v) REPLACEMENT OF ONE SIX-PASSENGER CREW CAB PICKUP TRUCK, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1990 July 3, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Eastgate Ford, Hamilton, in the amount of $23 139 for the replacement of one (1) 6 Passenger Crew Cab Pickup Truck No. 9019 for Fleet Services in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of six (6) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account No. CH 5X503 00101.
>
> If this order is placed to Ford Motor Company by 1990 July 6, the City will save over $352 per unit and take delivery by September. Therefore, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: The Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

(vi) REPLACEMENT OF ONE UNIT AND PURCHASE OF TWO COMPACT EXTENDED CAB PICKUP TRUCKS, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1990 July 4, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Carter G.M. Trucks, Hamilton, in the amount of $45 847.32 for the replacement of one (1) Unit #9311, and the purchase two (2) Compact Extended Cab Pickup Trucks for Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.
>
> **NOTE:** Lowest of seven (7) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account No. CH 5X503 00101 ($15 282.44); King's Forest General Maintenance Account No. CH 58005 62140 ($15 282.44); and Gage Park Operating Equipment Account No. CH 58005 60408 ($15 282.44).

(vii) REPLACEMENT OF ONE RESCUE UNIT, HAMILTON FIRE DEPARTMENT

As outlined in a report of the Manager of Purchasing dated 1990 July 6, the Committee agreed to submit the following recommendations to City Council for approval:

> (a) That a purchase order be issued to C. E. Hickey & Sons Co., Hamilton, in the amount of $273 732 for the replacement of one (1) Rescue Unit #1640, Hamilton Fire Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's proposal.
>
> (b) That a contract be entered into satisfactory to the City Solicitor.
>
> **NOTE:** Lowest acceptable of four (4) proposals received. Funds provided in Vehicle Replacement Account No. CH 5X502 00101.

C. CITY CLERK

(i) HAMILTON BLACK RIBBON COMMITTEE - USE OF CITY HALL FACILITIES

As outlined in a report of the City Clerk dated 1990 June 29, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to the Hamilton Black Ribbon Day Committee to use the City Hall forecourt on Thursday, 1990 August 23 from 6:00 p.m. to 9:00 p.m. for a rally to mark the Fifth Annual International Black Ribbon Day, including the use of City Hall equipment.

(b) That the flags of the following member nations be flown at City Hall from 1990 August 22 to 24:

Estonia	Poland
Latvia	Czechoslovakia
Lithuania	Hungary
Ukraine	Rumania

(ii) 62nd ROYAL HAMILTON LIGHT INFANTRY CADET CORPS - USE OF CITY HALL FACILITIES

As outlined in a report of the City Clerk dated 1990 June 28, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the 62nd Royal Hamilton Light Infantry Cadet Corps to use the City Hall forecourt and equipment on Sunday, 1990 October 28 at 11:00 a.m. for a Freedom of the City Celebration.

(iii) FLYING OF TV ONTARIO FLAG

As outlined in a report of the City Clerk dated 1990 June 29, the Committee agreed to submit the following recommendation to City Council for approval:

That the request of TV Ontario to fly the TV Ontario flag at City Hall on Thursday, 1990 September 27 in recognition of TV Ontario Day, be approved.

(iv) CIVIC AWARD - MELISSA HEMLOW

As outlined in a report of the City Clerk dated 1990 July 11, the Committee agreed to submit the following recommendation to City Council for approval:

That a Civic gold pin be awarded to Melissa Hemlow for winning the Ontario Provincial Roller Skating Championships held in Etobicoke, Ontario from 1990 May 25 - 27.

(v) HAMILTON CIVIC HOSPITAL FOUNDATION - MEND A BROKEN HEART COMMUNITY CAMPAIGN - USE OF 2nd FLOOR FOYER

As outlined in a report of the Deputy City Clerk dated 1990 July 19, the Committee agreed to submit the following recommendation to City Council for approval:

> That permission be granted to the Hamilton Civic Hospitals Foundation to place a static display respecting the "Mend a Broken Heart" community campaign on the second floor foyer during the week of 1990 August 24 - 31.

(vi) HAMILTON & DISTRICT JUNIOR CHAMBER OF COMMERCE/HAMILTON JAYCEES - INCORPORATION

As outlined in a report of the Deputy City Clerk dated 1990 July 19, the Committee agreed to submit the following recommendation to City Council for approval:

> That City Council consent to the use of the name "Hamilton" in "Hamilton Junior Chamber of Commerce/Hamilton Jaycees" or any variation thereof acceptable to the Lieutenant-Governor by a proposed Corporation without share, application for the incorporation of which is being made by Terry Anderson, Philip A. Fletcher, William J. Crawford, John J. Neu, Soheil Monzai and John C. Nolan.

D. COMMISSIONER OF HUMAN RESOURCES

(i) PERFORMANCE APPRAISAL REVIEWS

The Committee received a report of the Commissioner of Human Resources dated 1990 July 18 indicating the status of Performance Appraisals received by City Departments from April to June 1990.

(ii) APPOINTMENTS AND TERMINATIONS

As outlined in a report of the Commissioner of Human Resources dated 1990 July 18, the Committee agreed that the Appointments To and Terminations from Permanent Positions with the Corporation to 1990 July 17, attached as an appendix, be submitted to City Council for approval.

(iii) LEAVE OF ABSENCE - MR. JOSE de TORRES, DEPARTMENT OF PUBLIC WORKS

As outlined in a report of the Commissioner of Human Resources dated 1990 July 18, the Committee approved that a leave of absence be granted to Mr. Jose de Torres, an employee of the Public Works Department, for the period commencing 1990 July 30 to 1990 August 27.

(iv) LEAVE OF ABSENCE - MR. SAM LEUZZI, DEPARTMENT OF PUBLIC WORKS

As outlined in a report of the Commissioner of Human Resources dated 1990 July 18, the Committee approved that a leave of absence be granted to Mr. Sam Leuzzi, an employee of the Public Works Department, for the period commencing 1990 August 7 to 1990 September 4.

E. TREASURER

(i) STATUS OF GENERAL CONTINGENCY BALANCE AS OF 1990 JULY 13 (CURRENT BUDGET ONLY)

The Committee received a report of the Treasurer dated 1990 July 16 indicating the status of the General Contingency. The balance in the Contingency is now $57 000.

(ii) STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT 1990 JUNE 30

The Committee received a report of the Treasurer dated 1990 July 12 containing an analysis of the Unclassified Revenue and Expenditures for the period ending 1990 June 30.

(iii) STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

The Committee received a report of the Treasurer dated 1990 July 12 containing analyses of accounts related to hostings and receptions as at 1990 June 30.

(iv) FINANCING THE CONSTRUCTION OF SIDEWALKS ON UPPER PARADISE ROAD BETWEEN STONE CHURCH ROAD AND LUNNER AVENUE

As outlined in a report of the Treasurer dated 1990 July 24, the Committee agreed to submit the following recommendation to City Council for approval:

(a) That, as referred to in Section 12 of the Tenth Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct independent concrete sidewalks on Upper Paradise Road between Stone Church Road and Lunner Avenue at an estimated cost of owner's share of $92 568, as well as City's share of $27 657.63 for a period not to exceed 20 years.

(b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $120,225.63 for a term not to exceed 20 years for this project.

NOTE: This project is included in the 1990-1994 Capital Budget as part of Project No. 026.1, City's share and Project No. 117.1, Owner's share to commence in 1990.

(v) TRUST FUNDS

The Committee received a report of the Treasurer dated 1990 July 17 containing a summary sheet for each Trust Fund providing information, including the date of origin and purpose, etc. of each fund, together with the excerpt from the 1989 Financial Statements which deals with Trust Funds.

F. DIRECTOR OF PROPERTY - HAMILTON EATON CENTRE LEGAL FEES

As outlined in a report of the Director of Property dated 1990 July 17, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the account of Martin and Martin, Barristers and Solicitors, in the sum of $1 299.70 for services rendered from 1990 January 30 to 1990 June 28 on behalf of the City in connection with the Hamilton Eaton Centre Project be approved for payment.

(b) That this amount be financed from Reserve for Property Purchases Account No. CH 5X9270 0102.

G. HAMILTON PUBLIC LIBRARY - FEASIBILITY OF ESTABLISHING A MUNICIPAL ARCHIVE

The Committee received the final report of the Hamilton Public Library Board dated 1990 June 7 dealing with the feasibility of establishing a municipal archive.

REGULAR AGENDA

1. CITY CLERK

(a) MUNICIPAL ELECTIONS

The Committee had before it a report of the City Clerk dated 1990 July 10 containing comments and observations respecting a comparison between the use of paper ballots with a manual count and Votamatic card ballots with a computerized count at a municipal election.

In discussion, the City Clerk commented that it will be difficult to overcome all the problems associated with the location of polling places because all polling places must be accessible for the handicapped.

Following consideration, the Committee directed that the report of the City Clerk be received and that no action be taken at this time by the Finance and Administration Committee to initiate changes to the current election procedure.

Recorded Vote: In Favour - Aldermen Hinkley, Ross, Mayor Morrow, Aldermen Jackson, Gallagher. Opposed - Aldermen Agro, Copps, Agostino.

In receiving the report the Committee requested that the City Clerk report back with all the necessary background information on the optic scan system for municipal elections.

(b) LETTERS OF APPLICATION - HAMILTON STATUS OF WOMEN SUB-COMMITTEE AND THE TAXI ADVISORY COMMITTEE

The Committee had before it letters of application for citizen appointment to the Hamilton Status of Women Sub-Committee and the Taxi Advisory Committee.

As outlined in a report of the City Clerk dated 1990 July 20 the Committee approved that consistent with current practice, the necessary arrangements be made for the Finance and Administration Committee to meet with the applicants at its next regular meeting on 1990 August 23 to discuss their application for appointment to the Committees.

2. DIRECTOR OF PROPERTY

(a) CONSULTANT SELECTION FOR CO-ORDINATION SERVICES FOR THE ASBESTOS ABATEMENT PROGRAM

As outlined in a report of the Director of Property dated 1990 July 18, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the firm of Ridesic, Preisman and Robinson Consultants Inc. be awarded the contract to provide consulting/co-ordination services for the Asbestos Abatement Program in conjunction with the Regional Municipality of Hamilton-Wentworth at a cost of $140 512 with an additional allowance of $30 000 for contingencies and disbursements.

(b) That the City's share of $85 256 for the above services be charged to Capital Budget Account No. CF 319041007 - Asbestos Abatement Program.

(c) That the Mayor and City Clerk be authorized and directed to execute an agreement with Ridesic, Preisman, and Robinson Consultants Inc. for these consulting co-ordination services in a form acceptable to the City Solicitor.

(b) NEW FIRE STATION #2 - UPPER WELLINGTON AND STONE CHURCH ROAD

As outlined in a report dated 1990 July 25 signed jointly by the Director of Property, the Fire Chief and the Manager of Purchasing, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That a purchase order be issued to Falla Construction Ltd. in the amount of $1 204 000 for the construction of a new Fire Station at Upper Wellington and Stonechurch Road.

(b) That a contract be entered into with Falla Construction Ltd. satisfactory to the City Solicitor.

NOTE: Lowest acceptable of six (6) tenders received.

For the information of the Committee, Mr. Bradley reported that the bid submitted by Bass Construction of Burlington was the lowest by $50 000, but they did not include a bid bond with their tender. They have sent it in since; however, it was received too late and their tender could not be accepted.

(c) SENIOR PROJECT MANAGER/ARCHITECTURAL DIVISION

The Committee had before it a report of the Director of Property dated 1990 July 19 recommending the following:

(a) That approval be given to add one position titled "Senior Project Manager" within the Architectural Division, Property Department.

(b) In conjunction with the above, that approval be given to delete one existing "Project Manager" position within the same division.

Following consideration the Committee agreed to table the report pending completion of the Comprehensive Audit on the activities and functions of the Real Estate and Architectural Divisions of the Property Department.

In tabling the report, the Committee directed that the vacancy created by the impending retirement of the present Project Manager not be filled until the Comprehensive Audit has been completed.

4. CITY SOLICITOR - RECORDS RETENTION SCHEDULE DEPARTMENT FILES - OFFICE OF CITY SOLICITOR

As outlined in a report of the City Solicitor dated 1990 July 20, the Committee agreed to recommend to City Council the adoption of a By-law to Amend the Destruction of Records By-law No. 81-217 as amended to include retention schedule for the Office of City Solicitor.

5. H.E.C.F.I. - EMERGENCY REPAIR/REPLACEMENT OF ELECTRICAL CABLE, CITY HALL

As outlined in a joint report of Mr. G. Macaluso, Managing Director/CEO, H.E.C.F.I., and Mr. J. Crane, Director, Copps Coliseum/Central Utilities Plant, dated 1990 June 15, the Committee agreed to submit the following recommendation to City Council for approval:

> That costs in the amount of $73 211.65 which were incurred to repair the Supply Electrical Cable, City Hall, be financed from the C.U.P. Reserve for Capital Projects Account, Centre Number CH00132.

6. HAMILTON STRATEGIC PLAN - FUTURE ACTIONS

As outlined in a report of the Chief Administrative Officer dated 1990 July 11, the Committee agreed to submit the following recommendation to City Council for approval:

> That six (6) Members of City Council together with five (5) Members of the Management Team be appointed as a Strategic Plan Task Force to review the actions of the original Strategic Plan and to prepare a Terms of Reference for the development of a new Strategic Plan outlining a plan of action and budget.

7. SMOKE ALARMS IN APARTMENT BUILDINGS

The Committee had before it a letter from Alderman Agostino dated 1990 June 18 respecting smoke alarms in apartment buildings.

Alderman Agostino explained in his letter that the City's current By-law 86-253 which was passed in October 1986 required smoke alarms in one and two family dwellings. The City has very little control in the enforcement of By-laws in regard to apartment buildings over four storeys high. The current provincial or municipal laws do not require smoke detectors either in hallways or in individual units. Emergency lighting is not required by law and only left to the discretion of the owners of the building. Therefore, if a fire should occur when the tenants leave their apartments, the halls will be dark making it impossible to find the emergency exits.

Following discussion the Committee requested staff to undertake the preparation of a By-law to provide for the following:

1. That all apartment buildings above three storeys high require a smoke alarm in the hallways;

2. That each individual unit in the building be required to have smoke detectors as well as some form of emergency lighting for the hearing impaired;

3. That emergency lighting be required in all apartment buildings higher than three storeys.

It would appear that the proposed By-law would apply to apartment buildings build prior to the enactment of the National Building Code in 1972.

In discussion it was also noted that application will have to be made to the provincial government for enabling legislation for the passage of the proposed By-law.

8. **"HUSKIE" INTERNATIONAL HOCKEY TOURNAMENT, OCTOBER 5-8, 1990 - PROGRAM ADVERTISING**

This item was withdrawn at the request of Alderman Ross.

9. **RESOLUTION - TOWN OF RICHMOND HILL - ROADWAY IMPROVEMENT**

The Committee agreed to recommend to City Council that the following resolution from the Town of Richmond Hill regarding municipal road improvement programs be endorsed:

"**WHEREAS** the Government of the Province of Ontario collects substantial amounts of taxes from the sale of fuel for motor vehicles in Ontario;

AND WHEREAS the revenues collected from fuel taxes form part of the General Revenues of the Province of Ontario;

AND WHEREAS the vehicles that utilize the fuel purchased cause considerable deterioration to the roads in Ontario;

AND WHEREAS the maintenance, construction and repair of the majority of the roads in the Province of Ontario is the responsibility of the Municipalities of Ontario;

NOW THEREFORE be it resolved that the Government of the Province of Ontario be petitioned to make available to Municipalities 1% of the total tax received from the sale of fuel in the Province of Ontario for Municipal Road Improvement programs;

AND that the Honourable David Peterson, Premier of Ontario, the Honourable William Wrye, Minister of Transportation, and the Honourable Gregory Sorbara, Minister of Consumer and Commercial Relations be requested to endorse and implement this recommendation and that copies of this motion be forwarded to all Municipalities to the Province of Ontario, as well as to the Association of the Municipalities of Ontario and the Ontario Good Roads Association for their endorsation and support."

10. FRANCOPHONE ASSOCIATION OF MUNICIPALITIES OF ONTARIO FOUNDING CONFERENCE

As outlined in a report from the French Sub-Committee dated 1990 June 25 the Committee agreed to submit the following recommendations to City Council for approval:

(a) That approval be given for two (2) members of the French Sub-Committee to attend the Francophone Association of Municipalities of Ontario Founding Conference in Toronto, Ontario from 1990 August 18 - 19.

(b) That funding for the total expenditure of $528.20 to attend this conference be charged to Account No. CH 55201 10010 - Legislative Travelling.

11. DELEGATIONS

(a) 91st HIGHLANDER'S ATHLETIC ASSOCIATION - SPONSORSHIP OF THE HAMILTON SPECTATOR INDOOR GAMES, 1991 JANUARY 10-11

Mr. Don Bowman, President, 91st Highlander's Athletic Association, and Mr. John Auld appeared before the Committee to discuss the City's financial contribution toward the 1991 Hamilton Spectator Indoor Games.

The Committee had before it a report of the Grants Co-ordinator dated 1990 July 24 advising that the present grant policy processes all general grants which are received by the deadline at the same time approximately March of the grant year. There is no provision within the grants policy to process grants should funds be required for an event from January to April of that year. In the past grants have been approved, such as the Spectator Indoor Games, by pre-empting the grant process.

Alderman Hinkley commented that he does not necessarily subscribe to the philosophy that the City should give the same amount to an organization each year. He emphasized the importance of the organization trying to be as self-sufficient as possible. In response, Mr. Bowman stated that he would not expect the City to contribute at the same level when the organization make a profit.

Following discussion, it was MOVED by Alderman Gallagher, SECONDED by Alderman Agostino, that a grant in the amount of $50 000 be made to the 1990 Hamilton Spectator Indoor Games subject to an acceptable audited financial statement being submitted to the City on the 1990 Indoor Games and any profits up to $50 000 at the 1991 games be returned to the City. MOTION LOST on a vote of 3 to 4.

The Committee directed that the 91st Highlander's Athletic Association complete the prescribed application form and file an audited financial statement of the consideration of the Finance and Administration Committee.

(b) APPLICANTS FOR CITIZEN APPOINTMENT TO THE HAMILTON PUBLIC LIBRARY BOARD

The Committee interviewed the following applicants for citizen appointment to the Hamilton Public Library Board:

Mr. John Ellis
Ms. Henrietta Pecyna
Mr. Michael Riley

It was noted that the Public Library Act of Ontario requires that an applicant must be a resident in the municipality in which they will serve as a member of a Library Board. Consequently, Ms. Henrietta Pecyna, who is a resident of Grimsby, is disqualified as a candidate for possible appointment to the Hamilton Public Library Board.

Following consideration, the Committee agreed to recommend Mr. Michael Riley as a candidate for appointment to the Hamilton Public Library Board.

(c) DEVELOPMENT CHARGES BY-LAW - MRS. E. BORTOLUSSI

As outlined in a report of the Building Commissioner dated 1990 July 3, the Committee agreed to submit the following recommendation to City Council for approval:

> That, based on the complaint filed by Mrs. E. Bortolussi for Lot 46, Embassy Drive, the development charges be amended to the charges in effect prior to 1990 March 27 under 8(5)(b) of the Development Charges Act.

(d) REVIEW OF RENT FOR "IT'S ALL GREEK TO ME!" RESTAURANT PATIO CAFE ON JARVIS STREET - PARKING AUTHORITY PARKING LOT

The Committee was in receipt of a report of the Director of Property dated 1990 July 13 recommending that the rent of $5 856 inclusive of realty taxes as established by City Council on 1990 May 8 in adopting Item 8 of the Fifteenth Report of the Finance and Administration Committee be reaffirmed.

Mr. Vyce stated that since writing his report, new information has just been obtained, that in fact the restaurant is not open on Sundays and statutory holidays, with the result that the restaurant is not making full productive use of the land.

Following consideration, the Committee agreed to recommend to City Council that the rental fee be reduced to $4 848 to reflect eighteen Sundays and three statutory holidays when the restaurant is not open.

12. LITERACY COURSES - MUNICIPAL EMPLOYEES

The Committee was in receipt of a letter from the Acting Secretary of the Transport and Environment Committee dated 1990 June 26 advising that at the meeting of the Transport and Environment Committee on 1990 June 18, discussion took place with respect to the availability of literacy courses for Local 5 employees, As a result of discussions, the Committee concluded that the availability of literacy courses should not be limited to Local 5 employees only but rather be available to all employees of the Corporation.

The Transport and Environment Committee is recommending that the Finance and Administration Committee give consideration to the adoption of a policy which would provide for the availability of literacy courses to all employees of the Corporation on a first come, first served basis.

Following considerable discussion, the Committee requested Mr. Sage to come back to the Finance and Administration Committee with recommendations for the adoption of a policy which would provide for the availability of literacy courses to all employees of the Corporation.

13. REPORT OF THE SUB-COMMITTEE TO REVIEW THE VISIBLE MINORITY SURVEY OF COMMITTEES OF COUNCIL

As outlined in a report from Mrs. Susan K. Reeder, Secretary, Sub-Committee to Review Visible Minority Survey, dated 1990 July 19, the Committee agreed to submit the following recommendations to City Council for approval as amended:

That the City of Hamilton undertake strategies to improve the representation of Visible Minorities on Citizen Committees, Boards and Commissions by implementing the following:

(a) Issue a Council Statement on Equal Opportunity/Access to Boards, Citizen Committees and Commissions by noting in all advertisements for applicants the following wording:

"City Council wishes to ensure that its Committees, Boards and Commissions reflect the diverse nature of Hamilton's population and encourages all residents to consider this opportunity. Applications from women, handicapped persons, native persons, and racial and ethnic minorities are especially encouraged."

(b) Establish and publicize the selection criteria and procedures for each committee by creating a brochure to be available in the City Clerk's Department, Aldermen's Offices, and distributed to Community organizations. Ethnic communities will be encouraged to translate the brochure into other languages with the City of Hamilton underwriting the printing cost.

(c) Strike an Advisory Committee to encourage representation of women, handicapped persons, native persons, and racial and ethnic minorities on Boards, Citizen Committees and Commissions. The Advisory Committee will integrate its activities with those of the Mayor's Race Relations Sub-Committee on Commissions and Committees. The Advisory Committee will also track the flow of applications from visible minorities.

(d) Initiate publicity on municipal government, Committees, Boards and Commissions, and Council's commitment to equal opportunity through such media venues as:

The Hamilton Spectator, Brabant Newspapers, community and ethnic papers, radio, public and private television programming, (especially those in other languages).

(e) Undertake a variety of public education activities to broaden the understanding of and the function of Citizen Committees, Boards and Commissions by:

(i) Inviting women, handicapped persons, native persons, and racial and ethnic minority leaders/and or groups to an information session on the Boards, Citizen Committees and Commissions, and to attend working meetings of the Boards, Citizen Committees and Commissions, and;

(ii) Hold periodic meetings of Boards, Citizen Committees and Commissions outside of City Hall where access by women, handicapped persons, native persons, and racial and ethnic minority groups may be enhanced.

(f) Stagger the terms of office of members on the various Committees thus advertisements of vacancies would occur on a more frequent basis on the City page of The Hamilton Spectator, and in prominent sections of other local, community and ethnic papers.

(g) That City Council review its procedure for selecting applicants for Citizen Committees, Boards and Commissions by adding this task to the mandate of an Advisory Committee as referred to above in Section (c) and that any proposed amendments to the selection procedure be forwarded to the Finance and Administration Committee for approval.

(h) That notices of vacancies occurring in a Citizen Committee, Board or Commission be circularized amongst the other similar bodies.

(i) That the above initiatives not exceed a cost of $2 000.

(j) That the effectiveness of the implementation of the above-noted activities be evaluated by the Finance and Administration Committee in 1992 January.

14. COMMISSIONER OF HUMAN RESOURCES

(a) RECLASSIFICATIONS AND NEW POSITIONS - DEPARTMENT OF CULTURE AND RECREATION

As outlined in a report of the Commissioner of Human Resources dated 1990 July 4, the Committee agreed to submit the following recommendation to City Council for approval:

That the salary classifications for the following non-union positions in the Culture and Recreation Department be approved:

POSITION TITLE	FUNCTION	GRADE	SALARY
Mgr. of Operations and Office Services	To assist and act on behalf of Director, to administer and manage the operations and activities of the Dept.	K	$42,145.48 $49,611.12
Arts Co-ordinator	To co-ordinate the implementation of the Municipal Arts policy.	N	$33,596.16 - $39,617.24
Admin. Asst. II	Provide secretarial and administrative support to the Director and Manager of Operations and Office Services.	O	$30,224.48 - $35,522.76
Admin. Asst. IV (2)	Provide secretarial and administrative services to Managers in the Cultural, Planning & Technical Services Sections.	Q	$24,925.68 - $29,381.56

(b) SALARY RECLASSIFICATIONS - PUBLIC WORKS DEPARTMENT, PARKS DIVISION

As outlined in a report of the Commissioner of Human Resources dated 1990 July 18, the Committee agreed to submit the following recommendation to City Council for approval:

That salary reclassifications for the following non-union positions in the Parks Division of the Department of Public Works be approved:

POSITION TILE	FUNCTION	GRADE	SALARY
Superintendent, Parks Maintenance	Manages & co-ordinate operations of the Parks Maintenance Division.	I	$50,572 - $59,471
General Foreman/ Woman (Parks Mtce)	Supervises the maintenance of all parkland and facilities.	K3	$42,566 - $50,107

(c) RED CROSS SWIMMING INSTRUCTOR RECLASSIFICATION

As outlined in a joint report signed by the Treasurer and the Commissioner of Human Resources dated 1990 June 25, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Red Cross Swimming Instructor be reclassified to regular part-time Lifeguard II position under Schedule "A" of the Collective Agreement for C.U.P.E. Local 167.

(b) That the reclassification should go into effect on the day City Council approves the reclassification.

(c) That the new annualized cost of implementing the reclassification in the amount of $155 300 (gross annualized cost of $201 780 less recovery from the Board of Education $46 480) be financed by a transfer of appropriation from Account No. CH 54117 23001 - Provision for Pay Equity.

(d) That the City Treasurer be authorized to transfer the unspent balance i.e. the difference between the annualized cost and the actual cost of implementing the reclassification to the Reserve for Annualization.

15. PROCEDURES FOR FINANCING OVEREXPENDITURE/UNBUDGETED ITEMS

As outlined in a joint report signed by the City Solicitor, City Clerk, and Treasurer, dated 1990 July 23, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That in conjunction with the Procedural By-law general review which is currently underway, Section 25 be revised to clearly indicate that where a proposed expenditure cannot be accommodated within the specific Department's approved budget or within the global budget of the Departments under the jurisdiction of the respective Committee, no expense shall be incurred until the Finance and Administration Committee has recommended a source of funding to City Council.

(b) That the procedure for processing an overbudget account be as follows:

(A) CURRENT BUDGET OVEREXPENDITURE

Department Head

1. Consider whether the item can be financed from a saving or a trade-off of an existing program after reviewing the complete departmental budget.

2. Where a standing committee or Council directs a department head to initiate a project which is not budgeted for, or would cause an overbudget situation, prepare a report for the consideration of the standing committee or Council outlining the nature of the expenditure and the method of financing it from departmental resources, and, if resources are not available recommend postponement or cancellation of the matter.

3. Consult with the Treasurer/CAO if none of the above conditions can be fulfilled and, in effect, Council policy, which states that all expenditures of standing committees must be provided from within its own resources, cannot be complied with.

4. Prepare a report requesting that the Finance and Administration Committee recommend the method of financing.

Standing Committee

1. Receive and either approve or disapprove the recommendation of the department head stating the overexpenditure/unbudgeted item be financed either from a saving or a trade-off, or that it be postponed or cancelled.

2. Receive and either approve or disapprove the recommendation of the department head which recommends the overexpenditure/unbudgeted item be forwarded to the Finance and Administration Committee to recommend the financing.

Finance and Administration Committee

1. Receive a copy of the report of the department head to the standing committee stating the Finance and Administration Committee recommend the method of financing for an overexpenditure/unbudgeted item of that standing committee.

2. Either:

   (a) follow Council policy and report to City Council that the funds must be found from the resources of the standing committee or cancel the program, or,

   (b) recommend to Council a method of financing stating the reasons for deviation from City policy.

City Council

1. Approve or disapprove recommendations received from the standing committees.

(B) CAPITAL BUDGET OVEREXPENDITURE

Department Head

1. Either:

   (a) report to the standing committee recommending changes, reductions, or other alterations to the project in order to provide the requisite saving to stay within budget, or,

   (b) report that the amount cannot be altered and additional financing is required, and, recommend that the Finance and Administration Committee be referenced for the financing.

Standing Committee

1. Approve or disapprove of the recommendation from the department head.

Finance and Administration Committee

1. Receive the recommendation from the standing committee requesting a method of funding for the capital overexpenditure/unbudgeted item.

2. Recommend, either -

   - the standing committee reduce or alter the project to conform to budget, or,

   - the method of funding (assuming funds are available).

City Council

1. Approve or disapprove the recommendation received from the Finance and Administration Committee.

16. TREASURER

(a) OPTIONAL SERVICE - HAMILTON MUNICIPAL RETIREMENT FUND

As outlined in a report of the Treasurer dated 1990 July 4, the Committee agreed to submit the following recommendation to City Council for approval:

> That the firefighter members of the Hamilton Municipal Retirement Fund (HMRF) be allowed to purchase prior government service as credited pensionable service at no cost to the employer.

(b) USER FEE STUDY

As outlined in a report of the Treasurer dated 1990 July 16, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That a User Fee Study be undertaken for the City of Hamilton within the terms of reference as outlined on Appendix "B" attached hereto.

(b) That the Treasurer and Manager of Purchasing be authorized to prepare specifications and call for proposals for this Study.

(c) That following receipt of the proposals, the Treasurer make a recommendation to the Finance and Administration Committee for approval, and be directed to recommend the method of financing of the consultants fees required to conduct this Study.

(c) STATUS OF RESERVE ACCOUNTS

As outlined in a report of the Treasurer dated 1990 July 19, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City Treasurer be authorized to transfer the Extended Health Care Reserve (CH 00173 - $935 974) to the Long Term Disability Plan Reserve (CH 00125/CH 00175) and close off Reserve CH 00173.

(b) That $2 030 000 be transferred from the Reserve for Debt Charges (CH 00108) and $1 000 000 from the Reserve for Capital Projects (CH 00203) as follows:

Reserve	Account No.	Amount
Reserve for Realty Taxes - Beach Strip Properties	CH 00119	$ 30 000
Reserve for Replacement of Mobile Equipment	CH 00101	2 000 000
Reserve for Services for Unsubdivided Lands Development	CH 00107	1 000 000
		$3 030 000

(d) CAPITAL PROJECTS IN PROGRESS AS AT 1990 JUNE 30

As outlined in a report of the Treasurer dated 1990 July 16, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Summary of Capital Projects in Progress as at June 30, 1990, attached hereto as Appendix "C", be received by City Council for information.

(b) That the following projects be removed from this Status Report as they have been satisfactorily completed:

No. (1)	Description (2)	Gross Cost (3)
3	Energy Conservation Projects - City Hall	$ 730 000
21	Major Maintenance to Civic Buildings - 1987 Allocation	250 000
28	Construction Costs - Accommodation - City Hall - 1988 Allocation	225 000
30	Major Maintenance to Civic Buildings - 1988 Allocation	250 000
55	Fire Station - Stone Church and Upper Wellington - Vehicle Purchase	300 000
256	Centralized Computer Fuel System	300 000
259	Construction of New Mountain Public Works Yard	2 750 000
265	New Equipment - Concrete Grinder	50 000
366	Upgrading of Gage Park	118 000
371	Mohawk Sports Park - Fieldhouse	81 000
373	Construction of Utility Building - Brian Timmis Stadium	170 000
431	Convention Centre - Furniture and Equipment	288 000
435	Convention Centre - Lighting Retrofit	49 000
441	C.U.P. - Replacement and Overhaul of Equipment	410 000
502	Library - Replacement of Specialized Office Equipment and Furnishings	107 000
516	Red Hill Library Expansion	274 000

(c) That the above projects, upon advice to the originating departments, will be deleted from the records of the Treasury Department as at September 30, 1990.

(e) **SUMMARY OF REVENUES AND EXPENDITURES FOR THE SIX MONTHS ENDED 1990 JUNE 30 COMPARED WITH BUDGET**

The Committee received a Summary of Revenues and a Summary of Expenditures by Standing Committee for the period ended 1990 June 30, comparing budget to actual 1990 and also comparing the current percentage of actual to budget with the previous year's percentage.

(f) **FINANCING PRELIMINARY INVESTIGATION COSTS OF PROPOSED ARENA SITE AT CHEDOKE HEALTH CORPORATION**

As outlined in a report of the Treasurer dated 1990 July 26 the Committee agreed to submit the following recommendation to City Council for approval:

> That the estimated amount of $75 000 required for survey soil test and preliminary design investigation work on the proposed arena site at the Chedoke Health Corporation as recommended in Section 12 of the Fourteenth Report of the Parks and Recreation Committee, be financed from the Reserve for Capital Projects, Centre 00203, with a corresponding reduction to the Capital Contingency account in the 1990 budget.

17. **PLANNING AND DEVELOPMENT COMMITTEE - COMPREHENSIVE AUDIT, BUILDING DEPARTMENT**

The Committee had before it a report from the Planning and Development Committee dated 1990 July 25 recommending the following:

(a) That approval be given to proceed with a comprehensive audit on the operations and functions of the Building Department as soon as possible commencing with the Inspection Division as Phase I.

(b) That the Planning and Development Committee review the Terms of Reference for the audit and be kept advised through progress reports.

Mr. Matthews commented that approval to proceed with a comprehensive audit on the Building Department would create an overload situation inasmuch as there are three comprehensive audits currently underway.

The Committee agreed to refer this item to the in-camera portion of the agenda.

18. THE UNITED STEEL WORKERS OF AMERICA INTERNATIONAL UNION - BIANNUAL CONSTITUTIONAL CONVENTION IN TORONTO, AUGUST 27, 1990

The Committee was in receipt of a letter from Mr. Les Simonffy, Chairman, Hamilton Delegation to the International Constitutional Convention, requesting the City of Hamilton to co-sponsor a festive evening for all the delegates and families attending the Constitutional Convention. The City's co-sponsorship would cost approximately $3 000.

Following discussion the Committee concluded that this is a matter more properly to be dealt with by the Regional Economic Development Department. Accordingly, Alderman Ross agreed to discuss this matter with Mr. Joe Fardell of the Economic Development Department. He explained that if he is unsuccessful in obtaining some financial assistance from the Region, he will raise the matter at the Council meeting next Tuesday evening.

19. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss private and confidential matters.

Reconvening in open session, the Committee agreed to submit the following recommendations to City Council for approval as recommended by the City Solicitor in various reports:

(i) That District Court Action No. 7530/87 between Paula Pasquale and the City of Hamilton be settled by the City of Hamilton consenting to a dismissal of the action and the crossclaim without costs as against the City.

(ii) (a) That the City pay to the Plaintiffs, Judith and Robert Smith, the sum of $6 433.74 inclusive of prejudgment interest, costs and disbursements.

(b) That District Court Action No. 6532/86 against the City of Hamilton be dismissed.

(iii) (a) That the City offer to settle District Court Action No. 11944/88 by the payment to the Plaintiff, Stella Gale, of $6 429.04 inclusive of interest, costs and taxable disbursements.

(b) That the Plaintiff be required to execute a Full and Final Release of The Corporation of the City of Hamilton satisfactory to the City Solicitor, and that District Court Action No. 11944/88 be dismissed.

(iv) (a) That the City make an Offer to Settle District Court Action No. 14694/89 by payment to the Plaintiffs, Nick Ulrich and Nerra Ulrich of $5 100 inclusive of interest, costs and taxable disbursements.

(b) That the Plaintiffs be required to execute a Full and Final Release of The Corporation of the City of Hamilton satisfactory to the City Solicitor, and that District Court Action 14694/89 be dismissed.

(v) (a) That the City make an Offer to Settle District Court Action No. 8642/87 by payment to the Plaintiffs, Rose Marie Jarvis and Allan Jarvis of $3 350 inclusive of interest, costs and taxable disbursements.

(b) That the Plaintiffs be required to execute a Full and Final Release of The Corporation of the City of Hamilton satisfactory to the City Solicitor, and that District Court Action No. 8642/87 be dismissed.

With respect to the request of the Planning and Development Committee that a comprehensive audit be carried out on the Inspection Division of the Building Department, the Committee agreed to refer this matter back to the Planning and Development Committee for further discussion at its special meeting to be held 1990 July 31 at 4:00 o'clock p.m.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration

1990 August 17
Typed by: B. Carter

FOR ACTION

B.

REPORT TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 July 27
COMM FILE:
DEPT FILE:

SUBJECT: SUPPLY AND DELIVERY OF DEFIBRILLATORS, HAMILTON FIRE DEPARTMENT

RECOMMENDATION:

a) That a purchase order be issued to Physio Control Canada, Scarborough, in the amount of $89.667.27 for the supply and delivery of eleven (11) Defibrillators for the Hamilton Fire Department in accordance with Vendor's quotation.

b) As there is a six week delivery and these units are to used in co-operation with Chedoke-McMaster Hospitals program commencing early September, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

NOTE: Only acceptable supplier. Funds provided in Operating Equipment Account #CH58005 48001.

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

OK IS

BACKGROUND:
See letter attached from Chief G. Baker, Hamilton Fire Department

Brian Henkley

HAMILTON FIRE DEPARTMENT

MEMORANDUM

****

TO: Mr. T. Bradley
Manager of Purchasing
Treasury Department

YOUR FILE:

FROM: Chief G. Baker
Hamilton Fire Department

OUR FILE:

SUBJECT: Purchase of Defibrillators

DATE: 1990 July 27

City Council, at its meeting of May 29, 1990 approved Item 15(a) of the Finance and Administration Committee report. This item approved the expenditure of $116,000 in 1990.

Selection and costs have since been finalized for the defibrillators.

As this program is a cooperative effort with Chedoke-McMaster Hospitals, the defibrillator selected for use is the Lifepak 200 manufactured by Physio Control Canada. The Lifepak defibrillator is utilized by the ambulance service as recommended by the Education Services Committee of the Provincial Ministry of Health.

Physio Control has advised that a six-week delivery should be anticipated. If the order is not placed until after the one City Council meeting in August, delivery would not take place until mid October. Initiation of this program has been scheduled for early September and for this reason, I would ask that this purchase be processed through the "Emergency Process".

The purchase requisition has been entered on the computer to your attention.

Your cooperation in this matter is appreciated.

C. Baker

Ci

CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 4 1990

DATE: 1990 August 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: J. J. Schatz
Deputy City Clerk

SUBJECT: **CIVIC AWARDS - INTERNATIONAL CHILDREN'S GAMES IN UZHGOROD, UKRAINE**

RECOMMENDATION:

That civic gold rings be awarded to the following members of the Hamilton Girls' Swim Team for winning a Gold Medal at the International Children's Games held from 1990 June 26 - July 4 in Uzhgorod, Ukraine:

Chelsea Bailey
Jill Brohman
Jenny Feaver
Ariana Price
Dawn Gilhooly - Coach

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately $580.00 to be financed from account No. CH 56126 84010

BACKGROUND:

The Hamilton Girls' Swim Team won gold medals in the 4 x 100 metre Freestyle Relay and 4 x 100 metre Medley Relay at the Children's International Games held in Uzhgorod, Ukraine from 1990 June 26 - July 4.

Individual Bronze medals were also won by swimmers, Jenny Feaver and Jill Brohman, for the 100 metre Breast Stroke and 100 metre Freestyle respectively.

CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 4 1990

DATE: 1990 August 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT:

Hamilton Tai Chi Association - Use of City Hall Facilities

RECOMMENDATION:

That permission be granted to the Hamilton Tai Chi Association to use the City Hall forecourt on 1990 Sunday, August 26 from 1:00 to 3:00 p.m. for a Taoist Tai Chi demonstration and introductory 'try-it' class and a Tai-Chi-o-Thon with proceeds to benefit the Taoist Tai Chi Society Health Centre, including the use of the following equipment:

(a) Outside P.A. System

(b) Microphone and line

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

c.c. Mr. R. Swan, Manager
Property Maintenance Division

Mayor's Office

Mrs. R. Morrison

Information Desk

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 August 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT:

Hamilton and District Labour Council C.L.C.

RECOMMENDATION:

That the Manager, Property Maintenance Division be authorized and directed to erect a reviewing stand and all other pertinencies on the north east corner of Main and Bay Streets on the occasion of the Labour Day Parade.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of providing this service in the amount of approximately $650. is available in Account No. CH 55222 10034, Use of Facilities and Equipment by Outside Groups.

c.c. Mr. R. Swan, Manager
Property Maintenance Division

Mayor's Office

Mrs. R. Morrison

Information Desk

Civ

CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 4 1990

DATE: 1990 August 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT:

Cable 14 TV Hamilton - Use of Council Chambers

RECOMMENDATION:

That permission be granted to Cable 14 TV Hamilton to use the Council Chambers on 1990 August 29, August 30 and August 31 from 5:00 p.m. until 10:00 p.m. each evening for a series of live television debates with the candidates in the upcoming Provincial election.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Property Maintenance Division Account No. CH55222 10034 for staff overtime associated with this event.

c.c. Mr. R. Swan, Manager
Property Maintenance Division

Mayor's Office

Mrs. R. Morrison

Information Desk

Cr.

CITY OF HAMILTON

- RECOMMENDATION -

AUG . . 1990

DATE: 1990 August 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT:

Mundialization Committee - Use of Second Floor Foyer

RECOMMENDATION:

(a) That permission be granted to the Mundialization Committee to display Japanese Art, Photographs and Artifacts in the City Hall second floor foyer for the period 1990 October 21 to October 29 in conjunction with the visit of Mayor Makimoto and the twin city of Japan.

(b) That the Japanese flag be flown at City Hall during this period.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

c.c. *Mr. R. Swan, Manager*
Property Maintenance Division

Mr. D. Carson
Executive Assistant to the Mayor

Mrs. R. Morrison
City Clerk's Department

Information Desk

C vi

CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 4 1990

DATE: 1990 August 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT:

Sexual Assault Centre (Hamilton & Area) - Use of City Hall Facilities

RECOMMENDATION:

That permission be granted to the Sexual Assault Centre (Hamilton & Area) Take Back the Night Committee to use the City Hall forecourt from 7:00 p.m. to 8:00 p.m. and the City Clerk's foyer from 8:00 p.m. to 10:00 p.m. on 1990 Thursday, September 13 for a rally and coffee house in conjunction with the annual Take Back the Night March in Hamilton, including the use of the following equipment:

(a) Outside P.A. System
(b) Microphone and line
(c) Megaphone

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Property Maintenance Division Account No. CH55222 10034, for staff overtime associated with this event.

c.c. Mr. R. Swan, Manager
Property Maintenance Division

Mayor's Office

Mrs. R. Morrison

Information Desk

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CITY OF HAMILTON

- RECOMMENDATION -

AUG 1 4 1990

DATE: 1990 August 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J.J. Schatz
Deputy City Clerk

SUBJECT:

Flying of Arthritis Society Flag

RECOMMENDATION:

That the request of the Arthritis Society to fly the Arthritis Society Flag at City Hall during the month of 1990 September in recognition of Arthritis Month in Hamilton, be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office

Mr. R. Swan, Manager
Property Maintenance Department

D.

CITY OF HAMILTON

— RECOMMENDATION —

AUG 1 9 1990

DATE: 1990 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton.

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to August 15, 1990, be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

John Johnston

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Paul Baker	Traffic Serviceman/ Woman II (A-3)	Traffic	Replacing S. Clark - promoted	$22,945.00 to $26,065.52	$22,945.00 per annum (1 of 4)	09/07/90
Mr. Kevin Berry	Handyman/Woman (M-10)	Central Utilities Plant Division of HECFI	Replacing Mr. D. Walker - promoted	$30,611.36	$30,611.36 per annum	30/07/90
Mr. Elton Cooke	Operator I Truck Driver (D-11)	Public Works	New Position approved 1990 Budget	$29,459.04 to $29,875.04	$29,875.04 per annum (2 of 2)	16/07/90
Ms. Wendy Crevier	Traffic Technologist (A-14)	Traffic	Replacing Mr. M. White -promoted	$35,241.96 to $41,966.08	$39,900.64 per annum (4 of 5)	13/08/90
Ms. Maryann Cuthbert	Stenographer II (E-4)	Public Works	New Position approved 1990 Budget	$23,120.24 to $24,780.08	$23,120.24 per annum (1 of 3)	13/08/90
Mr. Ralph Denardis	Programmer I (A-17)	Information Systems	Replacing G. Mazzetti -promoted	$41,188.68 to $49,208.12	$46,752.68 per annum (4 of 5)	23/07/90
Ms. Catherine Franceschini	Junior Cost Control Clerk (A-3)	Culture & Recreation	Replacing Ms. L. Robichaud - promoted	$22,945.00 to $26,065.52	$22,945.00 per annum (1 of 4)	30/07/90

Prepared 15/08/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Kelly Goodwin	Lifeguard I (CH5)	Culture & Recreation	Replacing Ms. G. Hamilton -promoted	$21,648.64 to $23,411.44	$21,648.64 per annum (1 of 3)	13/08/90
Mr. Robert Hayes	Property Rental Agent (A-12)	Real Estate Divsion of Property Dept.	Replacing Mr. J. Skelton -retired	$34,223.80 to $40,150.24	$35,778.08 per annum (2 of 5)	13/08/90
Mr. Terry Lane	Captain (C-8)	Fire	Replacing Mr. A. Maxwell -retired	$55,339.83	$55,339.83 per annum (1 of 1)	12/08/90
Mr. Kevin Larson	Operator II Tractor Operator (Pks.Mtc) (D-9)	Public Works	Replacing Mr. M. Karns - promoted	$28,941.12 to $29,357.12	$29,357.12 per annum (2 of 2)	09/07/90
Mr. Michael McNamara	Supervisor of Landscape Development (M-3)	Public Works	Additional Staff approved 1990 Budget	$36,486.84 to $42,932.24	$36,486.84 per annum (1 of 5)	23/07/90
Mr. Larry Nettleton	Education Officer (O)	Culture & Recreation	Replacing Mr. B. Craig - resigned	$30,526.60 to $35,877.92	$30,526.60 per annum (1 of 5)	23/07/90
Mr. Kevin Nutley	Senior Property Officer (D-7)	Real Estate Division of Property Dept.	Replacing Ms. Taravski - resigned	$38,405.64 to $43,946.76	$38,405.64 per annum (1 of 6)	01/08/90
Mr. Randy Oliver	Utilities Maintenance Operator (M-15)	Central Utilities Plant Division of HECFI	Replacing Mr. J. Gorman -resigned	$32,612.32	$32,612.32 per annum	16/07/90

Prepared 15/08/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITION

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Shelly Parry	Stenographer (E-5)	Treasury	Replacing Ms. J. Collins - promoted	$23,676.64 to $26,620.36	$23,676.64 per annum (1 of 4)	23/07/90
Mr. Dennis Phillips	Captain (C-8)	Fire	Replacing Mr. E. Blundell - retired	$55,339.83	$55,339.83 per annum	12/08/90
Mr. Steve Popovich	Motor Mechanic Helper (D-9)	Fleet Services	Replacing Mr. B. Keenan - promoted	$28,941.12 to $29,357.12	$28,941.12 per annum (1 of 2)	13/08/90
Ms. Lise Robichaud	Accounts Control Clerk (A-5)	Treasury	New position Approved 1990 Budget	$25,519.52 to $29,974.36	$27,355.12 per annum (3 of 5)	02/07/90
Ms. Christine Shepherd	Stenographer III (E-3)	Treasury	Replacing Ms. N. Greenwood - promoted	$21,062.60 to $22,755,20	$21,062.60 per annum (1 of 3)	30/07/90

Prepared 15/08/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. Terry Verge	Sewer Mtnce. Labourer (D-6)	Public Works	Replacing D. Maculuso -retired	$28,448.16 to $28,864.16	$28,864.16 per annum (2 of 2)	16/07/90
Mr. Martin White	School Crossing Co-ordinator (M)	Traffic	New position Council approved 1990	$36,486.84 to $42,932.24	$42,932.24 per annum (5 of 5)	09/07/90

Prepared 15/08/90

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Ms. Diane Burns	Aquatic Supervisor	Culture & Recreation	Resigned	8 years, 10 months	22/07/90
Mr. Earl Campbell	Yard Attendant	Public Works	Retired	23 years, 4 months	31/08/90
Mr. Steven Doan	Traffic Serviceman/ Woman I	Traffic	Resigned	3 years, 6 months	20/07/90
Ms. Joyce Faris	Stenographer IV	Building	Retired	14 years, 2 months	08/08/90
Ms. Thelma Restivo	Invoice Checking Clerk	Treasury	Retired	24 years, 5 months	03/08/90
Ms. Linda Ross	Key Punch Operator I	Information Systems	Resigned	4 years, 1 month	17/07/90
Ms. Irene Taravski	Senior Property Officer	Property	Resigned	18 years, 2 months	31/07/90

Prepared 15/08/90

Ei

CITY OF HAMILTON

— INFORMATION —

AUG 1 5 1990

DATE: 1990 August 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. I. R. Hammel
Acting Treasurer

SUBJECT: **STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS**

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at July 31, 1990:

Account CH 55307-80040 - Hosting of Conferences with Municipal Subject Content
Account CH 55313-84010 - Receptions - City Hall
Account CH 55314-84010 - Special Civic Receptions and Delegation Hosting
Account CH 56126-84010 - Civic Pins, Medals and Rings
Account CH 55222-10034 - Use of City Hall - Outside Groups

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

Roy Hammel

Attach.

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended July 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $	TOTAL $
90/02/13	OBIAA Conference	3,575.71	
90/04/24	Purchasing Mgt Assoc of Cda, Ham District	5,000.00	
90/05/29	North American Dobis Users Group	700.00	
90/05/29	Ontario Building Officials Assoc annual meeting	5,000.00	
90/05/29	Institutional and Municipal Parking Congress Conference	1,850.00	
	Total Actual Expended to Date		16,125.71
	ADD: Commitments		
90/02/13	OBIAA Conference	2,074.29	
90/05/29	National Safety Conference	500.00	
90/05/29	Institutional and Municipal Parking Congress Conference	1,600.00	
90/06/26	1990 Canadian Museum Association Conference	1,150.00	
90/06/26	The Ontario Plumbing Inspectors' Association	2,000.00	
	Total Committed		7,324.29
	Adjusted Total		23,450.00
	LESS: Appropriation		35,000.00
	SURPLUS (DEFICIT)		11,550.00

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended July 31, 1990

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT $
101350	90/02/23	Visit of the Honourable Greg Sorbara	50.76
101646	90/02/28	Proclamation-Single Parent Week	21.38
101646	90/02/28	Visit of Jamaican Consul General	30.24
100904	90/02/16	Reception for Delegation from U.S.S.R.	37.53
100904	90/02/16	Meeting with Mr. Myrnick	14.04
100904	90/02/16	Visit of the Honourable Shirley Martin	53.46
100904	90/02/16	Visit of D. Vivian & J. Awad at Sheraton	50.87
100904	90/02/16	Press Conference-Lily Munro	65.07
100904	90/02/16	Proclamation-National Non-Smoking Week	130.46
100904	90/02/16	Meeting Re: St. Joseph's Hospital	21.06
100904	90/02/16	Proclamation-Ukrainian Canadian Independence	445.50
100904	90/02/16	H.P.O. Meeting	17.01
100904	90/02/16	I.O.D.E. Proclamation	48.06
102523	90/03/23	Proclamation-Kidney Foundation Month	10.80
102523	90/03/23	Proclamation-International Food Service Week	8.10
102523	90/03/23	Visit of the Honourable John Corbiel	9.72
102523	90/03/23	Visit of Mr. Bob Wong	29.97
102523	90/03/23	Soviet Visitors	26.73
102624	90/03/23	A&B Catering	80.00
103011	90/03/30	Reception-Boy Scouts from St. Giles	4.54
103011	90/03/30	Reception for Doris Skorpid	88.83
104343	90/04/13	Dutch Culture & Heritage Meeting	14.04
104601	90/04/20	Arts & the Cities - Mayor's Reception	119.88
104601	90/04/20	Civic Ceremony	109.62
104601	90/04/20	Reception for R.H.L.I. Cadets from England	62.91
104601	90/04/20	Science Day Proclamation	51.30
104601	90/04/20	School Children - Mayor's Reception	22.68
105349	90/05/04	The Honourable Doug Lewis	39.15
105349	90/05/04	Meeting with CUPE re: day of mourning	21.81
105349	90/05/04	Interview with editor of Hamilton Journal	10.85
105864	90/05/08	Day of Mourning Ceremony	1,261.66
105864	90/05/08	Proclamation-M. S. Carnation Month	43.52
105864	90/05/08	Proclamation-Schizophrenia Awareness Week	18.79
106876	90/05/17	Proclamation-Catholic Women's League Week	75.27
106876	90/05/17	Mayor's Office-various	61.77
108139	90/05/25	Press Conference-"Just Phone" Committee of Inquiry	98.28
108139	90/05/23	Visit of School Children	25.92
108139	90/05/25	Media Reception	53.46
108139	90/05/24	Visit of Korean Consul General	8.64
108139	90/05/23	Dutch Culture Feasibility Study	21.06
108900	90/06/12	Meeting with Board of Education Officials	19.60
108900	90/06/12	Proclamation-St. Peter's Hospital Week	21.38
108900	90/06/12	Boy Scouts/Girl Guides	22.46
110135	90/06/26	Proclamation-Philippine Day	291.60

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended July 31, 1990

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT $
110135	90/06/26	Proclamation-Shiela Copps Day	264.60
110135	90/06/26	Civic Welcome-Vice Mayor & Councillor from Italy	226.53
110135	90/06/26	Proclamation-Management Week	27.37
110135	90/06/26	Meeting with members of Provincial Legislature	370.17
111053	90/07/05	Proclamation - "JUST SAY NO" Week	19.98
113162	90/07/30	Ukrainian Guests	28.72
113162	90/07/30	Ward 3 Citizens for Citizenship Meeting	8.42
		Total Expended to date	4,665.57
		LESS: Appropriation	8,000.00
		SURPLUS (DEFICIT)	3,334.43

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended July 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $	TOTAL $
89/11/28	C.F.L. Draft	5,901.19	
	Soviet Delegation	6,706.90	
	Memorial Cup Championship	20,000.00	
90/03/13	Arts & Cities Ontario Caucus	858.34	
90/03/13	Choralfest '90 Concert	2,727.00	
90/03/13	Challenges for International Broadcasting Conferences	1,054.07	
90/03/13	50th Anniversary Celebrations	751.85	
90/03/27	Ontario Bantam Hockey Championship	4,500.00	
90/03/27	President of Parliament in Abruzzi	891.60	
	U.S.S.R. Exchange Program	378.65	
90/03/27	Air Show Reception	4,500.00	
	Reception-Italian Delegation (Vice Mayor of Recalmuto)	1,941.45	
	Total Actual Expenditures		50,211.05
	ADD: Commitments		
90/03/13	Arts & Cities Ontario Caucus	341.66	
90/03/13	50th Anniversary Celebrations	548.15	
	Total Committed		889.81
	Adjusted Total		51,100.86
	LESS: Appropriation		48,000.00
	SURPLUS (DEFICIT)		(3,100.86)

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended July 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $
90/04/17	10K Man's Ring	4,310.13
90/04/17	10K Man's Ring and Box	2,286.69
90/04/17	5PT 'C' Diamond and Genuine Ruby Ring	167.40
90/04/10	5PT 'C' Diamond and Genuine Ruby Ring	255.96
	City Clerk's Civic Awards	(535.12)
90/06/26	10K Man's Ring	3,828.66
90/06/26	10K Man's Ring with box	386.10
	Canusa Games Civic Awards	(316.17)
	Total Expended to date	10,383.65
	Less: Appropriation	11,000.00
	SURPLUS (DEFICIT)	616.35

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended July 31, 1990

DATE	DESCRIPTION	AMOUNT $
90/01/31	Ukranian Proclamation-Overtime for M. Langille	99.64
90/03/02	Special Meeting-Overtime for S. Vickers	185.70
90/03/30	City Hall Tours	110.00
90/04/11	Distribution of Overtime for various depts	55.71
90/04/27	Earth Day-Overtime for M. Langille	198.08
90/05/09	Distribution of Overtime for various depts	501.39
90/05/25	Boy Scouts Parade-Overtime for M. Langille	185.70
90/06/08	Veterans Day Parade-Overtime for M. Langille	129.99
90/06/12	Erect/dismantle reviewing stand-Boy Scout Parade	579.50
90/06/22	Veterans Day Parade-Overtime for M. Langille	105.23
	Total Expended to date	2,150.94
	LESS: Appropriation	3,660.00
	SURPLUS (DEFICIT)	1,509.06

CITY OF HAMILTON

- INFORMATION -

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AUG 1 5 1990

DATE: 1990 August 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. I. R. Hammel
Acting Treasurer

SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT JUNE 30, 1990

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending July 31, 1990.

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

Roy Hammel

Attach.

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT JULY 31, 1990

CENTRE NUMBER:CH 24201
Appropriation: $ 70,000.00

COMMISSIONS:	
Bell Telephone	8,417.30
SALES:	
Photcopier Reveune	361.25
MISCELLANEOUS:	
Witness Fees	654.87
Sales Tax	41.01
Scrap Metal	665.95
Absences-Local 167	316.62
Cheques Written Off/Reinstated	9,331.58
Federal Excise Tax	10,370.59
Other Revenue	76.12
OMERS Refunds	48.20
Abandon. Agree.- Robinsons	29,358.07
Total Revenue To Date	59,641.56
Less: Appropriation	70,000.00
	(10,358.44)

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT JULY 31, 1990

Centre Number: CH 24210
Appropriation: $ 75,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	1,740.96
Executive Committee	84.44
Transport and Environment Committee	1,538.69
Keep Hamilton Clean Committee	185.42
Parks and Recreation	1,751.01
Crystal Palace Subcommittee	180.95
Golf Subcommittee	212.88
Hamilton Historical Board	2,866.06
Citizen Advisory	643.56
Planning and Development	2,219.72
Committee of Adjustment	437.23
C.A.I.P. Subcommittee	104.22
Downtown Action Plan	119.34
Non-Profit Housing	734.43
Hamilton Housing Corp	111.71
Legislation Committee	351.15
License Subcommittee	2,308.16
Farmers Market Subcommittee	177.71
French Subcommittee	399.10
Non Smoking Subcommittee	18.95
2nd Level Lodging Home	28.02
Taxi Force Sub-Committee	1,131.82
Insurance Advisory Subcommittee	116.24
Personnel Committee	20.79
Property Standards-Subcommittee	46.89
Finance and Administration Committee	7,046.30
Mundialization Committee	593.23
Football Hall of Fame	1,278.80
Canusa Games Committee	1,066.43
Civic Charity Committee	191.45
Management Team	52.65
Hamilton Arts Award	1,944.70
Hamilton Philharmonic Concert Committee	358.68
Black Women's Small Business	244.40

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT JULY 31, 1990

Centre Number: CH 24210
Appropriation: $ 75,000.00

MISCELLANEOUS

Cashiers Over and Short	4.00
Bell Telephone - Miscellaneous	8.71
258 Beach Blvd. - Maintenance Charges	828.00
Flowers and Wreaths	344.56
By-law Registration	1,383.00
Parking and Cab expenses	302.50
Hydro Charges - Road Sign	83.52
Mayor-Federation of Cdn. Municipalities-Brd of Directors	2,442.08
T.H.& B. Rwy Realty Taxes	776.48
P.A. System - Transport and Environment	847.80
Corporate Challenge	1,966.47
F.C.M. Conference - Carson	325.00
Smoking Cessation Program	3,621.93
C.P.P. & U.I.C. adjustment	116.99
Legal-Wellenreiter vs Mayor	695.40
Travel Expense-B. Janssen	3,398.50
Reception-Boris Brott	800.00
Legal Services-Fire Dept	568.00
Visit-Ukrainian Mayor	1,699.59
Total Expended	50,518.62
Less: Appropriation	75,000.00
Balance - Surplus (Deficit)	24,481.38

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CITY OF HAMILTON

— RECOMMENDATION —

AUG 1 6 1990

DATE: 1990 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: The Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793.

RECOMMENDATION:

That the contract settlement of The Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793 be received pursuant to the Fair Wage Policy of the City of Hamilton.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Eley Barnes for
John Johnston

Agreement between the Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793.

SCHEDULE "A"

THIS SCHEDULE APPLIES TO ROAD WORK

When a project is a mixed or of combination nature involving sewer and/or watermain and road work, the line of demarcation between the two facets of work, sewer and/or watermain and road building will be determined by the following formula:-

Excavating for pipe, pipe laying, backfilling of pipe excavation and compaction to subgrade shall be governed by Schedule "B".

Duration of Agreement - May 1, 1990 to June 30, 1992

Hours of Work and Overtime

The standard hours of work for all employees shall be based on fifty (50) hours a week, exclusive of travelling time to and from the job.

Overtime at the rate of time and one-half (1-1/2) the employee's current hourly rate shall be paid to all employees for all work performed in excess of ten (10) hours per day or in excess of fifty (50) hours per week and on Saturdays. (Overtime will only be paid once for the same hour.) Double (2) time will be paid for Sundays and holidays.

A shift premium of One Dollar ($1.00) per hour will be paid for all work performed on a regularly scheduled second or third shift on a project.

1. Shovels, backhoes, draglines, gradalls, clams (on site), Grader "A" Fine Grade Bulldozer, Pitman type cranes.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$21.41	2.14	.81	2.27	$26.63
May 1, 1991	$22.95	2.30	.86	2.52	$28.63

2. Clams (yard operation), Mechanics, Welders.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.88	2.09	.81	2.27	$26.05
May 1, 1991	$22.15	2.22	.86	2.52	$27.75

3. Hydra-lift truck mounted hydraulic cranes.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.68	2.07	.81	2.27	$25.83
May 1, 1991	$21.95	2.20	.86	2.52	$27.53

4. Curb Machine, self-propelled power drills, hydraulic, etc., bulldozer operators, front end loader operators, scrapers (self-propelled), dozer 815 type.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.54	2.05	.81	2.27	$25.67
May 1, 1991	$21.81	2.18	.86	2.52	$27.37

5. Mixer man on asphalt plant.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.48	2.05	.81	2.27	$25.61
May 1, 1991	$21.75	2.18	.86	2.52	$27.31

6. Concrete paver operator (over 1 cu.yd.), asphalt planer operators.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.44	2.04	.81	2.27	$25.56
May 1, 1991	$21.71	2.17	.86	2.52	$27.26

7. Engineers on boilers (with papers).

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.42	2.04	.81	2.27	$25.54
May 1, 1991	$21.69	2.17	.86	2.52	$27.24

8. Farm and industrial type tractor operators with excavating attachments, grader operator "B", asphalt rollerman, concrete paver operators (up to and including 1 cu.yd.), asphalt spreader operators (self-propelled), snippers, hydro axe and tree farmer, feller buncher, hydro shear, trenching machines, caisson boring machines under 25 H.P., lubrication unit operator, skid steer loaders, Kabota skid steer loaders, Kabota bobcat type excavators and those less than 65 H.P. and similar types, skidder type equipment with hydraulic and cable attachments.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.28	2.03	.81	2.27	$25.39
May 1, 1991	$21.55	2.16	.86	2.52	$27.09

9. Boiler fireman (without papers) burnerman on asphalt plant.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$20.05	2.01	.81	2.27	$25.14
May 1, 1991	$21.15	2.11	.86	2.52	$26.64

10. Roller Operator (asphalt) 'B', mobile sweeper.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$19.75	1.98	.81	2.27	$24.81
May 1, 1991	$20.85	2.08	.86	2.52	$26.31

11. Farm and industrial type tractor, (towed and self-propelled compaction units), grade rollerman, including self-propelled rubber tired rollers.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$19.50	1.95	.81	2.27	$24.53
May 1, 1991	$20.59	2.06	.86	2.52	$26.03

SCHEDULE "B"

THIS SCHEDULE APPLIES TO "OPEN-CUT" WORK FOR SEWER AND WATERMAIN CONSTRUCTION

"Open-cut" work for sewer and watermain is defined as all sewer and watermain work outside the property line, of all Industrial, Commercial and Institutional Construction. This shall include sewer and watermain work on residential subdivision work but shall not include site preparation if tendered as a separate contract.

Hours of Work and Overtime

The standard hours of work for all employees shall be based on fifty (50) hours a week, exclusive of travelling time to and from the job.

Overtime at the rate of time and one-half (1-1/2) the employee's current hourly rate shall be paid to all employees for all work performed in excess of ten (10) hours per day or in excess of fifty (50) hours per week. (Overtime will only be paid once for the same hour.) Double (2) time will be paid for Saturdays, Sundays and holidays.

A shift premium of One Dollar ($1.00) per hour will be paid for all work performed on a regularly scheduled second or third shift on a project.

1. Engineers operating cranes, clams, backhoes, derricks, pile-drivers, gradalls, mobile cranes, caisson boring machines 25 H.P. and over, sidebooms and similar equipment, Pitman type cranes. Grader Operator "A" and fine grade bulldozer operator.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$22.04	2.20	.81	2.27	$27.32
May 1, 1991	$23.58	2.36	.86	2.52	$29.32

2. Heavy Duty Field mechanics and equipment repair welders.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$21.26	2.13	.81	2.27	$26.47
May 1, 1991	$22.54	2.25	.86	2.52	$28.17

3. Hydra-Lift truck mounted hydraulic cranes.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$21.22	2.12	.81	2.27	$26.42
May 1, 1991	$22.49	2.25	.86	2.52	$28.12

2. Heavy Duty Field Mechanics.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$21.48	2.15	.81	2.27	$26.71
May 1, 1991	$22.75	2.28	.86	2.52	$28.41

3. Engineers operating shaft hoist, tuggers and derricks, 2,000 pounds or less, compressor operators 500 CFM or over.

	Wages	Vacation Pay	Benefit Plan	Pension Plan	Total
July 1, 1990	$21.38	2.14	.81	2.27	$26.60
May 1, 1990	$22.65	2.27	.86	2.52	$28.30

PREMIUM RATES IN COMPRESSED AIR

Air Pressure	Premium Per Shift
1 to 14 lbs.	$14.50
15 to 20 lbs.	$18.00
21 lbs.	$22.00
Over 21 lbs.	$ 1.50 per pound over and above the rate for 21 lbs.

CITY OF HAMILTON

— INFORMATION —

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AUG 16 1990

DATE: 1990 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Health and Safety Reference Handbook

BACKGROUND:

Attached please find a copy of a document entitled "Health and Safety Reference Handbook", prepared by the Health and Safety Section of the Human Resources Centre. The purpose of the booklet is to assist City and Regional employees, Supervisors, and Managers in better understanding our Health and Safety Programs and their role, duties, responsibilities and rights within the Health and Safety Program.

The booklet is a reference guide only. It is not intended as a Policy nor does it replace any specific Departmental Rules and/or Regulations. It uses examples from many of our Municipalities' varied operations and covers many potential hazards but does not attempt to cover all possible situations.

This booklet will, however, replace certain Health and Safety materials previously distributed by the Human Resources Centre including:

1) Health and Safety Reference Handbook
   - Regional Engineering Department
   1st Edition, April 1988.

2) The Corporation of the City of Hamilton Safe Work Practices
   - Personnel Department, Safety Division
   (Revised March 1989)

The Health and Safety section is currently making arrangements for the translation of this handbook into other languages to assist our employees whose first language is other than English.

John Johnston

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1990 September 20
9:30 o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

AGENDA

9:30 a.m.

1. **CONSENT AGENDA**

2. **MANAGER OF PURCHASING**

   (a) Supply and Install Skylight Sign, Farmers' Market/Hamilton Public Library Complex

   (b) Letter from Jones Neon Displays Outlining Concerns

3. **TREASURER**

   (a) Funding of Hamilton SPCA 1990 Capital Projects

   (b) Financing of Overdrafts in Public Works Storm Damage Accounts

   (c) Participation in 1991 Fit Trek

   (d) Disabled Integrated Playstructure - Highview & Steeles Park (Financing Report to Follow)

   (e) Hiring Consultant to Conduct User Fee Study of the City of Hamilton

   (f) Ministry of Tourism and Recreation - 1991/1992 Community Recreation Capital Grant Program

4. **DIRECTOR OF PROPERTY**

Memorial Garden - Sponsored by the "End the Violence Montreal Massacre Memorial Committee"

5. **COMMISSIONER OF HUMAN RESOURCES**

Procedure for Reviewing the Draft Human Resources Policy and Procedure Manual

11:00 a.m. 6. **BREAK**

7. **DELEGATIONS**

11:05 a.m. (a) Mr. Reg Wheeler, Chairman, West Avenue School/Self Help Committee, The Social Planning & Research Council of Hamilton & District - Re: Disposition of the West Avenue School Property.

NOTE: See attached Information Report of the Director of Property

11:30 a.m. (b) Mr. George Snelgrove - Re: Outstanding Local Improvement Charges on Hess Street Village Mall

11:45 a.m. (c) The 91st Highlanders Athletic Association - Re: The Hamilton Spectator Indoor Games - Grant

12:00 noon 8. **MAYOR R. MORROW**

(a) Celebration of the Fifteenth Anniversary of Twinning with Fukuyama, Japan

NOTE: See attached recommendation of Treasurer on Financing

(b) Canadian Football League Draft - February 1991

NOTE: See attached recommendation of Treasurer on Financing

9. **CITY OF HAMILTON RELATIONS WITH THE PEOPLE'S REPUBLIC OF CHINA**

(a) Resolution of Mayor R. Morrow - Referred by City Council

(b) Report of Hamilton Mundialization Committee

10. **CITY CLERK**

(a) Heirloom Publishing Inc. - Request to meet with Finance and Administration Committee to make a presentation on the City of Hamilton Sponsorship in "Allegiance: The Ontario Story"

(b) Samaritan Place - "The Living Memorial"

11. **ALDERMAN D. ROSS**

Review Policy Re: Requests for Donations to Various Disaster Relief Funds

12:30 p.m. 12. **LUNCH**

1:00 p.m. 13. **ALDERMAN D. AGOSTINO**

Unauthorized Dumping of Debris by Truckers

14. **TAXI ADVISORY COMMITTEE**

Illuminated Roof Signs for Taxi Cabs

15. **PARKS AND RECREATION COMMITTEE**

City Grant Policy and Grant Application

16. **HAMILTON & DISTRICT MULTICULTURAL COUNCIL**

Purchase Space in Program Book for Humanitarian & Merit Award to Mayor Robert M. Morrow

1:30 p.m.	17.	**IN-CAMERA AGENDA**
	18.	**NEW BUSINESS**
	19.	**ADJOURNMENT**

OUTSTANDING ITEMS

FINANCE & ADMINISTRATION COMMITTEE

1. Resolution for submission to FCM for legislation to improve municipality's ability to collect outstanding business taxes. Under review by Treasurer - 1990 Jan.25 (Report from Treasurer pending)

2. Staff Committee to review Procedural By-law:

   (a) for processing correspondence - City Council 1990 Mar. 13 (presently under review)

   (b) to provide authority to Standing Committees to recommend to City Council that a matter or resolution be reconsidered - Capital Budget Meeting 1990 Feb. 15 (presently under review)

   (c) to require that when a request for a Capital grant is denied, a two-thirds vote of members present when vote is taken would be required to forward Capital grant request to City Council for consideration and final disposition - Capital Budget Meeting 1990 Feb. 15 (presently under review)

3. Amendment to Grants Policy re: to delete subsection (d) of Section 16 B which provides for a provision of $100 000 being made each year beginning in 1991 in the 1990-1994 Capital Budget for Capital Grants in view of the Committees decision to remove from Capital Budget - Capital Budget Meeting 1990 Feb. 15 (Report from Treasurer pending)

4. Consider establishing a limit on the number of conferences the same person can attend in any given year - Budget Meeting 1990 Feb. 23 (pending)

5. (a) Policy to exempt Parking Authority from realty and business tax -Budget Meeting 1990 Feb. 23 and Regular Meeting 1990 Mar. 22 (Presently under review by Treasurer)

   (b) Examine feasibility of directing the net revenue from parking fines into the Reserve Account - 1990 Mar. 22 (Presently under review by Treasurer)

6. Policy for apportioning costs of C.U.P. to users - Budget Meeting 1990 Feb. 23 (review pending)

7. Review Special Events Subsidy Fund - Budget Meeting 1990 Feb. 23

8. Recommendations of Mundialization Committee - Budget Meeting 1990 Feb. 23

9. Review need for Architectural Division - Budget Meeting 1990 Feb. 23 (Presently under review by Mr. Sage, Mr. Vyce, Mr. Johnston for report to Finance and Administration Committee)

10. Work Place Smoking By-law and Smoking in Public Places By-law - Regular meeting 1990 April 5. All submissions for amendments and revisions under review by staff for report to the Finance and Administration Committee in September 1990.

11. Special meeting of Finance and Administration Committee to review Provincial system and formula for conditional grants to municipalities (selection of date and time pending)

12. Special Sub-Committee - Street Vendors Program - established to examine all aspects of the Program and report back to Finance and Administration Committee

13. Bill 152 - An Act to Amend the Municipal Act - Staff comments to come back to Finance and Administration Committee

14. Property/Taxation Project - Staff Steering Committee including Alderman Agostino to review and examine the feasibility of monthly billings and separate tax bills for the Board of Education - Report Pending (Meeting of 1990 May 01 and June 21)

15. Feasibility of Licencing and Regulating the Tow Truck Industry - Report to be presented to Committee in September 1990

16. Review licence fee and approval process for Transient Traders - Report pending from Licence Division

17. Optic Scan System at Municipal Elections - (1990 July 10) - Report pending from City Clerk

18. Smoke Alarms in Apartment Buildings - (1990 July 10) - City Solicitor preparing Draft By-law

19. Senior Project Manager, Architectural Division - (1990 July 10) - Tabled pending completion of Comprehensive Audit

1990 September 20

FINANCE AND ADMINISTRATION COMMITTEE

SEPTEMBER 20, 1990

CONSENT AGENDA

A. ADOPTION OF THE MINUTES OF THE MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Regular Meeting.....1990 August 23

B. MANAGER OF PURCHASING

i) Masonry Repairs, Balfour Estate Carriage House

ii) Reroof Rink Section, Parkdale Recreation Centre

iii) Supply and Install New Automatic Door Equipment, City Hall

iv) Replacement of Three Dual Purpose 4X4 Vehicles, Units #1667/77/78, Hamilton Fire Department

v) Replacement of One (1) Full Size Van Style Truck, Unit $1675, Hamilton Fire Department

vi) Replacement of One (1) One Ton Pickup Truck, Unit #9011, Fleet Services

vii) Replacement of Eight (8) 25 000 lb. Dump Plow Sanders, Units #9648/71/9/9202/4/9649/75/43, Fleet Services

viii) Purchase of One (1) 1991 Mini Cargo Van, Traffic Department

C. DIRECTOR OF PUBLIC WORKS

Retention of Aerial Bucket Vehicle #9005

D. CITY CLERK

i) United Way Committee - Use of City Hall Facilities

ii) Cable 14 TV Hamilton - Use of City Hall Facilities

iii) 62nd R.H.L.I. Cadet Corps - Freedom of the City Celebration

E. **TREASURER**

(i) Financing Construction of Independent Sidewalks on West Side of Centennial Parkway Between Delawana Drive and Barton Street

(ii) Status of Hosting, Receptions and Related Accounts as at 1990 August 31

(iii) Status of Unclassified Revenue and Expenditures as at 1990 August 31

F. **PERFORMANCE EXCELLENCE PROGRAMME**

(i) Mr. Stanley Simpson, Barrister & Solicitor - Referred by City Council

(ii) Canadian Union of Public Employees, Local 5 - Participation and Input

(iii) C.A.O. - Status Report

G. **CHIEF ADMINISTRATIVE OFFICER**

(i) Performance Appraisals

(ii) Ethics

H. **COMMISSIONER OF HUMAN RESOURCES**

Appointments to and Terminations from Permanent Positions with the Corporation to 1990 September 11

I. **CITY SOLICITOR**

i) Location of OMB Hearings

ii) Crown Point West/Stipeley Phase II P.R.I.D.E. Program

iii) Smoke Alarm/Emergency Lighting By-law (40-113.2)

J. **HAMILTON FARMERS' MARKET SUB-COMMITTEE**

Hamilton Farmers' Market/Festitalia Promotion

K. **STRATEGIC PLAN TASK FORCE**

Composition of the Strategic Plan Task Force

A.

Thursday, 1990 August 23
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Mayor R. M. Morrow
Alderman T. Cooke
Alderman V. J. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Regrets: Alderman D. Ross - Vacation

Also present: Mr. L. Sage, Chief Administrative Officer
Mr. R. Hammel, Manager of Accounting
Mr. J. Schatz, Deputy City Clerk
Mr. M. Watson, Manager, Real Estate Division
Ms. P. Noé Johnson, City Solicitor
Mr. D. Powers, City Solicitor's Office
Ms. E. Bourns, Manager, Wage & Salary Administration, Human Resources Centre
Mrs. R. Cowell, Manager, Performance Excellence Programme
Mr. D. Carson, Executive Assistant to the Mayor
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the meeting of the Finance and Administration Committee held 1990 July 26 were received and adopted as circulated to the Members.

B. MANAGER OF PURCHASING

SUPPLY AND DELIVERY OF DEFIBRILLATORS, HAMILTON FIRE DEPARTMENT

As outlined in a report of the Manager of Purchasing dated 1990 July 27, the Committee agreed to submit the following recommendation to City Council for approval:

> That a purchase order be issued to Physio Control Canada, Scarborough, in the amount of $89 667.27 for the supply and delivery of eleven (11) Defibrillators for the Hamilton Fire Department in accordance with Vendor's quotation.
>
> As there is a six week delivery and these units are to be used in co-operation with Chedoke-McMaster Hospitals program commencing early September, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".
>
> **NOTE:** Only acceptable supplier. Funds provided in Operating Equipment Account No. CH58005 48001.

C. CITY CLERK

(i) CIVIC AWARDS - INTERNATIONAL CHILDREN'S GAMES IN UZHGOROD, UKRAINE

As outlined in a report of the City Clerk dated 1990 August 14, the Committee agreed to submit the following recommendation to City Council for approval:

> That civic gold rings be awarded to the following members of the Hamilton Girls' Swim Team for winning a Gold Medal at the International Children's Games held from 1990 June 26 - July 4 in Uzhgorod, Ukraine:
>
> Chelsea Bailey
> Jill Brohman
> Jenny Feaver
> Ariana Price
> Dawn Gilhooly - Coach

(ii) HAMILTON TAI CHI ASSOCIATION - USE OF CITY HALL FACILITIES

As outlined in a report of the Deputy City Clerk dated 1990 August 13, the Committee agreed to submit the following recommendation to City Council for approval:

> That approval be given to the action taken by the Finance and Administration Committee in authorizing the Hamilton Tai Chi Association to use the City Hall forecourt on 1990 Sunday, August 26 from 1:00 to 3:00 p.m. for a Taoist Tai Chi demonstration and introductory 'try-it' class and a Tai-Chi-o-Thon with proceeds to benefit the Taoist Tai Chi Society Health Centre, including the use of City Hall equipment.

(iii) HAMILTON AND DISTRICT LABOUR COUNCIL C.L.C.

As outlined in a report of the Deputy City Clerk dated 1990 August 17, the Committee agreed to submit the following recommendation to City Council for approval:

> (a) That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinencies on the north east corner of Main and Bay Streets on the occasion of the annual Labour Day Parade.
>
> (b) That the cost of providing this service in the approximate amount of $650 be charged to Account No. CH55222 10034, Use of Facilities and Equipment by Outside Groups.

(iv) CABLE 14 TV HAMILTON - USE OF COUNCIL CHAMBERS

As outlined in a report of the Deputy City Clerk dated 1990 August 13, the Committee agreed to submit the following recommendation to City Council for approval:

> That permission be granted to Cable 14 TV Hamilton to use the Council Chambers on 1990 August 30 and August 31 from 5:00 p.m. until 10:00 p.m. each evening for a series of live television debates with the candidates in the upcoming Provincial election.

(v) MUNDIALIZATION COMMITTEE - USE OF SECOND FLOOR FOYER

As outlined in a report of the Deputy City Clerk dated 1990 August 13, the Committee agreed to submit the following recommendation to City Council for approval:

(a) That permission be granted to the Mundialization Committee to display Japanese Art, Photographs and Artifacts in the City Hall second floor foyer for the period 1990 October 21 to October 29 in conjunction with the visit of Mayor Makimoto and the twin city of Japan.

(b) That the Japanese flag be flown at City Hall during this period.

(vi) SEXUAL ASSAULT CENTRE (HAMILTON & AREA) - USE OF CITY HALL FACILITIES

As outlined in a report of the Deputy City Clerk dated 1990 August 13, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Sexual Assault Centre (Hamilton & Area) Take Back the Night Committee to use the City Hall forecourt from 7:00 p.m. to 8:00 p.m. and the City Clerk's foyer from 8:00 p.m. to 10:00 p.m. on Thursday, 1990 September 13 for a rally and coffee house in conjunction with the annual Take Back the Night March in Hamilton, including the use of City Hall equipment.

(vii) FLYING OF ARTHRITIS SOCIETY FLAG

As outlined in a report of the Deputy City Clerk dated 1990 August 14, the Committee agreed to submit the following recommendation to City Council for approval:

That the request of the Arthritis Society to fly the Arthritis Society Flag at City Hall during the month of 1990 September in recognition of Arthritis Month in Hamilton, be approved.

D. COMMISSIONER OF HUMAN RESOURCES

APPOINTMENTS TO AND TERMINATIONS FROM PERMANENT POSITIONS WITH THE CORPORATION TO 1990 AUGUST 15

As outlined in a report of the Commissioner of Human Resources, dated 1990 August 15, the Committee agreed to submit the following recommendation to City Council for approval:

That the Appointments To and Terminations from Permanent positions with the Corporation to August 15, 1990, attached hereto and marked Appendix "A", be approved.

E. TREASURER

(i) STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

The Committee received a report of the Acting Treasurer, dated 1990 August 14, containing an analysis of accounts related to hostings and receptions as at 1990 July 31.

In receiving this report, the Committee agreed that as long as the total appropriation of the five accounts related to hostings and receptions remain within budget, then any individual account, such as Civic Pins, Medals and Rings, can go into overdraft.

(ii) STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT 1990 JUNE 30

The Committee received a report of the Acting Treasurer, dated 1990 August 14, containing an analysis of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending 1990 July 31.

F. COMMISSIONER OF HUMAN RESOURCES

(i) CONTRACT SETTLEMENT OF THE HAND ASSOCIATION OF SEWER, WATERMAIN AND ROAD CONTRACTORS AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 793.

As outlined in a report of the Commissioner of Human Resources, dated 1990 August 15, the Committee agreed to submit the following recommendation to City Council for approval:

> That the contract settlement of The Hand Association of Sewer, Watermain and Road Contractors and the International Union of Operating Engineers, Local 793 be received pursuant to the Fair Wage Policy of the City of Hamilton.

(ii) HEALTH AND SAFETY REFERENCE HANDBOOK

The Committee received an Information Report of the Commissioner of Human Resources, dated 1990 August 15, dealing with a document entitled "Health and Safety Reference Handbook" prepared by the Health and Safety Section of the Human Resources Centre. The purpose of the booklet is to assist City and Regional employees, Supervisors, and Managers in better understanding our Health and Safety Programs and their role, duties, responsibilities and rights within the Health and Safety Program.

It was noted in the report that the Health and Safety Section is currently making arrangements for the translation of this handbook into other languages to assist employees whose first language is other than English.

With respect to the translation of the handbook, Alderman Agostino inquired as to what other languages would be involved and the cost of the translations.

Ms. Bourns agreed to report back to Alderman Agostino identifying the languages involved and the approximate cost.

(iii) LEAVE OF ABSENCE - MR. ARMAND ARSENAULT, PUBLIC WORKS (ADDED ITEM)

As outlined in a report of the Commissioner of Human Resources, dated 1990 August 21, the Committee approved that a Leave of Absence be granted to Mr. Armand Arsenault, an employee of the Fleet Services Divsion of Public Works Department, for a period commencing 1990 September 4 to 1990 October 26.

(iv) LEAVE OF ABSENCE - MR. SCOTT McEWAN, PUBLIC WORKS (ADDED ITEM)

As outlined in a report of the Commissioner of Human Resources, dated 1990 August 21, the Committee approved that a Leave of Absence be granted to Mr. Scott McEwan, an employee of the Fleet Services Division of Public Works Department, for a period commencing 1990 September 4 to 1990 October 26.

REGULAR AGENDA

1. DIRECTOR OF PROPERTY

(a) SALE BY CITY TO DeSANTIS GROUP INC., 18 MAIN STREET EAST

As outlined in a report of the Director of Property, dated 1990 August 8, the Committee agreed to submit the following recommendation to City Council for approval:

> That the Offer to Purchase the property at 18 Main Street East, the south-west corner of Main Street East and Hughson Street South, from DeSantis Group Inc. be amended as follows:
>
> (a) that the closing date of the transaction be extended from sixty (60) days after a decision of the Ontario Municipal Board approving of minor variances or a zoning change required for approval of the site plan and subsequent development, but in any event not later than December 31, 1990 to a firm date of December 3, 1990.
>
> (b) that the construction commencement date be on or before August 2, 1991 (eight (8) months after closing) and the construction completion date be on or before August 2, 1993.
>
> (c) that the Mayor and City Clerk be authorized to enter into an agreement to amend the Agreement of Purchase and Sale incorporating these changes.
>
> (d) time is to remain of the essence and all other terms and conditions are to remain the same.

(b) RENT INCREASES FOR CITY OWNED PROPERTIES

As outlined in a report of the Director of Property, dated 1990 August 20, the Committee agreed to submit the following recommendation to City Council for approval:

> (a) That the rent for 13 City owned residential properties, as shown in Appendix "B" attached hereto, be increased by approximately 19% effective December 1, 1990.
>
> (b) That the standard City of Hamilton residential tenancy agreements be revised by adding the following clauses:
>
> > "The Tenant acknowledges that the Landlord will be increasing the rent charged for the rent premises on an annual basis by the percentage set out in the Residential Complex Cost Index for the year as published by the Minister of Housing.

This acknowledgement does not bind the Landlord in any way from raising the rent charged to a percentage higher than the said published percentage if such an increase is permitted by law."

NOTE: The Finance and Administration Committee believe these increases to be fair and reasonable in view of the fact that the last increase was in 1987. It will also assist the City in absorbing some of the increases in taxes, operating and maintenance costs.

(c) PROPOSED PURCHASE OF PRINCESS ELIZABETH SCHOOL, 235 BOWMAN STREET BY THE MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPORATION

As outlined in a report of the Director of Property, dated 1990 August 10, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to inform the Board of Education that the Municipal Non-Profit (Hamilton) Housing Corporation is not interested in purchasing Princess Elizabeth School, 235 Bowman Street, Hamilton, for housing purposes.

2. TREASURER

(a) 1990 SERVICING EXPENDITURES IN SUBDIVISIONS

As outlined in a report of the Acting Treasurer, dated 1990 August 16, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the 1990 Quota in the Capital Budget for the "City's Share of Services in Subdivisions" be increased by $1 million, from $1.5 million to $2.5 million, with the increase being funded from the "Reserve for City's Share of Services in Unsubdivided Lands", Centre No. 00107, and a corresponding reduction to the "capital contingency" allocation in the 1990 Capital Budget.

(b) That the City's share of the cost of services in "Coventry Gardens" $523 127, and "Abbey Hill Farm" $48 278.28, for a total of $571 405.28, as referred to in Section 15 of the Eleventh Report of the Transport and Environment Committee, be funded from the "Reserve for Services in Unsubdivided Lands", Centre No. 00107.

(b) THEATRE TERRA NOVA - TERMS OF LOAN

The Committee was in receipt of a report of the Treasurer, dated 1990 August 17, dealing with the terms of an interest free loan of $225 000 to Theatre Terra Nova. As approved by City Council 1990 May 8 in adopting Section 19 of the Fifteenth Report of the Finance and Administration Committee.

Alderman Gallagher submitted that the Committee is making a serious mistake in establishing this precedent. He noted that the interest free loan will cost the Hamilton taxpayers one million dollars in lost revenue. He also added that the City should not be acting as a bank in providing mortgage monies.

Following discussion, and as out outlined in the Treasurer's report of 1990 August 17, the Committee agree to submit the following recommendations to City Council for approval.

(a) That Section 19 of the Fifteenth Report of the Finance and Administration Committee adopted by City Council 1990 May 8 be amended as follows:

(i) Delete Sub-section (c) which reads "That the loan shall be secured by a second mortgage registered prior to the advance of the City's loan to Theatre Terra Nova provided that", and substitute in lieu thereof the following: "That the loan shall be secured by a first mortgage registered prior to the advance of the City's loan to Theatre Terra Nova provided that:"

(ii) Delete Sub-section (c)(i) which reads "the first and second mortgage do not exceed the appraised value of the property;"

(iii) Delete the words "second mortgage" in Sub-section (c)(ii) and substitute the following words in lieu thereof "first mortgage".

(iv) That prior to the City advancing funds on the $225 000 first mortgage, Theatre Terra Nova will reimburse the City the amount of $2 400 which represents the costs of the City obtaining an independent appraisal report.

(v) That the City Solicitor and City Treasurer be authorized to amend the mortgage and all other agreements necessary to reflect the above recommendations.

(b) That, in accordance with Section 19 of the Fifteenth Report of the Finance and Administration Committee adopted by City Council 1990 May 8 as amended, which provided for an interest free loan of $225 000 to Theatre Terra Nova, and which in part (b) provided that "the City Treasurer be authorized and directed to negotiate a repayment schedule for Council approval including the term of the loan, the amount and frequency of payments and the interest upon arrears of payments, if any", and in part (c) provided that the loan "shall be secured by a first mortgage registered prior to the advance of the City's loan", the following terms apply:

(i) The term of the loan of $225 000 is to be fifteen years, secured by a first mortgage on the property being purchased by Theatre Terra Nova at an interest rate which varies annually and each year will be the Prime Bank Rate of the City's Bank on September 1 of that year, calculated semi-annually not in advance. In the event that Theatre Terra Nova sells, agrees to sell or otherwise disposes of any part of the property, the mortgage shall become immediately due and payable;

(ii) Repayment on the loan will be by monthly instalments of $1 339 payable on the first day of each month and the first instalment will commence on the first day of the month following one year from the date of the advancement of loan funds by the City;

(iii) The City may in its own discretion from time to time forgive all interest owing to date on the loan/mortgage.

Alderman Gallagher was recorded as opposed.

3. HAMILTON PUBLIC LIBRARY BOARD - NON-RESIDENT USER PAY VERSUS REGIONAL GRANT

The Committee had before it a copy of a report from Mrs. Judith McAnanama, Chief Executive Officer/Secretary, Hamilton Public Library Board, dated 1990 August 15, containing the following recommendation:

> "That the Hamilton Public Library Board initiate discussions with the Finance and Administration Committee regarding the development of a proposal to request funding from the Hamilton-Wentworth Regional Government for 1991."

This report is in response to a request of the Finance and Administration Committee that the Hamilton Public Library Board investigate the possibility and feasibility of implementing a "User Pay" policy for persons who reside outside the City of Hamilton and make use of the City's Library facilities, or possibly initiating discussions with the Regional Municipality of Hamilton-Wentworth regarding a grant.

Mrs. McAnanama and Mr. Peter Rogers, Chairperson, Hamilton Public Library Board, were in attendance to discuss the report of the Library Board with the Committee and answer any questions they may have regarding the recommendation.

It was moved by Alderman Copps, seconded by Alderman Gallagher, resolved that the Hamilton Public Library Board be requested to deal solely with a method of implementing an annual non-resident fee for residents who live outside the City of Hamilton.

It was moved by Alderman Agostino, seconded by Alderman Copps, resolved that the motion of Alderman Copps and Alderman Gallagher regarding the implementation of an annual non-resident fee be amended to provide that a non-resident membership fee in the amount of $25 be charged effective 1991 January 1. Motion lost.

A vote was then taken on the main motion which was also lost.

Alderman Hinkley stated that City Council, on the recommendation of the Finance and Administration Committee, has agreed to undertake a user fee study and questioned whether there would be any merit in including an annual non-resident membership fee within the terms of reference of the proposed study. The Committee did not concur with Alderman Hinkley's suggestion.

Following much discussion, it was moved by Alderman Gallagher, seconded by Alderman Cooke, and carried that City and Library staff review and examine the concept and implications of transferring the Hamilton Library services to the Hamilton-Wentworth regional government. In favour: Aldermen Gallagher, Cooke, Hinkley, Agro and Mayor Morrow. Opposed: Aldermen Copps, Agostino and Jackson.

It was also moved by Alderman Agro, seconded by Alderman Jackson, and carried, that the following recommendation as outlined in the report of Mrs. Judith McAnanama, dated 1990 August 15, be adopted as amended:

> "That the Hamilton Public Library Board initiate discussions with the Finance and Administration Committee regarding the development of a proposal to request funding from the Hamilton-Wentworth regional government and the provincial government in 1991."

Aldermen Copps and Agostino were recorded as opposed.

4. **WORKER EDUCATION CENTRE - LITERACY TRAINING**

As outlined in a report of the Chief Administrative Officer dated 1990 July 30, the Committee agreed to submit the following recommendation to City Council for approval:

> That the Literacy Training Program sponsored by the Workers' Education Centre be available to any eligible employees of the Corporation of the City of Hamilton on the basis of one hour contributed by the employee and one hour by the employer.
>
> NOTE: The Worker Education Centre will be supplying and paying for the instructor from a grant received from the Ontario Ministry of Education. The City will provide a classroom at a suitable location. The Public Works Department estimates that the expenditures will be approximately $10 000 per year either in the cost of replacement employees or in loss of productivity during the absence of the employee. Training costs in other Departments will be minimal due to low estimates of demand for this training course.

5. **CO-HOSTING OF THE 1991 GREAT LAKES ST. LAWRENCE MAYORS' CONFERENCE**

As outlined in a memorandum from Mayor Robert M. Morrow, dated 1990 July 20, the Committee agreed to submit the following recommendation to City Council for approval:

(a) That, at the request of Mayor Sammie Maletta of Portage, who is Chairman of the International Great Lakes St. Lawrence Mayors' Conference Host Committee, the City of Hamilton participate in co-hosting the 1991 Conference in conjunction with the Mayors of Mississauga, Burlington and Oakville, and that each of the four Canadian cities provide $1 000 toward the cost of a reception in Merrillville, Indiana, and that Mr. Dennis Carson, Executive Assistant to the Mayor, be designated as the City of Hamilton's representative to participate in planning for the Conference.

(b) That this expenditure be financed from the Unclassified Account.

6. **ALDERMAN D. CHRISTOPHERSON**

(a) **CHILD CARE FACILITIES FOR CITY EMPLOYEES**

The Committee was in receipt of a memorandum from Alderman D. Christopherson, dated 1990 July 31, advising that upon the direction of City Council, he was asked to investigate the feasibility of establishing a child care facility for Civic employees, and to report his findings to the Finance and Administration Committee. He undertook an employee survey and once completed, this was forwarded to the Social Planning and Research Council for their analysis.

Alderman Christopherson has now received the results of the survey and in consultation with the Department of Human Resources, he has developed an action plan for the further examination and development of this programme, a copy of which he forwarded to the Finance and Administration Committee for its consideration.

(b) REPORT OF THE COMMISSIONER OF HUMAN RESOURCES - WORKPLACE DAYCARE FOR MUNICIPAL EMPLOYEES

As outlined in a report of the Commissioner of Human Resources, dated 1990 August 17, the Committee agreed to submit the following recommendation to City Council for approval:

> That a joint City/Region Municipal Employee's Daycare Task Force be established to recommend an appropriate daycare model.
>
> NOTE: Membership in the Task Force will be drawn from civic employees. The minimal administrative costs associated with this Task Force will be absorbed by Human Resources Centre. Members' home departments may be asked to contribute any incidental parking costs, etc. incurred by a Task Force member.

7. TAXI ADVISORY COMMITTEE - TAXI FARE INCREASE

As outlined in a report of the Acting Secretary of the Taxi Advisory Committee, dated 1990 August 13, the Committee agreed to submit the following recommendation to City Council for approval:

(a) That Part 12 of By-law 89-249 which amends and consolidates Schedules 4 and 4a to Licensing By-law 79-323 Respecting Taxicabs and Livery Vehicles be amended to reflect the following changes respecting rates and fares to be charged:

For one or more passengers,

(i) for the first 1/10 of a kilometre or part thereof.....$ 2.00 presently 1/9 of a kilometre)

(ii) for each additional 1/10 of a kilometre or part thereof.....$.10 (presently 1/9 of a kilometre)

(b) That the change in rates or fares be effective as of 1990 September 1.

(c) That the Taxi Advisory Committee develop and establish a formula for annual taxi fare adjustments.

(d) That the City Solicitor be authorized and directed to prepare the appropriate amending by-law for presentation to City Council.

8. DISPLAY OF AUSTRALIAN ABORIGINAL ART (ADDED ITEM)

At the request of Mayor Morrow the Committee agreed to submit the following recommendation to City Council for approval:

> That the request of the Australian Counsel General for permission to exhibit a touring display of aboriginal art on the second floor of City Hall be approved.

9. HANDBILL SUB-COMMITTEE - REQUEST FOR PUBLIC MEETING TO REVIEW BY-LAW TO REGULATE BILL POSTING AND BILL DISTRIBUTING

As outlined in a report of the Acting Secretary of the Handbill Sub-Committee, dated 1990 August 16, the Committee adopted the following recommendation:

> "That approval be given to the Handbill Sub-Committee to hold a public meeting to receive input from all interested persons regarding the Draft By-law to Regulate Bill Posting and Bill Distributing."

10. RESOLUTIONS

(a) CITY OF ST. CATHARINES - PROPOSED AMENDMENT TO THE ONTARIO BUILDING CODE RESPECTING THE DEFINITION OF THE HEIGHT OF A BUILDING

As recommended in a report of the Building Commissioner, dated 1990 August 1, the Committee agreed to submit the following recommendation to City Council for approval:

> That no action be taken on the following resolution from the City of St. Catharines dated 1990 May 14 with respect to the height of buildings as defined in The Ontario Building Code:
>
> "That the Buildings Branch of the Ministry of Housing be requested to amend the Building Code so as to prevent artificial grading adjacent to a building being used to reduce the number of storeys of a building and in turn reduce life safety requirements of the Building Code;
>
> "and that the Ontario Building Officials Association and all municipalities over 50,000 be requested to endorse this resolution;
>
> "and further, that Janet Faas, Acting Director, Buildings Branch, Ministry of Housing, 2nd Floor, 777 Bay Street, Toronto, Ontario, M6G 2E5, be so advised. FORTHWITH"

(b) CITY OF BURLINGTON - PROPERTY ASSESSMENT CORPORATION

The Committee was in receipt of a copy of a resolution from the City of Burlington, dated 1990 July 16, expressing opposition to the proposed establishment of the Property Assessment Corporation which has been forwarded to the City of Hamilton for endorsation and support.

The Committee directed that the resolution be referred to the Treasurer for comment and/or recommendation.

11. CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE

MR. DOUGLAS B. SHEPPARD, MAYOR, GANDER, NEWFOUNDLAND - REQUEST FOR FINANCIAL SUPPORT FOR "LIVING MEMORIAL"

The Committee was in receipt of a copy of a letter from the Mayor of Gander, Newfoundland, Mr. Douglas B. Sheppard, dated 1990 May 16, requesting a financial contribution toward the construction of the "Samaritan Place" - "The Living Memorial" honouring the soldiers of the 101st Air Borne Division who lost their lives in the tragic air disaster on the morning of December 12, 1985.

The Committee directed that the correspondence from the Mayor of Gander be received with no further action.

12. GALLERY OF DISTINCTION DINNER

The Committee had before it a copy of a letter from Mr. Peter J. Earle, dated 1990 July 23, requesting that the City of Hamilton purchase a table for the Gallery of Distinction Dinner to be held at the Convention Centre on Wednesday, 1990 November 7.

Following consideration, the Committee agreed to recommend to City Council that the City purchase a table with seating for ten at a cost of $1 000 for the Gallery of Distinction Dinner, and that this expenditure be financed from the Unclassified Account.

13. COUNCIL AGENDA LINE

The Committee was in receipt of a copy of an article from Background Magazine, dated 1989 March 28, dealing with a telephone line installed by the City of Culver City, California, which provides a taped announcement of the upcoming council agenda and a referral number for additional information. The agenda line enables citizens to contact city hall to identify topics on the council agenda without using city staff time unnecessarily.

According to the article, installation of the council agenda line costs approximately $400 and only a few minutes of staff time is needed to record the weekly messages.

The Committee agreed to investigate this matter further and directed staff to report back on the implementation of a telephone line service and the costs involved.

14. ANNUAL REPORTS

The Committee was in receipt of a memorandum from Alderman J. Smith, dated 1990 July 27, to which was attached a copy of the 1989 Annual Report for the Corporation of the City of Oshawa. Alderman Smith suggested that the Finance and Administration Committee may wish to consider an annual report format similar to that of the City of Oshawa.

It was noted that the publication of a similar annual report was proposed in last year's budget and was deleted. The Committee directed that Alderman Smith's memorandum be received.

15. DELEGATIONS

(a) MR. R. J. CONNELL, ONTARIO HYDRO - ONTARIO HYDRO COMMERCIAL INCENTIVE PROGRAMS

Mr. R. J. Connell, Commercial Energy Supervisor, C.E.S. Office - Hamilton Central Region, Ontario Hydro, appeared before the Committee to present an overview of Ontario Hydro Commercial Incentive Programs.

Mr. Connell outlined a number of programs funded by Ontario Hydro to help commercial customers' technical or financial barriers to the use of energy efficient equipment.

In receiving the presentation the Committee directed Mr. Sage, Chief Administrative Officer, to discuss these programs further with Mr. Connell and designate City staff to meet with representatives of Ontario Hydro to discuss implementation of various incentive programs.

(b) POLICY ADOPTED BY CITY COUNCIL TO PROHIBIT RODEOS AND WILD WEST SHOWS IN ALL CITY-OWNED FACILITIES

Mr. Bill Legett, President, Ontario Rodeo Association, as well as Mr. Gerry Kinsella, Mr. Bill Baker, Rodeo Promoter, and Mr. A. Finn, Publisher of the monthly Western Rider, appeared before the Committee to discuss the policy recently adopted by City Council to prohibit the holding of rodeos and wild west shows in all City-owned facilities.

In his opening comments Mr. Kinsella explained that the purpose for meeting with the Finance and Administration Committee is to present a reasonable and rational view of rodeos rather than an emotional view. He submitted that the animal rights groups utilize half truths in their submissions. He explained that he has been competing in rodeos for over thirty years and has seen very few injuries to animals.

Alderman Gallagher submitted that rodeo riding is cruel and an unusual punishment to animals.

Following much discussion, it was moved by Alderman Gallagher, seconded by Alderman Agostino, and carried, that the presentation given by representatives of the Ontario Rodeo Association be received. Aldermen Copps and Jackson were recorded as opposed.

(c) APPLICANTS FOR CITIZEN APPOINTMENT TO THE HAMILTON STATUS OF WOMEN SUB-COMMITTEE

The Committee proceeded to interview applicants for citizen appointment to the Hamilton Status of Women Sub-Committee. Following the interviews, the Committee agreed to increase the composition of the Hamilton Status of Women Sub-Committee by one citizen member from fourteen to fifteen and agreed to appoint the following two women to fill the present vacancy as well as the newly created position: Marlene Thomas and Evelyn Myrie.

(d) APPLICANTS FOR CITIZEN APPOINTMENT TO THE TAXI ADVISORY COMMITTEE

The Committee interviewed two applicants for citizen appointment to the Taxi Advisory Committee. Following the interviews, the Committee approved of the appointment of Mr. Peter Eldridge to fill the existing vacancy on the Committee.

(e) UKRAINIAN CANADIAN CONGRESS - STATUE ON CITY HALL PROPERTY

Mrs. Irene Sushko, Chairman of the Celebration Committee, Ukrainian Canadian Congress, Hamilton Branch, appeared before the Committee requesting permission to erect a sixteen foot tall statue on City Hall property to commemorate the 100th anniversary of the Ukrainian settlement in Canada.

She explained that the Celebration Committee is presently negotiating with a Toronto sculptor.

Following consideration and discussion, the Committee agreed to submit the following recommendation to City Council for approval:

> That, in accordance with the Policy to Govern and Regulate the Installation of Commemorative Plaques, Memorials, Monuments, Time Capsules and Trees Upon City Hall Grounds adopted by City Council 1988 September 27, approval be given to the erection of a bronze life-size statue commemorating the settlement of Ukrainians in Canada upon the grounds of City Hall at a location west of the existing building near Bay and Main Streets, the installation and specific location of which shall be subject to the consideration and recommendation of the Finance and Administration Committee and approval of City Council.

16. PERFORMANCE EXCELLENCE PROGRAMME

Alderman Agostino advised the Committee that Mr. Stanley Simpson, Barrister & Solicitor, has sent a letter to City Council on behalf of CUPE Locals expressing their concern with the Performance Excellence Programme.

It was agreed that the CUPE Locals should be invited to the next meeting to discuss their concerns.

17. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss private and confidential matters.

Reconvening in open session the Committee agreed to submit the following recommendations to City Council for approval as recommended by the City Solicitor in reports dated 1990 July 23 and August 10:

1. That the City contribute $5 000 toward settlement of the plaintiffs' action (Staats) with the co-defendants Philips and Springs contributing a further $5 000.

2. (a) That the City of Hamilton offer to settle Supreme Court of Ontario Action No. 6102/88 by the payment of $17 000, inclusive of prejudgment interest, legal costs and disbursements, to the Plaintiffs, Dorothy and Leo Mullally.

   (b) That the Plaintiffs, Dorothy and Leo Mullally, be required to provide a full and final Release to the City of Hamilton in a form satisfactory to the City Solicitor and that Supreme Court of Action No. 6102/88 be dismissed as against the City of Hamilton.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE & ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration

/bc

B. i)

FOR ACTION

AUG 2 7 1990

REPORT TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

DATE: 1990 August 20
COMM FILE:
DEPT FILE: C1-29-90

SUBJECT: MASONRY REPAIRS, BALFOUR ESTATE CARRIAGE HOUSE

RECOMMENDATION:

a) That a purchase order be issued to Ontario Restoration Ltd., Brantford, in the amount of $10 490 for masonry repairs at the Balfour Estate Carriage House in accordance with specification issued by the Manager of Purchasing and Vendor's quotation.

b) As this work is to be completed as soon as possible, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

T. Bradley, Manager of Purchasing

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

BACKGROUND: Quotation Analysis

Ontario Restoration Ltd., Brantford	$10 490
Isbister Restoration Ltd., Dundas	26 665
Denron Restoration, Hamilton	27 940
J.D. Strachan Construction Ltd., King City	28 500

This work can only be done through the summer months as supported by the specification laid down in consultation with the Ontario Heritage Foundation when the weather is relatively consistent to ensure the proper set and finish to the mortar. The recommended supplier requires up to fourteen days after notification to start the project and up to three weeks to complete same.

OK LS

90.8.20

Brian Henley

B. ii)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 7

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REROOF RINK SECTION, PARKDALE RECREATION CENTRE

RECOMMENDATION:

(a) That a purchase order be issued to Schreiber Brothers Ltd., Hamilton, in the amount of $43 785 to provide all labour and materials necessary to Reroof the Rink Section at Parkdale Recreation Centre, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

(b) As this work is to be completed as soon as possible before the start of the ice programs, the above has been processed through the emergency procedures of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, an appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

NOTE: Lowest of four (4) tenders received. Funds provided in Major Maintenance to Civic Buildings 1990 Account #CF5255 319041003.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Schreiber Brothers Limited, Hamilton	$43 785
Julian Roofing (Ontario) Limited, Stoney Creek	60 000
A.M. Roofing Systems Inc., Hamilton	64 795
A.M. Roofing Systems Inc., Hamilton	65 530

The winter ice programs commence the beginning of October. There would be a conflict between the contractor on site and public attempting to use the building which could become a Health and Safety issue. It is also preferred to proceed with roofing when temperatures are moderate and snow is not a factor.

90.9.10

B. iii)

CITY OF HAMILTON

— RECOMMENDATION —

SEP 04 1990

DATE: 1990 September 4

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND INSTALL NEW AUTOMATIC DOOR EQUIPMENT, CITY HALL

RECOMMENDATION:
That a purchase order be issued to Enex Door Automation Inc., Concord, in the amount of $24 933 to supply and install new automatic door equipment at City Hall, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation.

NOTE: Lowest of three quotations received. Funds provided in City Hall, Front Entrance Door Account #CH57413 31102.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:
Quotation Analysis

Enex Door Automation Inc., Concord	$24 933
Ontario Door Controls Limited, Hamilton	34 800
Whyte & Branaiff Glass Ltd., Stoney Creek	37 267

B. iv)

CITY OF HAMILTON

— RECOMMENDATION —

SEP 4 1990

DATE: 1990 September 4

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF THREE DUAL PURPOSE 4X4 VEHICLES, UNITS #1667/77/78, HAMILTON FIRE DEPARTMENT

RECOMMENDATION:
That a purchase order be issued to Robert Slessor Pontiac Buick Inc., Grimsby, in the amount of $79 154.85 for the replacement of Three Dual Purpose 4X4 Vehicles. Units #1667/77/78 for the Hamilton Fire Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of two tenders received. Funds provided in Vehicle Replacement Account #CH5X502 00101.

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Robert Slessor Pontiac Buick Inc., Grimsby	$79 154.85
Carter GM, Hamilton	80 639.04

The vehicles being replaced will be disposed of at a future auction.

B. v)

SEP - 7 1990

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 7

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF ONE FULL SIZE VAN STYLE TRUCK, UNIT #1675, HAMILTON FIRE DEPARTMENT

RECOMMENDATION:
That a purchase order be issued to Johnston Motor Sales Co. Limited, Hamilton, in the amount of $16 965.72 for the replacement of One Full Size Van Style Truck, Unit #1675 for the Hamilton Fire Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of five (5) tenders received. Funds provided in Vehicle Replacement Account #CH5X502 00101.

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Johnston Motor Sales Co. Limited, Hamilton	$16 965.72
Taylor Chrysler, Hamilton	17 737.92
Snowdon Ford, Burlington	18 849.24
Carter GM, Hamilton	19 799.64
Nethercott Chev Olds, Hamilton	26 930.88

The vehicle being replaced will be disposed of at a future auction.

B. vi)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 7

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF ONE (1) ONE TON PICKUP TRUCK, UNIT #9011, FLEET SERVICES

RECOMMENDATION:
That a purchase order be issued to Robert Slessor Pontiac Buick, Grimsby, in the amount of $21 740 for the replacement of One (1) One Ton Pickup Truck, Unit #9011, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of three (3) tenders received. Funds provided in reserve for Replacement of Mobile Equipment Account #CH5X503 00101.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Robert Slessor Pontiac Buick, Grimsby	$21 740.00
Queenston Chev Olds Ltd., Hamilton	23 599.08
Airport Lincoln Mercury Sales, Hamilton	24 066.24

Unit being replaced will be disposed of at a future auction. Eighteen suppliers were requested to bid. Two declined and thirteen did not respond.

B. vii)

CITY OF HAMILTON

— RECOMMENDATION —

SEP 1 1990

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REPLACEMENT OF EIGHT (8) 25,000 LBS. DUMP PLOW SANDERS, UNITS #9648/71/9/9202/4/9649/75/43, FLEET SERVICES

RECOMMENDATION:
That a purchase order be issued to Carter G.M. Trucks, Hamilton, in the amount of $678 163.20 for the replacement of Eight (8) 25,000 lbs. Dump Plow Sanders, Units #9648/71/9/9202/4/9649/75/43, Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of three (3) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101 ($667 163.20) and Operating Supplies Account #CH56103 60214 ($11 000).

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Carter G.M. Trucks, Hamilton	$678 163.20
Altruck Transportation Services, Hamilton	701 281.80
Eastgate Ford Sales, Hamilton	714 290.40

The units being replaced will be sold at a future auction. Eleven suppliers were requested to bid. Two declined and six did not respond.

B. viii)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 17

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: PURCHASE OF ONE (1) 1991 MINI CARGO VAN, TRAFFIC DEPARTMENT

RECOMMENDATION:
That a purchase order be issued to Robert Slessor Pontiac Buick Inc., Grimsby, for the purchase of one (1) 1991 Mini Cargo Van for the Traffic Department, in the amount of $18 979.92 in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest acceptable of three (3) tenders received. Funds provided in Reserve for Replacement of Mobile Equipment Account #CH5X503 00101.

T. Bradley

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Airport Lincoln Mercury, Hamilton	$18 771.48 *
Robert Slessor Pontiac Buick Inc., Grimsby	18 979.92
Queenston Chev Olds, Hamilton	19 262.88

* Vehicle bid does not meet specifications in several areas. Eighteen suppliers were requested to bid. Two declined and thirteen did not respond.

SEP -7 1990

C.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 7

REPORT TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

SUBJECT:Retention of Traffic Aerial Bucket Vehicle # 9005

RECOMMENDATION:

That the Aerial Bucket Vehicle # 9005 be retained as a spare vehicle,rather than trading in the vehicle (estimated value of between $ 5000.00 to $ 8000.00), to minimize the loss of available manpower when other vehicles of this type are off the road being serviced.

J. G. Pavelka

J. G. Pavelka P.Eng.
Director of Public Works

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The trade in value of this vehicle is estimated to be between $ 5000.00 and $ 8000.00.

There will be an increase in the activity for the variable costs for aerial bucket trucks of approximately $ 6810.00 in 1991.

This operating cost of $ 6810.00 reflects in approximately 414 hours of aerial bucket truck work.

BACKGROUND:

The Traffic Department's aerial bucket truck # 9005 is one of the vehicles to be traded in and replaced with a new aerial bucket truck because it has been fully depreciated. This truck is fully depreciated after nine (9) years of service so that the annual variable operating costs have increased to the point that they exceed the amount by which the vehicle was being depreciated. Therefore it is more cost effective to replace the vehicle and reduce the annual variable operating costs.

The replacement vehicle has been purchased and normally, the depreciated vehicle # 9005 is traded in or auctioned off. In this case Truck # 9005 is estimated to be worth between $ 5000.00 and $ 8000.00.

The retention of this vehicle in the fleet will reduce the time currently lost by the Traffic Department crews, when one of their six (6) aerial bucket trucks is off the road while being serviced or being repaired. By retaining this vehicle and utilizing it in a limited service capacity the Traffic Department will be responsible only for the operating costs as incurred. These costs will include actual costs for fuel, insurance, licensing, maintenance and repairs and are estimated to be $ 6810.00 for 1991 based on the history of the vehicle.

Ultimately, when vehicle # 9005 has to be sold off, it would not be replaced with a new vehicle.

CONCLUSION

Retention of aerial bucket truck # 9005, for limited service would enable the Traffic Department to reduce the time currently lost when on of the other aerial bucket trucks is out of service.

c.c. Mr, M. Main Director of Traffic Services
c.c. Mr. E. Matthews Treasurer
c.c. Mr. G. Kerr Manager of Fleet Services

D. i)

CITY OF HAMILTON

- RECOMMENDATION -

SEP - 1990

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: **United Way Committee - Use of City Facilities**

RECOMMENDATION:

In the event that inclement weather prevents the use of Commonwealth Square, that permission be granted to the United Way Committee to use the City Hall forecourt on 1990 Thursday, September 27 from approximately 12:00 o'clock noon to 2:00 p.m. for a Fundraising Barbecue.

J. J. Schatz
Deputy City Clerk

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

None

cc: Mr. R. Swan, Manager
Property Maintenance Department
Mr. R. Sugden, Director
Culture & Recreation Department
Mr. J.D. Thoms
Regional Planning Department
Mrs. R. Morrison
City Clerk's Office
Information Desk

D. ii)

CITY OF HAMILTON

- RECOMMENDATION -

SEP - 1990

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: **Cable 14 TV Hamilton - Use of City Hall Facilities**

RECOMMENDATION:

That permission be granted to Cable 14 TV Hamilton to use the Council Chamber from 5:00 p.m. until 10:00 p.m. on 1990 Thursday, November 08 to host All Candidates Debates for the upcoming Ward Four and Ward Six By-Elections.

J. J. Schatz
Deputy City Clerk

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk

D. iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J.J. Schatz
Deputy City Clerk

SUBJECT: **62nd R.H.L.I. Cadet Corps**
Freedom of the City Celebration

RECOMMENDATION:

That the Manager, Property Maintenance Division be authorized and directed to erect a reviewing stand and all other pertinencies on the south side of Main Street (on the sidewalk in front of the Canadian Football Hall of Fame) on 1990 Sunday, October 28 on the occasion of the 62nd R.H.L.I. Cadet Corps Freedom of the City Celebration.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of providing this service in the amount of approximately $650.00 is available in Account no. CH 55222 10034, Use of Facilities and Equipment by Outside Groups.

cc: Mayor's Office

Mr. R. Swan, Manager
Property Maintenance Division

Mrs. R. Morrison
City Clerk's Office

Information Desk

E. i)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING THE CONSTRUCTION OF INDEPENDENT SIDEWALKS ON THE WEST SIDE OF CENTENNIAL PARKWAY BETWEEN DELAWANA DRIVE AND BARTON STREET

RECOMMENDATION:

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct independent concrete sidewalks on the west side of Centennial Parkway between Delawana Drive and Barton Street at an estimated cost of owner's share of $41,391.00, as well as City's share $19,087.00, by the issuance of debentures totalling $60,478 for a period not to exceed 20 years. It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $60,478.00 for a term not to exceed 20 years for the above project.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: E. C. Matthews

See above recommendation. This project is included in the 1990-1994 Capital Budget as part of Project No. 026.1, City's share and Project No. 117.1, Owner's share to commence in 1990.

BACKGROUND:

This item will be approved by the Transport and Environment Committee on September 17, 1990.

AUG 29 1990

FOR ACTION

REPORT TO: T. AGNELLO
SECRETARY, TRANSPORT AND ENVIRONMENT COMMITTEE

FROM: E. M. GILL
ACTING COMMISSIONER OF ENGINEERING

DATE: August 21, 1990
COMM FILE:
DEPT FILE: 803-90

SUBJECT:

Proposed construction of an independent concrete sidewalk on the West Side of Centennial Parkway between Delawana Drive and Barton Street.

RECOMMENDATION:

a) That the Transport and Environment Committee recommend to City Council that the construction of an independent concrete sidewalk on the west side of Centennial Parkway between Delawana Drive and Barton Street be proceeded with as a local improvement pursuant to Section 12 of the Local Improvement Act, at an estimated gross cost of $60,478.00 as provided for in the 1990 portion of the 1990-1994 Capital Budget as Project No. 041-30000 (City's Share $19,087.00) and Project No. 210-30000 (Owner's Share $41,391.00).

b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project;

c) That the Commissioner of Engineering be authorized to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received; and,

d) That the City Clerk and City Treasurer be directed to give the necessary notice of the Council's intention to undertake these works.

Ted Gill

E. M. Gill, P.Eng.
Acting Commissioner of Engineering

FINANCIAL IMPLICATIONS

The proposed works are to be rated in accordance with normal practice for Local Improvement projects. Provision has been made for these works in the 1990-1994 Capital Budget.

Cont'd ...

Proposed construction of an Independent Concrete Sidewalk on the West Side of Centennial Parkway between Delawana Drive and Barton Street

Cont'd ...

The estimated cost per metre of frontage for an independent concrete sidewalk is $84.00. The abutting property owners will be charged this rate per metre or the actual cost, whichever is less.

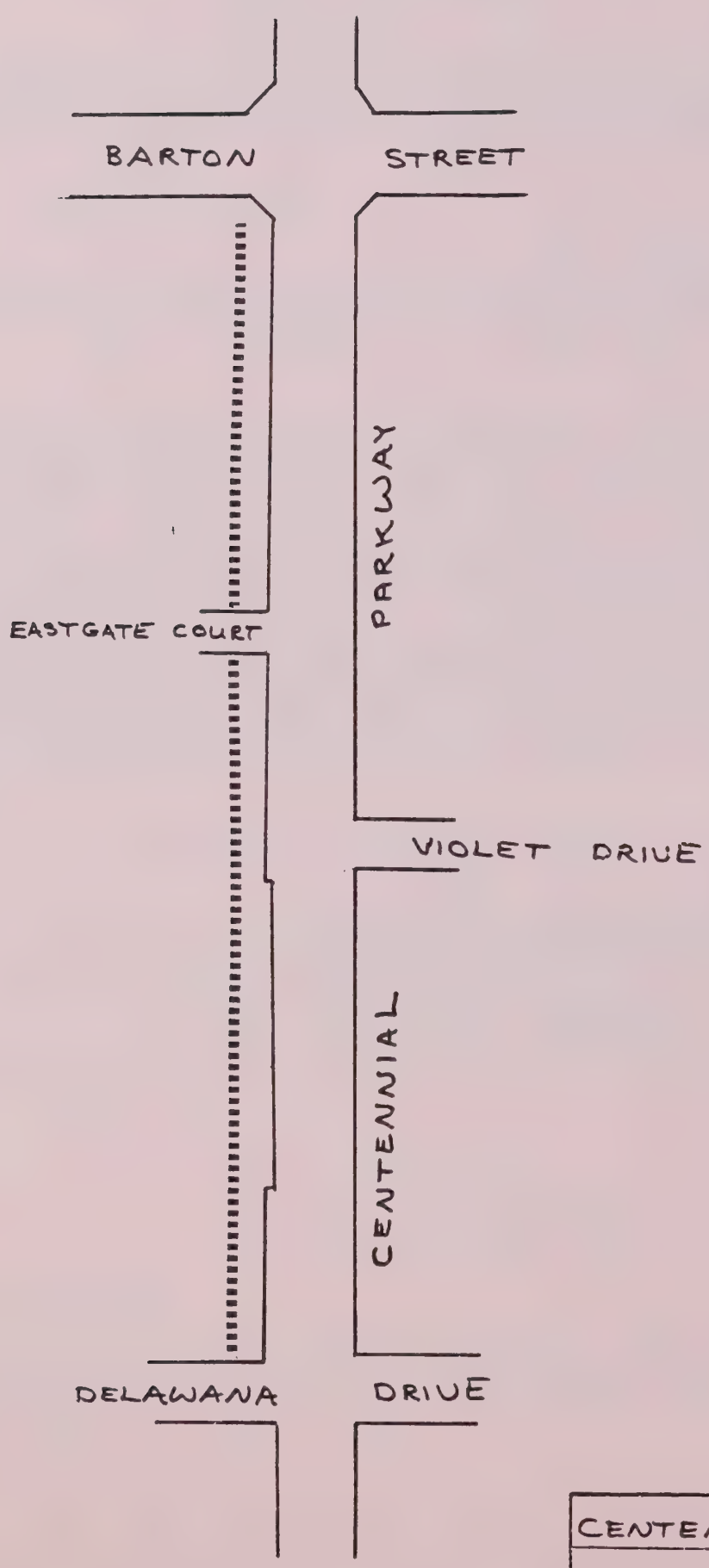
BACKGROUND

Sidewalks have not been constructed on the west side of Centennial Parkway between Delawana Drive and Barton Street. Commercial development on the west side of Centennial Parkway has occurred to the point where there is a need for pedestrian access. Sidewalks have been constructed on the east side within the above noted limits. The location of the proposed work is illustrated on the attached plan.

The ultimate road allowance has already been acquired throughout the study area, with the exception of a 135 metre section just north of Delawana Drive. Within this 135 metre area a 3.0 metre boulevard would still be provided. Therefore, land acquisition is not recommended at this time.

LR:ccc
Attach.

cc: E. C. Matthews, City Treasurer
cc: G. Lawson, Commissioner of Finance
cc: V. J. Abraham, Director of Local Planning
cc: K. Avery, Clerk, City of Hamilton
cc: D. Onishi, Director of Engineering Services
cc: P. Noe Johnson, City Solicitor



CENTENNIAL PARKWAY

Sidewalk Construction As A Local Improvement

NTS

E. ii)

CITY OF HAMILTON

— INFORMATION —

DATE: 1990 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS AS AT AUGUST 31, 1990**

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at August 31, 1990:

Account CH 55307-80040 - Hostings of Conference with Municipal Subject Content
Account CH 55313-84010 - Receptions - City Hall
Account CH 55314-84010 - Special Civic Receptions and Delegation Hosting
Account CH 56126-84010 - Civic Pins, Medals and Rings
Account CH 55222-10034 - Use of City Hall - Outside Groups

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

E. C. Matthews, Treasurer

Attach.

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended August 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $	TOTAL $
90/02/13	OBIAA Conference	3,575.71	
90/04/24	Purchasing Mgt Assoc of Cda, Ham District	5,000.00	
90/05/29	North American Dobis Users Group	700.00	
90/05/29	Ontario Building Officials Assoc annual meeting	5,000.00	
90/05/29	Institutional and Municipal Parking Congress Conference	1,850.00	
	Total Actual Expended to Date		16,125.71
	ADD: Commitments		
90/02/13	OBIAA Conference	2,074.29	
90/05/29	National Safety Conference	500.00	
90/05/29	Institutional and Municipal Parking Congress Conference	1,600.00	
90/06/26	1990 Canadian Museum Association Conference	1,150.00	
90/06/26	The Ontario Plumbing Inspectors' Association	2,000.00	
	Total Committed		7,324.29
	Adjusted Total		23,450.00
	LESS: Appropriation		35,000.00
	SURPLUS (DEFICIT)		11,550.00

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended August 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $	TOTAL $
89/11/28	C.F.L. Draft	5,901.19	
	Soviet Delegation	6,706.90	
	Memorial Cup Championship	20,000.00	
90/03/13	Arts & Cities Ontario Caucus	858.34	
90/03/13	Choralfest '90 Concert	2,727.00	
90/03/13	Challenges for International Broadcasting Conferences	1,054.07	
90/03/13	50th Anniversary Celebrations	821.85	
90/03/27	Ontario Bantam Hockey Championship	4,500.00	
90/03/27	President of Parliament in Abruzzi	891.60	
	U.S.S.R. Exchange Program	378.65	
90/03/27	Air Show Reception	4,500.00	
	Reception-Italian Delegation (Vice Mayor of Recalmuto)	3,424.75	
	Total Actual Expenditures		51,764.35
	ADD: Commitments		
90/03/13	Arts & Cities Ontario Caucus	341.66	
90/03/13	50th Anniversary Celebrations	478.15	
	Total Committed		819.81
	Adjusted Total		52,584.16
	LESS: Appropriation		48,000.00
	SURPLUS (DEFICIT)		(4,584.16)

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended August 31, 1990

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT $
101350	90/02/23	Visit of the Honourable Greg Sorbara	50.76
101646	90/02/28	Proclamation-Single Parent Week	21.38
101646	90/02/28	Visit of Jamaican Consul General	30.24
100904	90/02/16	Reception for Delegation from U.S.S.R.	37.53
100904	90/02/16	Meeting with Mr. Myrnick	14.04
100904	90/02/16	Visit of the Honourable Shirley Martin	53.46
100904	90/02/16	Visit of D. Vivian & J. Awad at Sheraton	50.87
100904	90/02/16	Press Conference-Lily Munro	65.07
100904	90/02/16	Proclamation-National Non-Smoking Week	130.46
100904	90/02/16	Meeting Re: St. Joseph's Hospital	21.06
100904	90/02/16	Proclamation-Ukrainian Canadian Independence	445.50
100904	90/02/16	H.P.O. Meeting	17.01
100904	90/02/16	I.O.D.E. Proclamation	48.06
102523	90/03/23	Proclamation-Kidney Foundation Month	10.80
102523	90/03/23	Proclamation-International Food Service Week	8.10
102523	90/03/23	Visit of the Honourable John Corbiel	9.72
102523	90/03/23	Visit of Mr. Bob Wong	29.97
102523	90/03/23	Soviet Visitors	26.73
102624	90/03/23	A&B Catering	80.00
103011	90/03/30	Reception-Boy Scouts from St. Giles	4.54
103011	90/03/30	Reception for Doris Skorpid	88.83
104343	90/04/13	Dutch Culture & Heritage Meeting	14.04
104601	90/04/20	Arts & the Cities - Mayor's Reception	119.88
104601	90/04/20	Civic Ceremony	109.62
104601	90/04/20	Reception for R.H.L.I. Cadets from England	62.91
104601	90/04/20	Science Day Proclamation	51.30
104601	90/04/20	School Children - Mayor's Reception	22.68
105349	90/05/04	The Honourable Doug Lewis	39.15
105349	90/05/04	Meeting with CUPE re: day of mourning	21.81
105349	90/05/04	Interview with editor of Hamilton Journal	10.85
105864	90/05/08	Day of Mourning Ceremony	1,261.66
105864	90/05/08	Proclamation-M. S. Carnation Month	43.52
105864	90/05/08	Proclamation-Schizophrenia Awareness Week	18.79
106876	90/05/17	Proclamation-Catholic Women's League Week	75.27
106876	90/05/17	Mayor's Office-various	61.77
108139	90/05/25	Press Conference-"Just Phone" Committee of Inquiry	98.28
108139	90/05/23	Visit of School Children	25.92
108139	90/05/25	Media Reception	53.46
108139	90/05/24	Visit of Korean Consul General	8.64
108139	90/05/23	Dutch Culture Feasibility Study	21.0[illegible]
108900	90/06/12	Meeting with Board of Education Officials	19.60
108900	90/06/12	Proclamation-St. Peter's Hospital Week	21.38
108900	90/06/12	Boy Scouts/Girl Guides	22.46
110135	90/06/26	Proclamation-Philippine Day	291.60

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended August 31, 1990

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT $
110135	90/06/26	Proclamation-Shiela Copps Day	264.60
110135	90/06/26	Civic Welcome-Vice Mayor & Councillor from Italy	226.53
110135	90/06/26	Proclamation-Management Week	27.37
110135	90/06/26	Meeting with members of Provincial Legislature	370.17
111053	90/07/05	Proclamation - "JUST SAY NO" Week	19.98
113162	90/07/30	Ukrainian Guests	28.72
113162	90/07/30	Ward 3 Citizens for Citizenship Meeting	8.42
113298	90/08/03	Aldermen	12.96
113608	90/08/09	Visit of IOC Delegation	21.87
114004	90/08/14	Proclamation Re: Nagasaki Day	151.20
114495	90/08/21	Press Conference-Mayor of Flint	35.10
114495	90/08/21	Reception-Bernice Price & Neighbours	28.08
114495	90/08/21	Japanese Delegation	27.00
114495	90/08/21	Don Eperson's 90th Birthday	21.06
114495	90/08/21	Red Birds Press Conference	10.53
115041	90/08/28	Korean Delegation	43.30
		Total Expended to date	5,016.67
		LESS: Appropriation	8,000.00
		SURPLUS (DEFICIT)	2,983.33

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended August 31, 1990

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT $
JV01031	90/01/31	Ukranian Proclamation-Overtime for M. Langille	99.64
JV03043	90/03/02	Special Meeting-Overtime for S. Vickers	185.70
103294	90/03/30	City Hall Tours	110.00
JV04099	90/04/11	Distribution of Overtime for various depts	55.71
JV04293	90/04/27	Earth Day-Overtime for M. Langille	198.08
JV05068	90/05/09	Distribution of Overtime for various depts	501.39
JV05249	90/05/25	Boy Scouts Parade-Overtime for M. Langille	185.70
JV06056	90/06/08	Veterans Day Parade-Overtime for M. Langille	129.99
JV06130	90/06/12	Erect/dismantle reviewing stand-Boy Scout Parade	579.50
JV06257	90/06/22	Veterans Day Parade-Overtime for M. Langille	105.23
		Total Expended to date	2,150.94
		LESS: Appropriation	3,660.00
		SURPLUS (DEFICIT)	1,509.06

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended August 31, 1990

COUNCIL MEETING	DESCRIPTION	AMOUNT $
90/04/17	10K Man's Ring	4,310.13
90/04/17	10K Man's Ring and Box	2,286.69
90/04/17	5PT 'C' Diamond and Genuine Ruby Ring	167.40
90/04/10	5PT 'C' Diamond and Genuine Ruby Ring	255.96
Various	City Clerk's Civic Awards	(870.73)
90/06/26	10K Man's Ring	3,828.66
90/06/26	10K Man's Ring with box	386.10
Various	Canusa Games Civic Awards	(316.17)
90/08/09	10K Man's Ring	326.43
	Total Expended to date	10,374.47
	Less: Appropriation	11,000.00
	SURPLUS (DEFICIT)	625.53

E. iii)

CITY OF HAMILTON

— INFORMATION —

DATE: 1990 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT AUGUST 31, 1990**

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account as at August 31, 1990.

These accounts are forwarded to this Committee on a monthly basis for the information of the members.

E. C. Matthews, Treasurer

Attach.

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT AUGUST 31, 1990

CENTRE NUMBER:CH 24201
Appropriation: $ 70,000.00

COMMISSIONS:	
Bell Telephone	8,484.67
SALES:	
Photcopier Reveune	361.25
MISCELLANEOUS:	
Witness Fees	704.87
Sales Tax	41.01
Scrap Metal	665.95
Absences-Local 167	316.62
Cheques Written Off/Reinstated	9,331.58
Federal Excise Tax	10,370.59
Other Revenue	76.12
OMERS Refunds	48.20
Abandon. Agree.- Robinsons	29,358.07
Fee-Canada Savings Bonds	1,380.00
Total Revenue To Date	61,138.93
Less: Appropriation	70,000.00
	(8,861.07)

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1990

Centre Number: CH 24210
Appropriation: $ 75,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	2,316.60
Executive Committee	84.44
Transport and Environment Committee	1,663.31
Keep Hamilton Clean Committee	238.88
Parks and Recreation	1,994.49
Crystal Palace Subcommittee	275.55
Golf Subcommittee	212.88
Hamilton Historical Board	3,112.51
Citizen Advisory	814.95
Planning and Development	2,676.33
Committee of Adjustment	572.92
C.A.I.P. Subcommittee	104.22
Downtown Action Plan	147.42
Non-Profit Housing	982.88
Hamilton Housing Corp	111.71
Legislation Committee	351.15
License Subcommittee	2,379.74
Farmers Market Subcommittee	177.71
French Subcommittee	399.10
Non Smoking Subcommittee	18.95
2nd Level Lodging Home	28.02
Taxi Force Sub-Committee	1,166.92
Insurance Advisory Subcommittee	116.24
Personnel Committee	20.79
Property Standards-Subcommittee	68.76
Finance and Administration Committee	7,522.95
Mundialization Committee	593.23
Football Hall of Fame	1,278.80
Canusa Games Committee	1,227.67
Civic Charity Committee	191.45
Management Team	462.09
Hamilton Arts Award	2,110.12
Hamilton Philharmonic Concert Committee	358.68
Black Women's Small Business	244.40

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1990

Centre Number: CH 24210
Appropriation: $ 75,000.00

MISCELLANEOUS

Cashiers Over and Short	4.00
Bell Telephone - Miscellaneous	12.62
258 Beach Blvd. - Maintenance Charges	894.00
Flowers and Wreaths	344.56
By-law Registration	1,833.00
Parking and Cab expenses	343.00
Hydro Charges - Road Sign	97.44
Mayor-Federation of Cdn. Municipalities-Brd of Directors	2,467.93
T.H.& B. Rwy Realty Taxes	776.48
Arts & the Cities Lunch	275.19
P.A. System - Transport and Environment	847.80
Corporate Challenge	1,966.47
F.C.M. Conference - Carson	325.00
Smoking Cessation Program	3,621.93
C.P.P. & U.I.C. adjustment	116.99
Legal-Wellenreiter vs Mayor	695.40
Travel Expense-B. Janssen	3,398.50
Reception-Boris Brott	800.00
Legal Services-Fire Dept	568.00
Visit-Ukrainian Mayor	1,699.59
Donation-Phillipines/Iran Relief	1,000.00
Total Expended	56,113.76
Less: Appropriation	75,000.00
Balance - Surplus (Deficit)	18,886.24

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

SEP 04 1990

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

F. i)

1990 September 4

Stanley Simpson
Barrister and Solicitor
20 Hughson Street South
Hamilton, Ontario
L8N 2A1

Dear Mr. Simpson:

Re: Performance Excellence Programme

Please be advised that your letter dated August 2, 1990 respecting the above was presented to Hamilton City Council at its meeting on August 28, 1990 at which time same was referred to the Finance and Administration Committee.

Yours truly,

J. J. Schatz
Deputy City Clerk

c.c.: Mr. J. D. Thompson, Secretary, Finance and Administration Committee
Mr. J. Johnston, Commissioner of Human Resources

STANLEY SIMPSON
BARRISTER & SOLICITOR

ASSOCIATES:
MARVIN P. STRINGER
LAWRENCE J. COHEN

TELEPHONE (416) 523-7400
FAX: (416) 572-1190
SUITE 407
20 HUGHSON STREET SOUTH
HAMILTON, CANADA
L8N 2A1

August 2, 1990

Mayor of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Aldermen of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Chairman of the Regional Municipality
of Hamilton-Wentworth
119 King Street West, 15th Floor
Hamilton, Ontario
L8N 3V9

Attention: Mr. Whynott

Councillors of the Regional Municipality
of Hamilton-Wentworth
119 King Street West, 15th Floor
Hamilton, Ontario
L8N 3V9

Human Resources Centre
Regional Municipality of Hamilton-Wentworth
and/or Corporation of the City of Hamilton
P.O. Box 40, Station A
Hamilton, Ontario
L8N 3A2

Attention: John Johnston,
Commissioner of Human Resources

Dear Sirs:

RE: C.U.P.E. Local 5, C.U.P.E. Local 167, Hamilton Professional Firefighters Assoc., C.U.P.E. Local 932 (Library Workers) and Transit Union Local 107 Performance Excellence Program and Study Design Report, November 1989

We act for the Canadian Union of Public Employees Locals 5, 167 and 932, the Hamilton Professional Firefighters Association and Transit Union Local 107 in connection with the above mentioned matter.

The unions are very much concerned with the Performance Excellence Programs Study Design Report November 1989. We understand that many of you may be under the misapprehension that input into this program and approval to the program is being given by the local unions.

For the record and so that there is no misunderstanding, none of the local unions had any input or have they approved in any way the program which is being proposed. On the contrary they are concerned that this program is being put forward without their input and participation.

We understand that the program contemplates participation from "employees" but not participation and input from the "unions".

Although this represents an outline only and we have not seen the program yet, we would like you to reconsider your position and call in participation from all of these locals before the program goes forward.

If this does not happen please be advised that the unions will have no recourse but to file grievances over the very programs themselves. This method of resolving a labour relations issue will be extremely time consuming, costly and will probably result in a deterioration of the relationship between the employer and the unions concerned.

We understand that local union 107 has already filed a grievance over implementation of a similar program introduced by the Region to the Hamilton Street Railway Company and Canada Coach Lines Limited.

Before this matter gets to that stage we would ask that you delay implementation of the program and call for, without further delay, the participation and input from the local unions concerned.

We look forward to hearing from you.

Yours very truly,

SS:sg

STANLEY SIMPSON

✓bc: C.U.P.E., Local 5
Attn: J. Keenan, President

C.U.P.E., Bill Brown

Mr. Jim Keenan
President
CUPE Local 5
231 Bay Street North
Hamilton, Ontario L8R 2R1

Ms. Donna Merritt
President
CUPE Local 167
231 Bay Street North
Hamilton, Ontario L8R 2R1

Mr. R. Bowman
President
Hamilton Professional Fire Fighters Association
c/o Hamilton Fire Department
55 King William Street
Hamilton, Ontario

Mr. Larry Nelson
President
CUPE Local 932
c/o Hamilton Public Library

Mr. Claude Belanger
President, ATU Local 107
c/o Hamilton Street Railway
Mountain Regional Transit Centre
Dispatch Office
2200 Highway #6
R.R. # 1, Mount Hope, Ontario L0R 1P0

F. ii)

Canadian Union of Public Employees - Syndicat Canadien de la Fonction Publique

LOCAL FIVE

231 Bay Street North, Hamilton, Ont. L8R 2R1 Telephone: 416-527-3391

Mr. John Thompson
Clerk Finance & Administration Committee
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

September 14, 1990.

Re: Brief From The Unions At The
F & A Meeting - Sept. 20, 1990

Dear Mr. Thompson:

Further to discussions that took place between the Human Resource Centre and the various Unions affected by the Performance Excellence Program, it was agreed by the parties that the various Union executives and the employees, under the scope of Locals 5 and 167, are to be re-briefed on P.E.P.

Upon completion of this update, a decision based on the wishes of our members will be brought to the immediate attention of the Human Resource Centre as well as the Finance and Administration Committee.

Therefore, at this time, we feel it is not appropriate for the Unions involved to make any presentation at your meeting of September 20th, 1990. However, we may or may not find the need to appear before your Committee in the very near future.

Yours truly,

James Keenan, President Local 5
On Behalf of Unions.

JK/mh
c.c. J. Johnston
R. Bowman
D. Merritt

F. iii)

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. Lou Sage
Chief Administrative Officer

SUBJECT: *PERFORMANCE EXCELLENCE PROGRAMME STATUS REPORT* (132-0001)

Lou Sage

BACKGROUND:

At it's meeting of March 16th, 1990, Council approved the joint City and Region three year Performance Excellence Programme (PEP) as outlined in the PEP Study Design Report. The purpose of PEP is to change, in positive ways, our employment culture by establishing a formal system which effectively, fairly, and consistently manages all aspects of performance, health and safety, and sustains employee contribution and motivation. One of the components of the programme is to provide status reports, as required, to Standing Committee and Council.

The following is a summary of the ongoing work of the Project since it's approval as well as projected work for the immediate future.

Communication

PEP's success relies on employee participation and task involvement in the development of effective policies and programmes. To this end, communication with employees was the first major task of the Project Team and the following steps were taken:

May 1990
- a series of information sessions were held for City/Region management staff
- the PEP Study Design Report was sent to all union presidents included in the scope of PEP

	-	information session was held for union presidents and their respective executives regarding the principles and objectives of PEP
June 1990	-	distribution of PEP brochure to all employees (sample attached)

Initial PEP Tasks

In June 1990, the PEP Project Team selected initial tasks for PEP development and established Task Groups to complete tasks in the following components:

Component and Tasks	Anticipated Completion Date
Performance Management	
- Analysis of Existing Attendance Policies/Practices	September 1990
- Attendance Draft Policy Development	October 1990
- Review and Definition of Employee Categories	September 1990
- Substance Misuse	"
Data Systems	
- Analysis of Existing Systems	November 1990
Income Protection	
- Summary of Existing Benefits	September 1990
- Benefits Analysis	"
- Short Term Disability Eligibility	November 1990
- Claims Management Process	October 1990
Corporate Health	
- Summary of Existing Corporate Health Services	September 1990
- Define Need and Role of Corporate Health Function	October 1990
Work-Life Enhancement	
- Employee Recognition	September 1990

These tasks are currently underway and involve gathering information on the existing state of their respective aspects of employee performance, how it is managed, determining what is required and desired, integrating the various aspects of performance and making recommendations for enhancement, revision, and implementation.

Additional component tasks of an ongoing nature that are related to project management, such as communication and education (PEP Newsletter, Information Sessions), quality assurance and project documentation, are also assigned and underway.

Employee Involvement

During initial PEP communication described above, employees were encouraged to volunteer their participation for PEP tasks. Department heads were also asked to identify employee candidates who would have a contribution to make and be interested in becoming involved in current and future PEP tasks. During initial PEP task selection, additional employees were identified as appropriate resources for task groups, for reasons of either their job function or experience with issues pertinent to the various tasks to be undertaken.

These initiatives to involve employees have resulted in compilation of a volunteer list of employees who are involved in PEP tasks currently or who are interested in future tasks in addition to their regular duties. This list has broad employee representation that spans a number of departments and job functions, from labourer to director level. At this time, the list numbers 68 employees from the following 20 departments:

Airport	Internal Audit
City Clerk's	Legal Services
Community Development	Planning
Culture and Recreation	Public Works
Engineering	Regional Clerk's
Finance	Social Services
Fire	Solicitor's
Health	Traffic
Human Resources	Transit
Information Systems	Treasury

PEP Task Additions Prior to December 1990

PEP has scheduled additional task starts in the following components:

September 1990	Work Accommodation	-	Temporary Modified Work
		-	Permanent Partial Disability Placement
October 1990	Corporate Health	-	Occupational Health and Safety
October 1990	Work-Life Enhancement	-	Wellness Initiatives

Encl.

G. i)

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. Lou Sage
Chief Administrative Officer

SUBJECT: **Performance Appraisals**

BACKGROUND:

A survey was conducted to determine the status of Performance Appraisals on employees of the City. I am pleased to advise that all employees have now had a Performance Appraisal. The system is now in place to ensure yearly Performance Appraisals on the employees anniversary date.

The Performance Excellence Program includes a review of the effectiveness of our appraisal policy.

cc Department Heads

SEP 1 1 1990

G. ii)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: Management Team

FROM: Mr. Lou Sage
Chief Administrative Officer

OUR FILE: 117-0001

SUBJECT: Ethics

DATE: 1990 September 11

Attached is an article that was circulated in the newsletter from the International City Management Association. This article deals with ethics endorsing commercial products. I am sure you will find this information useful.

Attach.

Sage

c.c. Robert M. Morrow, Mayor
Members of City Council

Ethics

The Board adopted a revised guideline on endorsements to clarify this issue for ICMA members. While continuing to stress that members should not allow their name, photograph, or quotation to be used to promote commercial products, the new guideline recognizes the need for managers to lend support to a community's economic development efforts or to educational endeavors:

"Members should not endorse commercial products by agreeing to use their photograph, endorsement, or quotation in paid or other commercial advertisements, whether or not for compensation. Members may, however, agree to endorse the following, provided they do not receive any compensation: (1) books or other publications; (2) professional development or educational services provided by nonprofit membership organizations or recognized educational institutions; (3) products and/or services in which the local government has a direct economic interest.

"Members' observations, opinions, and analyses of commercial products used or tested by their municipalities are appropriate and useful to the profession when included as part of professional articles and reports."

CITY OF HAMILTON

— RECOMMENDATION —

H.

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton.

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to September 11, 1990, be approved.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

John Johnston

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Ms. Christina Curto	Receipts Clerk II (P-A2)	Parking Authority	Replacing Ms. K. Griffin - resigned	$21,065.72 to $22,757.80	$21,065.72 per annum (1 of 2)	27/08/90
Mr. Rae Blanchard	Stenographer II (E-4)	Public Works (Parks Division)	New Position - Approved 1990 Budget	$23,120.24 to $24,780.08	$23,120.24 per annum (1 of 3)	20/08/90
Ms. Donna Dengis	Administrative Assistant II (O)	City Clerks (Aldermen's Division)	Replacing Ms. R. D'Ortenzio - resigned	$30,526.60 to $35,877.92	$30,526.60 per annum (1 of 5)	07/08/90
Ms. Gayle Hamilton	Aquatic Supervisor (N-2)	Culture & Recreation	Replacing Ms. D. Burns -resigned	$33,932.08 to $40,013.48	$33,932.08 per annum (1 of 5)	30/07/90
Ms. Marsha Josling	Automotive Parts Clerk (G-4A)	Public Works (Fleet Services Division)	Position Reclassed	$27,524.64 to $33,186.40	$30,194.84 per annum (3 of 5)	27/08/90
Mr. Charles McNeil	Caretaker (B-2)	Property Maintenance (Division of Property Department)	Replacing Mr. P. Baker -transferred	$23,356.84 to $25,195.56	$25,195.56 per annum (2 of 2)	20/08/90
Ms. Marianne Morgan	Lifeguard II (CH-4)	Culture & Recreation	Replacing Ms. K. Goodwin - promoted	$20,505.16 to $22,129.12	$22,129.12 per annum (3 of 3)	27/08/90

Prepared 11/09/90

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	RATE	EFFECTIVE DATE
Mr. James Pearson	Operator II-Street Sweeper Operator (D-9)	Public Works	Replacing Mr. T. Brillinger -promoted	$28,941.12 to $29,357.12	$28,941.12 per annum (1 of 2)	13/08/90
Ms. Frances Short	Stenographer IV (E-2)	City Clerk	Replacing Ms S. Parry -promoted	$19,756.36 to $21,283.60	$19,756.36 per annum (1 of 3)	27/08/90

Prepared 11/09/90

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Frank Bernt	Development Superintendant (Parks)	Public Works	Retired	33 years, 11 months	31/08/99
Mr. George Colbourne	Lieutenant	Fire	Retired	31 years, 1 month	17/08/90
Mr. Douglas Eves	Street Sweeper Operator	Public Works	Resigned	3 years, 2 months	24/08/90
Mr. James Finlay	Building Inspector	Building	Resigned	4 years, 5 months	04/09/90
Ms. Kelly Griffin	Receipts Clerk II	Parking Authority	Resigned	1 year, 6 months	17/08/90
Mr. Giosuele Schinella	Concrete Finisher (Districts)	Public Works	Retired	22 years, 4 months	16/08/90
Mr. Walter Selzer	Project Manager	Property	Retired	28 years, 1 month	31/08/90

Prepared 11/09/90

I. i)

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: Location of OMB Hearings

BACKGROUND:

At the regular meeting of the Council, August 28, 1990 the following motion was concurred in:

> "That the Finance and Administration Committee be requested to investigate the use of City Hall facilities by the Ontario Municipal Board to include the possible collection of rental fees for use of City Hall facilities."

DISCUSSION:

Pursuant to the Ontario Municipal Board Act s. 24 the Board has the power to use a Court House situated in a Municipality where the Board is sitting. Should the situation arise where there is no Court House available, s. 25 of the Act provides further that the City, where the hearings are to be conducted, shall upon request of the Board make its Town or City Hall available and make all arrangements for that purpose. No mention is made of any charges incurred by the Municipality in carrying out the Board's request.

The Metropolitan Toronto area municipalities attend their OMB hearings at the Board's Offices located at 180 Dundas Street West, Toronto. Our Office is conducting a survey of other Municipalities to determine the current practice in their areas, and to ascertain if Court Houses are utilized, if other local areas travel to Metropolitan Toronto for their hearings, or further if there is any fee charged for town facilities. The results of this survey should be available and reported back to Committee for its October 25th meeting.

I. ii)

CITY OF HAMILTON

- RECOMMENDATION -

AUG 30 1990

DATE: 1990 August 29

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: Crown Point West/Stipeley Phase II P.R.I.D.E. Program

RECOMMENDATION:

That the attached by-law be enacted by City Council.

P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

With the adoption of Section 17 of the 17th Report of the Finance and Administration Committee, City Council at its meeting held on the 29th day of May 1990 recommended that the City Solicitor prepare the necessary by-law to authorize the Crown Point West/Stipeley Phase II P.R.I.D.E. Program, in the amount of $700,000.00. Approval was given by Ontario Municipal Board Order dated the 7th day of August 1990, which was received by our Department on the 29th day of August 1990.

c.c. Mr. E. C. Matthews,
City Treasurer
c.c. Mr. P.R.A. Hooker,
Manager of Legal Services

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Authorize:

THE CROWN POINT WEST/STIPELEY PHASE II P.R.I.D.E. PROGRAM

WHEREAS the Ontario Municipal Board by Order dated the 7th day of August 1990, (File No. E 900823), approved,

(a) the Crown Point West/Stipeley Phase II Program at an estimated cost of $700,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $350,000.00 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the Crown Point West/Stipeley Phase II P.R.I.D.E. Program may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 7th day of August 1990.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1990.

City Clerk Mayor

I. iii)

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: SMOKE ALARM/EMERGENCY LIGHTING
BY-LAW (40-113.2)

BACKGROUND:

At the regular meeting of the Finance and Administration Committee on July 26, 1990, the Committee requested that a by-law be drafted to provide for the following:

1. That all apartment buildings above 3 storeys require a smoke alarm in the hallways;

2. That each individual unit be required to have smoke detectors as well as emergency lighting, taking into consideration the needs of the hearing impaired;

3. That emergency lighting be required for all apartment buildings higher than 3 storeys.

The Committee is aware that application for Provincial Legislation may be required.

DISCUSSION:

The Law Department has drafted a Smoke Alarm By-law incorporating the above recommendations of the Committee. The draft By-law has been circulated to the Fire Department for their comments and suggestions, and they expect their response will be completed by September 14, 1990. The Law Department will consider the Fire Department's comments and incorporate them into the draft By-law. We anticipate that the draft By-law and report on enforcement of the By-law will be finalized for the October 25, 1990 meeting of the Finance and Administration Committee.

c.c. Mr. G. Baker, Chief, Hamilton Fire Department
Attention: Mr. K. Kiernan, Chief Fire Prevention Officer

J.

CITY OF HAMILTON

- INFORMATION -

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Hamilton Farmers' Market Sub-Committee

SUBJECT: **Hamilton Farmers' Market/Festitalia Promotion**

BACKGROUND:

The Hamilton Farmers' Market Sub-Committee, at their meeting of 1990 September 13, accepted an invitation from Mr. Frank De Nardis, Chairman of Festitalia, to participate in a joint promotion of the Hamilton Farmers' Market and Festitalia.

The promotion will take place at the Hamilton Farmers' Market on 1990, Saturday September 29 and will coincide with the Festitalia Provincial Bocci Tournament which will be taking place at Copps Coliseum.

Promotional activities will include the Market being decorated in Festitalia colours, Italian musicians to entertain, Italian sausage and other Italian foodstuffs being available, the Festitalia mascot to hand out candies and other Market promotional items will be available.

Press releases will be sent out advertising this event and the media will be invited.

Sufficient funds have been budgeted in Market Promotion Account No. CH 56302-12030 to cover the costs incurred in this promotion in the approximate amount of $200.00.

Stella Glover

S. Glover, Secretary
Hamilton Farmers' Market Sub-Committee

cc: Alderman F. Lombardo, Chairman
Hamilton Farmers' Market Sub-Committee
Mrs. S. Miller, Manager
Hamilton Farmers' Market

K.

CITY OF HAMILTON

- RECOMMENDATION -

SEP 1 1990

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Miss Tina Agnello, Secretary
Strategic Plan Task Force

SUBJECT: Strategic Plan Task Force

RECOMMENDATION:

That the Strategic Plan Task Force be comprised of the following members of City Council:

Mayor R. M. Morrow
Alderman T. Cooke
Alderman M. Kiss
Alderman B. Hinkley
Alderman D. Agostino

and the following members of the Management Team:

Mr. R. Sugden, Director
Culture and Recreation Department

Mr. J. G. Hindson, Director
Information Systems

Mr. P. Baker, General Manager
Hamilton Parking Authority

Ms. Patrice Noé Johnson
City Solicitor

Mr. A. Georgieff
Director of Local Planning

NOTE: Five (5) members of Council have agreed to be members of this Task Force as a result of a poll which was circulated to the Mayor and each Alderman. One position remains to be filled.

/2

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Council at its meeting of July 31, 1990 passed Section 20 of the TWENTIETH Report of the Finance and Administration Committee as follows:

> That six (6) members of City Council together with (5) members of the Management Team be appointed on a Strategic Plan Task Force to review the actions of the original Strategic Plan and to prepare a Terms of Reference for the development of a new Strategic Plan outlining a plan of action and budget.

Subsequently, a memo from the Chief Administrative Officer appointing 5 members of the Management Team was received.

c.c. Mr. L. Sage
Chief Administrative Officer

Mr. K. E. Avery
City Clerk

Mr. J. J. Schatz, Secretary
Management Team

2(a)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: SUPPLY AND INSTALL SKYLIGHT SIGN, FARMERS' MARKET/HAMILTON PUBLIC LIBRARY COMPLEX

RECOMMENDATION:
That a purchase order be issued to Embree Sign Systems, Hamilton, in the amount of $12 026 to supply and install a Skylight Sign in the Farmers' Market/Hamilton Public Library Complex, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender.

NOTE: Lowest of two (2) tenders received. Funds provided in Skylight Renovation Account #CH57361 31310.

T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND: Tender Analysis

Embree Sign Systems, Hamilton	$12 026
Jones Neon Displays Limited, Burlington	14 351

This was advertised and six suppliers were requested to bid. One declined and three did not respond.

2(b)

JONES neon displays Limited
1140 BLAIR ROAD
BURLINGTON, ONTARIO L7M 1K9
(416) 335-8864 FAX (416) 335-2712
Established 1941

September 14, 1990

City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: Alderman Brian Hinkley

RE: Quotation for Hamilton Public Library/Farmers Market - Skylight Display Sign

Dear Brian:

Thank you for returning my call to review our concerns of the bid submitted by Embree Industries.

I would appreciate if you would review our concerns at your September 20th Committee Meeting.

On page 4 of the Tender Document under the bid bond/ agreement to bond portion, "each bidder must submit with this Tender Form a bid bond, certified cheque or a irrevocable letter of credit in the amount of $3,000.00". "If one of these documents is not submitted, the Tender may be rejected".

You have contradicted your requirements by first indicating that each bidder "must submit" and in the next paragraph indicating that the "Tender Document may be rejected" if one of these documents is not submitted. You can appreciate that some bidders go to the expense of providing the required bid bond, certified cheque or irrevocable letter of credit, while others can ignore this requirement and yet still have their Tender Form accepted. This contradiction must be reviewed and a consistent method of evaluation be established.

Your Tender Document clearly indicates that the Canadian Content Form must be completed and submitted with the Form of Tender. In my review of the quotation from Embree Industries, I noticed that the Canadian Content Form was filled out, but not signed and dated, and thus not completed.

...../2

In my inquiry into the matter I received a fax from Mr. John Avery on September 4th, 1990 advising "We will consider the Embree Industries Canadian Content and have it signed by the supplier". I find that disturbing that The City could at a later date request that the Form be dated and signed and thus allowing a bidder to complete a form that under its own requirements must be completed with the Form of Tender.

In addition, Mr. Avery advised that "with only two bids received, we feel it is to the City's advantage to consider both bids". Although it is unfortunate from the city's point of view that only two bidders provided quotations, the number of bidders should not be a factor in evaluating bids. Based on the specific requirements of your Tender Document, we feel only bidders properly executing requirements should be considered.

I would appreciate your follow up on this matter.

Thanking you.

Yours very truly

JONES NEON DISPLAYS LIMITED

Gary Minden
Sales Representative

GM/mt
encl.

3(a)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **FUNDING OF HAMILTON SPCA 1990 CAPITAL PROJECTS**

RECOMMENDATION:

a) That $45,129 of the $281,900 contained in the 1990 Capital Budget for Hamilton SPCA projects be approved and paid to the Hamilton SPCA for the City's portion of 1990 capital funding and that the balance of $236,771 designated for the eventual replacement of the Hamilton SPCA headquarters be set aside in a "Reserve for Hamilton SPCA Capital Projects";

b) That the total amount of $281,900 be financed from the Reserve for Capital Projects, Centre #00203.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

This is part of project #016.0 on page 34 of the 1990-94 capital program, with $281,900 scheduled to be financed from the Reserve for Capital Projects in 1990.

BACKGROUND:

On January 31, 1990, City Council adopted item 5 of the Second Report of the Finance and Administration Committee wherein a "user pay method" of financing the capital requirements of Hamilton SPCA was approved. A major part of the capital requirements was proposed for eventual replacement of the present Hamilton SPCA headquarters but this issue has not yet been agreed upon by all of the area municipalities. Until agreement is reached I am proposing that these funds allocated in the 1990 portion of the Capital Budget be set aside in a separate reserve.

Wednesday, September 5, 1990

Attention:- John Thompson, Secretary

FINANCE AND ADMINISTRATION COMMITTEE

Re:- 1990 Capital Projects / Hamilton SPCA

Cam Stableford, General Manager

Background

At it's meeting of January 30, 1990, City Council adopted a "Capital Financing Plan" with respect to the Hamilton SPCA. (See Section 5 of the SECOND Report of the Finance and Administration Committee)

The Financing Plan was structured on the premise that all area Municipalities participate proportionately in the current and long term Capital Financing of SPCA projects.

The amount approved totalled $281,900 for the year 1990, representing $45,129 for Current Capital Projects, and $236,771 for Long Term Projects, dealing specifically with the construction of new SPCA Headquarters.

The Hamilton SPCA is nearing completion of Functional Programming Studies, and Funding feasibility studies at this time, and is not yet in a position to proceed with this project. An additional consideration at this time is the lack of lack of clarity concerning the utilization of SPCA services by other Municipalities and the extent of funding they may be prepared to support related to Long Term Capital.

Municipalities which are utilizing SPCA have agreed to participate proportionately in funding the SPCA's CURRENT CAPITAL needs.

Recommendations

That;

The City of Hamilton forward to The Hamilton SPCA those funds which have been approved related to Current Capital Funding, for the year 1990, in the amount of $45,129, and,

That;

Those Capital Funds approved, related to Long Term Capital Funding, be held in Reserve for the Hamilton SPCA, in the amount of $236,771.

Respectfully Submitted,

Cam Stableford
General Manager

cc. L. Sage, CAO
E.C. Mathews, Treasurer
Alderman T. Cooke
J. Hedden, SPCA President
B. Watson, SPCA Vice-President
M. Hawkrigg, SPCA Treasurer

3(b)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING OF OVERDRAFTS IN PUBLIC WORKS STORM DAMAGE ACCOUNTS

RECOMMENDATION:

That the overexpenditure of $106,957 in the Public Works Centre 60428 "Storm Damage" account be financed by means of an approved overdraft in the account, and that a further review of the accounts within the Public Works function be done near year end with a view to proposing a more specific financing recommendation.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1) The report of the Director of Public Works states that no surplus funds exist in the Streets Division accounts to finance this overexpenditure.

2) By financing by means of an approved overdraft at this time, the option is open to make a more specific recommendation near year end.

BACKGROUND:

The Transport and Environment Committee will be considering this issue at their meeting of September 17.

In accordance with the "Procedures for Financing Overexpenditure/Unbudgeted Items" approved by City Council July 31, 1990, the Transport and Environment Committee is requesting that the Finance and Administration Committee recommend the method of financing. Due to the unusual nature of the overexpenditure, I am recommending that it be funded through an approved overdraft but that a more specific recommendation be made near year end.

c.c. Mr. J. G. Pavelka, P.Eng., Director of Public Works
Mr. R. Chrystian, Manager of Parks
Mr. J. Pook, Horticulturist

SEP 11 1990

FOR ACTION

REPORT TO: Ms. Tina Agnello
Secretary, Transport and Environment Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

DATE: 1990 September 11
COMM FILE: 3-2.2
DEPT FILE: 90-6075

SUBJECT: Overdrafts in Forestry Storm Damage Accounts

RECOMMENDATION:

A. That the overexpenditure of $106,957.00 in the Forestry's storm damage account Centre No. 60428 be approved.

B. That the Finance and Administration Committee recommend the method of financing.

FINANCIAL IMPLICATIONS: (IF NONE, STATE N/A)

As of September 2, 1990, the City's Storm Damage Account Number 60428 is in overdraft by $106,957.00.

Actual Expenditure as of September 2, 1990	*$184,025.00*
1990 Appropriation	*$ 77,068.00*
Overdraft	*$106,957.00*

A review of the budgets for the Forestry Section and the other activities in the Streets and Sanitation Divisions confirm that there are no surplus funds available to offset this overexpenditure.

BACKGROUND:

The City of Hamilton has experienced a series of wind and rain storms that have caused a considerable amount of damage to municipal trees in the City that has required substantially more work than was budgeted for. This storm damage was incurred during normal working hours, after normal working hours and on weekends resulting in some overtime. Most of the clean up has been scheduled for normal working hours. However, when dangerous situations dictated, overtime was incurred.

The following lists the extraordinarily high number of calls in response to storm damage.

WEEK STARTING APRIL 8	200 CALLS
WEEK STARTING MAY 10	140 CALLS
WEEK STARTING MAY 17	250 CALLS

The Forestry Section completed the clean up after these storms by July 6, 1990 and are now back on a regular grid tree trimming maintenance program.

HANDLING COST OVER-RUNS

There are three alternate ways that the overexpenditure can be addressed.

A. Recognizing that the overexpenditures occurred in response to rain and wind storms, in the same way there can be overexpenditures in the winter operations due to severe snow storms, the overexpenditures could be covered by using the $1,000,000.00 in reserve for overexpenditures in winter activities.

   However, if this avenue is pursued, it must be remembered that an overexpenditure of between $222,736.00 and $881,527.00 in the winter activities has already been forecast by cost as outlined in the attached report.

B. Knowing that the overexpenditures are truly unexpected, the Transport and Environment Committee should consider forwarding this matter to the Finance and Administration Committee and request that they recommend the method of financing.

C. In the event the Committee does not want to pursue either of the above alternatives, the only remaining option is to advise staff that the overexpenditure will have to be found within the Department's existing budget. If this is the case, then staff will have to go through the activities remaining for the balance of the year to determine which activities should be sacrificed to offset the expenditure. The implication of this method of financing is that without the funds available in the normal activities, first of all the work scheduled for the remaining balance will not be accomplished and secondly, without the availability of the funds for labour, the managers cannot promise all employees will be fully employed for the balance of the year.

JGP/rb
attach.

cc L. Sage, Chief Administrative Officer
E. Matthews, Treasurer
R. Chrystian, Manager of Parks
J. Pook, Horticulturist

FOR INFORMATION

REPORT TO: Mr. J. Schatz
Secretary, Transport and Environment Committee

FROM: Mr. J. G. Pavelka, P.Eng.
Director of Public Works

DATE: 1990 June 1
COMM FILE:
DEPT FILE: 90-5000

SUBJECT: Snow Control Accounts -
Anticipated Overdraft for Winter of 1990/1991

BACKGROUND:

The 1990 approved budget for Winter Maintenance is $2,362,270. Expenditures to date are $2,585,006 creating a deficit of $222,736. Expenditures for winter maintenance operations during the months of October to December for the 5 years have been as outlined in the following table.

1985	October to December	$754,200
1986	October to December	$429,500
1987	October to December	$309,334
1988	October to December	$441,846
1989	October to December	$1,172,627
	5 Year Average	$621,501
	5 Year Average + 6% Inflation	$658,791

Based on the existing overexpenditure of $222,736 and an anticipated expenditure of $658,791, the 1990 approved budget for winter maintenance will go into overdraft. The overdraft expenditures will most likely be anywhere from $222,736 to $881,527.

Snow Reserve

Anticipating fluctuating demands on winter maintenance operations, based on the weather conditions, previous City Councils have created a reserve account of $1,000,000 for above normal winter operations.

This year it will be necessary to draw from this account. It will be necessary to draw at least $222,736 and potentially up to $881,527 from that reserve.

J. G. Pavelka

JGP/rb

cc L. Sage, Chief Administrative Officer
E. Matthews, Treasurer
D. Lobo, Manager of Streets and Sanitation

3(c)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING OF PARTICIPATION IN 1991 FIT TREK

RECOMMENDATION:

That the estimated cost of $1,000 for hosting costs in connection with the participation by the Culture and Recreation Department in the 1991 Fit Trek programme be charged to "Special Receptions and Delegation Hosting" account CH 55314 84010.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- there are sufficient funds within the "Hosting" category accounts under the jurisdiction of this Committee to fund this project.

BACKGROUND:

The Parks and Recreation Committee will be considering this issue at their meeting of September 18, 1990.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 12

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Participation In 1991 Fit Trek**

RECOMMENDATION:

a) That the Department of Culture and Recreation participate in the 1991 Fit Trek sponsored by Fitness Canada and the Government of the Soviet Union at a cost not to exceed $1,000.

(b) That the Finance and Administration Committee recommend the method of financing.

Robert Sugden,
Director of Culture & Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Fitness Canada and the Soviet counterparts for the staff costs in preparation and events in the U.S.S.R. with additional participation at cost. Hosting costs for two Soviets, for the three nights will be at the expense of the City.

BACKGROUND:

Hamilton participated in Fit Trek with twelve other Canadian cities in 1990.

The exchange program and the joint programming was well received and resulted in a Hamilton-Uzhgorod series of events. Not the least of which was the first participation of a Canadian City in the Lenin International Children's Games. Subsequently, we are currently evaluating continued participation and potential hosting jointly with Fitness Canada.

Hamilton has been one of seven Canadian cities approved federally for 1991.

c.c. E. Matthews, City Treasurer
J. Thompson, Secretary, Finance & Administration Committee

3(d)

TREASURER'S REPORT TO FOLLOW

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 13

REPORT TO: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

FROM: Mr. Bob Sugden
Director of Culture and Recreation

SUBJECT: **Disabled Integrated Playstructure**
- Highview & Steeles Park

RECOMMENDATION:

(a) That, in accordance with the amended playlot equipment policy approved by City Council on August 28, 1990, approval be given to the allocation of funds for the purchase and installation of integrated playground equipment for Highview and Steeles Park, in the amount of $10,000.00 per playground.

(b) That in consideration of the fact that the allocation in the 1990 Capital Budget for Playground Equipment has been fully committed and owing to the fact that no other source of funding can be identified by the Parks and Recreation Committee it is respectfully recommended that the Finance and Administration Committee recommend the method of financing the $20,000.00 for an integrated playstructure.

Robert Sugden,
Director of Culture & Recreation

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

BACKGROUND:

Funds in the amount of $5,500.00 have been provided in accordance with the original policy to purchase playlot equipment, however an additional amount of $4,500.00 will be required to meet the provision of the amended policy, plus an additional contribution to match monies raised by the Community for an integrated structure at a ratio of 2:1 in the amount of $5,500.00.

c.c. J. Thompson, Secretary F & A
E. Matthews, City Treasurer

3(e)

CORPORATION OF THE CITY OF HAMILTON

— RECOMMENDATION —

SEP 1 : 1990

REPORT TO: Mr. J. D. Thompson
Secretary, Finance & Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

DATE: 1990 Sept. 14
COMM FILE:

SUBJECT: **Hiring Consultant to conduct User Fee Study of the City of Hamilton**

RECOMMENDATION:

(a) That David M. Griffith & Associates, Ltd., Professional Services to the Public Sector, be awarded the contract for the development of a "User Fee" study to commence October 1, 1990 and to be completed January 15, 1991, based on a proposal submitted by them, at a firm quotation in the total amount of $100,000 (Canadian) to be completed by January 15, 1991; and

(b) That the amount be financed from the excess appropriation provided for the Pay Equity Account, CH 54117 23001.

FINANCIAL IMPLICATIONS: *(IF NONE, STATE N/A)*

The consultant fees in the amount of $100,000 can be financed from savings in another account.

BACKGROUND:

Executive Summary

While I appreciate that my recommendation is to engage David M. Griffith & Associates, Ltd, a US Company, that has not submitted the lowest tender price, this firm provides the following features unmatched by the other firms:

1. Professional services solely to the Public Sector.
2. Experience tailor made to our requirements.
3. Verifiable results from similar US Cities.
4. Minimal staff time required.
5. Leadership to Council and staff to come to a final decision on implementation.
6. More than double the consulting days than the other firms resulting in a substantially less cost per consulting days.
7. Specifically related computer software.

Background - continued

Introduction

Section 31 of the Twentieth Report of the Finance and Administration Committee adopted by City Council 1990 July 31 authorized the Treasurer to call for proposals for a User Fee study. We have received the following proposals with a project starting date of October 1, 1990,

Consulting Firms	Consulting Days	Average Per Diem	Total Costs
Peat Marwick Stevenson & Kellogg, Toronto	70.25	$1,067.62	$ 75,000
The Coopers & Lybrand Consulting Group, Toronto	92.50	$ 888.65	$ 82,200
David M. Griffith and Associates, Ltd. Bay City, Michigan	250.00	$ 400.00	$100,000
Ernst & Young, London	120.00	$1,000.00	$120,000

Interview and Selection

On September 12, 1990 Mr. Nik Adhya, Manager of Budgets and Mr. Colin Kerr, Budget Analyst and I interviewed the four consultants in accordance with the selection guidelines outlined in our Request for Proposal.

1. Firm's reputation for service and reliability:

   David M. Griffith & Associates, Ltd. (DMG), provides Professional services solely to the Public Sector and has 23 offices throughout the United States (Head Office: Northbrook, Illinois). The service will be provided from the office located in Michigan. They have done over 200 global User Fee Studies for various US municipalities with proven results and cater only to the public sector.

2. Experience with User Fee Studies preferably in a public service setting.

   None of the firms interviewed, except David M. Griffith, had any experience in a comprehensive or global User Fee study for municipalities. The other three consulting firms have had some municipal experience in specific departments, but not on an overall municipal level.

Background - continued

3. Reference verification and actual results:

We have contacted Mr. Stephen Duarte, County Controller, the City of Lansing, 831 City Hall, Lansing, Michigan 48933, Telephone (517) 483-4505. Mr. Duarate indicated that they have been using their expertise for the last ten years on several studies. In June 1990 they have completed their User Fee Study with excellent results. Their actual revenue increase due to the study is more than $4.5 million (which is a very conservative estimate) in relation to their total revenue base including taxation of 68 million and a population of 130,000. They have used very little city staff time to complete their study.

Their recent User Fee Study results for some sizeable cities in Michigan are as follows:

Client	**Increased Revenue**
City of Flint	$ 850,000
City of Taylor	$ 700,117
City of Warren	$1,155,555
City of Lansing	$4,529,944

4. Key Personnel for the project and their experience.

James R. Olson, Vice-President, Michigan Office. He has 17 years of relevant experience. Mr. Olson holds a Bachelor's degree from Central Michigan University.

William L. Maxwell is the State Manager. He has 3 years of similar municipal experience. His clients include the City of Lansing, Ingham County, St. Joseph County, Branch County and Otsego County. He holds a Bachelor's degree in Mathematics and Business Administration from Central Michigan University and received his Masters in Secondary Education from Michigan State University.

Charles F. Malinowski is also a Manager. He has 8 years of relevant experience. During our interview, we were told that he has been added to the team to bring further experience to perform an effective and efficient job.

Jeffrey A. Gotaas is a Senior Associate. He is responsible for the development, review, and implementation of User Fee Studies for Cities, Counties, and Townships throughout Michigan. He has 5 years of relevant experience. He holds a Bachelor of Business Administration from Western Michigan University majoring in Management.

Background - continued

5. Use of Specific Computer Software:

David M. Griffith will be using a computer based cost analysis. They have developed copyrighted cost allocation software for local governments. Their quality software products further contribute to their successful engagements that are not rivalled by any of the other consulting firms interviewed. The two primary models which would be used on the City of Hamilton engagement are the Griffith Cost System and the Fee and Service Technical Review System.

The Griffith Cost System uses a sophisticated cost process so that all costs are accurately allocated to line departments and program areas. None of the other consulting firms interviewed will be using these high quality computer analysis and software packages.

6. Total costs, number of consulting days to be spent on the job, the average per diem rate of the consulting firms and usage of City Personnel.

David M. Griffith is not the lowest bidder in terms of the total cost, but there are other factors to be considered. The two lowest bidders are dependent on the City staff for telephone surveys, in-depth data collection and analysis etc. In one case 35% of the time of the Budget Analyst was proposed and with only three persons in our Budget Section, particularly this time of the year and with the possibility of additional staff required to implement GST, the Treasury Department could not provide the time. A Steering Committee was also proposed by the other three firms which would involve a learning process for both the consultants and staff. David M. Griffith & Associates do not need the staff support except to interfere with us with minor time requirements. Griffiths have the background to take charge of this project, make recommendations in presentations to Council after vetting these recommendations with senior staff.

The details of costs, consulting days on the job, average per diem rate are summarized below to determine the adequacy of the User Fee Analysis.

(a) David M. Griffith & Associates, Ltd:

James Olson, Vice-President	5 days @ $1,200	$ 6,000
William L. Maxwell, State Manager	45 days @ $ 400	$ 18,000
Charles F. Malinowski, Manager	45 days @ $ 400	$ 18,000
Jeffrey A. Gotaas, Senior Associate	62 days @ $ 320	$ 19,840
Mr. Wlock, Associate	63 days @ $ 320	$ 20,160
Clerical	30 days @ $ 240	$ 7,200
Out of Pocket Costs		$ 10,800
	250 days (8 hr/day)	**$100,000**

Average Per Diem (including expenses) $100,000/250 days = $400.00

Background - continued

6. Total costs, number of consulting days to be spent on the job, the average per diem rate of the consulting firms and usage of City Personnel - continued

(b) The Coopers & Lybrand Consulting Group:

Bert Wolfman, Partner	2.0 days @ $2,000	$ 4,000
David Aston, Manager	14.5 days @ $1,210	$ 17,545
Victor Todorovski, Consultant	71.0 days @ $ 765	$ 54,315
Technical Support	5.0 days @ $ 765	$ 3,825
Out of Pocket Costs		$ 2,515
	92.5 days (7.5 hr/day)	**$ 82,200**

Average Per Diem (including expenses) $82,200/92.5 days = $888.65

It should, however, be noted that after the interview they revised their upset limit to $82,200 with 92.5 consulting days from previous $65,000 with 73.5 consulting days to revise their costing for their proposal that the Budget Analyst will provide up to 10% of his time October 1 to January 15 to the study, instead of 35% which they have assumed.

(c) KPMG Peat Marwick Stevenson & Kellogg:

Don King , Partner	7.25 days @ $1,725	$ 12,506
Ken Koehler, Partner	6.00 days @ $1,725	$ 10,350
Beth Cassells, Senior Consultant	29.75 days @ $1,050	$ 31,238
Kathryn L. Davis, Manager	27.25 days @ $ 563	$ 15,342
Out of Pocket Costs		$ 5,564
	70.25 days	**$ 75,000**

Average Per Diem (including expenses) $75,000/70.25 days = $1,067.62

(d) Ernst & Young:

J. W. Douglas, Directing Partner	7.00 days	
M. D. Lynall, Project Leader	15.00 days	
E. Newhook, Senior Consultant	29.00 days	
S. A. Thompson, Consultant	29.00 days	
B. P. Townsend, Technical Advisor	3.00 days	
J. D. Linton, Technical Advisor	8.00 days	
P. MacDonald / K. Bottone	29.00 days	
Sub-total Professional Fees		$116,000
Out of Pocket Costs		$ 4,000
	120.00 days	**$120,000**

Average Per Diem (including expenses) $120,000/120 days = $1,000.00

Background - continued

6. Total costs, number of consulting days to be spent on the job, the average per diem rate of the consulting firms and usage of City Personnel - continued

From the above analysis it is obvious that the average per diem cost of $400 by David M. Griffith Associates, Ltd. is the lowest in comparison to $889 for Coopers & Lybrand, $1,068 for Peat Marwick Stevenson & Kellogg and $1,000 for Ernst & Young. The 250 consulting days to be spent on the User Fee Study by David M. Griffith & Associates are the highest in comparison to 92.5, 70.25 and 120 days respectively for the other consulting firms. Two hundred and fifty consulting days are very important from their perspective as they are the only ones with actual global experience. DMG President and Vice-president will spend significant quality time in comparison to the other firms.

c.c. Mr. Lou Sage, Chief Administrative Officer
Management Team

3(f)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

Mr. R.A. Sugden
Director of Culture & Recreation

SUBJECT: **Ministry of Tourism and Recreation - 1991/1992 Community Recreation Capital Grant Program**

RECOMMENDATION:

1. That the overpayment of the Wintario Capital Grant (CS-1196-76) to the Hamilton Tennis Club in the amount of $16,667.00 be paid by the City of Hamilton to the Ministry of Tourism and Recreation;

2. That the Hamilton Tennis Club contribute to the City an amount equal to 50% of the overpayment or $8,333.50;

3. That the City's portion of the overpayment (50%) be charged to Account No. RF 4X003 00203 and be recoverable from the Hamilton Tennis Club at the time of commencement of construction of a new clubhouse facility.

Note: Payment by the City of the $16,667.00 does not acknowledge liability for the grant overpayment by the City, nor commit the City to construction of a new clubhouse at Hamilton Tennis Club but rather removes the default with the Ministry of Tourism and Recreation so that our 1991/1992 Capital Grant applications will not be impeded.

R.A. Sugden,
Director of Culture & Recreation

E. C. Matthews,
Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

1. The City will pay $8,333.50 immediately to be recovered from the Hamilton Tennis Club at some time in the future providing a new clubhouse facility is constructed.

2. The 1991/1992 Capital Grant applications estimated at $1,556,642 subsidy dollars will not be considered for funding by the Ministry of Tourism and Recreation.

BACKGROUND:

On June 19, 1990 and September 7, 1990 seven (7) grant applications were submitted to the Ministry of Tourism and Recreation for eligible projects under the Community Recreation Capital Grant Program as follows:

Priority (1)	Project (2)	Estimated Grant (3)
New Recreation Facilities		
1.	Twinning of Mountain Arena	$ 551,158
2.	Highview Park - Integrated Playstructure	10,250
3.	New Senior's Centre - Mountain	629,924
4.	Huntington Park Recreation Centre - Expansion/ New Pool	100,000
5.	Hamilton Tennis Club - New Clubhouse	166,650
		$1,457,982
Capital Conservation		
1.	Central Memorial Pool - Replace Filtration System	$ 66,660
2.	Victoria Park - Replace Lighting System	32,000
		98,660
	Estimated Grants/Subsidies	$1,556,642

Upon receipt of these applications, Mr. W.H. Kriesel, Ministry of Tourism and Recreation verbally advised that these applications may not be considered for funding due to an overpayment of a Wintario Grant to the Hamilton Tennis Club (CS-1196-76) of $32,126.00 which occurred in 1977.

This overpayment ($32,126.00) was subsequently reduced to **$16,667.00** by performance of work by the City of Hamilton at the Hamilton Tennis Club in 1987 which would have been eligible for a grant of $15,459.00 as agreed by the Ministry.

The Hamilton Tennis Club has indicated that they are in a position to pay 50% of the overpayment ($8,333.50) at this time.

In order to remove the overpayment or default at this time, and not jeopardize consideration for funding of the $1,556,642 in grant applications currently on file with the Ministry, it is recommended that the City pay 50% of the overpayment ($8,333.50) now to be recovered from the Hamilton Tennis Club at some time in the future, if and when a new clubhouse facility is constructed.

c.c. Mr. Lou Sage, Chief Administrative Officer
Mr. Bob Sugden, Director of Culture and Recreation
Mrs. L. Dale, Secretary, Parks and Recreation Committee
Ms. Cheryl Sampson, President of Hamilton Tennis Club
Mr. W.H. Kriesel, Ministry of Tourism and Recreation

4.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DEPT FILE: (2719)

SUBJECT: **Memorial Garden - Sponsored by the "End the Violence Montreal Massacre Memorial Committee"**

RECOMMENDATION:

(a) That permission be granted to the Women's Centre of Hamilton-Wentworth as represented by its sub-committee, "End the Violence Montreal Massacre Memorial Committee" to place a rock mounted plaque within an existing floral display upon the grounds of City Hall, at a location slightly west of the north-west corner of the building in accordance with the Policy to Govern and Regulate the Installation of Commemorative Plaques, Memorials. Monuments, Time Capsules and Trees upon City Hall Grounds adopted by City Council 1988 September 27.

(b) that approval be given to the following wording to be contained on the plaque:

> "End the Violence in memory of the women murdered in Montreal December 6, 1989 and in memory of all women who have been victims of violence".
>
> End the Violence Montreal Massacre Memorial Committee, December 6, 1990.

(c) that the City Solicitor be directed to prepare an agreement between the City and the Women's Centre covering the proposal.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

At its meeting of May 7, 1990, the Parks and Recreation Citizens Advisory Sub-Committee received a request in the form of a delegation, from the "End of Violence Montreal Massacre Memorial Committee" to establish a commemorative garden in Gage Park. The Committee is a sub-committee attached to the Women's Centre of Hamilton-Wentworth. The issue was referred to the Parks Division, Department of Public Works for further review.

Site meetings with Mrs. Donelle de Vlaming, President of the Women's Centre were held. The criteria for the ideal site was established as a location offering good exposure to pedestrian traffic and landscaped surroundings conducive to quiet/peaceful reflection.

Following considerable discussion and evaluation of three areas, Gore Park, Sam Lawrence Park and City Hall grounds, it became apparent that satisfying one criteria would be at the expense of the other. This was particularly true with the Gore Park and Sam Lawrence Park locations.

The grounds of City Hall we deemed to be most suitable. The grounds are attractively landscaped with grass and flowers and at the same time provides excellent exposure to the public.

Since the grounds of City Hall are now the subject of consideration, it falls under the purview of the Finance and Administration Committee to consider and not the Parks and Recreation Committee as originally contemplated.

The proponent is requesting that consideration be given to permitting the placement of a granite rock mounted plaque within an existing floral display upon the grounds of City Hall, slightly west of the north-west corner of the building. The location is shown in red on the attached plan. The size of the rock and bronze plaque would be compatible with existing samples already on the site.

The wording on the plaque would read:

> "End the Violence in memory of the women murdered in Montreal December 6, 1989 and in memory of all women who have been victims of violence".
>
> End the Violence Montreal Massacre Memorial Committee, December 6, 1990.

Staff do not anticipate any additional costs resulting from this project as the flower bed exists as part of the landscaped area of the grounds of City Hall. The proponent would be responsible for the monument placement, long term maintenance and replacement, if necessary. The City will always retain the right to relocate the monument to another location in the event the City requires the land for other municipal purposes at some time in the future.

These and other matters would be incorporated into an agreement between the City and the proponent.

The End the Violence Montreal Massacre Memorial Committee would like the opportunity to address the Finance and Administration Committee in this regard and make themselves available to the Committee to respond to any questions which may come forth.

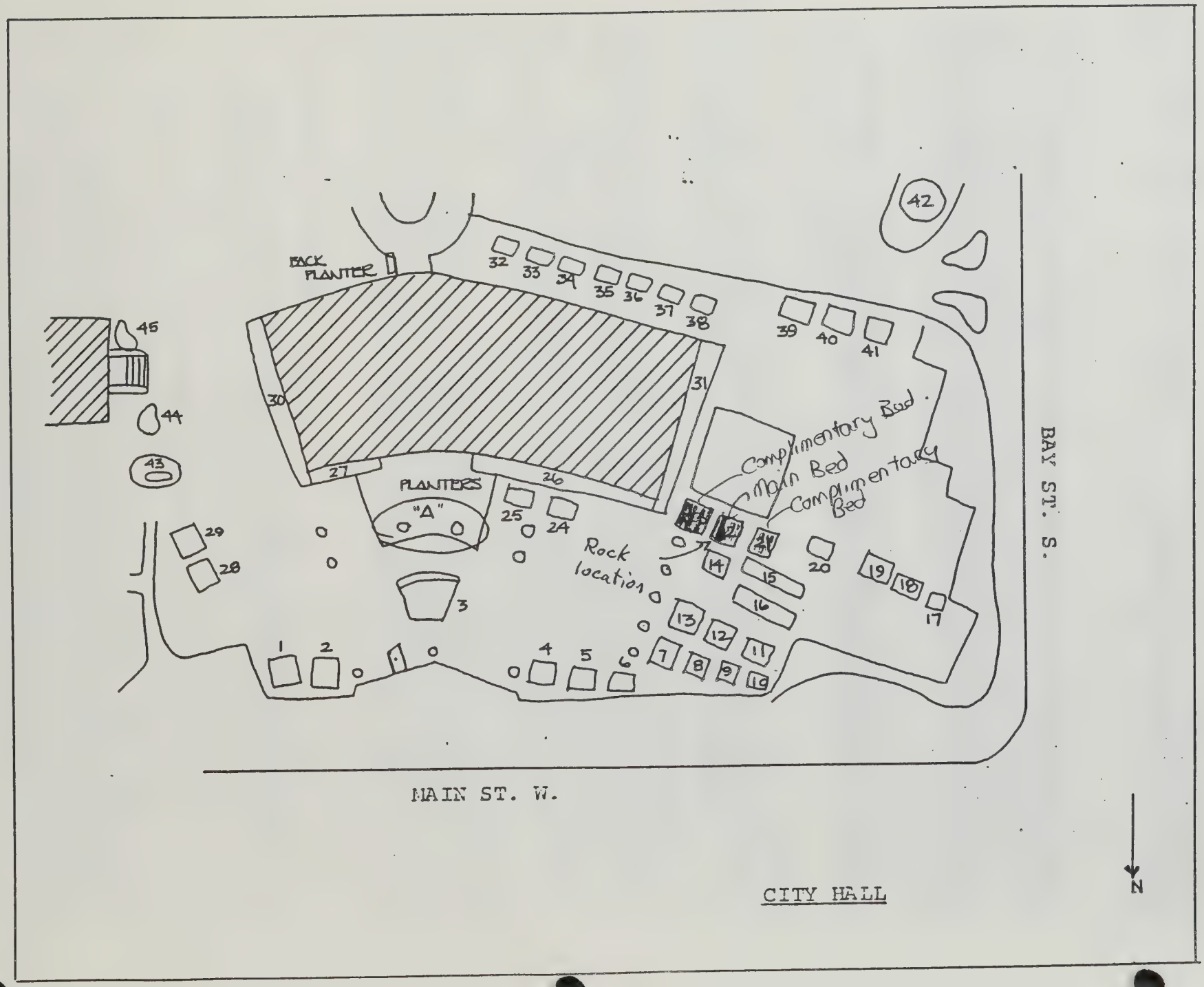
A copy of the City's policy with respect to the installation of Commemorative Plaques upon City Hall Grounds is enclosed for your perusal.

Attach.

c.c. - Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. R. Chrystian

- Mrs. P. Noé Johnson, City Solicitor

- Mrs. L. Dale, Secretary, Parks and Recreation Committee and Parks and Recreation Citizens Advisory Committee


BACK PLANTER
PLANTERS
"A"
Complimentary Bed
Main Bed
Complimentary Bed
Rock location
BAY ST. S.
MAIN ST. W.
N
CITY HALL

5. That approval be given to the following policy to govern and regulate the installation of commemorative plaques, memorials, monuments, time capsules and trees upon the grounds outside City Hall.

(a) That the installation and location of commemorative plaques, memorials, monuments, time capsules, and trees upon the grounds of City Hall shall be subject to the consideration and recommendation of the Legislation Committee and approval of City Council.

(b) That each application be considered on its own merits with the view to examining and identifying the impact and importance of significant contributions made to the overall growth and development of the City of Hamilton by the organization or group.

(c) That the design and quality of materials used in any structure shall be subject to the approval of the Legislation Committee and City Council. The Director of Property shall prepare a report for the Legislation Committee on each application commenting on the aesthetics of the exterior appearance of any structure to ensure that it does not detract from the grounds of City Hall.

(d) That the cost of materials and labour to supply and install any structure or plant the tree(s) shall be the responsibility of the organization or group.

(e) That the City will attempt to accommodate the Donor with the choice of the tree(s) where the species is available and where the climate and growing conditions are appropriate for such species.

(f) That the cost of any replacement plaque etc. as the result of vandalism or theft shall be the responsibility of the organization or group.

(g) That the wording to be contained on any plaque shall be approved by the Legislation Committee and City Council.

(h) That an agreement be entered into between the City and the applicant with respect to the actual entry upon City lands, construction of the plaque, monument, memorial, time capsule, or tree planting and its continued presence on the site.

(i) That the City always retain the right to relocate the plaque, monument, memorial, time capsule or tree to another location in the event the City requires the land for other municipal purposes at the some time in the future.

(j) That plaques, monuments, etc. shall not be attached to the exterior surface of the City Hall building.

(k) That the City Solicitor be directed to prepare an agreement between the City and organization covering the proposal.

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6. That approval be given to the request of the Sisters of St. Joseph of the Diocese of Hamilton, owners and operators of St. Joseph's Hospital in Hamilton to include the name "Hamilton" in the name of the proposed corporation being formed for the operation of St. Joseph's Hospital.

7. That approval be given to the request of the Sexual Assault Centre, Hamilton and Area to use the City Hall forecourt on Thursday, 1988 September 22 from 7:15 p.m. to 8:15 p.m. for the purpose of staging a brief rally and starting their annual "Take Back the Night" walk.

8. That approval be given to the request of the Emergency Shelter Foundation of Hamilton-Wentworth to use the City Hall forecourt or in the event of inclement weather, the Second Floor lobby area of City Hall from 9:00 o'clock a.m. to 4:00 o'clock p.m. on Saturday, 1988 October 15 for the purpose of staging an Aerobithon in conjunction with one of their fund raising events.

9. That approval be given to the request of The Alliance of the Hamilton Lawyer's Club to display a painting for a period of two weeks in the City Hall foyer entitled "South Gore, Hamilton (circa 1916)" in connection with a fund raising program for the Hamilton Integrated Living Program and the Hamilton Wentworth Head Injuries Association.

10. That approval be given to the request of the Hamilton Hockey Council to use the City Hall Council Chambers on Wednesday, 1988 September 28 at 7:30 o'clock p.m. for their annual general meeting.

11. That approval be given to the request of the Family Services of Hamilton-Wentworth and Catholic Family Services who are local sponsors of National Family Week to display some school art work on the theme "What The Family Means To Me" in the City Hall foyer area from Monday, 1988 October 03 to Friday, 1988 October 07.

5.

CITY OF HAMILTON

— RECOMMENDATION —

SEP 14 1990

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Procedure for Reviewing the Draft Human Resources Policy and Procedure Manual

RECOMMENDATION:

a) That the Finance and Administration Committee receive the draft Human Resource Policies and Procedures Manual of the City of Hamilton and the Regional Municipality of Hamilton Wentworth.

b) That the Chairman of the Finance and Administration Committee be authorized to discuss with the Chairman of the Finance and Personnel Committee of the Region the structure and composition of a joint City/Region sub-committee which will have a mandate to:

(i) Forward copies of the draft policy and procedure manual to interested parties, which should include, but not be limited to, civic and regional unions, the Mayor's Race Relations Committee, the Ontario Human Rights Commission, the Status of Women Committee, and the Committee for the Disabled.

(ii) Receive written submissions in response to such circulation and to hold such meetings and discussions with interested parties as are deemed necessary.

(iii) To make such amendments and changes to the draft Policies and Procedures as are deemed necessary.

(iv) At the completion of their task, forward to City Council and Regional Council recommendations to adopt and approve Policies and receive Procedures for the implementation of those Policies.

John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

This report recommends a process by which the substance of the draft Policy and Procedure manual which has been compiled by Human Resources Centre staff can be reviewed. This has an undertaking of significant magnitude and importance and a task which is only partially completed. Sufficient Policies and Procedures have been written, however, a draft document has been forwarded for consideration. During the course of the circulation, review and approval, additional Policies and Procedures will be forwarded to the working sub-committee with the intent of providing Council with a final and complete copy for their consideration and approval. Among the important Policies still under development by the Human Resources Centre and the Performance Excellence Project Team are Attendance Management, Discipline, Work Rehabilitation, Employee Recognition, and a number of others.

It is my belief as Commissioner of Human Resources that the Policies of the City of Hamilton and the Regional Municipality of Hamilton Wentworth, should be reflective of the values and standards of the community to which we provide service. I, therefore, have recommended to the Committee a mechanism for the solicitation of input by both special interest groups and the general public.

We have provided to the Committee at this time a Table of Contents which illustrates the range of Policies and Procedures which have been completed. This project was in addition to the regular workplan of the Human Resources Centre with much of the work being completed by staff outside of their regular hours and duties. Funds were not specifically committed for the production of the manuals. We estimated the cost of draft manuals including binders at between twenty (20) and twenty-five (25) dollars per copy. We have, therefore, not produced the sixty (60) copies of the draft which would normally accompany a report to Committee pending the Committees discussion on the recommended process. Upon approval by the Committee of a recommended process we will take the necessary steps to have several hundred soft cover copies printed at a cost substantially less (2 - 3 dollars per copy) and distributed to members of City and Regional Council as well as any other interested group. Sufficient funds exist within the Human Resource Centre Budget to absorb the cost of such a distribution.

The City of Hamilton has for many years had some policies and many practices. This reliance on practice as opposed to policy has led to a great deal of inconsistent application and a belief by many individuals that they were not being treated equally or fairly. This Policy and Procedure Manual is an important first step in the rationalization of our Human Resource services and will, upon completion and implementation, provide the corporation with a tool to ensure consistent application of Council's directions and the fair and equitable treatment of our employees and those individuals who are seeking employment with us.

DRAFT

HUMAN RESOURCES

POLICY AND PROCEDURES MANUAL

TABLE OF CONTENTS

PAGE #

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D.02.00.00 MEDICAL EXAMINATION PROCEDURES

6.

COFFEE

BREAK

The Social Planning & Research Council of Hamilton and District
155 James St. S., 6th Floor, Hamilton, Ontario L8P 3A4 Telephone: 522-1148

JUN 28 1990

7(a)
11:05 am

June 27, 1990

Alderman Brian Hinkley
Chairman
Finance and Administration Committee
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Brian:

For the past two years, I have been working with a number of organizations, groups and individuals for the purpose of examining the feasibility of using the West Avenue school facility as a centre for local self-help groups. During this period of time, we have consulted extensively with local self-help groups as well as potential funders of a centre within both the government and corporate sectors.

The responses to these consultations have been overwhelmingly positive. The many self-help groups which operate within the city, view such a centre as critically important to their continued health and development. Public sector funders have reported that a centre of this type would help them to resolve a number of problems which they face in providing resources to this growing sector of services. Representatives from the private sector have indicated a strong degree of interest in providing assistance with capital costs.

The Social Planning and Research Council of Hamilton and District has strongly supported the establishment of the centre, based upon the 1988 study of the needs of local self-help groups.

The establishment of such a centre would represent another "first" for our area in the provision of cost-effective responses to important human service problems. There is a great deal of interest in our project from all parts of the country and it is probable that our centre will serve as a model for the development of similar facilities in communities across the country.

Continued/.....

Given the overwhelmingly positive response that we have received to our proposal, I respectfully request a meeting with members of Council and City staff to discuss the disposition of the West Avenue school property. By working together, we will develop a facility which will be of immense benefit to the many citizens of our community who are working hard to solve their problems through self-help and mutual aid groups.

Yours sincerely,

Reg Wheeler

Reg Wheeler, Chairman,
West Ave.School/Self Help Committee

RW/ms

c.c. Mayor Bob Morrow
Alderman Don Ross
Alderman Terry Cooke
Alderman Vince Agro
Alderman Geraldine Copps
Alderman Dominic Agostino
Alderman Tom Jackson
Alderman John Gallagher

THE HAMILTON FOUNDATION
Suite 205, Standard Life Centre
120 King Street West
Hamilton, Ontario L8P 4V2
Telephone: (416) 523-5600

Fax: (416)523-0741

A permanent investment in the community

September 7, 1990

Alderman Brian Hinkley, Chairman
Finance and Administration Committee
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Alderman Hinkley:

Re: Self-Help Centre

I am writing to express strong support for the proposal to create a unified Self-Help Centre within the West Avenue School building, and to urge the City of Hamilton to make the building available for this purpose.

As one of the community's major funders of charitable organizations, The Hamilton Foundation has been approached by self-help groups on numerous occasions for grants to purchase office equipment, start-up funds, volunteer recruitment and training programs, accommodation rental, etc. Few of these organizations have the capacity or potential to raise the funds necessary to fully open an office and/or carry on programming for more than a few months. Nor do many of them have easy access to individuals with the broad variety of leadership skills needed to efficiently and effectively manage a publicly-funded organization.

The proposed new organization to be located in the West Avenue School facility, offering centralized resources in terms of equipment, office services and Board personnel, will make it possible for these groups to concentrate their energies on providing help and support to their constituent members. In addition, there will be tremendous savings in accommodation costs, equipment purchases, supplies and use of volunteers.

All in all, the project makes excellent sense and is one which would be actively supported by The Hamilton Foundation. Would you kindly share this letter with those attending the September 20th meeting scheduled to discuss this proposal? Thank you.

Yours sincerely,

Judith McCulloch

(Mrs.) Judith McCulloch
Executive Director

JM:al

CITY OF HAMILTON

— INFORMATION —

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

DEPT FILE: 50.20.53
(4504)

SUBJECT: **West Avenue School**

BACKGROUND:

As result of the delegation appearing before the Finance and Administration Committee on September 20, 1990, we have prepared an information report to assist the Committee in their deliberations.

In August of 1987, City Council approved a recommendation to purchase the West Avenue School from the Board of Education for the sum of $270,000.00. The site was being acquired for parking purposes on behalf of the Parking Authority.

Subsequently, the City proceeded to obtain approval to demolish the school for the parking lot and rezone the land accordingly. L.A.C.A.C. objected to the demolition as the school was of historical significance. City Council eventually agreed and recommended the building to be saved.

While the Executive Committee was considering a use for the building, several groups came forward and requested space in the School for their purposes.

In the interim, City Council decided to lease the building to Theatre Aquarius for a period of three (3) years terminating on June 30, 1991. The lease payments are approximately $34,000.00 per annum. City Council provides a grant to Theatre Aquarius to help offset these costs.

The annual operating costs for the City are approximately $70,000.00. In addition, the City has spent $80,000.00 putting the building in a rentable condition.

We have kept a list of all parties wishing to use the school when Theatre Aquarius vacates the premises. This list is as follows:

1. Day Care Centre and offices (proponent, Carl Kopriva, Developer).

2. Residential care facility (proponent, Jim Gates, Developer).

3. Co-operative Housing (proponent, West Hills Co-operative Homes).

4. Health-related Community Services Centre - office space.

5. Museum - Hamilton Children's Museum.

In addition, the following organizations have indicated an interest in the property:

- Stroke Recovery Association
- Multiple Sclerosis Society
- Canadian Paraplegic Association
- Suicide Prevention
- Council on Family Violence
- Canadian Diabetes Association
- Epilepsy Foundation
- Association for Bright Children
- The Lung Association
- Resource Centre for the Hearing Impaired
- Junior Achievement of Hamilton-Wentworth
- Hamilton and Region Arts Council

D. W. Vyce

c.c. - Alderman D. Drury, Alderman, Ward 3

- Mr. Lou Sage, Chief Administrative Officer

7(b)
11:30

CITY COUNCIL
HAMILTON, CANADA

Alderman Vince Agro

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 528-2009 – WARD 2

23 July 1990

Alderman Brian Hinkley, Chairman
Finance & Administration Committee

Dear Brian:

I have been approached by merchants and residents of George Street in the Hess Village concept concerning their agreement with the City.

I wish to have this matter placed on the agenda of the Finance and Administration Committee meeting as a delegation. They would like to appear before the Committee with regard to their concerns.

Could you please make the necessary arrangements and advise me of the date and time this delegation can appear.

Thank you for your cooperation and I look forward to your reply.

Sincerely,

Vince Agro
Alderman, Ward 2

VJA:sn

c.c. Mayor Robert Morrow
Alderman Wm. McCulloch, Ward 2
Mr. J. Thompson, Secretary, Finance & Administration Committee
Mr. D. Consoli, Treasury Department
Mr. & Mrs. G. Snelgrove, 2405-200 Bay St. S., Hamilton, L8P 4S4 526-7022

JUL 2 1990

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO:	Alderman V. Agro Alderman, Ward 2 Aldermen's Office	YOUR FILE:	
FROM:	Mr. John Thompson, Secretary Finance & Administration Committee City Clerk's Office	OUR FILE: PHONE:	 546-2747
SUBJECT:	**THE HESS STREET VILLAGE MALL**	DATE:	1990 August 10

This refers to your letter of 1990 July 23 to Alderman Brian Hinkley, Chairman, Finance and Administration Committee, regarding the concerns of the merchants and residents on the pedestrian mall on George Street between Queen Street South and Hess Street South known as "The Hess Street Village Mall".

Please accept this memo as confirmation of arrangements which have been made with Mr. G. Snelgrove for his delegation to meet with the Finance and Administration Committee on Thursday, 1990 September 20 at 11:30 a.m. in Room 233, City Hall, to discuss the outstanding local improvement charges on the pedestrian mall which were first rated in 1982 and mature in 1996.

I spoke with Mr. Snelgrove personally and he preferred to meet with the Committee in September or October.

I trust these arrangements are satisfactory, however, would you please advise me if such is not the case.

Jack Thompson

c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Mayor R. M. Morrow
Alderman W. McCulloch
Mr. E. C. Matthews, Treasurer
Mr. D. Consoli, Treasury Department
Mr. & Mrs. G. Snelgrove, 2405 - 200 Bay St. S., Hamilton, L8P 4S4

7(c)
11:45 am

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: 1991 GRANT REQUEST - HAMILTON SPECTATOR INDOOR GAMES

RECOMMENDATION:

a) That the Committee consider the request of a $50,000 1991 General Grant to the Hamilton Spectator Indoor Games to offset costs of the international Track and Field meet to be held January 10 and 11, 1991 at Copps Coliseum.

D.K. Beattie, Grants Co-Ordinator

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Any approved grant should be allocated from the 1991 Grants budget and thereby would reduce the funds available to all of the 1991 General Grants which will be allocated around March 1991.

BACKGROUND:

At the July 26, 1990 meeting of the Finance and Administration Committee, a delegation from the 91st Highlanders Athletic Association was present to submit their 1991 grant request of $50,000 for the Hamilton Spectator Indoor Games to be held January 10 and 11, 1991. After some discussion the Committee directed the Athletic Association to complete an application form and audited financial statements.

Attached is a copy of the completed application, financial statements and item 11 of the minutes from the July 26, 1990 Committee meeting.

A delegation from the Athletic Association will be present to answer any questions that the Committee members may have when considering this request.

Attach.

10. FRANCOPHONE ASSOCIATION OF MUNICIPALITIES OF ONTARIO FOUNDING CONFERENCE

As outlined in a report from the French Sub-Committee dated 1990 June 25 the Committee agreed to submit the following recommendations to City Council for approval:

(a) That approval be given for two (2) members of the French Sub-Committee to attend the Francophone Association of Municipalities of Ontario Founding Conference in Toronto, Ontario from 1990 August 18 - 19.

(b) That funding for the total expenditure of $528.20 to attend this conference be charged to Account No. CH 55201 10010 - Legislative Travelling.

11. DELEGATIONS

(a) 91st HIGHLANDER'S ATHLETIC ASSOCIATION - SPONSORSHIP OF THE HAMILTON SPECTATOR INDOOR GAMES, 1991 JANUARY 10-11

Mr. Don Bowman, President, 91st Highlander's Athletic Association, and Mr. John Auld appeared before the Committee to discuss the City's financial contribution toward the 1991 Hamilton Spectator Indoor Games.

The Committee had before it a report of the Grants Co-ordinator dated 1990 July 24 advising that the present grant policy processes all general grants which are received by the deadline at the same time approximately March of the grant year. There is no provision within the grants policy to process grants should funds be required for an event from January to April of that year. In the past grants have been approved, such as the Spectator Indoor Games, by pre-empting the grant process.

Alderman Hinkley commented that he does not necessarily subscribe to the philosophy that the City should give the same amount to an organization each year. He emphasized the importance of the organization trying to be as self-sufficient as possible. In response, Mr. Bowman stated that he would not expect the City to contribute at the same level when the organization make a profit.

Following discussion, it was MOVED by Alderman Gallagher, SECONDED by Alderman Agostino, that a grant in the amount of $50 000 be made to the 1990 Hamilton Spectator Indoor Games subject to an acceptable audited financial statement being submitted to the City on the 1990 Indoor Games and any profits up to $50 000 at the 1991 games be returned to the City. MOTION LOST on a vote of 3 to 4.

The Committee directed that the 91st Highlander's Athletic Association complete the prescribed application form and file an audited financial statement of the consideration of the Finance and Administration Committee.

(b) APPLICANTS FOR CITIZEN APPOINTMENT TO THE HAMILTON PUBLIC LIBRARY BOARD

The Committee interviewed the following applicants for citizen appointment to the Hamilton Public Library Board:

Mr. John Ellis
Ms. Henrietta Pecyna
Mr. Michael Riley

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION (Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

91ST HIGHLANDER'S ATHLETIC ASSOCIATION
c/o 52 WEST CREST, ANCASTER, ONT L9G 2P1

LIAISON PERSON DON BOWMAN PHONE NO. 525-1629
RES. 648-1597

B. AMOUNT OF GRANT REQUEST: $ 50,000.

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
___ CAPITAL
___ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$ 206,000	80
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$ 50,000	20
TOTAL OPERATING BUDGET	$ 256,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL $_____ _____/_____ (date/cheque #)
- OTHER DATE OR INSTALMENTS $_____ _____/_____
$_____ _____/_____
$_____ _____/_____

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION (Rev. 11/89)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The 91ST Highlander's Athletic Association was organized in Hamilton in 1908. The organization is NOT FOR PROFIT. Since 1908 the 91ST Highlander's A.A. has organized an Indoor Track and Field event, with the specific aim to provide this event for local athletes and spectators, on an annual basis

2. What are the general objectives and/or services of your organization?

Our objectives are:
- to promote indoor track and field competition and knowledge in the Hamilton area, for local citizens.
- to encourage Hamilton citizens to participate, officiate and spectate at all levels including elementary school, secondary school, post secondary school, national and international competitions.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No; There are no similar organizations.

4. Do volunteers participate in your program?

No___ Yes X If yes, please indicate number and type of involvement.

Approximately 400 volunteers are involved in this event; organizing, managing, officiating, hosting and other involvement includes fiscal management and long term growth and development planning.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL

6. Does your organization provide a service to:

(a) All citizens YES

(b) A specific group YES

(c) A specific area YES

Describe briefly:

All citizens are offered the opportunity to view international as well as local competition. We cater specifically to athletes, coaches and officials who participate at various levels on the Indoor Track and Field Circuit.

7. In what geographical area does your organization operate?

We operate in Hamilton Wentworth; specifically using Copp's Coliseum as the location for this annual event.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

Funds will be used to defray operating costs as well as to expand the event to a full two day competition and associated clinics which will give many more individuals the opportunity to participate.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

Our event gives many area citizens the opportunity to participate in a local and world class event. This event promotes the City of Hamilton, and gives the City, International recognition.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
On going	Federal	Nothing resolved at this point.	
SEPT. 90	PROVINCIAL (ONTARIO)	25,000	Nothing resolved.
SEPT. 90	MUNICIPAL	50,000	BEFORE YOU NOW.

NOTE In excess of 50% of all funds are raised through corporations and private citizens.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No, however a denial of funds from the City would cause the demise of this event.

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

By expanding to a two day event, revenues will increase from entry fees, ticket sales, and souvenir sales. All volunteers as well as the local marketing company are constantly soliciting corporations and individuals to increase our base of support.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

Yes; entry fees from athletes and teams in the 1991 event will be approx. $500. Ticket sales are projected to be $50,000. We maintain competitive ticket prices for our event.

13. Have you received funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1990	$ 50,000	$ 50,000
1989	$ 25,500	$ 25,000
1988	$ 18,000	$ 18,000
1987	$ 18,000	$ 18,000

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1992	$ 55,000
1993	$ 55,000
1994	$ 55,000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The 91st Highlanders Athletic Association would survive for 2 or 3 years, however the Indoor Track Meet in Hamilton as we know it today; would cease to exist.

16. Will your organization ever be self-supporting? If yes, when?

No, Ticket sales and entry fees will never generate enough income to carry this event. City and Corporate support will always be needed. Our long term goal continues to be the expansion of corporate support which will stabilize or possibly reduce the need for City support.

If no, how will your service be continued if financial assistance is terminated in the future by the City?

Without City support, the future of this event is only possible through increased corporate support. Our experience shows that this increased corporate involvement is a very slow growth.

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

Yes. Currently we provide seminars and clinics associated with the event. These promote safety, training techniques, coaching development and program expansion. We also have a number of athletes visiting local schools to speak directly with the students in our area.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Telephone Number Home
President DON BOWMAN	52 WEST CREST ANCASTER	525-1629	648-1597
Past President NORM HAAC	P.O. BOX 1962 BRANTFORD	(519) 647-2878	(519) 756-5264
Vice President JIM SIMPSON	36 MIAMI DR. HAMILTON	383-3377	385-9227
Secretary BRIAN MARAS	35 LYNWOOD RD HAMILTON	525-9140	388-6338
Treasurer JOHN AULD	P.O. BOX 217 BURLINGTON	632-2662	632-6433

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits.

Attached.

Sept 6 /90
Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements within the grant calendar year outlining the success of the organization and the allocation of grant monies.

DON BOWMAN

PRESIDENT - 91ST HIGHLANDER'S ATHLETIC ASSOCIATION
Name and Title of Officer Making Application

Signature of Officer Making Application

WORK 525-1629
RES. 648-1597
Telephone Number

THE DEADLINE FOR SUBMISSION IS DECEMBER 31

The Hamilton Spectator Indoor Games

Budget for January 11,1991

Income:

Tickets (7,142 x $7.00 per seat average)	$50,000.
Programmes (2,000 x $2.00)	4,000.
Sponsors, Patrons and Programmme ads	132,000.
High School and University entries	5,000.
Newspaper Advertising in Spectator (see contra)	62,500.
Stationery and posters provided by Spectator (see contra)	3,000.
	$256,500.

Expenses:

Air travel		$28,350.
Ground transportation		1,100.
Per diem allowance		6,400.
Officials' travel expenses		600.
Accommodation		7,450.
Appearance fees		72,700.
Track set-up and dismantling		3,150.
Programmes		8,400.
Ticket fees (Copps and Bass)		4,500.
Telephone and telegraph		2,600.
Advertising,radio and T.V.		3,150.
Advertising newspaper,posters- Spectator (see contra)		65,500.
Arena rental and set-up		21,000.
Hospitality and Food		1,000.
		$226,050.
General Administration:		
Medical St. Johns	$100.	
Insurance,Liability and general	2,100.	
Accounting	500.	
Stationery	500.	
Press conference	1,300.	
Officials' outfits(rental)	2,900.	
Meet Co-ordinators O.T.F.A. fees & track	10,000.	
Banquet and Hospitality	7,350.	
Merchandise prizes	5,000.	29,750.
		$255,800.

Profit

700.

Millard, Rouse & Rosebrugh
Chartered Accountants
P.O. Box 367, 96 Nelson Street
Brantford, Ontario N3T 5N3
Tel. (519) 759-3511
Fax (519) 759-7961

AUDITORS' REPORT

To the Directors of the
91st Highlanders Athletic Association,
Hamilton, Ontario

We have examined the balance sheet of the 91st Highlanders Athletic Association as at June 30, 1990 and the statement of income, expenditure and surplus (deficit) for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and procedures as we considered necessary in the circumstances, except as explained in the following paragraph.

In common with many charitable organizations, the Association derives part of its income from the general public in the form of donations and fund raising functions held by the Association which are not susceptible to complete audit verification. Accordingly our verification of revenues was limited to accounting for amounts recorded in the records.

In our opinion, except for the effect of adjustments, if any, had donations and fund raising functions been susceptible to complete audit verification, these financial statements present fairly the financial position of the 91st Highlanders Athletic Association as at June 30, 1990 and the results of its operations for the year then ended in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Millard, Rouse & Rosebrugh

August 14, 1990 CHARTERED ACCOUNTANTS

BALANCE SHEET - As at June 30, 1990

	1990	1989
ASSETS		
Current Assets	$	$
Bank balance	5,301	-
Account receivable	750	-
Grant receivable - City of Hamilton	-	18,000
	6,051	18,000
LIABILITIES		
Current Liabilities	$	$
Bank overdraft	-	7,730
Accounts payable	8,777	5,100
	8,777	12,830
SURPLUS (DEFICIT)	(2,726)	5,170
	$ 6,051	$ 18,000

STATEMENT OF INCOME, EXPENDITURE AND SURPLUS (DEFICIT)
For the year ended June 30, 1990

Income	$	$
Sponsors	120,377	116,573
Entries	6,431	4,636
Tickets	48,253	41,155
Programs and concessions	-	2,257
	175,061	164,621
Expenditure		
Athletics (travel, hotel accommodations)	123,277	113,331
Advertising and publicity	3,794	3,936
Officials	2,627	2,596
Track and coliseum charges	37,772	36,010
Catering	6,298	10,616
Printing	-	7,789
Office expenses	9,189	11,596
	182,957	185,874
Excess of Income over Expenditure (Expenditure over Income) for the year	(7,896)	(21,253)
Grant - City of Hamilton	-	18,000
Net Increase (Decrease) in Surplus for the year	(7,896)	(3,253)
Surplus - beginning of year	5,170	8,423
Surplus (Deficit) - end of year	$ (2,726)	$ 5,170

NOTE TO THE FINANCIAL STATEMENTS - June 30, 1990

1. SIGNIFICANT ACCOUNTING POLICY

Income Recognition

These financial statements have been prepared on the accrual basis of accounting whereby revenues are reported in the period in which they are considered to have been earned or restrictions satisfied, and expenses are reported when incurred whether or not the transactions have been finally settled by receipt or payment.

SEP 12 1990

ROBERT M. MORROW
MAYOR

8(a)

September 11, 1990

Mayor's Office
Hamilton

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

RE: CELEBRATION OF THE FIFTEENTH ANNIVERSARY OF TWINNING WITH FUKUYAMA, JAPAN

It has now been confirmed that Mayor Makimoto of Fukuyama, Japan, will lead a civic delegation of approximately sixty persons representing the municipal government, tour operators, Chamber of Commerce and industry representatives, the Lions Club, the Kaede-Kai Society, and other organizations, for a visit to Hamilton from October 22 to 26, 1990.

Accordingly, I recommend:

(a) that the City of Hamilton host a civic reception at the Hamilton Convention Centre for Mayor Makimoto's delegation, members of City Council, and representatives of the Mundialization Committee, Japanese Culture Centre, and other community leaders, at a cost not to exceed $8,000;

(b) that provision for this expenditure be determined by the City Treasurer.

NOTE: During the delegation's visit to Hamilton, various organizations such as Mohawk College, the Hamilton Sheraton Hotel, the Hamilton and District Chamber of Commerce, the Japanese Cultural Centre, the Hamilton Mundialization Committee, and the Hamilton and District United Nations Organization, will host events and activities for the delegation.

cc: Ald. B. Hinkley, Chairman, Finance & Admin. C'tee.
Mr. Lou Sage, C.A.O.
Mr. E. Matthews, City Treasurer
Mr. D. Carson, Executive Assistant to the Mayor

RMM/DAC/gs

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING RECEPTION ON THE CELEBRATION OF THE FIFTEENTH ANNIVERSARY OF THE TWINNING WITH FUKUYAMA, JAPAN

RECOMMENDATION:

a) That an amount not to exceed $8,000 to host a reception as part of the celebration of the Fifteenth Anniversary of the Twinning with Fukuyama, Japan is to be financed from the Unclassified Account.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

See attached correspondence from the Mayor.

Normally this expenditure would be financed from the account Special Civic Receptions and Delegation Hostings, however this account has been allocated for 1990.

Attach.

ROBERT M. MORROW
MAYOR

8(b)

September 7, 1990

SEP 10 1990

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

RE: CANADIAN FOOTBALL LEAGUE DRAFT - FEBRUARY 1991

I am pleased to learn through Alderman John Gallagher, Chairman of the Board of Hamilton Entertainment and Convention Facilities Inc., that the Canadian Football League draft will be held in Hamilton again in February, 1991.

In accordance with past practice, I recommend:

(a) that the City of Hamilton host at a cost not to exceed $9,000, a civic reception for the Canadian Football League Board of Directors, media and local officials in connection with the CFL Draft, which will be held in the City of Hamilton on Friday, February 15, 1991; and

(b) that provision for this expenditure be included in the 1991 current budget estimates.

RMM/DAC/gs

cc: Ald. John Gallagher, Chairman, HECFI Board
Mr. G. Macaluso, Managing Director and CEO of HECFI
Mr. Lou Sage, CAO
Mr. Ed Matthews, City Treasurer
D. A. Carson, Executive Assistant to the Mayor

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1990 September 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **FINANCING A RECEPTION OF THE FEBRUARY 1991 CANADIAN FOOTBALL LEAGUE DRAFT**

RECOMMENDATION:

a) That an amount not to exceed $9,000 to host a reception during the Canadian Football League draft to be held in Hamilton February 15, 1991, be provided for in the Special Civic Reception and Delegation Hostings 1991 Budget account #CH55314 84010.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

See attached correspondence from the Mayor's office.

This is consistent with the 1990 reception for the CFL draft.

9(a)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO:	Mr. J. Thompson, Secretary Finance and Administration Committee	YOUR FILE:	
FROM:	Mr. J. J. Schatz Deputy City Clerk	OUR FILE: PHONE:	 546-2747
SUBJECT:	**CITY OF HAMILTON RELATIONS WITH THE PEOPLE'S REPUBLIC OF CHINA**	DATE:	1990 August 31

Please be advised that City Council at its meeting held 1990 August 28 approved the following resolution:

> "That the resolution of Mayor Morrow respecting relations with the People's Republic of China be referred to the Finance and Administration Committee with instructions that they consult with the Mundialization Committee and the Hamilton Chinese Community."

The following is the resolution of Mayor Morrow:

> "(a) That the Council of the Corporation of the City of Hamilton maintain and develop people to people and city to city linkages furthering mutual understanding and dialogue with the People's Republic of China and that official delegations and exchanges with our twin City of Ma'anshan continue and that the resolution City Council of November 14th, 1989 suspending official delegation exchanges and imposing a suspension be rescinded.
>
> (b) That a copy of this resolution be forwarded to the Federation of Canadian Municipalities for their information.
>
> **NOTE:** At its meeting of June 27th, 1989 City Council agreed that the planned visit of a Chinese delegation from Ma'anshan, China, which was scheduled to take place in October 1989 be suspended and further that a review of the twinning between the City of Hamilton and Ma'anshan China be undertaken in consultation with the Mundialization Committee and the Hamilton Chinese Community. Meetings were held with members of the Hamilton Mundialization Committee and representatives of the Hamilton Chinese Community and as a result suspension of twin city relationships with Ma'anshan China was implemented and in effect to this date.
>
> The above resolution renewing relationships is consistent with the Canadian Federal Government's formal policy towards China, the Federation of Canadian Municipalities, and other major Canadian cities."

SEP 1 ^ 1990

9(b)

September 13, 1990

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Ms. Carolann Fernandes, President
Hamilton Mundialization Committee

RE: REVIEW OF TWINNING WITH MA'ANSHAN, CHINA

On Wednesday, September 12, the Hamilton Mundialization Committee along with representatives of the Hamilton Chinese community met to review our twinning with Ma'anshan in the People's Republic of China. Thirty people were in attendance, and the following resolutions were passed by the Committee with one abstention and one vote of opposition:

1. The Hamilton Mundialization Committee after a long discussion and in consultation with representatives of the Hamilton Chinese community jointly recommended that the Council of the Corporation of the City of Hamilton maintain and develop people to people and city to city linkages furthering mutual understanding and dialogue with the people of China and that official delegations and exchanges with our twin city of Ma'Anshan continue, and further that the resolution of City Council of November 14, 1989, suspending official delegation exchanges, be rescinded.

2. The Hamilton Mundialization Committee recommends that the Council of the Corporation of the City of Hamilton officially recognize the delegation from Ma'Anshan arriving in September, 1990.

RECEIVED
SEP 11 1990
CITY CLERKS

10(a)

September 5, 1990

Mr. K.E. Avery,
City Clerk
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Avery:

Thank you for giving me this opportunity to write this letter with hopes that a door will be opened for me to make a personal presentation sometime in September.

PREVIOUS PUBLICATION SUCCESS
Several of our staff produced a major publication in 1984 to coincide with Ontario's bicentennial celebrations of that year. **LOYAL SHE REMAINS** was the end result. That publication was officially chosen in 1984 as a prestigious ceremonial gift for both Her Majesty The Queen and His Holiness The Pope....

By 1988, **Heirloom Publishing** had produced the first two volumes of the **CANADA Heirloom Series. CANADA From Sea Unto Sea**, Volume I, is introduced by both the Prime Minister and the Governor General. This publication has attracted national acclaim and is today a highly sought out "cultural ambassador" presently being marketed by Encyclopaedia Britannica across Canada.

A companion volume, **CANADA's Native Peoples**, Volume II of the **CANADA Heirloom Series**, is a beautiful publication celebrating native culture and promoting heritage awareness about our first nations. Recently, the **Canada Post Corporation** purchased 5,000 copies of this publication for international distribution.

PLANS FOR 1991
The material I am sending outlines our publication plans for 1991, the 200th anniversary year of the founding of Upper Canada. **ALLEGIANCE: The Ontario Story**, as Volume III of the ongoing **CANADA Heirloom Series**, will be every bit as beautiful and as distinctive as our earlier publications, especially with HRH The Prince Andrew, Duke of York, Lieutenant Governor Lincoln Alexander, and Dr. Daniel G. Hill each writing introductory messages to this distinguished forthcoming publication.

Premier David Peterson has also written a special "Introduction" to **ALLEGIANCE: The Ontario Story** (see enclosures).

ALLEGIANCE may even surpass the success of **LOYAL SHE REMAINS** which sold almost 50,000 volumes in 1984.

HEIRLOOM PUBLISHING INC.
2233 Argentia Road, Suite 304
Mississauga, Ontario L5N 2X7
(416) 821-1152
FAX: (416) 821-1158

SPONSORSHIP

One special chapter in **ALLEGIANCE** is called "Corporate Signatures". It will biographically sketch a number of Canadian businesses, associations and municipalities based in Ontario. Each page constitutes a 450-word vignette capsulizing the origins of a particular business, how it planted seeds in our land and has grown with it. Each story is enhanced, of course, with appropriate illustrations. Such biographical vignettes are a very innovative way for any given corporation to project its corporate image....

Pages of space are purchased at the rate of $5,500 per with varying discounts. Corporate sponsors get a special discount rate for the purchase of these volumes. They make wonderful gifts for all occasions and when customized with personalized frontispieces I can think of no finer gift for ceremonial use! Gold stamping can be applied to the front cover of each gift for instant recognition of one's logo.

LASTING CONSEQUENCES

Heirloom Publishing Inc. depends upon business establishments and municipalities such as the **City of Hamilton** to support our ongoing endeavours to promote Canada's rich culture and history. By participating, the **City of Hamilton** would be encouraging and supporting "heritage awareness" and identifying with a prestigious publication offering positive and lasting consequences.

The **City of Hamilton** has a profound and colourful history that should be recognized in a timely publication of this nature. Let's not forget, the province has designated 1991-1993 as "The Heritage Years". This occurrence greatly enhances the scope of **ALLEGIANCE** as a gift of lasting application.

CRITICAL TIME FACTOR

Our approach to Ontario municipalities is only in the infancy stage and already this endeavour has been received with tremendous enthusiasm. For example: the **City of Toronto** has reserved two pages for its historical profile, while both **Mississauga** and **Brampton** will appear in one page biographical vignettes. In fact, each city approached to date has reacted to this project with great interest. We expect most of them to participate once they can sort out what departments need to be involved.

While **Heirloom Publishing** is thrilled with this response, we are also acutely aware of our time constraints. We simply will be unable to reach all the cities that would like to be profiled in a publication of this scope and stature. This is unfortunate, but it is also reality. Those who can respond with reasonable expedience will be assured of a place in **ALLEGIANCE.**

I would be delighted to meet with you and the members of the Finance & Administration Committee at a mutually agreeable time. The presentation would

take about thirty minutes, after which time committee members could have their queries addressed.

I will be expecting your call within the next week to let me know of **Hamilton**'s interest in this worthwhile project.

Sincerely,

Paul R. Hultslander,
Director of Sales

10(b)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO:	Chairman and Members Finance and Administration Committee City Clerk's Department	YOUR FILE:	
FROM:	Mr. John Thompson, Secretary Finance & Administration Committee City Clerk's Office	OUR FILE: PHONE:	 546-2747
SUBJECT:	**SAMARITAN PLACE - "THE LIVING MEMORIAL"**	DATE:	1990 September 17

With reference to the attached letter from the Director of Fund Raising for the Samaritan Place - "The Living Memorial" which has been referred to the Finance and Administration Committee by City Council for consideration, please be advised that the Finance and Administration Committee at its meeting held 1990 August 23 had before it a copy of a letter from Mr. Douglas B. Sheppard, Mayor of Gander, advising that the Gander-Masonic Memorial Complex Inc. would be approaching various groups and organizations in the United States and Canada seeking financial support for the memorial honouring the soldiers of the 101st Airborne Division who lost their lives in the tragic Arrow Air Disaster 1985 December 12.

The Finance and Administration Committee directed that Mayor Sheppard's letter be received.

att.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

SEP 04 1990

TO:	J. D. Thompson Secretary Finance and Administration Committee	YOUR FILE:	
FROM:	Mr. J. J. Schatz Deputy City Clerk	OUR FILE: PHONE:	 546-2727
SUBJECT:	SAMARITAN PLACE - "THE LIVING MEMORIAL"	DATE:	1990 September 4

Attached please find a copy of a letter dated July 10, 1990 from the Director of Fund Raising for the "Samaritan Place" - "The Living Memorial" which City Council at its meeting held August 28, 1990 referred to the Finance and Administration Committee.

att.

GANDER-MASONIC MEMORIAL COMPLEX INC.

July 10, 1990

Your Worship and Members of Council:

A short while ago we were honored and privileged to have our most gracious Mayor, Mr. Doug Sheppard, write to you respecting our project **"SAMARITAN PLACE" - "THE LIVING MEMORIAL"** honoring the Soldiers of the 101st Airborne Division who lost their lives in the tragic Arrow Air Disaster. Our Mayor's letter informed you in some detail about our project and our program, and we are now very pleased to present to you our brochure as promised.

Please spend a little time and read our Brochure and its contents; you will see that this $35,000,000 project is very unique and very special. You will see letters from Dignitaries from the United States and our own great Nation - Canada supporting this proud commitment. Will you please help us build this **"LIVING MEMORIAL"** because as Masons and Canadians we do sincerely care. We need your financial support. Your contribution will help make our dream come true and Samaritan Place will stand in Gander, Newfoundland, the crossroads of the world, for all to see that the Soldiers of the Peace Keeping Force, and the Crew, on their way home for Christmas will always be remembered.

Any contribution will be greatly appreciated and all contributors' names will be displayed in prominent areas of the **"LIVING MEMORIAL"**. You will see on the inside of this brochure that any person, organization, society or corporation who would like to make a special contribution, a Milestone may be purchased for $5,280.00 and these Special Contributors' names will be carved in the pure granite milestone which will be laid in the floor of the Atrium or Chapel as so desired. All contributions are tax deductible. If it is not convenient to make a contribution at this time, would you please consider making a pledge for us. A form is enclosed for your consideration.

As a contributor, you will grow with us to realize our so very special commitment. We are looking forward to hearing from you in the near future. Please help us.

Sincerely,

Fred Noel
Director of Fund Raising

HEAD OFFICE: GANDER, NEWFOUNDLAND
MAILING ADDRESS: 183-185 LEMARCHANT ROAD, P.O. BOX 7002, ST. JOHN'S, NEWFOUNDLAND, A1E 3Y3
PHONE (709) 579-1198 FAX (709) 738-2262

Town of Gander

P.O. BOX 280

PHONE: (709) 651-2938
FAX: (709) 256-2124

Office of the Mayor
Gander, Newfoundland
A1V 1W6

SPECIAL MESSAGE

FROM THE MAYOR OF GANDER

DOUGLAS B. SHEPPARD

***

My Dear Elected Colleagues:

On the morning of December 12, 1985, the people of Gander, Newfoundland, the people of Canada and the United States of America were devastated to learn of the worst single air disaster in Canada. It was the Arrow Air Tragedy which claimed the lives of 256 United States personnel, 248 of which were Soldiers of the 101st Air Borne Division returning home for Christmas after serving their tour of duty in the Sini Desert with other peace keeping forces.

Not long after this terrible tragedy, I received requests from bereaved families and other friends to look into the matter of doing something on their behalf in memory of the lost Soldiers. I immediately formed a committee known as **"The 101st Airborne Committee"** who accepted a proposal from the Masonic Fraternity at Gander to build a memorial to these lost Soldiers. After a thorough and indepth study, it was recommended by the committee that a **"Living Memorial"** be constructed in the form of a Senior Citizen's Complex, a magnificent complex with a difference. A Company has been put in place to proceed with the project, hence the birth of **"The Gander Masonic Memorial Complex Inc."** which will build the complex to be known as **"SAMARITAN PLACE"**. There will be 200 ultra modern units for Senior Citizens, a Nursing Home having 50 beds, fully equipped with ultra modern facilities and six very special units to accommodate visitors who might like to spend a little time. The main feature of this complex is the Centre Core, beautifully designed and specially dedicated to the memory of the Soldiers of the 101st Airborne Division of the United States Army.

In order to build this very special **"Living Memorial"**, a lot more money than can be provided locally will be required. The Gander Masonic Memorial Complex, Inc. now has a program in place, whereby they will be approaching various groups and organizations in the United States and Canada to seek this financial support. Already a delegation of Directors has visited some of these groups and organizations in the United States and Canada such as the bereaved families, Masonic Lodges, Mayors of Municipalities, personnel at Fort Campbell, as well as officials in Ottawa and at the Pentagon. The response and support of this project has been overwhelming.

Shortly after you receive this message, Gander Masonic Memorial Complex Inc. will be mailing you a brochure depicting **"SAMARITAN PLACE" - "THE LIVING MEMORIAL"**. This brochure will contain letters of support from dignitaries of our two great nations, along with pertinent information respecting this project and a covering letter seeking your financial support. On behalf of my Council and the Town of Gander, will you please help them make their dream become reality.

From this brochure and its contents, you will see that there has been a tremendous amount of time, energy, thought, imagination and money spent on this project. We feel this complex is very, very special, not only as **"THE LIVING MEMORIAL"** to the memory of the 101st Soldiers; but this disaster happened on Canadian soil, and the pleasant and amicable relationship we enjoy with our neighbor,the United States of America is also very, very special.

Sincerely,

Douglas B. Sheppard
MAYOR

DBS/deh

11.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO:	Chairman and Members Finance and Administration Committee	YOUR FILE:	
FROM:	Mr. John Thompson, Secretary Finance & Administration Committee	OUR FILE: PHONE:	 546-2747
SUBJECT:	**DISASTER RELIEF FUNDS**	DATE:	1990 September 17

Subjoined is a copy of Section 10 of the Fourteenth Report of the Finance Committee adopted by City Council at its meeting held 1985 August 27.

10. (a) That the following requests for donations to various disaster relief funds be forwarded to the Regional Municipality of Hamilton-Wentworth for its consideration:

    (i) Correspondence requesting the support of municipalities exceeding 50 000 in population to support the donation by the City of Goucester to the Canadian Red Cross for the victims of the May 31, 1985 tornado in Southern Ontario;

    (ii) Correspondence requesting a donation to the Essex County Flood Disaster Relief Committee for the victims of the flooding by Lake St. Clair, Detroit River and Lake Erie Watershed in April 1985.

    (b) That a policy be established authorizing City staff to refer similar requests for assistance, in kind or financially, to disaster relief funds to the Regional Municipality of Hamilton-Wentworth for its consideration.

Alderman Don Ross has requested that this matter be reviewed by the Finance and Administration Committee.

Jack Thompson

LUNCH

BREAK

Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095

13.

1990 August 22

AUG 24 1990

Mr. J. Thompson, Secretary,
Finance & Administration Committee

Dear John:

Can you please add the attached letter from Mr. J. Parente, to the agenda for the next Finance & Administration Committee meeting as I would like the Committee to pass a resolution asking the Ministry of Transport to consider the implementation of license suspension as part of the penalty for unathorized dumping of debris by truckers.

Please advise me as to the confirmation of this on the agenda.

Yours sincerely,

Dominic Agostino, Alderman,
Ward 5

DA:tb

c.c. Patrice Noe-Johnson,
City Solicitor

AGRO, ZAFFIRO, PARENTE, ORZEL & BAKER

BARRISTERS & SOLICITORS

NICHOLAS J. ZAFFIRO, Q.C.
EDWARD J. ORZEL, Q.C.
STANLEY P. JASKOT, B.A., LL.B.
JOHN W. LOGAN, B.A., LL.B.
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MARTHA B. ZIVOLAK, B.A. (HONS.), LL.B.
DAVID A. ELLIOT, B.A., LL.B.
PAUL T. FERRACUTI, LL.B.

TELEPHONE (416) 527-6877
FACSIMILE (416) 527-6843

FOURTH FLOOR
ONE JAMES STREET SOUTH

MAIL:
P. O. BOX 2069, STATION "A"
HAMILTON, ONTARIO
L8N 3G6

August 15, 1990

Mr. Len King
City of Hamilton Building Department
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Sir:

Re: **Dumping**

Over the past years truckers have been dumping their loads of rubble including building materials, concrete and asphalt on various unattended sites within the city and in the region.

The building department acting usually through complaints will then do a followup work order, ordering the owner to clean up the mess failing which the owner is billed for the costs and is subject to prosecution.

Unfortunately the culprit in this scenario is the trucker who usually dumps his load during working hours when the site is unattended or after working hours when he knows the site will be unattended and usually escapes any prosecution.

As you are aware truckers are licensed under Provincial authority and in an attempt to direct the responsibility and the blame where it should be levelled any effort on your part to keep our municipalities clean would be appreciated.

I would like to suggest that the responsible Ministry which issues the truckers' licenses put all licensed truckers on notice to the effect that any trucker found guilty of dumping rubble or in any other way polluting the environment would be subject to severe fines and in addition thereto would be subject to licence suspension or cancellation.

With this type of enforcement I believe we will be successful in reducing garbage pollution of the environment.

Your assistance in this regard would be appreciated.

Yours truly,

JOHN A. PARENTE

JAP/lb

cc - Mr. Dominic Agostino
- Ms. Shirley Collins, M.P.P.

Bill No. D-22

The Corporation of the City of Hamilton

BY-LAW NO. 84- 35

To Provide For:

MAINTAINING LAND IN A CLEAN AND CLEAR CONDITION

WHEREAS section 210 of The Municipal Act, R.S.O. 1980, Chapter 302, provides as follows:

210. 74. For requiring and regulating the filling up, draining, cleaning, clearing of any grounds, yard and vacant lots and the altering, relaying or repairing of private drains.

76. For prohibiting the throwing, placing or depositing of refuse or debris on private property or on property of the municipality or any local board thereof without authority from the owner or occupant of such property.

77. For making any other regulations for sewage or drainage that may be considered necessary for sanitary purposes.

129. For prohibiting, or regulating and inspecting the use of any land or structures within the municipality or any defined area or areas thereof for dumping or disposing of garbage, refuse, or domestic or industrial waste of any kind.

(a) A by-law under this paragraph,

(i) may establish a schedule of fees chargeable upon inspection of such regulated land or structures,

(ii) may require the owners, lessees or occupants of such land or structures, at the expense of the owners, lessees or occupants, to cease using

such land or structures for such purposes, or to cover over any garbage, refuse, or domestic or industrial waste in any prescribed manner, whether or not such land or structures were so used before the passing of the by-law,

(iii) may define industrial or domestic waste.

(b) A by-law under this paragraph does not apply to the use of any land or structure by a municipality.

130. For prohibiting or regulating and inspecting the use of any land or structures for storing used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts thereof for sale or other disposal.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. In this by-law,

(a) "commissioner" means the Building Commissioner;

(b) "city" means The Corporation of the City of Hamilton;

(c) "domestic waste" means any article, thing, matter or any effluent belonging to or associated with a house or household or concerning or relating to the home or family that appears to be waste material; and for greater certainty, but not so as to restrict the generality of the foregoing terms of this clause it is hereby declared that domestic waste extends to the following classes of waste material:

1. Accumulations, deposits, leavings, litter, remains, rubbish, trash;

2. Refrigerators, freezers or other appliance, any attached hinges or latching, locking or other closing mechanism or device;

3. Furnaces, furnace parts, pipes, fittings to pipes, water or fuel tanks;

4. Inoperative motor vehicles, vehicle parts and accessories.

5. Paper, cartons;

6. Furniture;

7. Crockery;

8. Sewage;

(d) "industrial waste" means any article, thing, matter or any effluent belonging to or associated with industry or commerce or concerning or relating to manufacture or concerning or relating to any trade, business, calling or occupation that appears to be waste material; and for greater certainty, but not so as to restrict the generality of the foregoing terms of this clause it is hereby declared that industrial waste extends to the following classes of waste material:

1. Articles, things, matter, effluent which in whole or in part or fragments thereof, are derived from or are constituted from or consist of,

   (a) agricultural, animal, vegetable, paper, lumber, or wood products, or

   (b) mineral, metal, or chemical products,

   whether or not the products are manufactured or otherwise processed;

2. Automotive parts, inoperative vehicles, vehicle parts, mechanical equipment, mechanical parts, accessories or adjuncts to the vehicles and mechanical equipment;

3. Piping, tubing, conduits, cable and fittings or other accessories, or adjuncts to the piping, tubing, conduits or cable;

4. Containers of any size, type or composition;

5. Material resulting from, or as part of, construction or demolition projects;

6. Rubble, inert fill;

7. Bones, feather, hides;

8. Sewage;

(e) "inoperative motor vehicle" means a vehicle having missing parts, including tires or damaged or missing glass or deteriorated or removed metal adjunctions, which prevent its mechanical function;

(f) "inspector" means a person appointed under By-law No. 81-224;

(g) "owner" means an owner, lessee or occupant;

(h) "private drain" means a drain or sewer or part thereof situate on private property;

(i) "region" means The Regional Municipality of Hamilton-Wentworth;

(j) "sewage" includes any liquid waste containing human, vegetable, or mineral matter, waste that is in suspension whether domestic or industrial or any other waste whether in suspension or precipitated, but does not include roof water or storm run-off;

(k) "waste material" means material or effluent that, in the opinion of the commissioner or an inspector,

(i) appears to have been cast aside or discarded or abandoned; or

(ii) appears to be worthless or useless or of no practical value; or

(iii) appears to be used up, in whole or in part, or expended or worn out in whole or in part.

2. (1) Every owner, lessee or occupant shall keep his grounds, yard, or vacant land filled up, drained, clean or cleared up.

(2) Every owner, lessee or occupant shall keep in repair his private drain.

(3) Every owner, lessee or occupant shall alter or relay the private drain as may be required by the commissioner.

(4) For the purpose of subsection 2(1), "clean or cleared up" includes the removal of weeds or grass more than eight inches in height.

3. (1) No person shall throw, place or deposit refuse or debris on private property without the written authority of the owner or occupant of the property.

(2) No person shall throw, place or deposit refuse or debris on city property or regional property without the written authority of the city or region and where such property is occupied by a person other than the owner, without the written authority of the occupant.

4. Every owner, lessee or occupant shall provide for the sanitary disposal of sewage and drainage from his land or buildings.

5. (1) Except as provided in section 3 and in subsection 4, every owner, lessee or occupant shall keep his land free and clear of all garbage, refuse or domestic or industrial waste of any kind.

(2) No person shall use any land or structure within the city for dumping or disposing of garbage, refuse, or domestic or industrial waste of any kind.

(3) Subsections 1 and 2 do not apply to,

(a) land or structures used by the city or the region used for the purpose of dumping or disposing of garbage or refuse, or domestic or industrial waste;

(b) land designated by by-law of the city or region for the purpose of dumping or disposing of garbage or refuse, or domestic or industrial waste.

(4) Every owner, lessee or occupant shall cover over any garbage, refuse, domestic waste of any kind or industrial waste of any kind in such a manner as may be prescribed by the commissioner in writing.

6. Except as provided in The City of Hamilton Licensing Code, 1979, no person shall use any land or structure in the city for storing used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts thereof for sale or other disposal.

7. (1) The commissioner or an inspector may, by notice sent by registered post served on the owner, lessee or occupant of the land or structure, require the owner, lessee or occupant within the time specified with the notice,

(a) to keep his private drains in repair;

(b) to alter or relay his private drains;

(c) to provide for the sanitary disposal of sewage and drainage from his land or structure;

(d) to clean, clear or remove from the land or structure garbage, refuse or domestic or industrial waste of any kind;

(e) to cease using the land or structure for the dumping or disposing of garbage, refuse, or domestic or industrial waste of any kind;

(f) to cover over, screen, shield or enclose the garbage, refuse or the domestic or industrial waste in the manner prescribed by the commissioner.

(2) Every notice sent by the commissioner shall identify the land or structure.

(3) Every notice to an owner or lessee shall be sent to the address shown on the last revised assessment roll or to the last known address.

(4) Every notice sent to an occupant shall be to the address of the land or structure or to the last known address of the occupant.

8. (1) The commissioner or an inspector may inspect the use of any land or structure for the purpose of determining whether,

(a) the land or structure is used for dumping or disposing of garbage, refuse or domestic or industrial waste of any kind;

(b) the land or structure is used for the storing of used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts thereof for sale or disposal;

(c) the owner, lessee or occupant has complied with any notice sent by the commissioner or an inspector.

(2) Every owner, lessee or occupant shall permit the commissioner or an inspector to inspect the land or structure for the purpose of subsection 1.

9. (1) Where the owner, lessee or occupant is in default of doing the matter or thing required to be done under this by-law, the commissioner may,

(a) fill up, drain, clean or clear up the grounds, yard or vacant land;

(b) repair the private drain or alter or relay the private drain;

(c) remove refuse or debris;

(d) provide for the sanitary disposal of sewage and drainage;

(e) remove garbage, refuse or domestic or industrial waste;

(f) cover over, screen, shield or enclose domestic or industrial waste;

(g) remove used motor vehicles stored for the purpose of wrecking or dismantling them or salvaging parts thereof for sale or other disposal.

(2) Where any of the matters or things are removed in accordance with subsection 1, the matters or things may be immediately disposed of by the commissioner.

(3) The city shall recover the expense in doing a matter or thing referred to in subsection 1 by action, or in like manner as municipal taxes.

10. Every owner, lessee or occupant who contravenes any provision of this by-law, is guilty of an offence and liable to a fine of not more than $2,000 upon conviction.

11. By-law No. 68-360, as amended by By-laws Nos. 73-39, 74-105, 74-118, 78-212, 81-218 and 83-13, is repealed.

12. The short title of this by-law is the Waste Materials By-law, 1984.

PASSED this 14th day of February A.D. 1984.

City Clerk

Mayor

(1983) 19 R.P.D.C. 12(a), September 28

14.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Taxi Advisory Committee

SUBJECT: **Illuminated Roof Signs for Taxi Cabs**

RECOMMENDATION:

1. That Licensing By-law #79-323, as amended, be further amended to provide for rooftop advertising on taxi cabs.

2. That the City Solicitor be authorized and directed to prepare a By-law to amend Licensing By-law #79-323 for submission to City Council to reflect this provision for rooftop advertising.

Stella Glover

S. Glover, Secretary
Taxi Advisory Committee

BACKGROUND:

Attached for the information of the Finance & Administration Committee is a copy of a draft By-law which was reviewed and approved by the Taxi Advisory Committee at its meeting held 1990 September 11. It is therefore recommended that this By-law be presented to City Council concurrently with the above recommendations for approval.

cc: Alderman D. Drury, Chairman
Taxi Advisory Committee
Mr. R. Sabo, City Solicitor's Office
Mr. S. Dembe, Licence Division Manager

DRAFT

FOR DISCUSSION PURPOSES ONLY

CITY SOLICITOR
THE CITY OF HAMILTON

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 90-

To Amend:

Licensing By-law No. 79-323

As Amended by By-law Nos. 89-249 and 89-316

Respecting:

ILLUMINATED ROOF SIGN FOR TAXI-CABS

WHEREAS paragraph 1 of Section 227 of the Municipal Act, R.S.O. 1980, c. 302 provides that the council of a municipality may pass by-laws for licensing, regulating and governing owners and drivers of vehicles used for hire or any class or classes thereof, and for limiting the number of vehicles used for hire, or any class or classes thereof;

AND WHEREAS By-law No. 79-323 was passed on the 27th day of November 1979 to establish "The City of Hamilton Licensing Code, 1979";

AND WHEREAS Schedule 4 to Licensing By-law No. 79-323 licenses, regulates and governs taxi-cabs;

AND WHEREAS By-law No. 89-249 was passed on the 29th day of August 1989 to amend and consolidate Schedule 4 to Licensing By-law No. 79-323;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item -- of the ---- Report of the Finance and Administration Committee, at its meeting held on the ---- day of ---------- 1990, directed that Licensing By-law No. 79-323, as amended, be further amended to provide for rooftop advertising as hereinafter provided.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. (1) Paragraph 19 of section 12 of Schedule 4 to Licensing By-law No. 79-323 is revoked, and the following substituted therefor as Paragraph 19 :

19.(1) Subject to sub-paragraph (2), display or permit to be displayed no advertisement on or in the taxi-cab except,

(a) Subject to sub-paragraph 19(3), one exterior painted advertisement measuring not more than 16 centimetres by 92 centimetres in size, provided that said advertisement is painted on the rear end of the vehicle, and placed thereon in such a way as to not obscure the licence plates or the vision of the driver,

(b) not more than five interior advertising signs or placards, each not exceeding 26 centimetres by 31 centimetres in size, placed on the back of the front seat in such a way as to not obscure the vision of the driver

and the photo identity card, licence and tariff card; and

(c) subject to sub-paragraph 19(3), one rooftop mounted sign with interior illumination, provided that the sign does not exceed 122 centimetres in length, 79 centimetres in width, and 46 centimetres in height, and is securely mounted to the vehicle, and provided further that if the said rooftop sign obstructs any taxi roof sign required under paragraph 10 of section 12 of this Schedule, the vehicle shall have visible, from the front and rear of the vehicle, a rooftop sign with the same content as that required under the said paragraph 10, indicating that the vehicle is a taxi-cab.

(2) The following types of advertisements shall not be permitted on taxi-cabs,

(a) advertisements depicting beer or liquor products, except insofar as said products are referred to in a public or community service advertisement warning of the dangers of these products, provided that if said public or community service advertisements are sponsored by a company that produces beer or liquor products, the advertisement shall not endorse or promote use of products of the sponsoring company,

(b) advertisement of any product that is deemed by the Licensing Committee of the City of Hamilton to be inappropriate for the operation of a taxi-cab; and having regard to the standards outlined in the most current edition of The Canadian Code of Advertising Standards, published by The Canadian Advertising Foundation, or its successors.

(3) Where rooftop advertising is displayed on a taxi-cab under the provisions of this section, all other advertising displayed on the exterior of the vehicle must be removed when the vehicle is repainted, except where said rooftop advertising sign only advertises a taxi brokerage.

2. In all other respects, Licensing By-law No. 79-323, as amended, is hereby confirmed, unchanged.

PASSED this day of A.D. 1990.

City Clerk Mayor

15.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1990 September 17

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. John Thompson, Secretary
Finance & Administration Committee

SUBJECT: **CITY GRANT POLICY AND GRANT APPLICATION**

RECOMMENDATION:

That the attached Report of the Parks and Recreation Committee recommending amendments to the City's Grant Application and Policy be referred to the Grant Review Group to be included in their overall review of the Grant Application and Policy.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

att.

CITY OF HAMILTON

- RECOMMENDATION -

SEP 05 1990

DATE: 1990 August 29

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. Lynn Dale, Secretary
Parks and Recreation Committee

SUBJECT: **CITY GRANT POLICY AND GRANT APPLICATION**

RECOMMENDATION:

That the amended City's Grant Application and Policy, appended hereto as Schedule "A" and "B", be forwarded to the Finance and Administration Committee for review and consideration.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Following City Council approval of the Policy for the Arts on 1989 October 10, the Arts Advisory Sub-Committee was invited to play an active role in reviewing arts grants applications for 1990.

In reviewing the Arts Grants Applications for 1990, the Arts Advisory Sub-Committee agreed that changes should be made to the City's existing Grant Application and Grant Policy to make applications more accountable to the City, to assist staff in a better decision-making process based on complete and clearer information and to ensure the arts/cultural organizations are not over looked in the Grant Process.

As a result the Arts Advisory Sub-Committee approved a list of changes which have been incorporated on the existing Grant Policy form and Grant Application.

The Parks and Recreation at its meeting held 1990 August 21 approved the recommendation of the Arts Advisory Sub-Committee and directed that it be forwarded to the Finance and Administration Committee for their consideration and recommendation.

cc: Mr. R. Sugden, Director of Culture and Recreation
Ms. C. York, Arts Co-ordinator
Mr. K. Beattie, Treasury Department

EXHIBIT A

Changes to City's General Grant Application

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION (Rev. 11/89)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS DECEMBER 31.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

a) Page 1 fourth paragraph "In the event that more space ... attach to application" be in bold lettering.

LIAISON PERSON _____ PHONE NO. _____

B. AMOUNT OF GRANT REQUEST: $ _____

C. PURPOSE OF GRANT: (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	_____	____
TOTAL OPERATING BUDGET $	_____	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____	(date/cheque #)
- OTHER DATE OR INSTALMENTS	$_____	_____/_____	
	$_____	_____/_____	
	$_____	_____/_____	

b) Add "Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee" at the bottom of the page.

4. Do volunteers participate in your program?

No____ Yes____ If yes, please indicate number and type of involvement.

c) Page 3 #4 - to be reworded as follows:

"If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually" and type of involvement.

6. Does your organization provide a service to:

(a) All citizens _____

(b) A specific group _____

(c) A specific area _____

Describe briefly:

d) #6 - Add in brackets beside (b) and (c) "(which group; explain in detail)" and delete the words "Describe briefly".

7. In what geographical area does your organization operate?

e) #7 - deleted.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ____ NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

f) Page 4 #10 - before the Note, add the following sentence: If no, please advise why other sources of funding have not been explored".

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

g) #11 - question listed should be part (a) and add part (b) as follows:

"(b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", give details.

h) Page 5 #12 Add the following "If applicable, please detail your organization's admission fees, membership fees, rental charges and audience statistics".

13. Have you received funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
_____	$ _____
_____	$ _____
_____	$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

16. Will your organization ever be self-supporting? If yes, when?

If no, how will your service be continued if financial assistance is terminated in the future by the City?

i) Page 6 Delete #16 and insert the following in lieu thereof:

"What are your organization's plans for becoming more financially self-sufficient?" If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future?"

17. Would your organization agree, subject to your availability and if requested by the City, to perform or otherwise provide your services at public functions or events, free of charge?

j) #17 should become a requirement of the grant and not a request.

THE CORPORATION OF THE CITY OF HAMILTON (Rev. 11/89)

GENERAL GRANT POLICY

GRANTS TO OUTSIDE ORGANIZATIONS

CONTENTS

EXHIBIT B

Changes to City's General Grant Policy: Please see page 4

3. GENERAL CRITERIA FOR THE CONSIDERATION OF GRANTS - continued

Consideration Will Be Given To: - continued

5. The degree to which the City will be expected to contribute to the total funding of the program.

6. Projects that are essential to the citizens of the City which cannot be financed by private business or donations.

7. The nature of each project and the relationship of the project to the responsibility of City Council.

Page 4 Under 3 - General Criteria for the Consideration of Grants that the following be added as item 8:

"8. Individuals and/or private organizations under the auspices of an established non-profit arts organization.

3. GENERAL CRITERIA FOR THE CONSIDERATION OF GRANTS - continued

Consideration Will Be Given To: - continued

5. The degree to which the City will be expected to contribute to the total funding of the program.

6. Projects that are essential to the citizens of the City which cannot be financed by private business or donations.

7. The nature of each project and the relationship of the project to the responsibility of City Council.

Consideration Will Not Be Given to:

1. A similar application which has also been submitted to the Regional Municipality of Hamilton-Wentworth.

2. Requests for grants to an individual, or to an individual group that is controlled by a parent organization (in this case the parent organization should apply for the grant, i.e., an association as opposed to a team).

Under "Consideration Will Not Be Given to", item 2 be changed to read as follows:

"2. Requests for grants to an individual, or to an individual group that is already under the control of a parent organization (in this case the parent organization should apply for the grant, i.e. an association as opposed to a team)."

Hamilton & District Multicultural Council
500 JAMES STREET NORTH, HAMILTON, ONTARIO L8L 1J4 TELEPHONE 528-0258

AUG 1 7 1990

16.

July 9, 1990

Mr. John Thompson
Secretary
Finance & Administration
Committee
Of the City Council Of Hamilton
Main St. W.
City Hall

Dear Member's Of The Board:

Please be advised that the Hamilton & District Multicultural Council is pleased to announce the creation of the 1st. Hamilton & District Multicultural Council Humanitarian & Merit Award, to be awarded to a person or organization who, over a period of time, has demonstrated that they have performed meritorious and humanitarian Acts in furthering the aims and ideals of multiculturalism.

We are proud to announce that our first recipient will be our own Mayor Robert Morrow. The presentation and honours will take place at a dinner on October 17, 18 or 25, at Carmen's Convention Centre.

In this conjunction, we are printing a commemorative Program Book, 11" X 8½" in size. We believe that you would wish to announce your congratulations, etc. in this Program Book.

We are enclosing our rate price list for your convenience. We anticipate a distribution of at least 1000 books.

Trusting that you will give this your early consideration, we remain.

Yours truly,

Leslie J. Pasis
Public Relations
Chairman

Phil Berwald
President

C.C: Terry Cook,
Vince Argo,
Geraldine Copps,
Dominic Agostino,
Tom Jackson,
John Gallagher
Don Ross (Vice Chairman),
Mayor Robert Morrow

Encl.

OUTSIDE BACK COVER	=	$900.00
INSIDE BACK COVER	=	800.00
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1/2 PAGE	=	400.00
1/4 PAGE	=	200.00
1/8 PAGE	=	100.00
1/16 PAGE	=	60.00

SIZE OF COMMEMORATIVE PROGRAM BOOK IS 11" X 8½"

ORDER FORM

NAME _____
(Please Print)

ADDRESS _____

CITY _____ PHONE _____

I, (We) WISH TO SUBSCRIBE TO ADVERTISE IN THE MAYOR ROBERT MORROW COMMEMORATIVE PROGRAM BOOK AS FOLLOWS:

_____ PAGE AT A FEE OF $ _____
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